

Good Food... Festivals... Sports... Shopping... Boating... Museums... Botanical Gardens  
Performing Arts... Symphony Orchestra... Dance Theatre... Hall of Fame... Racing  
Walking Trails... Casinos... Concerts... Summer... Parks... Golf... Horseback Riding  
Hunting... Bluegrass... Parades... Winter Wonderland... Friday After 5... Auctions...

# City Of Owensboro

## 2008-2009 ANNUAL BUDGET



*Food, Festivals and Fun...  
we have something for everyone!*





**City of Owensboro – 2008-2009 Annual Budget  
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# City of Owensboro Kentucky

P.O. BOX 10003  
OWENSBORO, KENTUCKY 42302-9003

May 20, 2008

Honorable Mayor and Commissioners:

I am pleased to present the 2008-2009 Annual Budget. Recommended budget appropriations total \$53,551,829, a 56% decrease when compared to the 2007-2008 amended budget. Much of the decrease is due to higher spending on fiscal year 2007-2008 projects. Two of those 2007-2008 projects are the City's Stormwater Master Plan and the Riverfront Development Plan.

## INTRODUCTION

The 2008-2009 Budget was developed using the following budget guidelines that summarize financial policies and goals:

- Focus on Commission priorities, which include maintenance of City facilities and infrastructure, and continuing high standards of public safety. Examples of carrying this focus throughout the City are shown in department narratives and in our Capital Improvement Program.
- Identify additional revenue sources and methods to enable City programs and activities to become increasingly self-supporting.
- Analyze methods and implement procedures with the objective of increasing productivity and generating savings. Examples can be seen in department narratives.
- Maintain existing service levels and service commitments. Service levels have been maintained; service commitments have not only been maintained, but have increased. This has been possible by using these budget guidelines. One example is staff reduction through attrition to reduce personnel costs (health insurance and the Kentucky Retirement System increases). Resulting staff reductions have not reduced or diminished services because the City is constantly analyzing methods of operation and productivity and has made prudent use of new technology to keep its service standards high.
- Balance and insure that adequate General Fund reserves are maintained.
- Identify cost savings to attain balance between projected revenues and expenditures.

All budget financial policies are listed in this letter under "Fiscal Policies". This document reflects those guidelines. The 2008-2009 budget is essentially a maintenance budget, although service level enhancements consistent with Commission priorities and mandated programs were recommended and approved. The budget and financial plan is an important document for several reasons:

- It offers a clear-cut statement and rationalization of overall management activities and objectives.
- It ties department objectives to the expectations and standards mandated by the City Commission and the citizens of Owensboro.
- Approval of the budget is a positive act by the City Commission to incur obligations and to make allocations among competing resources in order to efficiently operate the City.
- It determines the emphasis to be placed on different programs and activities carried out by the City.
- It emphasizes our responsibilities to citizens as indicated in our Mission Statement.

## **CITY OF OWENSBORO - MISSION STATEMENT**

*We promote an enthusiastic partnership with the community, elected officials and city employees to achieve our vision and our goals;*

*We care about those served;*

*We pursue excellence; and*

*We encourage creativity and innovation.*

Mission statement results are evident in the City's 2007-2008 accomplishments and in its 2008-2009 objectives. Many of the following listed accomplishments and objectives are achieved through inter-departmental cooperation and in partnership with the community. This is shown through various programs: Neighborhood Alliances, where citizens make decisions regarding their neighborhoods; Citizens Academies, where citizens have a chance to learn how City services work; and the City's cooperation with outside community groups and other government agencies to accomplish mutual goals. The City continues to serve and listen to its citizens through its customer-oriented Citizens Action Line, televised City Commission meetings, and town hall meetings. Many departments list as a goal further interaction with the public through teaching, understanding and increased availability, and future partnerships in all areas. These accomplishments and goals are expressed below and in individual department narratives.

### **2007-2008 ACCOMPLISHMENTS**

Fiscal year 2007-2008 departmental accomplishments embody each of the characteristics set forth in the City's mission statement, reflected above. The City continues to form partnerships with other departments, outside state, federal, and local departments, and with the citizenry itself, to meet its goals and spend its tax dollars wisely. The City's response to emergency situations such as tornados, damaging windstorms, etc., and the successful aftermath of those situations confirms that the goals of each department work together to contribute to the mission statement of the City.

Individual departmental programs contain narrative statements of 2007-2008 accomplishments and set forth objectives for 2008-2009. The City had much to be proud of in 2007-2008. The City's commitment to public safety, stormwater management, and street repair was emphasized in the previous fiscal year, as it is in the current budget. Each of the accomplishments and objectives listed below and in the department narratives contributes to the City's mission 1) to increase economic development, 2) spend public monies wisely and prudently to benefit and enhance existing City programs and develop new programs, and 3) to involve not only our elected officials and City staff in the decision-making process, but invite and encourage community, county and state participation.

In 2007-2008 the City:

1. Secured \$23,000,000 in low interest loans for the design and construction of five stormwater improvement projects.
2. Secured a state agreement to pre-fund \$14,400,000 of future federal riverfront funding to begin the riverwall project this year and completed design and construction of the English Park Boat Ramp and Scenic Overlook project.
3. Worked with State legislators and Kentucky League of Cities to promote tax increment financing options, retirement system reforms and local taxing options.
4. Completed and recommended to the Commission a strategic planning program with a new direction in staffing, structure and priorities.

5. Enhanced internet property tax website to improve simplicity when checking or paying tax bills; increased non-compliant business license collections by 2.5% (\$199,553).
6. Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting (27th year) and the GFOA Distinguished Budget Presentation Award (8th year); received the National Institute of Governmental Purchasing Certificate of Excellence in Achievement Award; and prepared a balanced budget for 2008-2009 in accordance with GFOA budget preparation criteria.
7. Created data required and programmed the 911 emergency dispatch system to reflect changes to the Emergency Service Number (ESN) boundaries, providing more efficient response times; provided professional first responder services and targeted high crime areas to meet community needs.
8. Strengthened working relationships with Social Services and Multi-Disciplinary Task Force Teams while working child sex abuse and physical abuse investigations to minimize negative affects on children during investigations, and increased quality of services provided to the individual child.
9. Revitalized and increased participation of the Neighborhood Watch Program.
10. Implemented new emergency medical protocols, including addition of responses to weapons of mass destruction (WMD), triage, and assisted administration of patient medications.
11. Conducted comprehensive cleanup operations after October 18, 2007 tornado struck; put disaster action plan into motion, and conducted a follow-up event to plan, critique and evaluate regarding execution of operations.
12. Conducted numerous public outreach programs, including: 4-Neighborhood Cleanups, "Friday after 5" equipment demo, "Trail of Treats", 52 "Owensboro Updates", 2 "Focus" interviews, pre-school visit and "Recycling in Owensboro" briefing. "Ghosts and Goblins" increased participation by 132%, from 1,846 to 4,297, "Trail of Treats" booths by 45%, from 22 to 32, and number of Corporate Challenge companies by 23%.

## **2008-2009 OBJECTIVES**

We look forward to accomplishing the following objectives for 2008-2009:

1. Achieve level II certification for 50 participants and level I certification for 55 participants in the "Very Good to Great" leadership training.
2. Develop and begin implementing plan for restructuring for various City departments based on recommendations of the strategic planning process.
3. Complete construction of a new ice rink this fiscal year.
4. Secure Brownfield funding for mitigation of environmental issues within the proposed 911 training/dispatch center property, secure property needed to construct a new 911 training/dispatch facility, formalize agreement with Fiscal Court regarding funding, constructing and staffing for a combined 911 dispatch center, specify, acquire, and quality review new aerial photography to provide better and current information for emergency services, planning, maintenance and other decisions, and begin updating the buildings data layer in order to provide better and more current information for emergency services, planning, maintenance and other decisions.
5. Continue to work with State legislators and the Kentucky League of Cities on retirement system reform, local taxing options and keeping currently funded programs intact.
6. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award; maintain Purchasing National Certification.
7. Improve collection of delinquent occupational license fee employees' withholdings by exercising state legislated authority to file liens against non-compliant employers and refine existing collection process for delinquent taxes and other outstanding fees and liabilities.
8. Continue to demolish dilapidated structures. Improve significantly general community cleanliness and appearance. Work with neighborhood groups to target areas for focused enforcement efforts.
9. Complete final stage of Dugan Best Sidewalk Program; start Midtown East Sidewalk Project.
10. Begin construction of the Riverwall.

11. Continue to: a) deliver professional first responder services and target high crime areas to meet community needs, b) Leadership Development for all police officers, c) maintain strong relationships with Neighborhood Alliance groups; and d) increase awareness and participation in the Neighborhood Watch Program.
12. Complete final stage of Dugan Best Sidewalk Program; start Midtown East Sidewalk Project.
13. Begin construction of the Riverwall.
14. Implement the erosion control program.
15. Participate in a table-top disaster exercise to review disaster preparedness.
16. Expand Ghost and Goblins by including a greater range of age groups to increase participation by 5%, increase tennis lesson participation by 15% (130 to 150), increase participation in youth camps by 15% (380 to 437), and develop new camps to increase Sports Camp participation.

**FINANCIAL OVERVIEW**

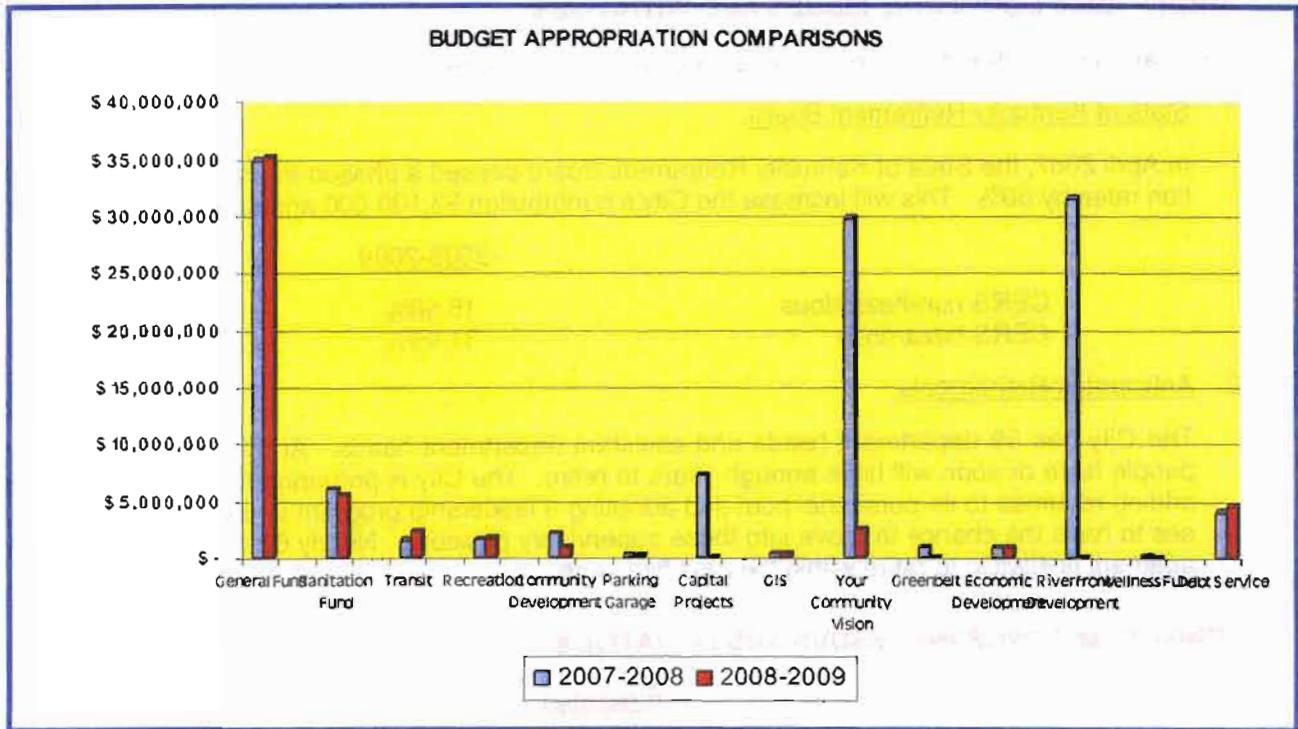
The overall proposed budget for fiscal year 2008-2009 totals \$53,551,829 in recommended appropriations, representing a 56% decrease when compared to 2007-2008 amended budget appropriations. The most notable decreases are in the Your Community Vision Stormwater Master Plan and the Riverfront Development project.

One notable increase is in the Transit Department for the purchase of 2 low-floor buses and erection of an on-site fueling station.

All other notable changes were due to fluctuations in grants and carryovers from prior years. Changes from fiscal 2007-2008 appropriations are summarized below:

**Budget Appropriation Comparisons  
 Fiscal 2007-2008 to Fiscal 2008-2009**

Fund	Amended 2007-2008	Budget 2008-2009	% Change
General Fund	\$ 34,821,024	\$ 35,089,506	1%
Sanitation Fund	5,930,246	5,454,612	-8%
Transit	1,463,235	2,218,015	52%
Recreation	1,594,893	1,633,944	2%
Community Development	2,049,666	881,932	-57%
Parking Garage	81,599	132,886	63%
Capital Projects	7,246,197	30,000	-100%
GIS	364,886	350,733	-4%
Your Community Vision	29,692,577	2,455,519	-92%
Greenbelt	852,910	0	-100%
Economic Development	849,696	817,080	-4%
Riverfront Development	31,450,132	0	-100%
Wellness Fund	99,143	0	-100%
Debt Service	3,956,143	4,487,602	13%
<b>Total</b>	<b>\$ 120,452,347</b>	<b>\$ 53,551,829</b>	<b>-56%</b>



**BUDGETARY PROCESS AND FINANCING ISSUES**

Department directors were requested to submit budgets that cut any unnecessary expenses. Instead of a status quo budget, the departments were required to reduce total department spending. Any additional budget requests (operating, capital) required additional justification and were reviewed item by item. The review included evaluation and analysis of each service program. The following criteria were used to evaluate programs: conformity to resident expectations, conformity to Commission expectations, conformity to department mission statements, and program cost versus community benefit received. This process focused on the expenditure side rather than the revenue side of the equation in our attempt to do "more with less."

The Finance Director reviewed the submitted department budgets and a preliminary proposed budget was prepared. I then met with each department director, along with Finance staff. Changes made to the requested department budgets were subject to limited negotiation within available resources. Department directors were given the greatest possible latitude on how expenditures were to be made within their respective area(s) of responsibility. Inclusion is good; however, department directors will be held more accountable for their budgets, particularly in the area of mid-year budget amendments and requests for additional funding. Each will be reviewed critically and only significant requirements or opportunities will be recommended to the City Commission.

This year I recommend a balanced budget for the General Fund to retain a General Fund surplus of \$5,020,261, 13% of total General Fund expenditures. We are fortunate to have found solutions to limited revenue sources, enabling us to sustain the high service levels to which the community is accustomed. The budget process and responsible financial planning call for allocation of limited resources among competing demands based upon the best information available at the time.

## SHORT-TERM CONCERNS, ISSUES AND INITIATIVES

There are two short-term concerns and issues, and one initiative to solve one of those issues:

### 1. State of Kentucky Retirement Board.

In April 2007, the State of Kentucky Retirement Board passed a phased-in plan to increase contribution rates by 60%. This will increase the City's contribution \$3,100,000 annually by 2012-2013.

	<u>2008-2009</u>	<u>2012-2013</u>
CERS non-hazardous	15.58%	20.97%
CERS hazardous	31.99%	42.82%

### 2. Anticipated Retirements.

The City has 39 department heads and assistant department heads. At this time, 26 of those 39 people have or soon will have enough years to retire. The City is preparing for these retirements by adding resumes to its personnel pool and adopting a leadership program to prepare current employees to have the chance to move into these supervisory positions. Nearly 67% of the City's top management is eligible to retire within the next five years.

## LONG-TERM CONCERNS, ISSUES AND INITIATIVES

### Financial

Revenue, infrastructure and adherence to our Parks, Stormwater, and Riverfront Master Plans are among the City's main long-term concerns, issues and initiatives. The City has been proactive in reviewing both revenue and expenditures, as explained below and in the Capital Improvement Program (CIP) at the end of this budget. A large part of the City's proactive revenue production in the future is its aggressive annexation plan. The City continues to look to the future with its current and future work on the above master plans.

Capital expenditures are monies spent by the City to add or expand property, plant, and equipment assets, with the expectation that they will benefit the City over a long period of time (more than one year). The term "capital expenditures" is also called capital outlay. The City's major long-term concern has always been capital projects revenue.

I am confident that with our incentive investments in annexation and economic development, our revenue will increase significantly over the next 2-4 years. The City will also continue to limit expenditure growth and seek cost savings opportunities as they arise. This, when combined with our new dedicated revenue source for capital projects, will insure that funds are available for future operations and capital projects.

In fiscal year 2002-2003, City staff presented the Commission with "Your Community Vision", a proposal to increase occupational taxes and net profit license fees by .33% to fund current and future capital projects. "Your Community Vision" is discussed more fully in the Capital Improvement Projects portion of this budget. The current Capital Improvement Plan (CIP) concentrates on those areas outlined by Your Community Vision. Perhaps most important to the citizens of Owensboro and the City Commission are stormwater improvements. The Commission remains committed to maintenance and improvement in this area. Future capital projects decisions will be based upon long-range planning and opportunities.

For example, over the past years, the Capital Projects Fund has provided for deployment mobile computers in our Police, Fire Inspectors and Code Enforcement vehicles to enhance the productivity of our employees while simultaneously reducing cycle times for daily work. A major use of field reporting software for police road patrol officers is entering all types of reports in the field. Not only does this reduce cycle time, but it relieves the cost and potential errors of transcribing handwritten reports.

The GPS program encompassed the purchase and installation of the software and hardware for a pilot Automatic Vehicle Locator/Global Positioning System (AVL/GPS). In addition to receiving data from the Dispatch System, the AVL/GPS portion of the program provides a real-time location of Police and Fire Rescue vehicles within the City. A map of the City with the locations of public safety equipment will be available to supervisors and dispatchers for improved field logistics. An added benefit of this program is the ability to locate the approximate locations of emergency calls made from cellular phones when the 911 service provides the tower coordinates.

The 2008-2009 Your Community Vision capital projects and allocations are set out below:

Stormwater Maintenance	Stormwater Capital	Parks	Public Safety	Sidewalks and Medians	Transportation
<b>\$236,979</b> ditch crew <b>\$175,000</b> miscellaneous stormwater maintenance <b>\$530,450</b> contract projects	<b>\$1,447,391</b> KIA Debt Service	<b>\$225,000</b> Debt Service Ice Arena <b>\$308,000</b> Debt Service Capital Projects <b>\$117,000</b> Eastern Little League <b>\$255,000</b> Legion Park Shelter	<b>\$430,000</b> 23 MDTs <b>\$ 30,000</b> fire station generators <b>\$155,000</b> police training center	<b>\$106,000</b> Sidewalks <b>\$20,000</b> Medians	<b>\$400,000</b> Scherm Road Design

The capital projects program was enhanced nine years ago by implementation of an all-City Fleet and Facilities Replacement Plan. Departments are charged yearly an amount based on a 20-year projection of replacement and maintenance costs and those revenues are credited to the Fleet and Facilities Replacement Fund. The plan projects and incorporates high cost items. Vehicles are monitored and replaced on a life-cycle costing basis, decreasing vehicle maintenance costs and increasing monies received from sale of those vehicles. The plan allows the City to factor in long-range plans for facility maintenance and replace vehicles at optimal times to avoid high maintenance costs and take advantage of a higher resale value. It removes the burden from individual departments to place vehicular capital items and large maintenance items (i.e., air conditioning replacement, boiler replacement, window replacement, etc.) in their yearly budgets. The Fleet and Facility Replacement Fund relieves the City Commission from the need to budget unexpected high-ticket items on an as-needed basis by scheduling those items in advance.

**Non-Financial**

1. Leadership Program.

The Owensboro Municipal Leadership training and development program, known as the "Very Good to Great" program, is a progressive, three-year, three-level process whereby employees volunteer to partake in a variety of learning experiences to enhance five core competencies - leadership, communication, reasoning, efficiency, and job knowledge/skills/abilities. In fiscal year 2007-2008, 53 employees received their Level 1 certification and many have begun Level II training. We anticipate 55 employees will complete Level I during 2008-2009. Learning experiences include, but are not limited to, guest speakers, a management panel discussion, a variety of workshops, leadership/personality assessment, assessment center exercises (i.e., leaderless team activity, public speaking, in-basket), a mentoring program, reading/video/audio cassette assignments, and college courses. Employees completing their mandatory programs progress to the next level and receive a certificate of completion. This program does more than enhance the five core competencies - it also enables employees and management to better understand each other and thus reduce the "us vs. them" attitude, it opens up lines of communication, and it better equips tomorrow's leaders to be effective leaders, especially as our aging workforce enters retirement. This program is designed to be cost and time effective to ensure we appropriately use taxpayer funding.

2. Strategic Planning.

During fiscal year 2007-2008 the City began establishing a formal strategic planning process that includes the development of long-term financial and non-financial goals and objectives (both on a citywide and departmental level) and the enhancement of organizational communications (both internally and externally). Non-financial goals include the desired branding and image of our city, while the financial goals include cost management through streamlining processes, cross-training and maximizing efficiencies where identified. The proposed plan was presented to the community in an effort to solicit comments and input. Refinement of established goals will continue annually as new visions and objectives are identified.

**KEY 2008-2009 RECOMMENDATIONS**

I would describe this budget as maintaining basic services. Major programs that continue through fiscal 2008-2009, as well as recommended key revisions, are noted below:

✓ *Employee Compensation and Benefit Provisions*

Funds are allocated to continue the phased approach to ensure employee salaries maintain parity with the labor market. It is important to maintain employee compensation competitive with the labor market to reduce employee turnover. Contributions to fund the maximum risk of the self-insured medical coverage program and contributions from employees decreased slightly.

✓ *Capital Projects*

A new, permanent source of revenue for capital projects was created when the City Commission implemented an increase of .33% in occupational tax and net profit license fees. The following capital expenditure projects are budgeted for fiscal year 2008-2009. A detailed project description is included under the Capital Improvement Program tab.

Stormwater Maintenance	\$ 236,979
Transfer to Debt Service	1,980,391
Stormwater Projects	175,000
Stormwater Projects RWRA	530,450
Legion Park Shelter	255,000
Eastern Little League	117,000
Sidewalk Program	106,090
Median Program	20,000
Scherm Road Design	400,000
Police Training Center	155,000
Fire Station Generator	30,000
Police - Mobile Data Terminals	<u>430,000</u>
Total	<u>\$ 4,435,910</u>

✓ *Staffing Levels*

There are some changes from 2007-2008 staffing levels in this budget. There are fewer full-time positions and more part-time positions. The City is streamlining operations, combining duties, cross-training and redistributing, thereby reducing the number of full-time positions. These measures were taken to address increasing health care and retirement costs.

✓ *Fiscal Health*

In addition to savings in staffing levels, our strategy is to continue to limit and reduce expenditure growth, particularly recurring expenditures, and seek cost savings opportunities to insure that funds are available for needed capital projects in the future. The City has been helped in this regard by its implementation of the Fleet and Facilities Maintenance Plan, previously discussed. At this time, the capital projects plan will concentrate on the Stormwater Master Plan, the Riverfront Development Plan, the Parks Master Plan, recreation projects, and transportation needs, in line with the expressed desires of the citizens of Owensboro and this Commission. The master plans allow the City to phase in recommended changes and/or upgrades.

✓ *Fiscal Opportunities*

The City will continue to aggressively pursue its annexation efforts. Annexation is vitally important to growth in revenues, as annexation efforts will insure long-term financial stability for the City in terms of increased property taxes, occupational license fees, and occupational net profit fees through mixed commercial, industrial, and residential development. Our policy will continue to provide annexation and economic development incentives that will pay for themselves within five years of implementation and serve as incentive investments in future revenues to offset the cost of providing services to the newly annexed areas. The policy of balanced and controlled growth will be the City's greatest challenge in the next five to ten years.

**ACKNOWLEDGMENTS**

Owensboro is in an enviable position compared to many other cities when looking at the future. The City has sufficient reserves. Long-term debt is low. Economic development holds promise for improving existing services. But, most important of all, the public is well served by the men and women of this organization who are dedicated professionals and who provide excellent service for our citizens and our community.

I want to thank the Department Heads, Division Managers, and in particular the Finance Department staff, for the many long hours of work they contributed to make this document possible. I also thank the Commission members for your integrity in directing the financial affairs of the City in a responsible and progressive manner during a demanding budget process.

Respectfully submitted,



William E. Parrish  
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Owensboro  
Kentucky**

For the Fiscal Year Beginning

**July 1, 2007**

President

Executive Director





# City of Owensboro

## Organization Chart



## MISSION STATEMENT



We promote an enthusiastic partnership with the community, elected officials, and City employees to achieve our vision and our goals.



We care about those served.



We pursue excellence.



We encourage creativity and innovation.

**DIRECTORY OF PUBLIC OFFICIALS  
FISCAL YEAR 2008-2009**

**ELECTED OFFICIALS**

**BOARD OF COMMISSIONERS**

Mayor Tom Watson	<b>Commissioner</b> Al Mattingly, Jr. (Mayor Pro Tem)
Commissioner Candance Brake	Commissioner David L. Johnson
Commissioner Cathy Armour	

**APPOINTED OFFICIALS AND DEPARTMENT HEADS**

City Manager	William Parrish
Operations Manager	Tony Cecil
City Attorney	David Fowler
City Clerk	Beverly Lovan
City Engineer	Joe Schepers
Assistant to the City Manager	Abby Shelton
Community Development	Keith Free
Facilities Maintenance Superintendent	Lelan Hancock
Director of Finance/Treasurer	Jim Tony Fulkerson
Fire Chief	Ronnie Heep
Garage Superintendent	Eddie Buchanan
Information Services Director	Harvey Sopher
Parks & Recreation Director	Cyndi Sturgeon
Personnel Director	Danielle Woodward
Police Chief	Glenn Skeens
Purchasing Manager	Joey Beatty
Sanitation Manager	Downey Ward
Street Manager	Wayne Shelton
Transit System Manager	Louis Lindsay

**APPOINTED BOARDS AND COMMISSIONS**

**Adjustment & Appeals Boards**

*Building Code Appeals Board:*

Harry Roberts, Sr.                      Don Bryant  
Sandra Thomas                      Terry Blake  
Ted Lolley (Joint City/County Appointment)  
Jim Mischel, Secretary

*Property-Maintenance Code Enforcement Board:*

Jim Cox                                      Glenn Morrison  
Aaron Anderson

*Metro Planning Appeals Board:*

Clay Taylor                              C.A. Pantle, Jr.  
Ruth Ann Mason                      Marty Warren  
Judy Dixon                              Ward Pedley  
Sean Patrick-Dysinger

**Airport – Owensboro-Daviess County**

Sr. Vivian M. Bowles                      Dr. Andrew Ward  
Wayne Foster                              Joe Lowe  
John Medley                              Robert Gilles, Chair  
Frank Schadler, III                      Ray Assmar  
Paul Puckett                              Brenda Clayton

**Civil Service Commission**

Roger Adams                              Keith Ellis  
Scott Miler                              Steven Englehardt  
Naomi Sutton                              Danielle Woodward, Clerk

**County Board of Assessment Appeals**

Robert Hood      Bill O'Bryan      Dana Thornberry

**Historic Preservation Board**

Ted Lolley                              Jack Braden  
Ed Allen                              Terry Blake  
Gary Adams                              Sue Fowler

**Housing Authority of Owensboro**

Martel Wightman                      Tommy Covington  
Linda Kincaid                              Alvirta Taylor  
Jean Maddox                              David Condon, Director

**Owensboro-Daviess County Board of Ethics**

John Bickel      Russ Wilkey      R. Scott Plain, Sr.

**Owensboro-Daviess County  
Industrial Development Authority**

Dean Stanley                              Harold Baggett  
William H. Parish                      Jiten Shah  
Reid Haire                              Candance Brake

**Owensboro Medical Health Systems, Inc.**

*City appointees:*

Joe Iracane  
Billy Joe Miles, Chair  
Janet Reid

*County Appointees:*

Robert Carper  
J. Alan Braden  
Ann Kincheloe

*Joint City/County appointee:*

Dr. Tom Maddox

*Physicians:*

Dr. D.S. Prajapati  
Dr. Bernard Buchanan  
Dr. Robert Schell

*Community Directors:*

George Henderson, Jr.                      Gerald Poynter  
Dr. Bill Chandler                              G. Ted Smith

**Owensboro Metropolitan Planning Commission**

Rita Moorman                              Martin Hayden  
Drew Kirkland                              Irvin Rogers  
Tim Miller                                      Jimmy Gilles  
Judy Dixon                                      David Appleby  
Keith Evans                                      Wally Taylor

**Owensboro Riverport Authority**

Fred Reeves, Chairman                      Jennifer Wright  
Whaylon Coleman                              William M. Kuegel  
Rob Ebelhar                                      Tom Smith

**PENSION PLANS – BOARDS OF TRUSTEES**

**City Employees' Pension Fund**

Tom Watson, Chair                              James R. Grise  
Al Mattingly, Jr.                              Donnie Brey  
Candance C. Brake                              Danielle Woodward  
Jim Tony Fulkerson

**Police & Fire Fighters' Retirement Fund**

Tom Watson                                      Robert Whitaker  
Jim Tony Fulkerson                              Charles Hayden

**Regional Water Resource Agency**

Kevin Schwartz                              George Stuart  
Matt Hayden                                      John Stevenson  
Harry Roberts, Jr.                              Imelda Madison  
Tom Dixon

**Utility Commission**

Louis Johnson, Chair                              Robert Hicks, Jr.  
Jeffrey Oldham                                      Alison McFarland  
Leslie E. "Buzz" Van Meter, II

HISTORICAL STAFFING BY PROGRAM

PROGRAM	2007-2008 ACTUAL			2007-2008 ACTUAL			2007-2008 AMENDED BUDGET			2008-2009 BUDGET		
	Full	Part	Temp	Full	Part	Temp	Full	Part	Temp	Full	Part	Temp
	elected			elected			elected			elected		
21 Commissioner/Manager/Legal	8	5	0	8	5	0	8	5	0	7	5	0
31 Information Services (includes Fund 21 GIS)	26	15	1	26	18	1	27	15	0	27	17	1
34 Finance and Purchasing	17	6	0	18	6	0	18	5	0	16	5	0
34 Personnel	6	0	0	6	0	0	6	0	0	5	2	0
4104 Police Administration	5	0	0	5	0	0	5	0	0	5	0	0
4101 Patrol Division	77	2	20	77	2	17	77	2	15	73	12	15
4102 Investigation Division	20	0	0	20	0	0	20	0	0	19	0	0
4103 Support Services Division	19	0	0	19	0	0	19	0	0	19	0	0
4106 Public Safety Communications <i>Police Department</i>	23	2	0	19	2	0	19	2	0	19	2	0
42 Fire Department	144	4	20	140	4	17	140	4	15	135	14	15
35 Facilities Maintenance	95	0	0	95	0	0	95	0	0	95	0	0
37 Community Development	25	2	21	25	3	20	25	3	20	25	3	20
51 Engineering Services	7	0	0	7	0	0	7	0	0	6	0	0
53 Street Division	9	0	5	9	0	5	9	0	5	10	0	6
54 City Garage	18	0	2	17.7	0	1	17.7	1	2	17.7	1	2
55 Sanitation	10	0	0	10	0	0	10	0	0	10	0	0
56 Stormwater	34	1	18	33.3	2	18	33.3	2	18	33.3	2	18
75 Transit <i>Public Works Department</i>	3	0	0	3	0	1	3	0	1	3	0	2
70 Parks/Recreation Administration	15	7	0	15	7	0	15	7	0	16	7	0
Park/Recreation Facilities	121	10	46	120	12	45	120	13	46	121	13	48
Recreation Programs/Activities	10.5	3	3	10.5	3	3	10	4	9	10.83	4	9
<i>Parks/Recreation Department</i>	4.5	6	71	4.5	6	71	5	6	75	5.17	6	71
	0	0	93	0	0	63	0	0	68	0	0	71
	15	9	167	15	9	137	15	10	152	16	10	151
<b>DEPARTMENT TOTALS</b>	<b>432</b>	<b>49</b>	<b>234</b>	<b>428</b>	<b>54</b>	<b>200</b>	<b>429</b>	<b>52</b>	<b>213</b>	<b>422</b>	<b>66</b>	<b>215</b>

Note: Temporary employee figures are estimates since these figures may adjust given varying department workloads. Some figures may include temporary contract labor through an outside temporary agency.

**ORDINANCE NO. 14-2008**

**AN ORDINANCE ADOPTING AND APPROVING THE ANNUAL BUDGET OF THE CITY OF OWENSBORO, KENTUCKY, FOR THE FISCAL YEAR BEGINNING JULY 1, 2008, AND ENDING JUNE 30, 2009, AND APPROPRIATING THE REVENUES TO THE VARIOUS DEPARTMENTS OF THE CITY AS SET FORTH HEREIN.**

WHEREAS, in accordance with the provisions of KRS 91A.030, the 2008-2009 Annual Budget for the City of Owensboro, Kentucky, for the fiscal year beginning July 1, 2008, and ending June 30, 2009, has been prepared and is incorporated hereto by reference; and

WHEREAS, said Budget was submitted to the Board of Commissioners and examined by said Board; and

WHEREAS, pursuant to said statute, the Board of Commissioners fixed the date of May 6, 2008, at 4:45 p.m., CDT, in the Commission Chambers at City Hall for a public hearing on the proposed Budget prior to its official adoption; and

WHEREAS, KRS 91A.030 requires the passage of an annual appropriation ordinance based on the annual Budget;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF OWENSBORO, KENTUCKY, AS FOLLOWS:

SECTION 1. The estimated revenues and fund balances set forth in the 2008-2009 Budget of the City of Owensboro are hereby appropriated to the various departments of the City of Owensboro for the fiscal year beginning July 1, 2008, and

ending June 30, 2009, in the amount of \$68,360,096, inclusive of Internal Service Funds, for the various purposes designated in the 2008-2009 Annual Budget.

SECTION 2. The 2008-2009 Annual Budget is hereby approved and adopted by the Board of Commissioners. Copies of said Budget will be available when published from the office of the Director of Finance.

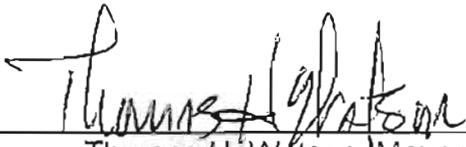
SECTION 3. All appropriations will lapse at June 30, 2009, with the exception of outstanding encumbrances, which will automatically be adjusted to current year and prior year budgets, and incomplete multiple-year capital project balances, which will automatically be reappropriated.

SECTION 4. Appropriations to the Fleet and Facilities Replacement Fund shall not be directed for any use other than the replacement of vehicles, equipment, and building appurtenances.

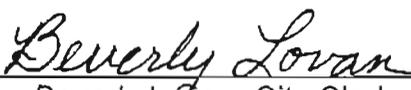
SECTION 5. This ordinance shall take effect and be in full force immediately upon its final passage, approval and publication as required by law.

INTRODUCED AND PUBLICLY READ ON FIRST READING, this 6th day of May, 2008.

PUBLICLY READ AND FINALLY APPROVED ON SECOND READING, this 20<sup>th</sup> day of May, 2008.

  
\_\_\_\_\_  
Thomas H. Watson, Mayor

ATTEST:

  
\_\_\_\_\_  
Beverly Lovan, City Clerk

NOTICE: Details of the annual Budget are on file in the office of the City Clerk at City Hall, 101 East Fourth Street, Owensboro, KY.

**CITY OF OWENSBORO, KENTUCKY  
MISCELLANEOUS DATA**

Date of Incorporation: 1817

Form of Government: City Manager/Commission

Land Area (Square Miles) 18.79

Miles of Streets 239.34

Miles of Sidewalks 209.40

Population 55,525

Households 31,867

Families 41,333

Female/Male ratio 53.3%/47.7%

Median full-time earnings (as of 1999):

Men \$33,429

Women \$21,457

Caucasian 90.6%

Black or African American 6.9%

American Indian and Alaska Native .1%

Asian .5%

Hispanic or Latino 1.0%

Persons reporting some other race .5%

Persons reporting two or more races 1.3%

Police Protection

Number of Stations 1

Number of Substations 2

Number of Officers 109

Number of Crossing Guard Posts 20

Fire Protection

Number of Stations 5

Training Center 1

Number of Firefighters 94

Employees

Full-time 429

Part-time and Temporary 259

City Public Schools

Elementary Schools 5

Middle Schools 1

High Schools 1

Alternative Schools 1

5-6 Center 1

Parks & Recreation

Number of Parks 19

Acres of Parkland 378

Number of Swimming Pools 2

Number of Tennis Courts 25

Number of Golf Courses 1

Other Recreational Facilities

Sports Arena 1

Ice Arena 1

Performing Arts Center 1

Senior Center 1

Recreation Center 1

Softball Complex 1

Ball Diamonds 16

Youth Football Fields 4

Youth Soccer Fields 13

Number of Basketball Courts 9

Number of Museums 3

Water Utility

Number of Users 25,286

Annual Consumption (mil) 4,205

Miles of Distribution 289

Sewer Utility

Westside Treatment Capacity (mgd) 15

Eastside Treatment Capacity (mgd) 6.8

Electric Utility

Number of Street Lights 11,002

Number of Traffic Signals 112

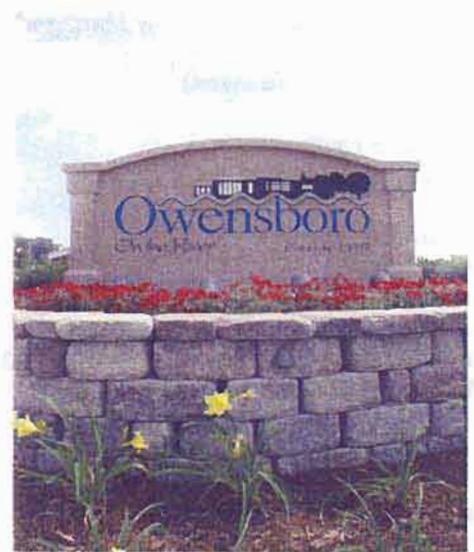


## CITY OF OWENSBORO GENERAL INFORMATION

### The City

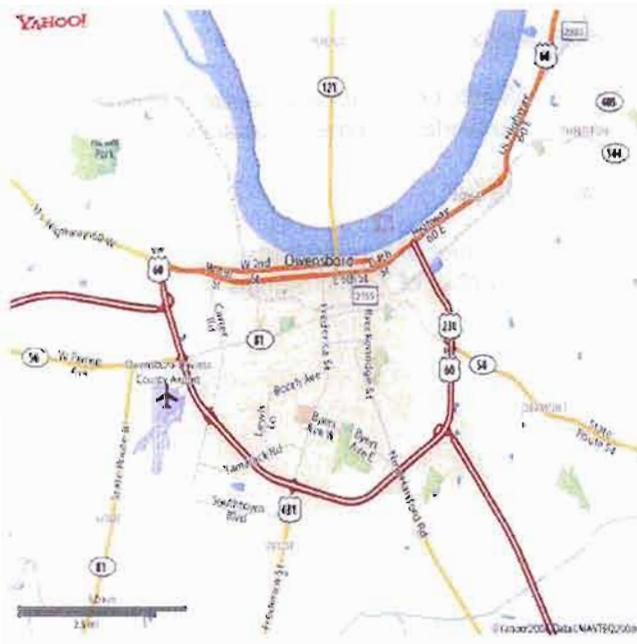
Owensboro, originally known as "Yellowbanks" in reference to the color of the soil along the Ohio River banks, was first settled in 1797. By 1810, David Morton had opened a general store and the settlement population grew to 100 by 1815. An 1817 Act of the Kentucky Legislature incorporated the town as "Owensborough", later shortened to "Owensboro".

The Owensboro area has grown steadily, while retaining the "small town quality" of a friendly city of warm-hearted and hospitable people. Owensboro ranks as Kentucky's third largest city in terms of population and is the industrial and cultural capital of western Kentucky.



### Location

Owensboro is the county seat of Daviess County, Kentucky. It lies on the southern banks of the mighty Ohio River, one of the nation's major waterways, in the western Kentucky coal field region. Owensboro is located 32 miles southeast of Evansville, Indiana, 123 miles north of Nashville, Tennessee, and 109 miles southwest of Louisville, Kentucky. A bridge from Owensboro into southern Indiana affords a direct route to Interstate 64 in Indiana, providing a link from St. Louis to Louisville.



## Industry and Economic Development

Owensboro has emerged as an industrial hub of western Kentucky, attracting major manufacturing processors in aluminum, distilling, steel, coal mining, and natural gas transmission corporations. Locally produced goods include electrical products, chewing tobacco, plastic, wire, spaghetti sauce, paper products, office furniture, plastic, tubes, small electric motors, truck frames, and many others.

The City is active in promoting economic development, as new developmental job growth is necessary to ensure the continued stability of the City's revenue base. Economic indicators and trends reflect stabilization in the area's economy compared to the previous year. As of April, 2008, area employment averaged 45,260, a small increase over fiscal year 2007-2008. The April 2008 unemployment rate was 4.5%, slightly lower than both the U.S. and State rates. Active water and electric meters stayed approximately the same as last year, 25,317 and 27,460, respectively. Construction of single-family units increased 26% over the prior year and construction of multi-family units increased by 197%.



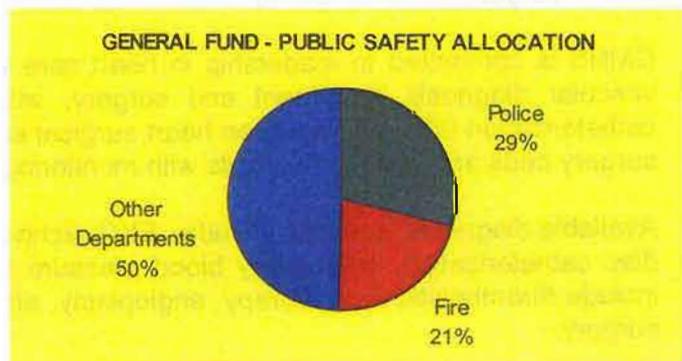
An aggressive annexation policy is pursued to insure continued growth and development for the City of Owensboro. Much of the City's long-term growth potential lies in the Carter Road/Airport Corridor, anchored by the 400-acre Mid-America Airpark. The City coordinated with the Greater Owensboro Economic Development Corporation to complete Mid-America AirPark, which includes AirPark, Tamarack, and Unifirst Drives. Mid-America AirPark is a valuable tool for attracting new industry to Owensboro. The Owensboro-Daviess County Regional Airport just finished a \$40 million expansion. The overall outlook for the area's economy remains bright.

## Communications

The Owensboro Messenger-Inquirer provides daily newspaper service to the citizens of Owensboro and surrounding counties, and sponsors a website at [www.messenger-inquirer.com](http://www.messenger-inquirer.com). Nine radio stations serve the Owensboro area. The area is also served by the four major television networks (WEHT, WTVW, WFIE, and WEVV). Cable television service is provided by Time Warner. Owensboro is home to a United States Post Office, with branch offices throughout the City.

## Public Safety

City is committed to excellence from its Police (OPD) and Fire (OFD) Departments. Emergency response time for OPD averages 3.42 minutes. Emergency response time for OFD averages 3.87 minutes in accordance with the National Fire Protection and United States Insurance Service Offices recommendations. 50% of General Fund expenditures are budgeted for public safety. The chart illustrates General Fund percentages for public safety and all other departments but does not include capital projects funding.



## Education

Quality education is a priority for the City of Owensboro. Education facilities in the area abound. The city, county and parochial school systems provide elementary, middle and secondary school students with quality education. The average student-teacher ratio for these systems is 20-25:1.

Vocational education is available at the Owensboro Community and Technical College.

Brescia University and Kentucky Wesleyan College are four-year education institutions offering Bachelor of Science and Arts degrees. Owensboro Community College, an institute for higher learning, offers two-year Associate of Arts and Science degrees, and several doctoral degree programs via telecommunications. The Owensboro Community and Technical College is a private two-year accredited school. Post-secondary educational opportunities in Owensboro are graduate programs offered through Brescia and Wesleyan by Western Kentucky University and Murray State University. These programs provide area residents with the opportunity to earn post-graduate degrees without leaving the city. Adult education workshops also offer short courses.



Owensboro is proud of The Wendell H. Ford Government Education Center located at the Area Museum of Science and History. Retired Senator Wendell H. Ford, a local resident, donated memorabilia from his long political career to the Center. The Center includes a replica of his Senate office, a rotunda, and a 70 seat "Senate chamber" used for community, school meetings and lectures. It is equipped with computer and television connections to Washington, D.C. and Frankfort, KY.

## Medical Facilities

Owensboro is home to an excellent, well-staffed hospital - Owensboro Medical Health System (OMHS) that serves eight counties in Kentucky and southern Indiana, licensed for 447 beds. Approximately 180 physicians and 50 dentists serve our citizens.

OMHS has partnered with Jewish Heart and Lung Institute and University Cardiothoracic Surgical Associates. Jewish Hospital provides the OMHS heart program with management and medical oversight for cardiac surgery. The University Cardiothoracic Surgical Associates recruits and places surgeons in Owensboro.



OMHS is committed to leadership in heart care and will continue to offer comprehensive cardiovascular diagnosis, treatment and surgery, with a 15-bed coronary care unit, three cardiac catheterization labs, and an open heart surgical suite, an intensive care unit with dedicated cardiac surgery beds and two cardiac units with monitoring capabilities.

Available diagnostic services include: EKG, echocardiography, Holter monitoring, lipid profiles, cardiac catheterization, ambulatory blood pressure monitoring and vascular lab. Treatment options include thrombolytic drug therapy, angioplasty, athrectomy, stent electrophysiology and open heart surgery.

Many other facilities serve community medical needs. These include an EmergiCenter, multiple Convenient Care facilities, an Ambulatory Surgical Center, a Wound Healing Center, a Breast and Diagnostic Center, and Outpatient Addiction Services. McAuley Clinic provides care for those not covered by health insurance, Medicaid or Medicare, with no charge for services. RiverValley Behavioral Health helps children and adults with emotional, mental and behavioral problems. The City has a state-maintained county health department.

The Owensboro HealthPark Center sponsors wellness programs to enrich City residents in development, maintenance and integration of overall health in mind, body and spirit. The health resource center is available to all residents. The HealthPark makes wellness affordable, available and effective with outpatient diagnostic capabilities, rehabilitation therapy, and a health and fitness center. Health screenings, classes and other program offerings are open to the community to help our citizens improve their lives with preventative wellness opportunities.

### Recreation and Culture

The new, high-tech library serves the community well, with a collection of 195,486 books and 22,304 audio-visual/other items (photo provided by Tom Gatlin). Owensboro Area Museum maintains community interest in the natural sciences and area history. Art lovers benefit from the recent expansion of the Owensboro Museum of Fine Art. It now features an Atrium Sculpture Court, a restored Civil War-era mansion, a priceless collection of German stain glass windows, and the Kentucky Spirit Galleries. These institutions are recognized as among the finest in western Kentucky.



Owensboro offers wide ranges of recreational and cultural activities to its citizens. Our citizens enjoy everything from fishing on nearby lakes to live performances of the Owensboro Symphony Orchestra, one of the finest in the state. Municipal parks provide areas for picnicking, golf, hiking, tennis, softball, football and just plain relaxing. State-maintained Carpenter and Kingfisher lakes offer a fine arena for the fisherman. Other water sports may be enjoyed on the Ohio River. Whether walking, running or biking for fun or exercise, the City's Greenbelt offers a safe route for its residents.

The City maintains two swimming pools and the Kendall Perkins SprayPark, a shallow water play area specially built for small children. Legion Park's sprayground is an enhancement to a beautiful park located in the center of Owensboro that already features basketball courts, a walking trail, playground equipment, and covered shelters.



The RiverPark Center, a performing arts and civic center, boasts a 1,500 seat multi-purpose auditorium, an experimental theatre, a riverfront plaza, an open-air courtyard, meeting/reception rooms, and the International Bluegrass Music Museum. Each year the RiverPark Center hosts over 150 performance events and 900 civic events. The RiverPark Center is offering its 2008 International Mystery Writers Festival, which will be attended by 2-time Oscar winner Gene Hackman, actor Josh Hucherson, writer Stuart Kaminsky, and Mary Higgins Clark, the "Queen of Suspense". Other community activities include music, theatre and art. Cultural activities play a major role in the everyday lives of Owensboro's residents. The City funds many cultural agencies in part.



Fridays After 5 is a weekly series of free outdoor concerts held on the riverfront beginning at the RiverPark Center patio and continuing for nearly 4 city blocks. The festival, created by Downtown Owensboro, Inc., began in 1996 with 10 concert weekends. It has grown to a summer-long signature event for the tri-state area hosting more than 35,000 visitors. Fridays After 5 continues through August 2008. The festival includes live bands, interactive events for families, entertainment and crafts each Friday after 5:00 p.m. until 10:00 p.m.

Mitch McConnell Plaza and Walkway is the City's most recent waterfront addition. Owensboro is indebted to Senator McConnell for his loyalty and dedication to the City and its ambitious riverfront projects. The City dedicated the plaza and walkway pictured below in his honor.



Owensboro hosts three major summer festivals. Each festival is unique and designed for the whole family. The International Bar-B-Q Festival is hosted on the Ohio River front each year. Daviess County has over 150 years of barbecuing experience and boasts of being the Bar-B-Q Capital of the World. The Bar-B-Q Festival is packed with food, music, dance, and more food.

The Fourth of July weekend ushers in the next Owensboro celebration – the Owensboro Summer Festival, billed as the July 4th extravaganza. This festival is filled with countywide competition in softball, soccer, volleyball, running and much more. Musical entertainment and a major fireworks display are a big part of the festival.

A third festival is held each year in Owensboro's beautiful English Park overlooking the Ohio River.

Owensboro has been awarded the designation of *Sports Illustrated* "Sportstown" as the state's top location for community sports and recreation. As Cyndi Sturgeon, Parks and Recreation Department Director, was quoted in the *Sports Illustrated* article: "Sports are a huge focus here in Owensboro and we try to appeal to everyone at all stages of life — from tee-ball to adult softball to activities for seniors. Our goal is to help residents have a positive, lifelong relationship with sports."



The Owensboro Sportscenter, a 5,000-seat, air-conditioned auditorium/arena, is home to local high school and college basketball. The City has several times hosted the NCAA Division II Men's "March Madness" Basketball Tournaments at this site and in past years, hosted the Kentucky-Indiana Boys' and Girls' High School Basketball Series.

Owensboro high schools participate in all major team sports offered by the Kentucky High School Athletic Association, and often at least one of these schools is in serious contention for state champion for various sports.

The Kentucky Wesleyan College basketball team has been referred to as the "UCLA of Small College Basketball". The Panthers are a perennial powerhouse in NCAA's small college basketball ranks and have won eight NCAA II National Tournaments.

City facilities allow Owensboro to host several national baseball and softball tournaments. The City has hosted four national championship tournaments and was awarded the James Farrell Award for hosting one of the highest rated national tournaments in the country. The City successfully hosted the 2004 NSA Men's Class D World Series, the 2004 USSSA "AA" National Championships, the 2004-2005 BPA Youth World Series, and the 2005 ASA Girls 14 & Under Fast Pitch National Championship.

Jack C. Fisher Park and the Owensboro Recreation Department hosted the 2005 Kentucky Fast-Pitch Softball State Tournament. The Owensboro Catholic Lady Aces captured the 2005 Kentucky Fast-Pitch Softball State Championship in front of a huge hometown crowd and finished second in 2006. Lady Aces have earned four state titles since 1998.

Owensboro residents, children, teens, adults, and seniors have many recreational options, including golf, tennis, softball, volleyball, ice-skating, soccer, football, baseball and basketball.

The Parks department hosts many special events throughout the year, which includes "Ghosts and Goblins" and "Daddy-Daughter Date Night" (see photo below).



There are also developmental and instructional programs in t-ball, soccer, cheerleading, tennis, golf, tae-kwon do, baseball, softball, volleyball, ice-skating, swimming, tumbling and fishing. The Owensboro Youth Hockey Association, Inc. is open to youth ages 5-18 from November to the end of March. The Owensboro Youth Soccer League involves youth ages 6-19 during spring and fall seasons. Owensboro Youth Baseball develops young people ages 6-18 in baseball.



2008-2009 marks the 10-year anniversary of Corporate Challenge. The City plans spectacular events to celebrate this community milestone. Patterned after the Olympic games, amateur athletes compete in archery, basketball, a bike race, billiards, bowling, darts, golf, horseshoes, kickball, a 5K and a walk race, softball, table tennis, spades, tennis, trivia, sporting clays, tug-o-war, and volleyball.

The goal of Corporate Challenge is to encourage physical fitness, enhance employer/employee relations, boost morale, develop teamwork, foster company pride, and promote company recognition within the community. Last year over 3,000 citizens from 22 companies competed in the games. Corporate Challenge has created a lifetime of health and friendships for many of the participants.



## Multi-Cultural

Owensboro Sister Cities promotes global understanding between our City and other world communities by assisting local governmental entities with proper protocol and reception of foreign dignitaries and visitors. The City and Owensboro Sisters Cities hope to promote the expansion and development of international trade.



Owensboro Sisters Cities promotes two Sister City communities: Olomouc, Czech Republic, and Nisshan City, Japan. The above photograph shows our Nisshan City, Aichi, Japan, Sister City representatives with Mayor Tom Watson.

## The Government

Owensboro operates under a City Manager form of government. The Board of Commissioners includes our Mayor and four Commissioners. Citizens elect the Commissioners at large on a non-partisan ballot. The Mayor is elected for a four-year term and the Commissioners for two-year terms. The Mayor and Commissioners have equal voting power. The Commission sets the policies that govern the City. It appoints citizen advisory groups that help in the decision-making process. The City Manager is appointed by the Board and is responsible for the day-to-day operations of City employees. Department managers are responsible for their various departments and report to the City Manager.





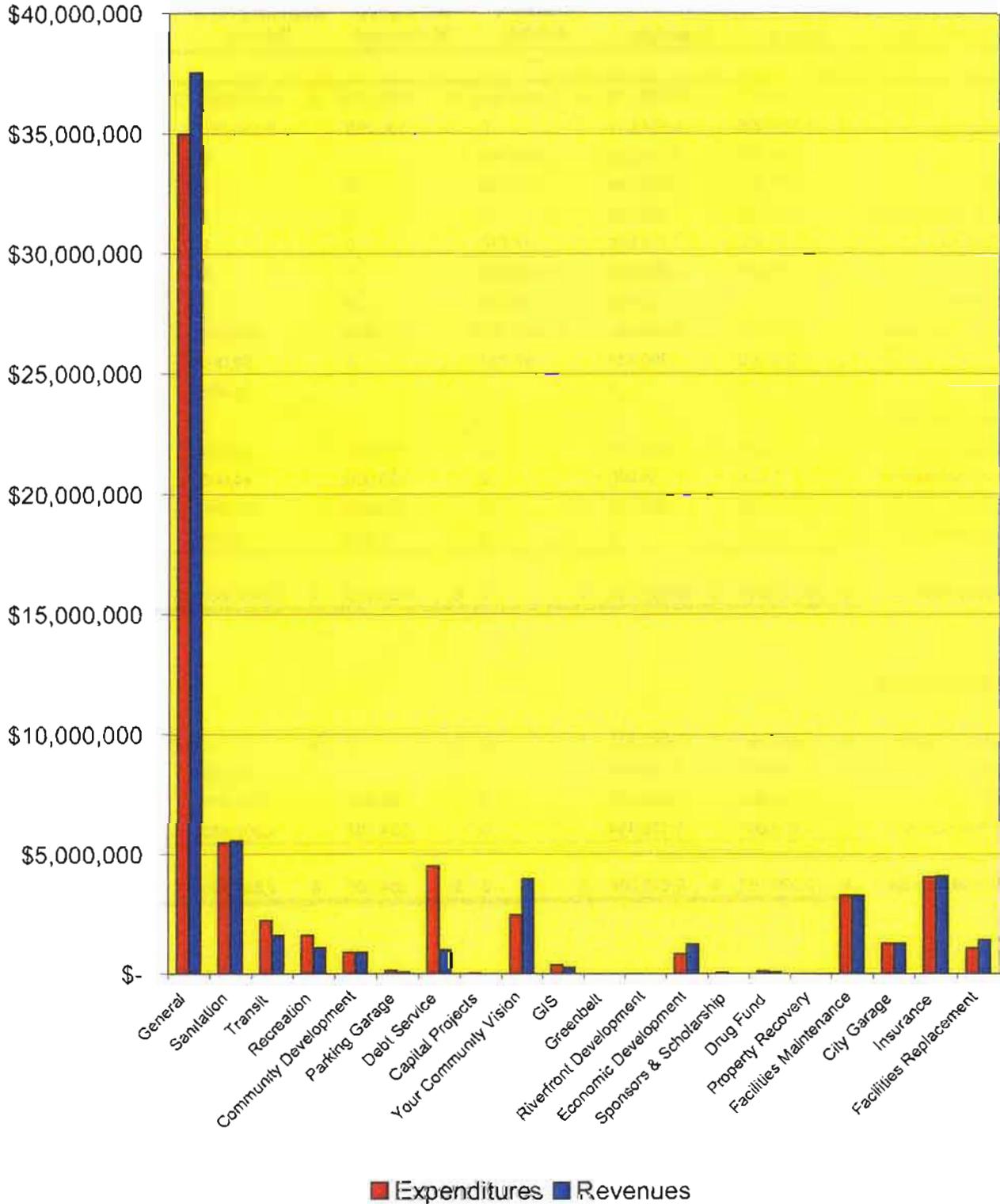


## BUDGET OVERVIEW

## All Appropriated Funds and Internal Service Funds Information

Budgeted Funds	Revenue	Expenditure	Operating Transfers In/(Out)	Net Excess/ (Deficiency)	Estimate Beginning Fund Balance	Capital Transfers In/(Out)	Estimated Ending Fund Balance
General	\$ 37,515,919	\$ 34,988,178	\$ (2,827,480)	\$ (299,739)	\$ 5,020,000	\$ 300,000	\$ 5,020,261
Sanitation	5,554,900	5,454,612	0	100,288	6,550,000	0	6,650,288
Transit	1,616,167	2,218,015	601,848	0	0	0	0
Recreation	1,077,515	1,598,944	521,429	0	0	0	0
Community Development	881,932	881,932	0	0	0	0	0
Parking Garage	55,100	132,886	77,786	0	0	0	0
Debt Service	998,527	4,487,602	3,489,075	0	0	0	0
Capital Projects	0	30,000	30,000	0	0	0	0
Your Community Vision	3,956,974	2,455,519	(1,980,391)	(478,936)	543,065	0	64,129
GIS	263,000	350,733	87,733	0	50,000	0	50,000
Greenbelt	0	0	0	0	13,435	0	13,435
Riverfront Development	0	0	0	0	0	0	0
Economic Development	1,233,000	817,080	0	415,920	50,000	(250,000)	215,920
Sponsors & Scholarship	5,000	35,000	0	(30,000)	44,000	0	14,000
Drug Fund	67,820	101,328	0	(33,508)	139,000	0	105,492
Property Recovery	2,400	0	0	2,400	6,100	0	8,500
<b>Total Appropriations</b>	<b>\$ 53,228,254</b>	<b>\$ 53,551,829</b>	<b>\$ 0</b>	<b>\$ (323,575)</b>	<b>\$ 12,415,600</b>	<b>\$ 50,000</b>	<b>\$ 12,142,025</b>
<b>Internal Service Funds</b>							
Facilities Maintenance	\$ 3,283,827	\$ 3,283,827	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Garage	1,261,431	1,261,431	0	0	50,000	(50,000)	0
Insurance	4,084,304	4,054,304	0	30,000	835,000	0	865,000
Facilities Replacement	1,409,601	1,075,494	0	334,107	1,002,830	0	1,336,937
<b>Total Internal Service</b>	<b>\$ 10,039,163</b>	<b>\$ 9,675,056</b>	<b>\$ 0</b>	<b>\$ 364,107</b>	<b>\$ 1,887,830</b>	<b>\$ (50,000)</b>	<b>\$ 2,201,937</b>

## 2008-2009 Revenue and Expenditure Comparisons for All Appropriated Funds



**SUMMARY OF MAJOR REVENUES AND EXPENDITURES**

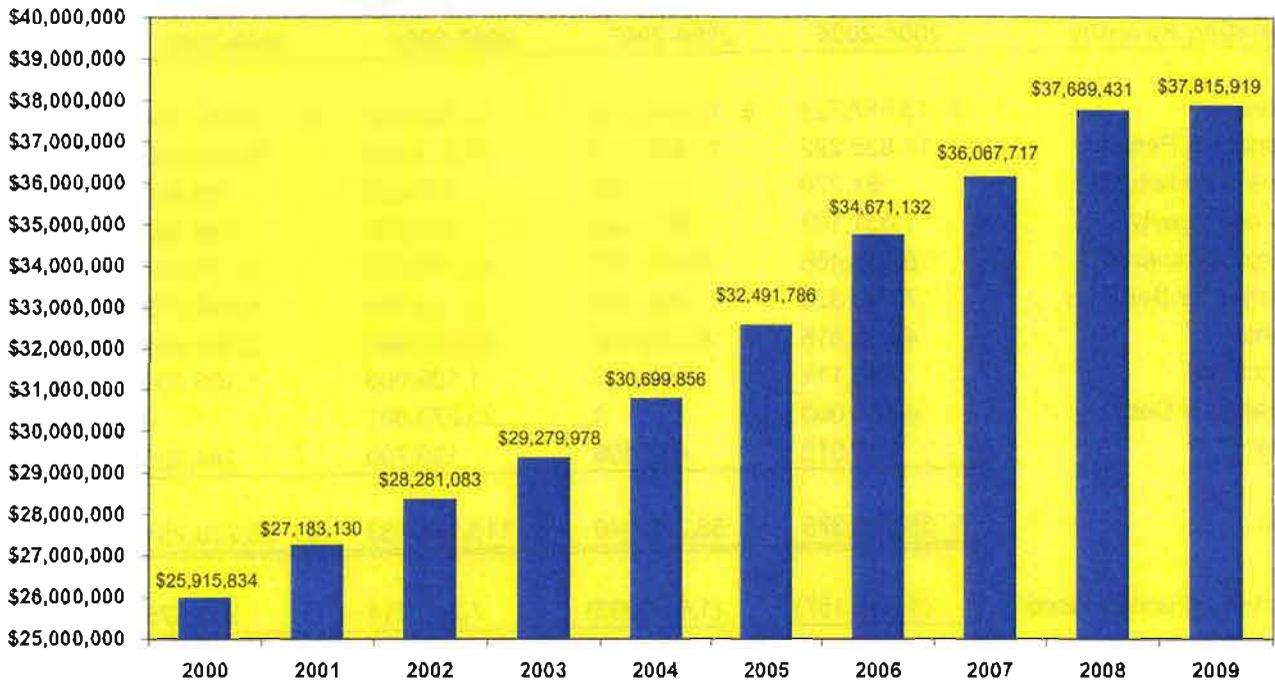
<b>Operating Revenue</b>	<b>Actual 2005-2006</b>	<b>Actual 2006-2007</b>	<b>Amended Budget 2007-2008</b>	<b>Budget 2008-2009</b>	<b>% Change</b>
Taxes	\$ 13,087,724	\$ 13,640,755	\$ 13,702,563	\$ 14,413,839	5%
Licenses & Permits	14,835,292	15,807,518	15,770,700	16,590,055	5%
Fines & Forfeitures	161,279	157,286	155,828	185,000	19%
Use of Property	1,031,104	1,613,096	1,857,090	1,066,396	-43%
Intergovernmental	8,644,466	8,644,163	10,154,027	9,175,037	-10%
Charges for Services	7,843,370	7,896,455	8,124,760	8,048,719	-1%
Grants	4,535,516	6,368,146	36,901,664	2,498,883	-93%
Franchises	948,111	765,515	1,106,000	1,106,000	0%
Issuance of Debt	4,100,000	0	25,273,801	0	-100%
Other	499,513	427,406	139,700	144,325	3%
<b>Total</b>	<b>\$ 55,686,375</b>	<b>\$ 55,320,340</b>	<b>\$ 113,186,133</b>	<b>\$ 53,228,254</b>	<b>-53%</b>
From (To) Fund Balance:	(1,849,157)	(1,603,993)	7,266,214	323,575	-96%
<b>Grand Total Sources</b>	<b>\$ 53,837,218</b>	<b>\$ 53,716,347</b>	<b>\$ 120,452,347</b>	<b>\$ 53,551,829</b>	<b>-56%</b>

Less transfers and internal service funds.

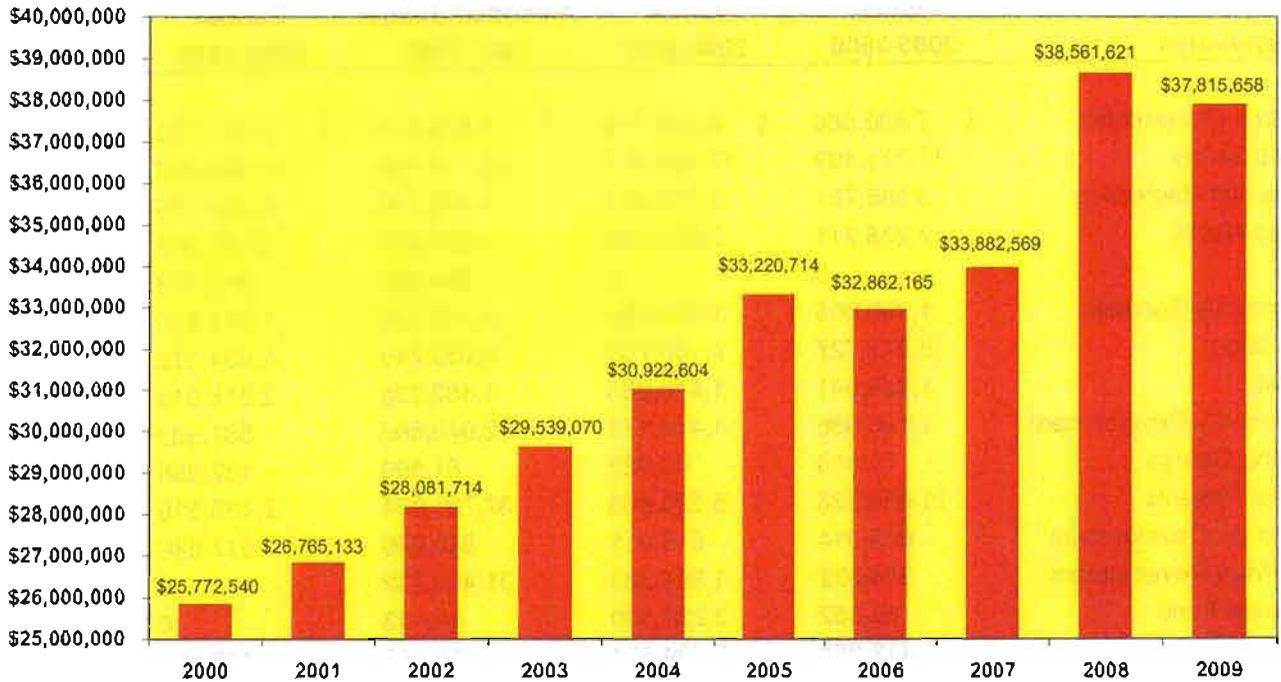
<b>Expenditures</b>	<b>Actual 2005-2006</b>	<b>Actual 2006-2007</b>	<b>Amended Budget 2007-2008</b>	<b>Budget 2008-2009</b>	<b>% Change</b>
General Government	\$ 7,836,586	\$ 8,246,712	\$ 8,679,811	\$ 8,711,020	2%
Public Safety	17,771,499	17,165,961	19,112,188	18,883,463	-1%
Parks and Recreation	3,585,751	3,759,401	4,166,796	4,362,755	5%
Public Works	2,238,211	2,265,192	3,024,997	3,167,592	5%
GIS	0	0	364,886	350,733	-4%
Community Services	1,299,805	1,345,209	1,432,125	1,598,620	5%
Sanitation	3,973,727	4,105,703	5,930,246	5,454,612	-8%
Transit	1,359,041	1,478,083	1,463,235	2,218,015	52%
Community Development	1,180,586	1,474,178	2,049,666	881,932	-57%
Parking Garage	74,613	69,622	81,599	132,886	63%
Capital Projects	11,054,323	5,528,868	37,791,684	2,485,519	-93%
Economic Development	623,314	516,011	849,696	817,080	-4%
Riverfront Development	354,822	1,804,383	31,450,132	0	-100%
Wellness Fund	66,552	3,232,500	99,143	0	-100%
Debt	2,418,388	2,724,524	3,956,143	4,487,602	13%
	<b>\$ 53,837,218</b>	<b>\$ 53,716,347</b>	<b>\$ 120,452,347</b>	<b>\$ 53,551,829</b>	<b>-56%</b>

Less transfers and internal services funds.

10-Year Historical Revenue Trend - General Fund (includes transfers)



10-Year Historical Expenditure Trend - General Fund (includes transfers)



## WHAT IS THE CITY BUDGET?

Every year the City Commission adopts a Budget for the next fiscal year (the City's fiscal year runs from July 1 of one year through June 30 of the next year). The Budget is the City's business and financial plan for the year.

The Budget has two purposes. The purposes are to set goals, objectives, and service levels for the City to meet during the next year, insuring the provision of City services to Owensboro residents, and to estimate and allocate the money the City will take in and spend during the year.

In many ways the City's budget is like a household budget. Every year we sit down and estimate what we think our income will be for the coming year, and we make plans on how to spend and save this income.

There are some key differences, however, between the City and a household budget. Our income (called revenue) can fluctuate substantially within a given year or from year to year. It is not like having a known paycheck to spend or save. There are very few sources of income over which the City has direct control. For example, we have no control over property tax revenue; it can fluctuate depending on the number of homes sold in the community and the amount of building activity. The level of building activity also impacts other sources of revenue such as building permit fees. These are revenues that have a somewhat direct relationship with the general state of our economy, or in the case of occupational/net profit fees, the number of good paying jobs available in the community.

We have a little more certainty and control over how much money we spend, but even that has some impacts and restrictions that reduce our flexibility. The federal government and state government require that we incur additional expenses, such as Medicare contributions and required methods of compensating for overtime mandated by federal law. In addition, we do not, in most cases, have the ability to stop doing things simply because we do not have the income. Police and fire protection are good examples. Even if revenue decreases substantially, we still need to be able to staff the fire stations and provide a minimum level of police patrol services.

It is important to remember that the numbers in the budget are estimates. Many things happen during the year that impact our income and spending. However, we try to budget as best we can. We estimate revenues realistically to insure that there are adequate funds to meet our needs. We maintain adequate reserves to protect us from future unknowns.

## WHAT ARE "FUNDS"?

The City's Budget is financed by the use of different "funds." A fund can be thought of as a separate bank account used for specific purposes. The **General Fund** is the City's main operating fund used to pay for traditional City services such as police and fire protection, administration, and street maintenance. These activities utilize most tax dollars, such as property tax and occupational/net profit fees, but are also supported by licenses and permits, user fees, and investment earnings. Some activities in the General Fund, such as building inspection or photo copying, are intended to be substantially self-supporting through fees for services provided and charged to individuals.

Another major group of City funds are called **Enterprise Funds**, used to account for specific services funded directly by fees and charges to users. In Owensboro, these funds include most recreation activities, e.g. Hillcrest Golf Course, the Sportscenter, etc., Sanitation, and Transit. The intent is that the funds be completely self-supporting and not be subsidized by general revenue or taxes. These funds are accounted for as if each activity were a separate, independent non-profit business of the City.

The City also maintains a **Capital Improvement Fund**. A capital improvement is usually a large construction project such as reconstruction of a roadway, the development of parkland, or the construction of a building.

Finally, the City maintains **Debt Service, Special Revenue, Internal Service, and Economic Development Funds**. Debt Service funds are used to pay the principal and interest payments associated with retiring bonds issued by the City. Special Service funds set aside special revenue, i.e., the Community Development Block Grant (CDBG) federal revenue, which is restricted in its

## 2008-2009 Budget

use. Internal Service funds, such as the City Garage Fund or the Facilities Maintenance Fund, capture revenue received from user departments as user charges. The Economic Development Fund was set up to capture anticipated incremental increases in revenue as a result of occupational taxes, along with grants, and to track the cost of incentives against the revenue generated.

### HOW IS THE BUDGET PREPARED?

Staff prepares the budget each year, detailing what is necessary to provide City services for the next year, identifying various department objectives and significant policy issue for Commission direction. After delivery of the proposed budget to the Commission, the Commission holds public budget hearings in late April or early May to provide the public the opportunity to make any comments or suggestions regarding the budget. The Commission then adopts the budget as it may be amended during the budget hearings. An Annual Budget is subsequently adopted, formally incorporating in a single document the changes that were directed during the budget hearings.

Staff prepares a budget document for the City Manager to insure that the spending authority proposed by the City Manager carries with it an anticipated level of service. The budget process is designed to integrate the managerial task of planning with the quantitative task of presenting expenditure requests for approval. It is inherent in the budget preparation process that individual department managers have the most insight into their own operations and should be the ones to identify and support the programs they are able to provide, as well as benefits and costs of those programs. The budget document follows the format of presenting discrete programs (groupings of interrelated functions within a department, such as a division) for analysis and approval by the City Commission.

<p style="text-align: center;"><b>City of Owensboro</b> <b>2008-2009 Budget Calendar</b></p>		
<b>DATE</b>	<b>RESPONSIBILITY</b>	<b>ACTION</b>
January 25	Finance	Mail agency funding request letters
January 28	Finance	Discuss budget process at staff meeting
February-March	Finance All Departments	Review budget structure and allocations
March 7	Finance/Agency	Agency Funding requests due
March 14	All Departments	Submit budget requests to Finance
March 25-26	City Manager Finance Departments	Estimate revenues and expenditures  Review personnel data  Review requests with department managers (times will be scheduled)
April 11	Finance	Distribute draft Budget for Mayor and Commissioners
April 21-22	Mayor Commissioners	Public hearing and work session
May 6	Mayor Commissioners	First reading; citizen comments (if any)
May 20	Mayor Commissioners	Second reading
June	Finance	Prepare adopted budget in final form
June	City Clerk	Publish ordinance adopting budget

## BUDGETS AND BUDGETARY ACCOUNTING

The City follows these procedures in adopting its budget and establishing the budgetary data reflected in its financial statements:

1. Proposed use hearings are conducted to obtain public input prior to preparation of the proposed operating budget.
  2. Prior to May 1, the City Manager obtains estimates from department heads to prepare the proposed operating budget.
  3. Prior to June 1, the City Manager submits to the City Commission a proposed operating budget and 5-year Capital Improvement Program (CIP) for the fiscal year beginning July 1. The operating budget includes proposed operating expenditures, fund transfers, the first year of the proposed five-year CIP, and the means for financing them.
  4. The proposed budget is discussed in work sessions open to the public, and a public hearing is conducted to obtain taxpayer comments prior to approval of the budget.
  5. Prior to the fourth day before the beginning of the fiscal year, the budget is legally enacted through passage of an ordinance.
  6. The City Manager is authorized to transfer within departments budgeted fund amounts. The City Commission must approve any revisions that alter the total expenditures of any department or fund. Therefore, the control level on budgetary items is maintained at the department level.
  7. Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds, except for the Capital Projects Funds and the Debt Service Fund because effective budgetary control is alternately achieved through project budgets, bond indenture provisions and City ordinances, respectively.
- Budgets for the General and Special Revenue Funds are adopted on the modified accrual basis. Encumbrance accounting, under which purchase orders, contracts and other commitments for the use of resources are reflected in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund and Special Revenue Funds for which annual budgets have been adopted.
8. Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.
  9. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. As under accrual accounting, expenditures are generally recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.
  10. Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.
  11. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund and Special Revenue Funds for which annual budgets have been adopted. Encumbrances outstanding at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

## FISCAL POLICIES

### GENERAL FINANCIAL GOALS

The City will maintain a financially viable City that can maintain adequate levels of municipal services, maintain the financial flexibility necessary to continually adapt to local and regional economic change, and maintain and enhance the sound fiscal condition of the City.

### OPERATING BUDGET POLICIES

The City Manager will prepare a budget calendar at the beginning of the budget preparation process. A balanced budget is achieved when the total sum a government collects in a year is equal to the amount it spends on goods, services, and debt interest. The City will adopt a balanced budget by June 30th of each year in which revenues will equal expenditures unless the use of reserves is expressly authorized by the City Commission.

An annual base operating budget will be developed by accurately and realistically projecting revenues and expenditures for the current and forthcoming fiscal year. Annual operating budgets will provide for the cost of operations of new capital projects.

The existing base budget will be thoroughly examined during the budget development process to assure removal or reduction of any services or programs that could be eliminated or reduced in cost.

The City will avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets unless the use of reserves is expressly authorized by the City Commission.

The City will forecast its General Fund expenditures and revenues for each of the next five years and will update this forecast at least annually.

### REVENUE POLICIES

The City will strive to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source. Revenue estimates will be accurate and realistic, sensitive to local and regional economic conditions. An objective, analytical process, using trend, judgmental, and statistical analyses, as appropriate, will estimate annual revenues.

One-time revenues will only be used for one-time expenditures, including capital and reserves.

### USER FEES AND RATES

Customer rates and fees will be reviewed annually for potential adjustments to recover the full cost, direct and indirect, of services provided. The City will set fees and user charges at levels that fully support or reimburse the total direct and indirect cost of an activity, except when the Commission determines that a subsidy is in the public interest.

### EXPENDITURE POLICIES

The City will maintain levels of service, as determined by the Commission, to provide for the public well being and safety of the residents of the community. Capital assets will be maintained and replaced as necessary, minimizing deferred maintenance.

Employee benefits and salaries will be maintained at competitive levels. The City will develop and use cost-effective technology/productivity enhancements effective in reducing or avoiding increased personnel costs.

### CAPITAL BUDGET POLICIES

The City will make all capital improvements in accordance with an adopted and funded capital budget.

The annual five-year Capital Improvement Program (CIP) includes design, development, implementation, and operating and maintenance costs. The CIP will identify the estimated full cost and potential funding sources for each proposed capital project, including annual operating cost estimates associated with the project, prior to submitting proposed projects for approval.

### DEBT POLICIES

The City will limit long-term debt solely to those capital improvements that cannot be financed from current revenue sources. The City may use inter-fund loans rather than outside debt to meet short-term cash flow needs.

The City will use debt financing for projects with a useful life that can reasonably be expected to exceed the period of debt service and will minimize costs and liabilities to the City when sponsoring debt financing.

### RESERVE POLICIES

The City will develop and annually review reserve guidelines to protect from emergencies and future uncertainties and to finance unforeseen opportunities and/or requirements. City reserve shall equal 10% of General Fund expenditures.

Unreserved, undesignated fund balances will be maintained in the general fund in accordance with reserve guidelines established by the Commission, to provide for revenue and expenditure budget fluctuations, unanticipated emergencies, economic uncertainties, economic development opportunities, and future capital projects.

Restricted reserves will be maintained as required for bond security, and designated reserves and liability accounts for liability claims, workers' compensation claims, accrued vacation, vested accrued sick leave, and other lawfully imposed liabilities of the City.

The City will maintain working capital in the Facilities Maintenance Fund, set up as an internal service fund, to enable the timely maintenance of buildings and facilities.

## 2008-2009 Budget

The City will maintain working capital in the Fleet and Facilities Replacement Fund, set up as an internal service fund, to ensure timely replacement of equipment, roofs and vehicles.

### INVESTMENT POLICIES

The Finance Director is responsible for management of the City investment program. He has authority to establish specific written procedures for investment program operation which are consistent with the City's investment policy. Procedures include explicit delegation of authority, if any, to persons responsible for investment transactions. No person may engage in an investment transaction except as provided in the Investment Policy and procedures established by the Finance Director. The Finance Director is ultimately responsible for all transactions undertaken and has established a system of controls to regulate activities of subordinate officials and employees. Controls are designed to prevent and control losses of funds arising from fraud, employee error, third party misrepresentation, unanticipated financial market changes or imprudent actions by officers and employees.

#### Interest Rate Risk

The City recognizes that some level of risk is inherent in any investment transaction. Losses may be incurred due to issuer default, market price changes, or closing investments prior to maturity due to unanticipated cash flow needs. Diversification of the City's investment portfolio by institution, type of investment instrument, and term to maturity is the primary method to minimize investment risk.

With the exception of fully insured or fully collateralized investments, and except for authorized investment pools, no more than twenty-five percent of the City's total investment portfolio shall be invested in a single security type or with a single financial institution. Unless matched to a specific cash flow need, no more than fifty percent of the funds shall be invested in securities maturing more than ten years from the date of purchase.

#### Credit Risk

The City's investment policy limits investments to obligations of the U.S. and its agencies and instrumentalities, obligations backed by the full faith and credit of the U.S. or a U.S. government agency, obligations of any corporation of the U.S. government, certificates of deposit issued by FDIC insured or similarly collateralized institutions, and bonds and securities of states, local governments, or related agencies in the U.S. rated in one of three highest categories by a nationally recognized rating agency. The City's investments in U.S. government agencies listed above were rated AAA by Moody's.

#### Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments that are in the possession of an outside party. All of the City's investments

in U.S. government agencies were held by the counterparty and carry the explicit guarantee of the U.S. government. It is the City's policy that all cash and investments maintained in any financial institution named as a depository be collateralized. In order to anticipate market changes and provide a level of security for all funds, the collateralization level shall be 110% of the market value of principal, plus accrued interest. Collateral shall always be held by an independent third-party custodian with whom the City has a current custodial agreement.

The City Treasurer annually reviews the City's Investment Policy and recommends revisions, as appropriate. The City will invest funds in a manner that provides the highest investment return with the maximum security of principal while meeting the daily cash flow demands of the City and conforming to all state statutes and City regulations governing investment of public funds.

The following are the City's primary investment objectives, in order of priority:

**Safety.** The foremost objective of the investment program is safety of principal. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

**Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that might be reasonably anticipated.

**Return on Investment.** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

### ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles as they apply to governmental accounting. Periodic financial reports and status reports will be submitted to the Commission, distributed to departments, and made available to the public. Full disclosure will be provided in general financial statements and bond representations.

An independent public accounting firm will perform an annual audit with the subsequent issuance of a Comprehensive Annual Financial Report.

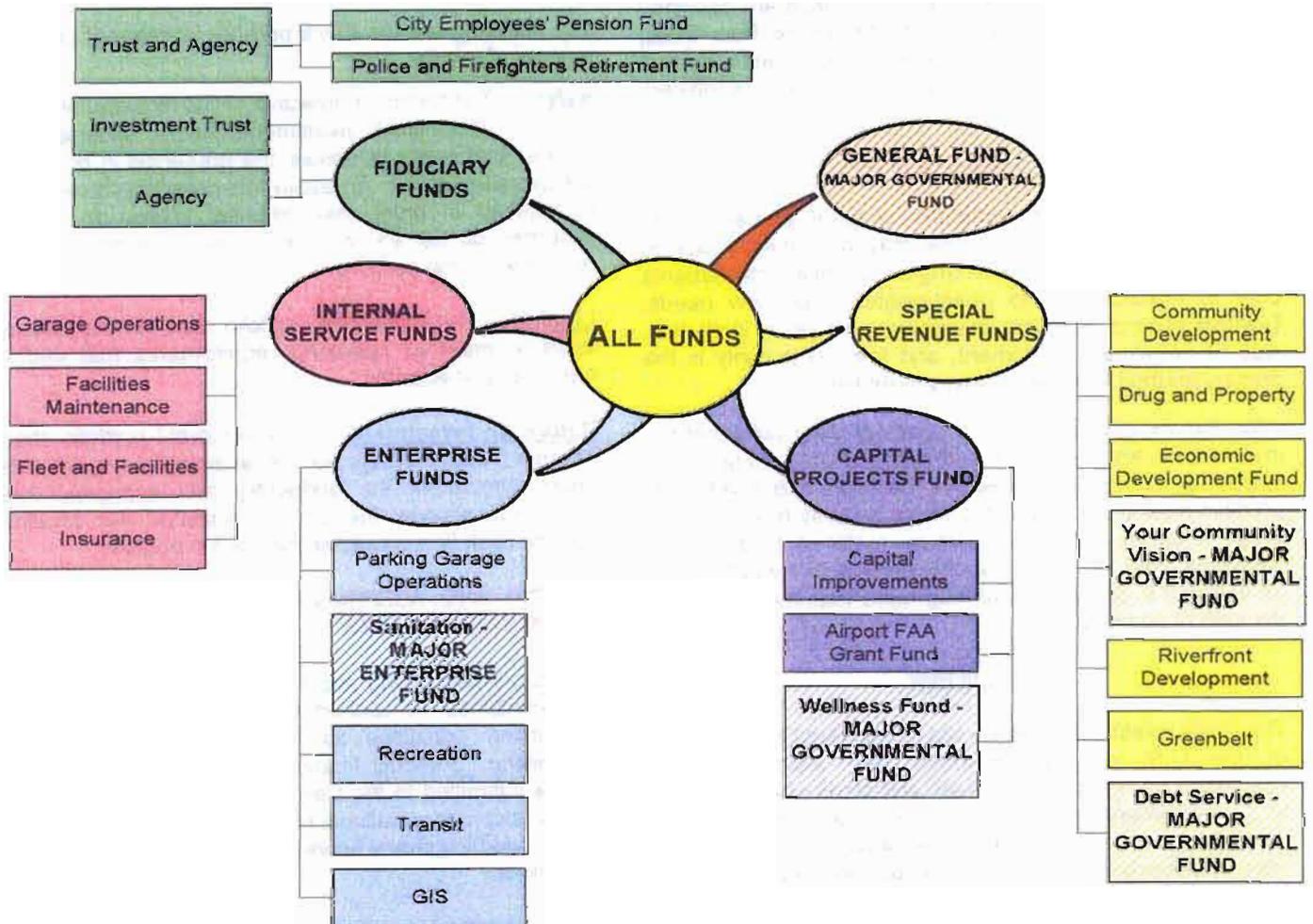
FUND ACCOUNTS DISCUSSION

City accounts are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Governmental fund financial statements are reported using the current financial resources measurement focus and modified accrual basis of accounting.

Fund accounting segregates funds according to the intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The City maintains a minimum number of funds consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds. Major funds are designated; all funds are described. There are four major governmental funds and one major enterprise fund.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if are collected within 60 days of the current fiscal period end.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures and expenditures related to compensated absences, claims and judgments are recorded only when payment is due. All property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are considered to be susceptible to accrual. All other revenue items are measurable and available only when cash is received by the government.



**GENERAL FUND (MAJOR FUND)**

General operating fund of the City – accounts for all general tax revenues and other receipts not allocated by law, ordinance or contractual agreement to other funds. This fund pays for general operating expenditures, fixed charges and capital improvement costs not paid through other funds.

**SPECIAL REVENUE FUNDS**

Established to account for revenue from specific taxes, governmental grants or other revenue sources designated to finance particular City functions and/or activities. Special Revenue Funds of the City are:

## 2008-2009 Budget

- **Community Development Fund.** Established to account for grants awarded for community development. Resources are restricted to activities directed toward satisfying the primary objective of developing viable urban communities and expanding economic opportunities, principally for individuals or families of low and moderate income.
- **Drug and Property Recovery Fund.** Established to account for funds obtained through drug law enforcement efforts.
- **Riverfront Development Fund.** Established to account for revenues and expenditures for funding of riverfront development projects.
- **Economic Development Fund.** Established to monitor incentives disbursed for economic development of the City and the increased revenues resulting from that development. The City's intent is to provide incentives that result in increased revenue to offset the incentives within a 5-year period.
- **Your Community Vision Fund (MAJOR FUND).** Established to account for revenues derived from a .33% occupational license tax increase; revenues are used to fund expenditures of Your Community Vision capital projects (no operating expenditures).
- **Greenbelt Fund.** Established to account for federal grant funds for constructing recreational area.
- **Debt Service Fund (MAJOR FUND).** Established to account for accumulation of resources and payment of general obligation bond principal and interest from government resources.

### CAPITAL PROJECTS FUNDS

Accounts for capital improvements, except those accounted for in proprietary funds:

- **Capital Improvement Fund.** Established to account for acquisition, issuance of debt, or construction of major capital projects purchased with funds from long-term borrowings.
- **Airport FAA Grant Fund.** Established to account for the City and County's grant matching funds for development and improvement of the airport.
- **Wellness Fund (MAJOR FUND).** Established as an unreserved fund to account for capital projects related to wellness; fund balance is \$234,000.

### ENTERPRISE FUNDS

Used for operations (a) that are financed and operated in a manner similar to private business enterprises, where the City's intent is that costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determinations of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

- **Parking Garage Operations Fund.** Established to manage and account for operations of the parking garage facility.

- **Transit Fund.** Established to manage and account for operations of the Transit Department.
- **Sanitation Fund (MAJOR FUND).** Established to more effectively manage and account for the operations of the Sanitation Department.
- **Recreation Fund.** Established to manage and account for operations of the swimming pools, golf course, ice arena and Sportscenter.

### INTERNAL SERVICE FUNDS

Used to account for financing of goods and services provided by one department or agency to other departments or agencies of the City on a user charge basis:

- **Garage Operations Fund.** Established to account for garage maintenance provided to City departments.
- **Facilities Maintenance Fund.** Established to account for maintenance provided to departments within the City.
- **Fleet and Facilities Fund.** Established to account for foreseeable capital expenditures and to straight-line that cost over 30 years.
- **Insurance Fund.** Established to account for City health/workers' compensations insurance programs.

### FIDUCIARY FUND TYPE

- **Trust and Agency Funds.** Used to account for assets the City holds in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Pension Trust Funds are accounted for primarily as Enterprise Funds are since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Pension Trust and Agency Funds of the City are as follows:

- **City Employees' Pension Fund.** The City Employees' Pension Fund (a contributory defined benefit plan) was created by ordinance on August 13, 1946, under Kentucky Revised Statutes Sections 90.310 to 90.410. It covers all employees of the City and Owensboro Municipal Utilities, except for the Owensboro Riverport Authority, City's police and firefighters, and those employees who elected to transfer into the CERS.
- **Police and Fire Fighters Retirement Fund.** The Police and Fire Fighters Retirement Fund (a contributory defined benefit plan) was created by ordinance, March 26, 1928, under KRS Sections 95.851 to 95.991. It covers City of Owensboro employees in the police and fire departments who elected not to transfer into the CERS.
- **Investment Trust Fund.** Established to account for monies of legally separated entities that participate in the City-sponsored external investment pool. This fund is classified as a fiduciary fund.
- **Agency Fund.** This fund is custodial in nature and does not present results of operations or have a measurement focus. This fund is used to account for assets that the government holds for others in an agency capacity. It also accounts for school district tax collection and payment to the Owensboro Board of Education and deferred compensation assets held for employees (according to IRS §457).





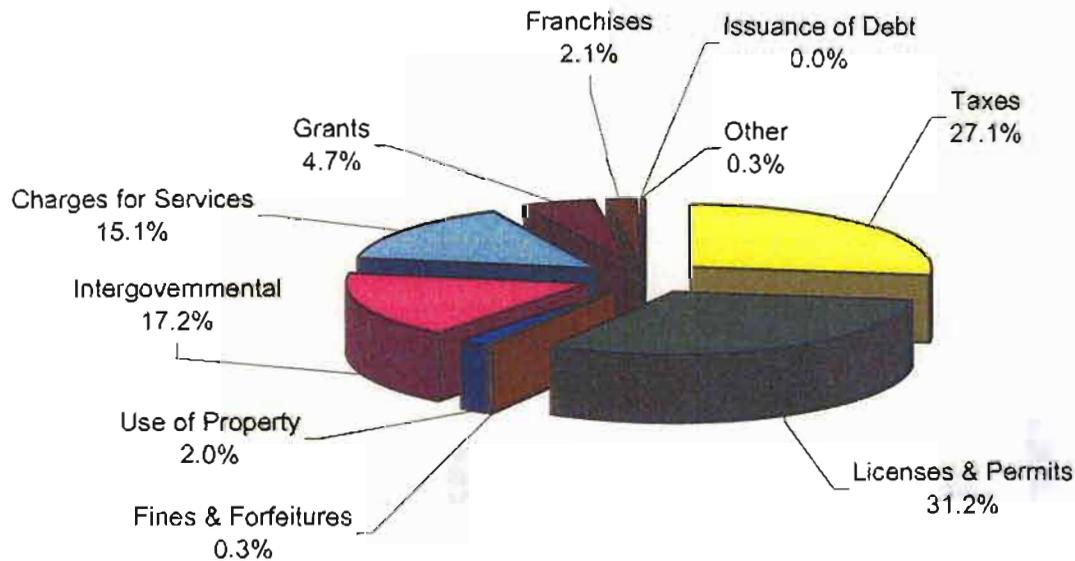


**WHERE THE MONEY COMES FROM**

Operating Revenue	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	% Change
Taxes	\$ 13,087,724	\$ 13,640,755	\$ 13,702,563	\$ 14,413,839	5%
Licenses & Permits	14,835,292	15,807,518	15,770,700	16,590,055	5%
Fines & Forfeitures	161,279	157,286	155,828	185,000	19%
Use of Property	1,031,104	1,613,096	1,857,090	1,066,396	-43%
Intergovernmental	8,644,466	8,644,163	10,154,027	9,175,037	-10%
Charges for Services	7,843,370	7,896,455	8,124,760	8,048,719	-1%
Grants	4,535,516	6,368,146	36,901,664	2,498,883	-93%
Franchises	948,111	765,515	1,106,000	1,106,000	0%
Issuance of Debt	4,100,000	0	25,273,801	0	-100%
Other	499,513	427,406	139,700	144,325	3%
<b>Total</b>	<b>\$ 55,686,375</b>	<b>\$ 55,320,340</b>	<b>\$ 113,186,133</b>	<b>\$ 53,228,254</b>	<b>-53%</b>
<b>From (To) Fund Balance:</b>	<b>(1,849,157)</b>	<b>(1,603,993)</b>	<b>7,266,214</b>	<b>323,575</b>	<b>-96%</b>
<b>Grand Total Sources</b>	<b>\$ 53,837,218</b>	<b>\$ 53,716,347</b>	<b>\$ 120,452,347</b>	<b>\$ 53,551,829</b>	<b>-56%</b>

Less transfers and internal service funds.

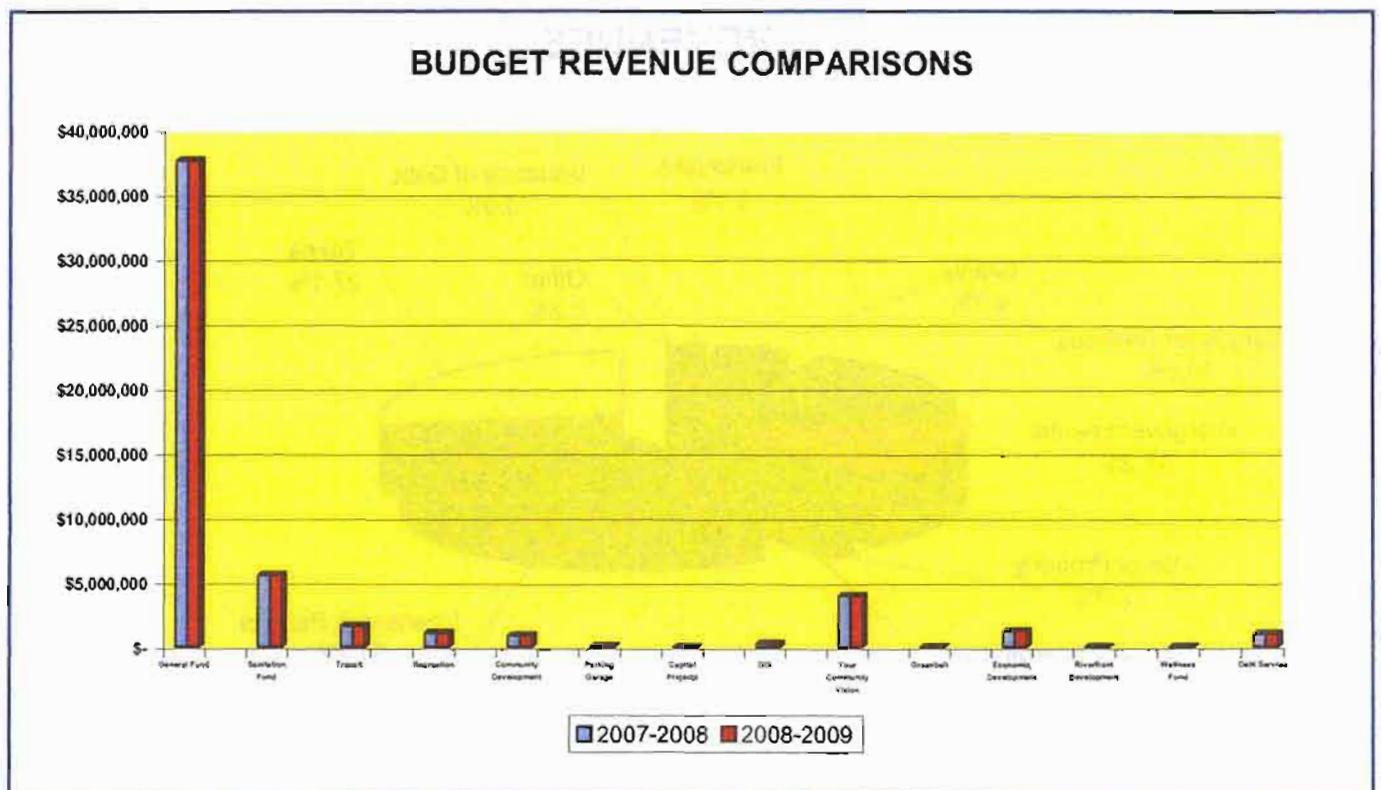
**REVENUES**



### Budget Revenue Comparisons Fiscal 2007-2008 to Fiscal 2008-2009

Fund	FY 2007-2008	FY 2008-2009	% Change																								
General Fund	\$ 37,256,051	\$ 37,586,139	1%																								
Sanitation Fund	5,355,300	5,554,900	4%																								
Transit	955,075	1,616,167	69%																								
Recreation	1,021,575	1,082,515	6%																								
Community Development	2,049,665	881,932	-57%																								
Parking Garage	57,000	55,100	-3%																								
Capital Projects	2,909,319	0	-100%																								
GIS	274,000	263,000	-4%																								
Your Community Vision	29,085,364	3,956,974	-86%	Greenbelt	702,910	0	-100%	Economic Development	1,065,000	1,233,000	16%	Riverfront Development	31,450,132	0	-100%	Wellness Fund	0	0	0%	Debt Service	1,004,742	998,527	-1%	Total	<u>\$ 113,186,133</u>	<u>\$ 53,228,254</u>	<u>-53%</u>
Greenbelt	702,910	0	-100%																								
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General Fund appropriations include property/drug funds; Recreation Fund includes scholarship/sponsorship fund; does not include transfers.





ALL FUNDS - REVENUE SUMMARY

Description	Audit		Amended	Budget	Change	Percent
	2005-2006	2006-2007	Budget 2007-2008	2008-2009	From Prior Year	Change
<b>01 General Fund</b>						
6001 Real & Personal Tax	\$ 6,718,629	\$ 7,045,700	\$ 7,266,000	\$ 7,592,970	\$ 326,970	5%
6002 Tax Collection Fees	115,446	126,114	131,000	136,895	5,895	5%
6006 Personal Tax -State Collected	812,891	915,963	879,000	914,000	35,000	4%
6051 Pilot Housing Commission	16,867	13,818	17,000	17,000	0	0%
6052 OMU/In Lieu of Taxes	1,480,187	1,399,301	1,350,000	1,600,000	250,000	19%
6081 Penalty & Interest - Current	44,142	41,332	35,000	35,000	0	0%
6082 Penalty & Interest - Pnor	10,872	14,257	12,000	12,000	0	0%
6083 Penalty & Interest - Insurance	427	760	1,000	1,000	0	0%
6084 Penalty & Interest - Licenses	57,233	89,048	80,000	85,000	5,000	6%
6101 1% Occupational License	8,556,159	9,043,828	9,343,000	9,721,755	378,755	4%
6102 1% Net Profit License	1,774,148	2,033,266	1,800,000	1,896,000	96,000	5%
6104 Alcoholic Beverage License	60,192	55,647	60,000	60,000	0	0%
6105 Insurance Licenses	3,798,730	3,993,924	4,030,000	4,161,600	131,600	3%
6108 Other Licenses	745	957	0	0	0	0%
6151 Building Permits	6,065	6,240	6,700	6,700	0	0%
6152 Street Cut Permits	24,070	16,912	24,000	24,000	0	0%
6181 Base Court Revenues	80,828	83,287	80,828	110,000	29,172	36%
6182 Parking Fines	80,701	73,999	75,000	75,000	0	0%
6183 False Alarm Fines	(250)	0	0	0	0	0%
6401 Interest on Investments	148,415	386,360	300,000	300,000	0	0%
6451 Rental on City Property	25,233	1,785	0	0	0	0%
6452 Lease Payments	10,501	10,501	10,500	10,501	1	0%
7006 Municipal Aid	875,115	834,676	890,000	900,000	10,000	1%
7007 LGEA Severance Tax	32,834	39,944	36,000	36,000	0	0%
7011 Management Fee (Indirect Costs)	460,912	513,894	512,000	512,000	0	0%
7017 911 Fees	384,962	363,986	350,000	340,000	(10,000)	-3%
7028 911 Cell Phones	96,021	135,829	140,000	150,000	10,000	7%
7030 Property Maintenance Revenue	27,504	36,614	137,400	100,000	(37,400)	-27%
7303 Parks Advertising Fees	7,914	5,149	4,000	5,000	1,000	25%
7421 English Park Center	previously in Recreation Fund 15 - English Park			390	390	100%
7451 Dugan Best Programs	1,228	2,105	0	1,771	1,771	0%
7455 Dugan Best Rentals	1,615	2,115	1,235	1,675	440	36%
7456 Dugan Best Vending	4,001	3,934	1,000	312	(688)	-69%
7457 Dugan Best Center Gifts	50	435	3,850	250	(3,600)	-94%
7458 Parks Admin Center Gym	0	0	200	0	(200)	-100%
7459 Dugan Best Concessions	350	105	0	4,506	4,506	100%
8001 OMU/Profit	4,945,855	5,174,818	5,410,010	5,680,510	270,500	5%
8002 Owensboro Riverport Dividend	150,000	150,000	300,000	200,000	(100,000)	-33%
8009 Data Processing Fees	908,447	912,637	987,200	900,000	(87,200)	-9%
8102 State Grants	2,636	0	0	0	0	0%
8110 Police & Fire Incentives	760,327	769,421	760,000	760,000	0	0%
8112 Daviess County Fiscal Court	78,390	57,141	85,000	88,000	3,000	4%
8115 Transfer from Econ. Development	200,000	175,000	285,000	250,000	(35,000)	-12%
8117 Transfer from Replacement Fund	240,000	214,000	165,000	0	(165,000)	-100%
8126 FEMA	222,629	0	0	0	0	0%
8131 Transfer from Garage Fund	45,000	0	50,000	50,000	0	0%
8152 Sale of Capital Assets	28,639	3,881	988,470	10,000	(978,470)	-99%
8180 GIS Revenue	191,825	199,571	moved to GIS Fund 21	0	0	0%
8201 Miscellaneous Revenue	14,093	24,658	10,000	10,000	0	0%
8202 Franchise - Adelpia	365,257	0	0	0	0	0%
8203 Franchise - Atmos Energy	267,761	233,774	250,000	250,000	0	0%
8204 Franchise - Kenergy	62,879	63,916	63,000	63,000	0	0%
8208 OPD Accident Reports	16,772	17,220	17,000	17,000	0	0%
8212 Current Year CDBG - Admin	264,230	264,536	174,038	158,084	(15,954)	-9%
8221 Misc. Revenue OPD	21,225	39,941	25,000	25,000	0	0%
8225 Franchise KY Data Link	10,000	0	0	0	0	0%
8227 Wrecker Service Revenue OPD	3,216	7,593	0	0	0	0%
8228 Telecommunications Tax	157,214	467,825	543,000	543,000	0	0%
<b>Total General Fund</b>	<b>\$ 34,671,132</b>	<b>\$ 36,067,717</b>	<b>\$ 37,689,431</b>	<b>\$ 37,815,919</b>	<b>\$ 126,488</b>	<b>0%</b>

ALL FUNDS - REVENUE SUMMARY

Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	Percent Change
<b>02 Sanitation Fund</b>						
6401 Investment Earnings	\$ 166,231	\$ 410,982	\$ 264,000	\$ 360,000	\$ 96,000	36%
7001 Collection Charges - Residential	3,178,335	3,215,329	3,204,000	3,204,000	0	0%
7002 Collection Charges - Commercial	1,791,419	1,822,817	1,800,000	1,800,000	0	0%
7009 Special Loads	11,642	11,108	10,000	10,000	0	0%
7016 Toter Revenue	1,091	1,184	500	900	400	80%
7025 Collection - Grass Stickers	1,780	1,042	1,200	800	(400)	-33%
7027 Trash Bag Revenue	413	359	500	400	(100)	-20%
7029 Recycling Revenue	10,026	11,205	9,600	16,800	7,200	75%
8152 Sale of Capital Assets	142,099	115,905	60,000	155,000	95,000	158%
8201 Miscellaneous Revenue	5,904	8,206	5,500	7,000	1,500	27%
8222 Litter Abatement Funding	29,563	28,806	0	0	0	0%
<b>Total Sanitation Fund</b>	<b>\$ 5,338,503</b>	<b>\$ 5,626,943</b>	<b>\$ 5,355,300</b>	<b>\$ 5,554,900</b>	<b>\$ 199,600</b>	<b>4%</b>
<b>18 Transit Fund</b>						
7003 Transit Revenue	\$ 61,975	\$ 61,724	\$ 68,000	\$ 60,000	\$ (8,000)	-12%
7004 Transit/Gas Tax Refund	3,256	7,179	4,500	6,200	1,700	38%
7005 Transit Revenue-Charter	10,130	10,760	8,000	6,100	(1,900)	-24%
7010 Transit Revenue-Tokens	37,605	33,303	31,000	33,500	2,500	8%
7033 Transit Revenue - Advertising	17,250	9,725	15,000	10,500	(4,500)	-30%
8103 Transit-Federal Grant	649,076	785,112	778,095	1,369,240	591,145	76%
8104 Transit-State Grant	0	35,823	29,480	109,627	80,147	272%
8201 Miscellaneous	21,461	23,589	21,000	21,000	0	0%
	800,753	967,215	955,075	1,616,167	661,092	69%
8111 Transfer from General Fund	450,010	492,260	508,160	601,848	93,688	18%
<b>Total Transit Fund</b>	<b>\$ 1,250,763</b>	<b>\$ 1,459,475</b>	<b>\$ 1,463,235</b>	<b>\$ 2,218,015</b>	<b>\$ 754,780</b>	<b>52%</b>
<b>15 Recreation</b>						
7004 Hillcrest Golf Course	\$ 257,121	\$ 232,700	\$ 259,175	\$ 259,342	\$ 167	0%
7005 Ice Rink	138,026	156,411	153,660	179,202	25,542	17%
7006 Swimming Pools	65,413	69,992	68,425	73,863	5,438	8%
7007 English Park	9,061	5,175	4,420	moved to GF	(4,420)	-100%
7008 Fisher Park	177,949	170,754	187,631	197,939	10,308	5%
7010 Sportscenter	252,144	216,189	160,400	164,200	3,800	2%
7011 Youth	52,895	69,544	67,865	95,723	27,858	41%
7013 Special Events	52,324	45,514	65,085	48,383	(16,702)	-26%
7014 Sports	33,021	28,135	49,914	58,863	8,949	18%
	1,037,954	994,414	1,016,575	1,077,515	60,940	6%
8111 Transfer from General Fund	440,712	541,082	558,318	546,769	(11,549)	-2%
	440,712	541,082	558,318	546,769	(11,549)	-2%
<b>Total Recreation Fund</b>	<b>\$ 1,478,666</b>	<b>\$ 1,535,496</b>	<b>\$ 1,574,893</b>	<b>\$ 1,624,284</b>	<b>\$ 49,391</b>	<b>3%</b>
<b>44 Sponsors and Scholarships Fund</b>						
7301 Sponsors	\$ 3,540	\$ 3,893	\$ 5,000	\$ 5,000	\$ 0	0%
7302 Scholarships	13,758	2,300	0	0	0	0%
<b>Total Sponsors/Scholarships</b>	<b>\$ 17,298</b>	<b>\$ 5,993</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 0</b>	<b>0%</b>
<b>45 Fleet and Facilities Replacement Fund</b>						
6401 Interest on Investments	\$ 28,858	\$ 77,439	\$ 0	\$ 0	\$ 0	0%
8011 Replacement	1,141,611	1,120,158	1,205,646	1,258,951	53,305	4%
8152 Sale of Capital Assets	141,092	72,637	75,700	150,650	74,950	99%
<b>Total Replacement Fund</b>	<b>\$ 1,311,561</b>	<b>\$ 1,270,234</b>	<b>\$ 1,281,346</b>	<b>\$ 1,409,601</b>	<b>\$ 128,255</b>	<b>10%</b>

ALL FUNDS - REVENUE SUMMARY

Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	Percent Change
<b>03 Community Development</b>						
6451 Rental on City Property	\$ 20,715	\$ 22,590	\$ 20,000	\$ 20,000	\$ 0	0%
8152 Sale of Capital Assets	9,575	0	0	0	0	0%
8201 Miscellaneous Revenue	36,228	2,200	0	0	0	0%
8211 Prior Year CD Grant	450,994	874,565	486,304	0	(486,304)	-100%
8212 Current Year CD Grant	0	54,326	536,468	521,088	(15,380)	-3%
	<u>517,512</u>	<u>953,681</u>	<u>1,042,772</u>	<u>541,088</u>	<u>(501,684)</u>	<u>-48%</u>
<b>13</b>						
8106 HOME Grant	0	0	337,451	330,844	(6,607)	-2%
8107 HOME Grant Prior Year	348,074	317,623	659,442	0	(659,442)	-100%
8114 Home Grant - KY Hsg.	315,000	95,000	10,000	10,000	0	0%
8201 Miscellaneous Revenue	0	107,874	0	0	0	0%
	<u>663,074</u>	<u>520,497</u>	<u>1,006,893</u>	<u>340,844</u>	<u>(666,049)</u>	<u>-66%</u>
Total Community Development	<u>\$ 1,180,586</u>	<u>\$ 1,474,178</u>	<u>\$ 2,049,665</u>	<u>\$ 881,932</u>	<u>\$ (1,167,733)</u>	<u>-57%</u>
<b>12 Facilities Maintenance Fund</b>						
7019 Facilities Maintenance Charges	\$ 844,214	\$ 952,342	\$ 997,180	\$ 1,256,265	\$ 259,085	26%
7020 Park Maintenance Charges	1,716,001	1,819,759	1,929,149	2,027,562	98,413	5%
8102 State Grants	2,575	2,212	0	0	0	0%
8152 Sale of Capital Assets	462	1,313	0	0	0	0%
8201 Miscellaneous Revenue	1,777	829	0	0	0	0%
Total Facilities Maintenance	<u>\$ 2,565,029</u>	<u>\$ 2,776,455</u>	<u>\$ 2,926,329</u>	<u>\$ 3,283,827</u>	<u>\$ 357,498</u>	<u>12%</u>
<b>21 Geographic Information System</b>						
8180 GIS Charges	\$ 0	\$ 0	\$ 274,000	\$ 263,000	\$ (11,000)	-4%
8111 Transfer from General Fund	0	0	90,886	87,733	3,153	3%
Total GIS	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 364,886</u>	<u>\$ 350,733</u>	<u>\$ (14,153)</u>	<u>-4%</u>
<b>24 Parking Garage Fund</b>						
7086 Monthly Parking	\$ 52,857	\$ 51,270	\$ 54,000	\$ 52,500	\$ (1,500)	-3%
7087 RiverPark Events	3,699	2,556	3,000	2,600	(400)	-13%
Sub-total	<u>56,556</u>	<u>53,826</u>	<u>57,000</u>	<u>55,100</u>	<u>(1,900)</u>	<u>-3%</u>
8111 Transfer from General Fund	20,511	16,028	24,599	77,786	53,187	216%
Total Parking Garage Fund	<u>\$ 77,067</u>	<u>\$ 69,854</u>	<u>\$ 81,599</u>	<u>\$ 132,886</u>	<u>\$ 51,287</u>	<u>63%</u>
<b>25 Insurance Fund</b>						
6401 Interest	\$ 41,190	\$ 78,963	\$ 35,000	\$ 30,000	\$ (5,000)	-14%
8162 Health Premium City	2,686,694	2,531,262	2,964,713	2,879,443	(85,270)	-3%
8163 Health Premium Employee	658,719	629,550	741,178	719,861	(21,317)	-3%
8171 Workers Comp Premium	400,000	399,945	400,000	400,000	0	0%
8172 Unemployment Ins. Premium	65,787	64,303	55,000	55,000	0	0%
Total Insurance Fund	<u>\$ 3,852,390</u>	<u>\$ 3,704,023</u>	<u>\$ 4,195,891</u>	<u>\$ 4,084,304</u>	<u>\$ (111,587)</u>	<u>-3%</u>
<b>33/35 Drug Funds</b>						
<b>33</b>						
6401 Interest on Investments	\$ 3,357	\$ 10,737	\$ 5,000	\$ 5,500	\$ 500	10%
8152 Sale of Capital Assets	19,176	9,203	3,000	3,000	0	0%
8206 Restitution, Etc.	80,871	109,210	55,000	58,000	3,000	5%
Total Drug Fund 33	<u>103,404</u>	<u>129,150</u>	<u>63,000</u>	<u>66,500</u>	<u>3,500</u>	<u>6%</u>

ALL FUNDS - REVENUE SUMMARY

Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	Percent Change
<b>Drug Funds, continued</b>						
35						
6401 Interest on Investments	\$ 1,249	\$ 1,805	\$ 1,320	\$ 1,320	\$ 0	0%
8152 Sale of Capital Assets	0	979	0	0	0	0%
8206 Restitution, Etc.	215	43,237	0	0	0	0%
Total Drug Fund 35	1,464	46,021	1,320	1,320	0	0%
Total All Drug Funds	\$ 104,868	\$ 175,171	\$ 64,320	\$ 67,820	\$ 3,500	5%
<b>29 Property Recovery Fund</b>						
6401 Interest on Investments	\$ 433	\$ 905	\$ 600	\$ 575	\$ (25)	-4%
8152 Sale of Capital Assets	1,031	2,229	500	500	0	0%
8206 Restitution, Etc.	1,299	1,079	1,200	1,325	125	10%
Total Property Recovery Fund	\$ 2,763	\$ 4,213	\$ 2,300	\$ 2,400	\$ 100	4%
<b>20 Debt Service Fund</b>						
8111 Transfer from General Fund	\$ 1,198,583	\$ 1,506,950	\$ 2,203,508	\$ 1,483,344	\$ (720,164)	-33%
8123 Transfer from Your Community Vision	6,138	0	541,011	1,980,391	1,439,380	266%
8129 Transfer from Recreation Fund	22,247	24,682	25,007	25,340	333	1%
Total Transfers	1,226,968	1,531,632	2,769,526	3,489,075	719,549	26%
6401 Interest on Investments	5,944	23,432	6,225	0	(6,225)	-100%
8112 County FAA Payment	121,885	131,206	129,991	131,200	1,209	1%
8118 Transfer from PFFP	312,339	312,079	311,357	310,759	(598)	0%
8119 Transfer from AirPark FAA	19,065	0	0	0	0	0%
8128 Transfer from RiverPark	539,444	541,000	541,544	541,026	(518)	0%
8138 Transfer from Symphony	125,671	119,984	15,625	15,542	(83)	-1%
Total Lease Payments	1,124,348	1,127,701	1,004,742	998,527	(6,215)	-1%
Total Debt Service Fund	\$ 2,351,316	\$ 2,659,333	\$ 3,774,268	\$ 4,487,602	\$ 713,334	19%
<b>19 Capital Projects Fund</b>						
8111 Transfer from General Fund	\$ 375,000	\$ 146,525	\$ 587,750	\$ 30,000	\$ (557,750)	-95%
8123 Transfer from Your Community Vision	0	0	30,000	0	(30,000)	-100%
8136 Transfer from Wellness Fund	0	3,200,000	0	0	0	0%
Total Transfers	375,000	3,346,525	617,750	30,000	(587,750)	-95%
6401 Interest Earnings	(8,480)	93,759	9,475	0	(9,475)	-100%
7440 Gifts/Donations	248,868	0	0	0	0	0%
8102 Grant - State	1,925,211	2,010,860	1,737,344	0	(1,737,344)	-100%
8112 Transfer from Daviess County	0	0	1,162,500	0	(1,162,500)	-100%
8126 FEMA	78,070	180,039	0	0	0	0%
8152 Sale of Capital Assets	132,140	0	0	0	0	0%
8202 Franchise CATV	85,000	0	0	0	0	0%
Total Revenue	2,460,809	2,284,658	2,909,319	0	(2,909,319)	-100%
Total Capital Projects Fund	\$ 2,835,809	\$ 5,631,183	\$ 3,527,069	\$ 30,000	\$ (3,497,069)	-99%

	Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	Percent Change
7	<b>Capital Projects Fund</b> Your Community Vision						
6101	.33% Occupational License	\$ 3,047,455	\$ 3,218,975	\$ 3,169,353	\$ 3,311,974	\$ 142,621	5%
6102	.33% Net Profit License	613,796	697,119	632,210	630,000	(2,210)	0%
6084	Penalty/Interest - Licenses	17,677	29,719	10,000	15,000	5,000	50%
6401	Interest on Investments	8,321	43,666	0	0	0	0%
8101	Federal Grants	142,164	83,664	0	0	0	0%
8124	Transfer from RWRA Operating Fund	642,430	0	0	0	0	0%
8160	Issuance of Debt	4,100,000	0	25,273,801	0	(25,273,801)	-100%
	<b>Total Capital Projects Fund 7</b>	<b>\$ 8,571,843</b>	<b>\$ 4,073,143</b>	<b>\$ 29,085,364</b>	<b>\$ 3,956,974</b>	<b>\$ (25,128,390)</b>	<b>-86%</b>
11	<b>Riverfront Development Fund</b>						
8101	Federal Grants	\$ 0	\$ 1,804,383	\$ 31,450,132	\$ 0	\$ (31,450,132)	-100%
8102	State Grants	354,015	0	0	0	0	0%
	<b>Total Riverfront Development</b>	<b>\$ 354,015</b>	<b>\$ 1,804,383</b>	<b>\$ 31,450,132</b>	<b>\$ 0</b>	<b>\$ (31,450,132)</b>	<b>-100%</b>
34 37	<b>Greenbelt Project Fund</b>						
6401	Interest	\$ 576	\$ 3,374	\$ 0	\$ 0	\$ 0	0%
7440	Gifts/Donations	2,500	0	0	0	0	0%
8102	State Grants	84,116	42,254	702,910	0	(702,910)	-100%
8123	Transfer to Community Vision	35,200	0	150,000	0	(150,000)	-100%
	<b>Total Greenbelt Project Fund</b>	<b>\$ 122,392</b>	<b>\$ 45,628</b>	<b>\$ 852,910</b>	<b>\$ 0</b>	<b>\$ (852,910)</b>	<b>-100%</b>
27	<b>City Garage Fund</b>						
7015	Charges for Service	\$ 1,098,712	\$ 1,266,434	\$ 1,166,433	\$ 1,261,431	\$ 94,998	8%
8152	Sale of Capital Assets	113	0	0	0	0	0%
	<b>Total Garage Service Fund</b>	<b>\$ 1,098,825</b>	<b>\$ 1,266,434</b>	<b>\$ 1,166,433</b>	<b>\$ 1,261,431</b>	<b>\$ 94,998</b>	<b>8%</b>
40	<b>Economic Development Fund</b>						
6001	Realized Property Tax Revenue	\$ 227,012	\$ 167,416	\$ 210,000	\$ 163,000	\$ (47,000)	-22%
6101	1% Occupational License	195,435	143,982	210,000	300,000	90,000	43%
6102	1% Net Profit License	47,915	51,483	25,000	25,000	0	0%
6401	Interest on Investments	4,470	0	0	0	0	0%
8201	Miscellaneous Revenue	0	7,800	0	0	0	0%
8203	Franchise - Atmos Energy	0	0	250,000	250,000	0	0%
8252	Dana Corp-License Fee	124,897	130,048	125,000	125,000	0	0%
8254	W.J.D.C.-License Fee	53,571	61,127	52,000	65,000	13,000	25%
8257	Owensboro Manuf.-License Fees	16,399	21,464	5,000	15,000	10,000	200%
8258	Unifirst - License Fees	159	827	0	90,000	90,000	100%
8259	Biosource-License Fees	4,817	35	0	0	0	0%
8260	Toyotaisu	237,879	290,954	188,000	200,000	12,000	6%
	<b>Total Economic Development</b>	<b>\$ 912,554</b>	<b>\$ 875,146</b>	<b>\$ 1,065,000</b>	<b>\$ 1,233,000</b>	<b>\$ 168,000</b>	<b>16%</b>
55	<b>Wellness Fund</b>						
6401	Interest on Investments	\$ 92,610	\$ 129,011	\$ 0	\$ 0	\$ 0	0%
	<b>Total Wellness Fund</b>	<b>\$ 92,610</b>	<b>\$ 129,011</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$ 68,189,990</b>	<b>\$ 70,654,013</b>	<b>\$ 127,975,371</b>	<b>\$ 68,400,528</b>	<b>\$ (59,574,743)</b>	<b>-47%</b>

### REVENUE DISCUSSION

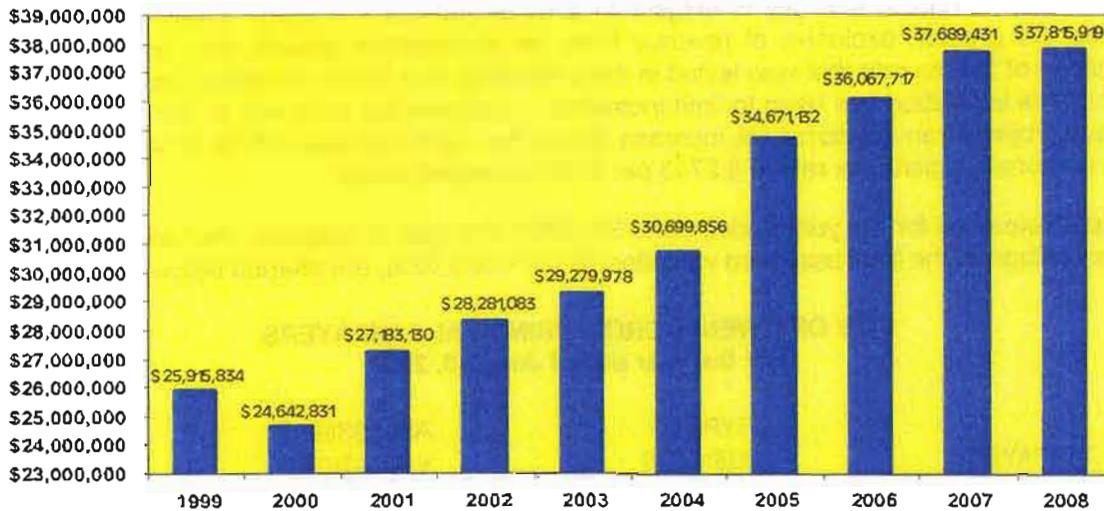
The City of Owensboro, Kentucky derives revenue from various sources including property taxes, user fees, government grants and subventions, licenses and permits, fines and forfeitures, issuance of debt, investment earnings, and other less significant types of revenue including sales of fixed assets, insurance recoveries, and donations. Due to the varying types of revenue, many different methods must be employed to project revenues. The projection methods selected depend on the nature and materiality of the revenue item and the period of time over which the revenue is projected. The specific revenue projection techniques employed are discussed below.

#### Revenue Projection Techniques

- Historical Data** – This method predicts future revenue based on historical movements over time and assumes that historical trends will continue in the future. Finance staff compiles a history of revenue for up to ten previous years, determines average rate of change, and applies this rate of change to the previous year's annual revenue amount.

The chart below depicts a 10-year history of general fund revenue and Fiscal Year 2008-2009 revenue projections. An increase in occupational tax revenues is expected due to the current and anticipated continuing strength of the local economy. Property tax revenue projections continue to increase slightly as property values rise with new construction.

10-Year Historical Revenue Trend - General Fund



- Facts and Circumstances** – This method predicts future revenue on facts and circumstances uniquely affecting the revenue item, including actions promulgated by or undertaken with third parties. This method is often supported by certain documentation in the form of lease/rental agreements, grant agreements, service contracts, legislative records, property appraisals, consultant reports, government statistical reports, etc. And finally, Finance staff may adjust projections to reflect the probable impact on revenues of anticipated changes in the economy, legislation, inflation, and/or demographics.
- Judgment Estimates** – This method relies on a person knowledgeable in the field, often a department director, who prepares a revenue projection based on awareness of past and present conditions including fee changes, development plans, marketing campaigns, usage activity, frequency, volume, weight, and similar determinations. Examples include sanitation, transit, or recreation fees.
- Current Data** – This method predicts future revenue based on actual or annualized current year revenues and is often used when historical data and trends are not available or, if used, would result in an inaccurate revenue projection.

**Who Prepares Revenue Projections?**

Revenue projections are prepared by department directors and Finance, and approved by the City Manager as part of the annual budgeting process. Prior to submitting revenue projections to the City Manager, Finance compares and reconciles its revenue projections with those prepared by department directors.

The major revenue sources to the General Fund include Property Tax, Occupational License and Net Profit Fees, Insurance License Fees, and Profit Sharing and In-Lieu Taxes with Owensboro Municipal Utilities (OMU). These revenue sources combined make up 82% of all General Fund revenue.

- **Property Taxes**

Property taxes attach as an enforceable lien on property. Property values are assessed as of January each year at a prescribed tax rate per \$100 of assessed value that is determined by a combination of the State and the County Property Valuation Administrator (PVA). These taxes are levied annually by ordinance, usually in September, and are payable on or before November 1. The tax rate and assessed valuation, a County government function, are not known until September of the year. The City bills and collects its own property taxes as well as the taxes for the Owensboro Board of Education. Collections of the school taxes are remitted to the Board each month based upon collections in the previous month.

The City is permitted by Section 157 of the Constitution of Kentucky to levy taxes up to \$1.50 per \$100 of assessed valuation for general governmental services other than school purposes. The real property tax rate to finance general governmental services other than school purposes for the year ended June 30, 2008, was \$.2601 per \$100, which means that the City has a tax margin of \$1.2399 per \$100, on the assessed valuation of \$2,394,992,546. Although this tax margin would indicate significantly higher potential tax revenues, the City is subject to a recall petition if it levies a tax rate that will produce revenue 4% greater, exclusive of revenue from net assessment growth, than would be produced by application of the tax rate that was levied in the preceding year to the preceding year's assessment. The effect of this legislation has been to limit increases in property tax revenues to minimal levels. This year we have projected an additional 5% increase due to the City's success with its annexation program. The City's personal property tax rate is \$.2743 per \$100 assessed value.

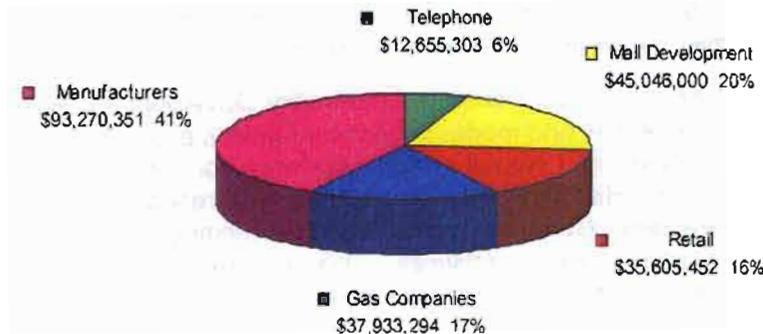
Principal taxpayers for the year ended June 30, 2008, the type of business, the assessed valuation, and the percentage of the total assessed valuation (\$2,774,023,023), are charted below:

**CITY OF OWENSBORO - PRINCIPAL TAXPAYERS  
For the year ended June 30, 2008**

TAXPAYER	TYPE OF BUSINESS	ASSESSED VALUATION	% of TOTAL ASSESSED VALUATION
Wal-Mart Real Estate	Retail	\$ 35,605,452	1.28%
Toyotetsu Mid America	Manufacturer	33,263,946	1.20%
Ragu/Unilever/Lipton	Manufacturer	26,064,653	0.94%
Towne Square Mall LLC	Mall Development	26,021,000	0.94%
Texas Gas Transmission	Gas Company	20,067,573	0.72%
Unifirst Corporation	Manufacturer	19,127,173	0.69%
Owensboro Towne Center	Mall Development	19,025,000	0.69%
Atmos Energy	Gas Company	17,865,721	0.64%
Field Packing	Manufacturer	14,814,579	0.53%
Bellsouth/AT&T	Telephone	12,655,303	0.46%
		<u>\$ 224,510,400</u>	<u>8.09%</u>

Total Assessed Valuation (excluding bank deposits) = \$2,774,023,023

**Top 10 Principal Taxpayers -  
Business Type Percentages**



**Occupational License Fees** – A 1% occupational license fee is charged to anyone employed within the City. Annual growth in occupational license fees for the past five years has fluctuated due to growth at 2-7%. The City has seen an increase in new construction and related activities. Accordingly, Fiscal Year 2008-2009 budgeted occupational license fees reflect an increase of 4%. In fiscal year 2003-2004, the occupational license fee rate was increased by .33% and that increase was dedicated to Your Community Vision. This increase is dedicated to capital projects and stormwater maintenance and may not be used for operating expenses.

- **Insurance License Fees** – Insurance license fees include assessments of 4% against the premiums for property, auto, and portions of life insurance policies. Although the City collects these fees, the fees are regulated and audited by the State, leaving the City no control over the collection of insurance license fees. The Kentucky GFOA has asked for additional state audits to insure compliance with local ordinances. Annual growth in insurance license fees has fluctuated due to changes in state law between 0%-5%. After a survey of local insurance companies regarding coming trends, the City’s fiscal year 2008-2009 budgeted insurance license fees reflect an increase of 3%.

- **Owensboro Municipal Utilities**

Owensboro Municipal Utilities (OMU) is managed, controlled and operated by the City Utility Commission, established by the City in 1940. OMU consists of the Electric Light and Power System and the Water Works System. OMU is subject to regulation, including establishment of rates charged for utility services, by the City, or as set forth in applicable City ordinance. City officials select the Board of Directors. The City is contingently responsible for the bonded debt of OMU since the debt is in the City’s name as required by Kentucky statutes.

- **OMU/Profit**

The City of Owensboro has negotiated a profit sharing agreement with OMU to share its profit with a negotiated growth factor of 5% annually.

- **OMU/In-Lieu Fee**

A fee in lieu of taxes is charged to OMU that is equal to the amount of electric and water usage of the City. Annual growth in the in-lieu fee for the past five years has fluctuated due to growth between 1%-7%. Accordingly, Fiscal Year 2008-2009 budgeted OMU/In-Lieu of Taxes fees reflect a 19% increase, which should reflect the cost-of-living increase and the amount of additional electric and water usage.

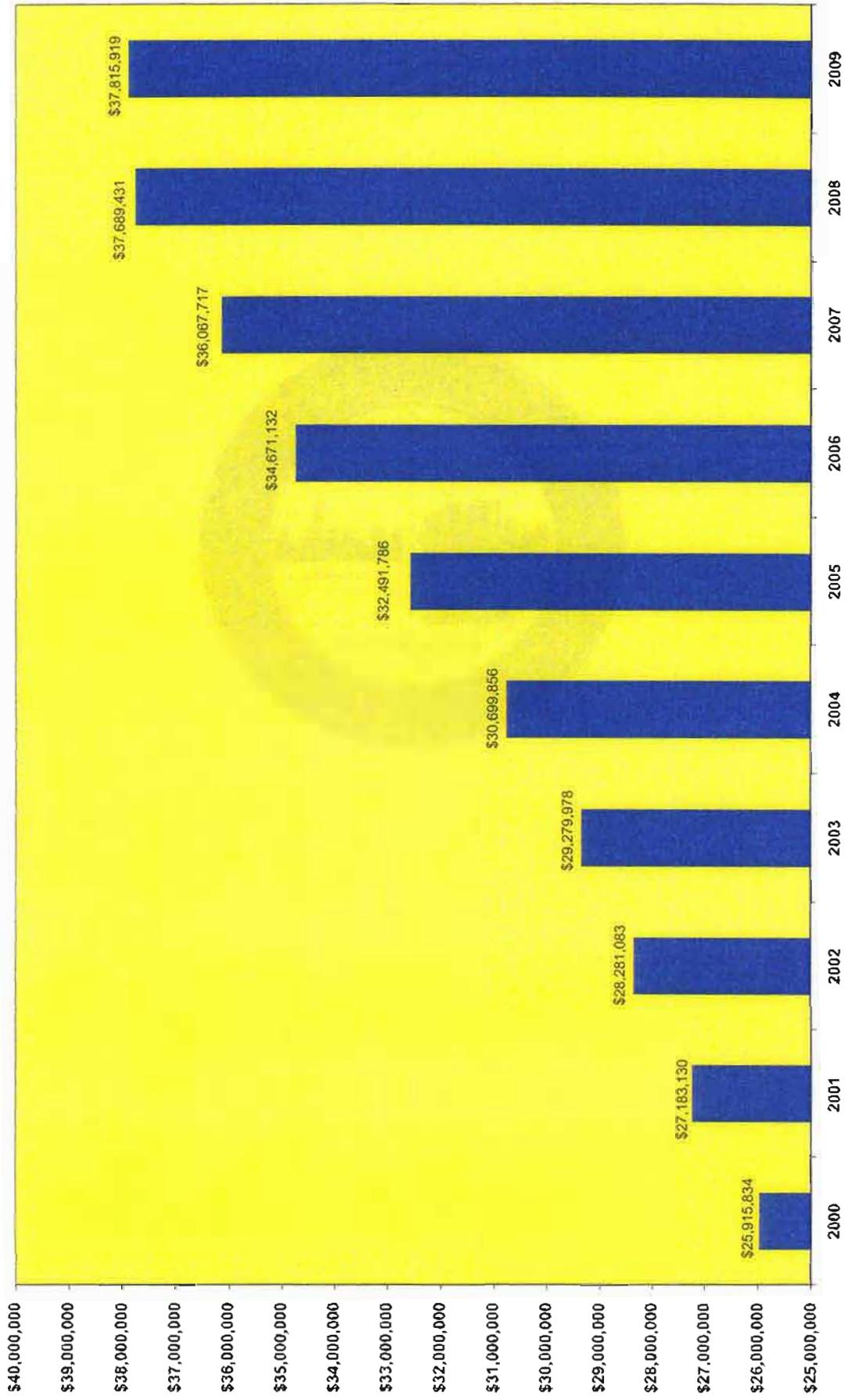
## 2008-2009 Budget

- **Net Profit Fee** – A 1% fee is charged against the net profit of businesses operating within the City. Annual growth in the net profit fee for the past five years has fluctuated between 2%-5%. We expect continued growth to result from our aggressive annexation program. Fiscal year 2008-2009 budgeted net profit fees reflect this increase of 5% over the 2007-2008 budget.

As with the occupational license fee, the City increased the net profit fee rate by .33% and dedicated that increase to Your Community Vision. This increase is also dedicated solely to capital projects and stormwater maintenance and may not be used for operating expenses.

- **Grants** - Grant revenue consists primarily of federal Community Development Block Grant (CDBG) funds for programs designed to assist low and moderate income families and community needs, Federal Transit Administration (FTA) operating and capital outlay assistance for the City's transit system, and State grants for road improvements. Historical revenue patterns and trends are only marginally useful when projecting future grant revenues. Grant funding is based on funding applications pending and/or approved for specific projects and program activities. Fiscal Year 2008-2009 grant revenue is determined and supported by various individual grant agreements.
- **Issuance of Debt** – Bond sales occur intermittently, responsive to funding requirements of capital projects and capital outlay initiatives. Bond sales most often occur in response to individual capital projects and capital outlay funding initiatives, with little or no relationship to prior year bond sales. The City anticipates issuance of debt in the Your Community Vision Fund for capital projects.
- **Other** – Various revenue items, such as investment earnings, fees charged to other agencies for services rendered, sale of capital assets, cable television franchise fees, and other fees associated with Community Development, are not easily anticipated and are contingent in nature. Investment earnings, franchise fees, and building and electrical permits, are somewhat related to the economy. On the other hand, revenue derived from the sale of assets depends entirely on the accumulation of surplus property. In each case judgment estimates have been made with regard to revenue growth, ranging from 0%-3%.

10-Year Historical Revenue Trend - General Fund (includes transfers)







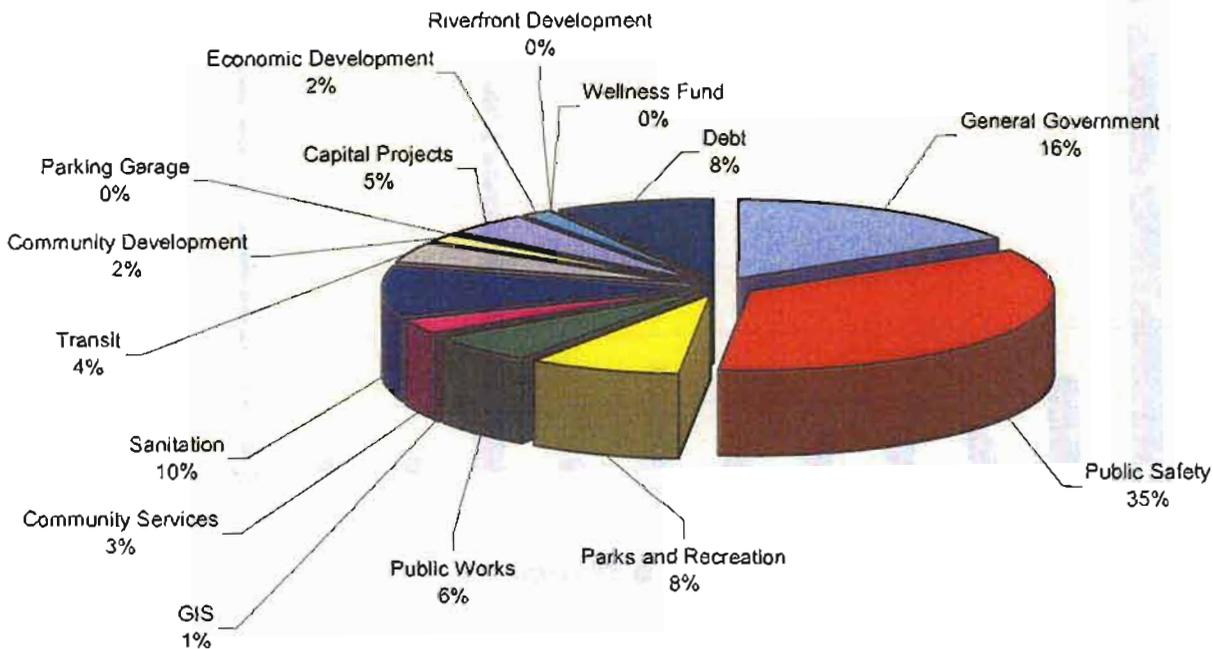


### WHERE THE MONEY GOES

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	% Change From Prior FY
General Government	\$ 7,836,586	\$ 8,246,712	\$ 8,679,811	\$ 8,711,020	0%
Public Safety	17,771,499	17,165,961	19,112,188	18,883,463	-1%
Parks and Recreation	3,585,751	3,759,401	4,166,796	4,362,755	5%
Public Works	2,238,211	2,265,192	3,024,997	3,167,592	5%
GIS	0	0	364,886	350,733	-4%
Community Services	1,299,805	1,345,209	1,432,125	1,598,620	12%
Sanitation	3,973,727	4,105,703	5,930,246	5,454,612	-8%
Transit	1,359,041	1,478,083	1,463,235	2,218,015	52%
Community Development	1,180,586	1,474,178	2,049,666	881,932	-57%
Parking Garage	74,613	69,622	81,599	132,886	63%
Capital Projects	11,054,323	5,528,868	37,791,684	2,485,519	-93%
Economic Development	623,314	516,011	849,696	817,080	-4%
Riverfront Development	354,822	1,804,383	31,450,132	0	-100%
Wellness Fund	66,552	3,232,500	99,143	0	-100%
Debt	2,418,388	2,724,524	3,956,143	4,487,602	13%
	<b>\$ 53,837,218</b>	<b>\$ 53,716,347</b>	<b>\$ 120,452,347</b>	<b>\$53,551,829</b>	<b>-56%</b>

Less transfers and Internal services funds.

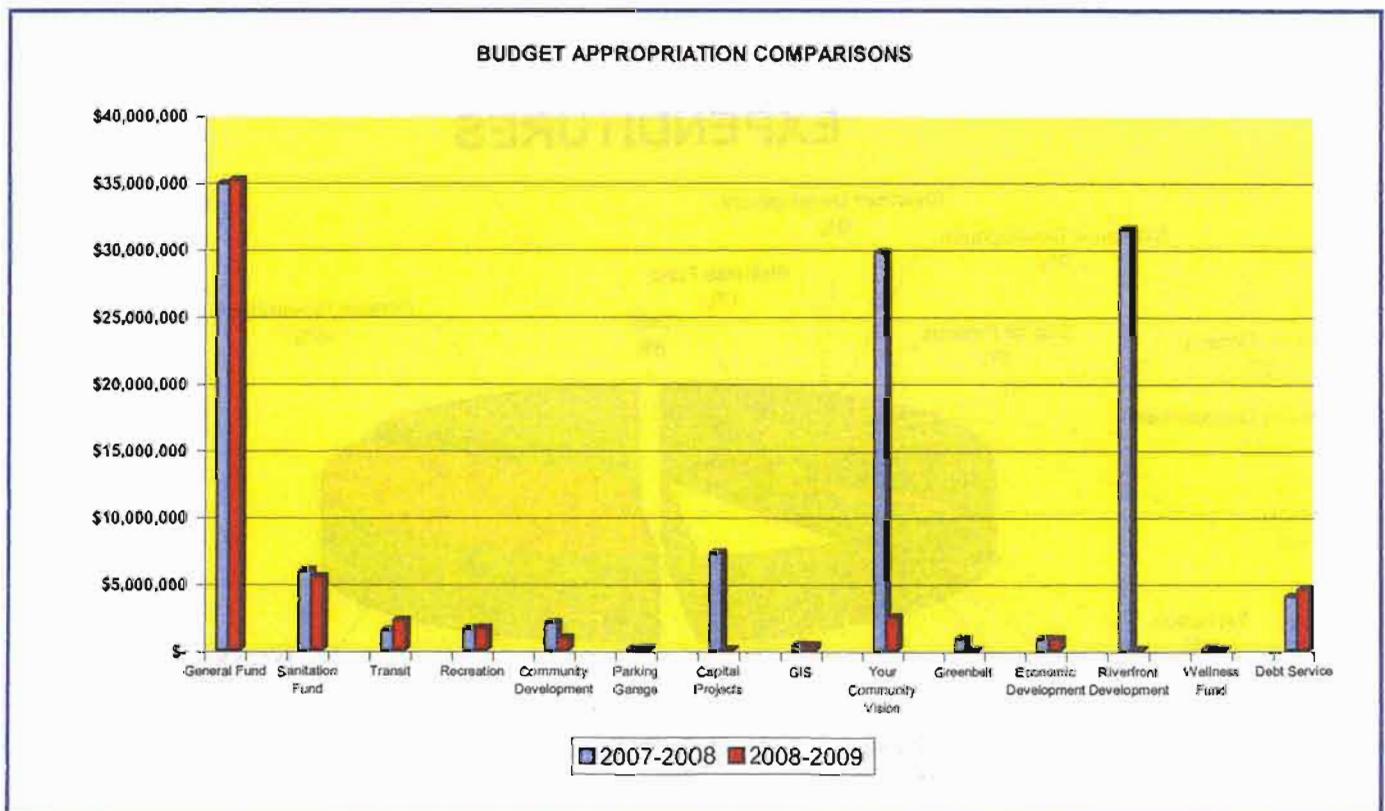
### EXPENDITURES



### Budget Appropriation Comparisons Fiscal 2007-2008 to Fiscal 2008-2009

Fund	Amended 2007-2008	Budget 2008-2009	% Change
General Fund	\$ 34,821,024	\$ 35,089,506	1%
Sanitation Fund	5,930,246	5,454,612	-8%
Transit	1,463,235	2,218,015	52%
Recreation	1,594,893	1,633,944	2%
Community Development	2,049,666	881,932	-57%
Parking Garage	81,599	132,886	63%
Capital Projects	7,246,197	30,000	-100%
GIS	364,886	350,733	-4%
Your Community Vision	29,692,577	2,455,519	-92%
Greenbelt	852,910	0	-100%
Economic Development	849,696	817,080	-4%
Riverfront Development	31,450,132	0	-100%
Wellness Fund	99,143	0	-100%
Debt Service	3,956,143	4,487,602	13%
<b>Total</b>	<b>\$ 120,452,347</b>	<b>\$ 53,551,829</b>	<b>-56%</b>

General Fund appropriations include property/drug funds; Recreation Fund includes scholarship/sponsorship fund; does not include transfers out.



## 2008-2009 Budget

## ALL FUNDS - APPROPRIATIONS SUMMARY

Department	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	% Change
<b>General Fund</b>						
11 Debt Service	\$ 1,198,583	\$ 1,506,950	\$ 2,203,508	\$ 1,483,344	\$ (720,164)	-33%
15 General Government	3,672,600	3,615,656	3,660,406	3,393,012	(267,394)	-7%
21 Administration	949,274	965,816	1,133,294	1,046,858	(86,436)	-8%
31 Information Services	2,491,390	2,761,603	3,010,265	3,037,098	26,833	1%
34 Finance	1,109,468	1,144,387	1,407,760	1,381,356	(26,404)	-2%
36 Personnel	533,088	585,379	739,033	737,236	(1,797)	0%
37 Community Development	366,999	369,766	471,016	459,596	(11,420)	-2%
41 Police	9,585,257	9,752,129	11,115,828	10,899,269	(216,557)	-2%
42 Fire	7,218,396	7,273,658	7,835,488	7,882,866	47,378	1%
51 Engineering	694,638	708,088	1,057,255	1,247,116	189,861	18%
53 Street	1,543,573	1,557,104	1,967,742	1,920,476	(47,266)	-2%
70 Parks	2,199,094	2,296,824	2,571,903	2,728,811	158,908	6%
72 Community Services	1,299,805	1,345,209	1,432,125	1,598,620	166,495	12%
<b>Total General Fund</b>	<b>\$ 32,862,165</b>	<b>\$ 33,882,569</b>	<b>\$ 38,605,621</b>	<b>\$ 37,815,658</b>	<b>\$ (789,963)</b>	<b>-2%</b>
<b>Sanitation Fund</b>						
55 Sanitation Fund	\$ 3,973,727	\$ 4,105,703	\$ 5,930,246	\$ 5,454,612	\$ (475,634)	-8%
<b>Transit Fund</b>						
75 Transit	\$ 1,359,041	\$ 1,478,083	\$ 1,463,235	\$ 2,218,015	\$ 754,780	52%
<b>Recreation Fund</b>						
7004 Hillcrest Golf Course	\$ 303,249	\$ 317,936	\$ 330,327	\$ 336,375	\$ 6,048	2%
7005 Ice Rink	164,655	175,972	189,127	198,397	9,270	5%
7006 Pools	131,218	139,357	147,988	146,784	(1,204)	-1%
7007 English Park Center	41,815	40,990	43,782	moved to GF	(43,782)	-100%
7008 Fisher Park	280,374	320,105	337,950	344,114	6,164	2%
7009 Dugan Best	6,010	0	0	0	0	0%
7010 Sportscenter	352,737	325,315	342,855	395,663	52,808	15%
7011 Youth	38,412	51,218	67,865	95,705	27,840	41%
7013 Special Events	50,589	45,301	65,085	48,383	(16,702)	-26%
7014 Sports	29,370	25,189	49,914	58,863	8,949	18%
<b>Total Recreation Fund</b>	<b>\$ 1,398,429</b>	<b>\$ 1,441,383</b>	<b>\$ 1,574,893</b>	<b>\$ 1,624,284</b>	<b>\$ 49,391</b>	<b>3%</b>
<b>Sponsors and Scholarships Fund</b>						
7301 Scholarships	\$ 2,350	\$ 1,244	\$ 5,000	\$ 5,000	\$ 0	0%
7302 Sponsors	8,125	19,950	15,000	30,000	15,000	100%
<b>Total Sponsors/Scholarships</b>	<b>\$ 10,475</b>	<b>\$ 21,194</b>	<b>\$ 20,000</b>	<b>\$ 35,000</b>	<b>\$ 15,000</b>	<b>75%</b>
<b>Fleet and Facilities Replacement Fund</b>						
8011 Replacement Charges	\$ 1,146,376	\$ 1,089,454	\$ 1,345,475	\$ 1,075,494	\$ (269,981)	-20%
<b>Community Development Fund</b>						
61 Community Development	\$ 517,512	\$ 953,681	\$ 1,042,773	\$ 541,088	\$ (501,685)	-48%
62-63 Home Rehab. Grant	663,074	520,497	1,006,893	340,844	(666,049)	-66%
<b>Total CD Fund</b>	<b>\$ 1,180,586</b>	<b>\$ 1,474,178</b>	<b>\$ 2,049,666</b>	<b>\$ 881,932</b>	<b>\$ (1,167,734)</b>	<b>-57%</b>
<b>Facilities Maintenance Fund</b>						
35 City Maintenance	\$ 2,594,300	\$ 2,889,970	\$ 3,071,036	\$ 3,283,827	\$ 212,791	7%

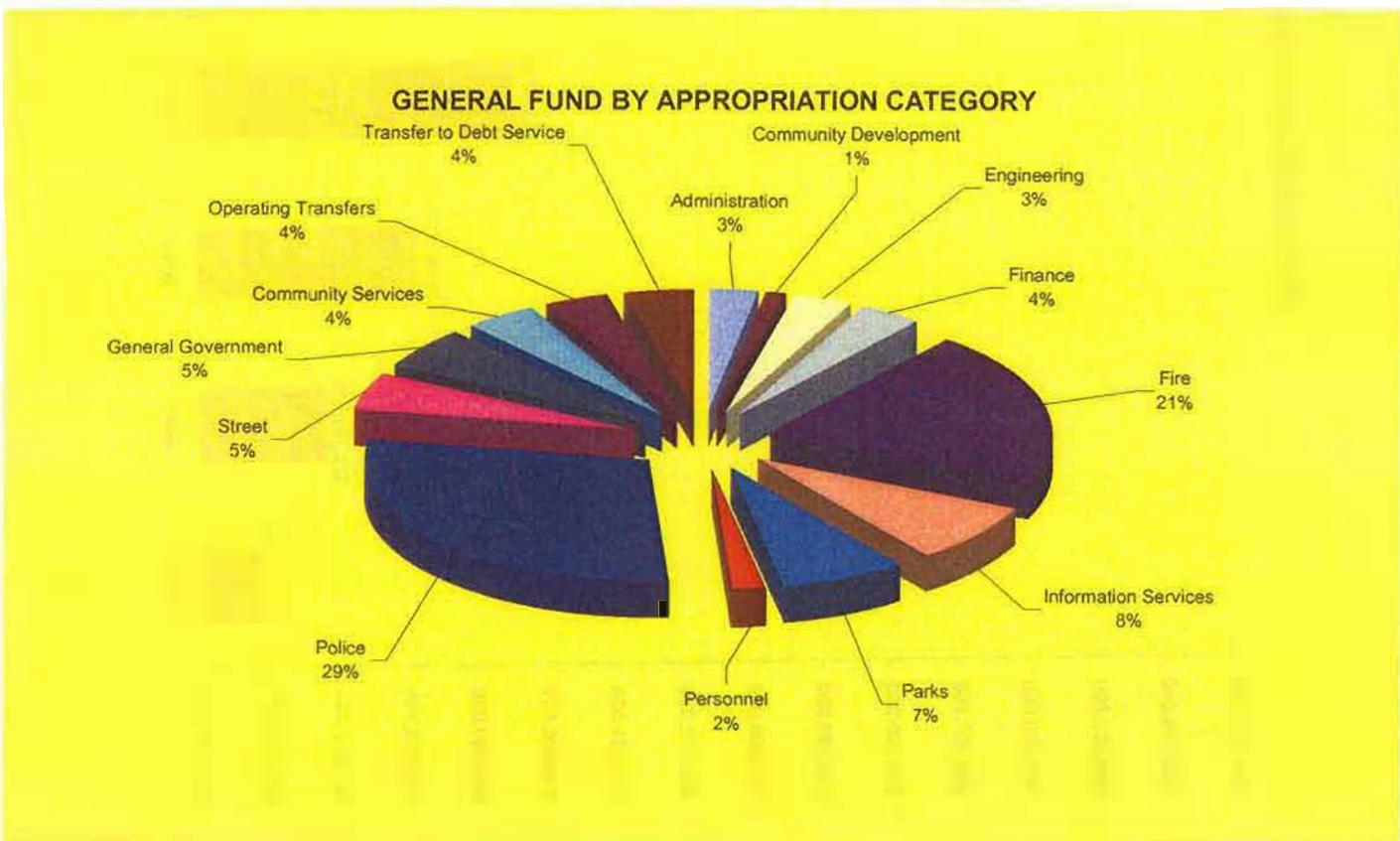
2008-2009 Budget

ALL FUNDS - APPROPRIATIONS SUMMARY

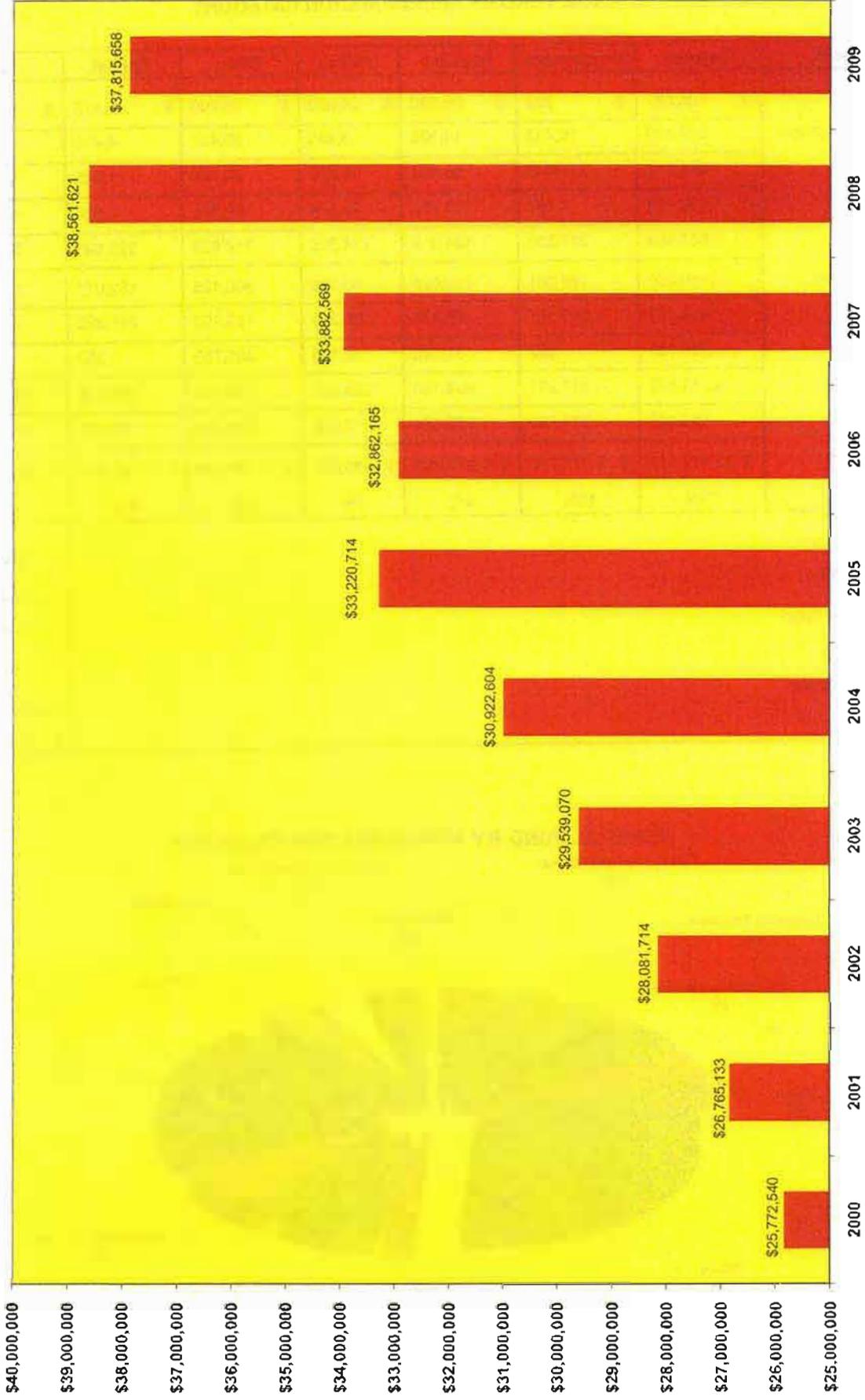
Department	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	% Change
<b>Parking Garage</b>						
58 Parking Garage Operations	\$ 74,613	\$ 69,622	\$ 81,599	\$ 132,886	\$ 51,287	63%
25 Insurance Expenditures	\$ 4,173,259	\$ 3,761,675	\$ 4,160,891	\$ 4,054,304	\$ (106,587)	-3%
<b>Drug Fund</b>						
33 Drug Fund Expenditures	\$ 69,273	\$ 105,576	\$ 160,874	\$ 101,328	\$ (59,546)	-37%
35 Federal Fund Expenditures	17,876	32,500	0	0	0	0%
Total Drug Funds	\$ 87,149	\$ 138,076	\$ 160,874	\$ 101,328	\$ (59,546)	-37%
<b>Property Recovery Fund</b>						
29 Property Fund Expenditures	\$ 5,000	\$ 2,098	\$ 0	\$ 0	\$ 0	0%
<b>Debt Service Fund</b>						
20 Debt Service	\$ 2,418,388	\$ 2,724,524	\$ 3,956,143	\$ 4,487,602	\$ 531,459	13%
<b>GIS</b>						
21 GIS Expenditures	\$ 0	\$ 0	\$ 364,886	\$ 350,733	\$ (14,153)	-4%
<b>Capital Projects Fund</b>						
19 Capital Projects	\$ 2,175,174	\$ 2,325,227	\$ 7,246,197	\$ 30,000	\$ (7,216,197)	-100%
<b>Capital Projects Fund</b>						
7 Your Community Vision	\$ 8,761,781	\$ 3,163,757	\$ 29,872,577	\$ 4,435,910	\$ (25,436,667)	-85%
<b>Riverfront Development Fund</b>						
11 Riverfront Development	\$ 354,822	\$ 1,804,383	\$ 31,450,132	\$ 0	\$ (31,450,132)	-100%
<b>Greenbelt Park Fund</b>						
70 Parks Department	\$ 117,368	\$ 39,884	\$ 852,910	\$ 0	\$ (852,910)	-100%
<b>City Garage Fund</b>						
54 Garage	\$ 1,079,876	\$ 1,110,174	\$ 1,218,433	\$ 1,311,431	\$ 94,998	8%
<b>Economic Development Fund</b>						
40 Economic Development	\$ 823,314	\$ 691,011	\$ 1,134,696	\$ 1,067,080	\$ (67,616)	-6%
<b>Wellness Fund</b>						
55 Wellness Fund	\$ 66,552	\$ 3,232,500	\$ 99,143	\$ 0	\$ (99,143)	-100%
Total Appropriations	\$ 64,662,395	\$ 65,245,465	\$ 134,291,767	\$ 68,360,096	\$ (65,931,671)	-49%

GENERAL FUND BY APPROPRIATION CATEGORY

Department	Salaries	Maintenance	Supplies	Utilities	Other	Capital	Total	%
Administration	\$ 885,867	\$ 799	\$ 56,500	\$ 24,520	\$ 75,700	\$ 3,472	\$ 1,046,858	3%
Community Development	327,303	18,463	14,325	6,650	90,437	4,418	459,596	1%
Engineering	844,117	311,443	38,601	16,725	24,785	11,445	1,247,116	3%
Finance	1,039,675	1,184	127,375	32,244	180,012	866	1,381,356	4%
Fire	6,954,464	247,330	124,518	118,205	114,659	323,690	7,882,866	21%
Information Services	2,166,850	198,091	159,625	60,305	300,155	152,072	3,037,098	8%
Parks	653,095	1,510,127	35,435	125,229	123,103	281,822	2,728,811	7%
Personnel	396,189	892	37,340	12,100	289,763	952	737,236	2%
Police	9,241,943	417,291	509,163	225,961	264,075	240,836	10,899,269	29%
Street	963,032	374,150	172,874	17,600	246,369	146,451	1,920,476	5%
Department Totals	\$ 23,472,535	\$ 3,077,770	\$ 1,275,756	\$ 639,539	\$ 1,709,058	\$ 1,166,024	\$ 31,340,682	83%
	75%	10%	4%	2%	5%	4%	100%	
General Government							2,048,876	5%
Community Services							1,598,620	4%
Operating Budget Total							34,988,178	93%
Operating Transfers							1,344,136	4%
Transfer to Debt Service							1,483,344	4%
<b>GRAND TOTAL</b>							<b>\$ 37,815,658</b>	<b>100%</b>



10-Year Historical Expenditure Trend - General Fund (includes transfers)

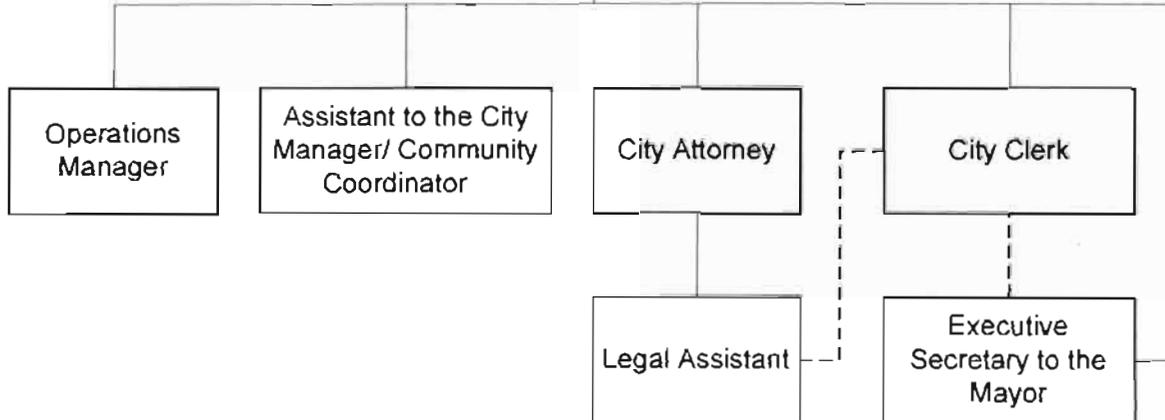




# ADMINISTRATION ORGANIZATION CHART

Board of Commissioners  
Mayor and (4) Commissioners

City Manager



## MISSION STATEMENT

The Board of Commissioners serves as the governing body of the City of Owensboro. The Board assesses community needs and develops programs and policies to meet those needs. The City Manager, as the chief administrative officer of the City, is responsible to the Board for implementing their programs and policies. He supervises all City departments and promulgates policies and procedures, subject to Board approval, to ensure the orderly administration of City government functions. The City Manager is responsible for the enforcement of the City Manager plan, City ordinances, all applicable statutes, and administration of the budget after adoption by the Board of Commissions.

## 2008-2009 Budget

DEPARTMENT: 21 Administration  
 PROGRAM: Administration

FUND: General

### Program Description

This program includes the City Commission, City Manager, City Clerk, and City Attorney. The Commission is the City's governing body, provides legislative direction, and promulgates policies pertaining to provision of services and direction of City government. The City Manager administers operation of City government in an efficient and effective manner according to City Commission general policy guidelines and recommends strategies and solutions to issues for Commission consideration. The City Clerk provides public information, municipal code codification, centralized records management, and records City Commission meetings. The City Attorney provides legal representation and guidance to the City Commission, reviews and prepares ordinances, resolutions and contracts, writes legal opinions, directs and participates in litigation, and represents the City in court as required.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Ordinances, Agreements, Municipal Orders, initiated/reviewed	110	78	135	150
Claims/lawsuits received/initiated	80	72	68	75
Acres annexed/contracted to annex	149.17	188.50	530	175

### 2007-2008 Accomplishments

1. Secured State agreement to pre-fund \$14,400,000 of future federal riverfront funding to begin the riverwall project this year.
2. Completed the design and construction of the Boat Ramp and Scenic Overlook project at English Park.
3. Completed the design and developed a timeline for construction for the new ice rink.
4. Conducted an operational audit for the Fire Department.
5. Worked with State legislators and Kentucky League of Cities to promote tax increment financing options, retirement system reforms and local taxing options.
6. Completed a strategic planning program and recommended to the Commission new direction in staffing, structure and priorities.
7. Secured \$23,000,000 in low interest loans for the design and construction of five stormwater improvement projects.
8. Developed and signed memorandum of agreement with Daviess County Fiscal Court (Fiscal Court) on creation of a combined 911 dispatch center.
9. Worked with the Fiscal Court to create a downtown district and approved a three year funding plan allowing Owensboro Daviess County Industrial Authority to hire a full time Downtown Director.
10. Our leadership program "Very Good to Great" graduated 53 employees with a level one certification.
11. Approved a new 5 year franchise agreement with Kenergy Corporation and Atmos Energy.
12. Approved a new 10 year ambulance service contract with Yellow Ambulance.
13. Approved sale of the Industrial Park on Daniels Lane to Owensboro Mercy Health System for construction of a new hospital.
14. Conveyed Sculpture Park to the Museum of Fine Arts.
15. Our Neighborhood Alliance Program became members of the Regional Network Conference.

### 2008-2009 Objectives

1. Achieve level II certification for 50 participants and level I certification for 55 participants in "Very Good to Great" leadership training.
2. Develop and begin an implementation plan for restructuring various City departments based on recommendations of the strategic planning process.
3. Complete construction of the new ice rink this fiscal year.
4. Begin construction of the riverfront wall project.
5. Secure Brownfield funding for mitigation of environmental issues within the proposed 911 training/dispatch center property.
6. Secure the property needed to construct a new 911 training/dispatch facility.
7. Formalize agreement with Fiscal Court regarding funding, constructing and staffing for a combined 911 dispatch center.
8. Initiate an operational audit of the Informational Services Department.
9. Continue our commitment to work with legislatures and Kentucky League of Cities on retirement system reform, local taxing options and keeping currently funded programs intact.
10. Look for ways to create additional revenue for downtown and riverfront development.
11. Develop a new sexually oriented business ordinance.
12. Negotiate and approve a new 15 year cable TV franchise agreement with Time Warner.
13. Create marketing campaign through partnerships with OPD and Pride to increase awareness and participation in our neighborhood programs.

### Personnel Allotment

This program is staffed by: (1) Mayor, (4) Commissioners, (1) City Manager, (1) Operations Manager, (1) City Attorney, (1) City Clerk, (1) Executive Secretary, (1) Legal Assistant, and (1) Assistant to the City Manager/ Community Coordinator.

## 2008-2009 Budget

DEPARTMENT: 21 Administration

PROGRAM:

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 642,005	\$ 640,473	\$ 734,702	\$ 639,400	
1102 Salaries-Part-time & Temp	1,624	3,442	0	0	
1105 Overtime	913	1,935	3,000	6,000	
1106 Retirement Contingency	0	0	0	40,984	
1121 Employees Retirement	60,974	73,375	100,202	90,912	
1123 Unemployment Expense	1,678	1,674	2,081	1,920	
1125 Hospital Insurance	55,176	62,120	69,516	45,720	
1126 Life Insurance	3,772	3,723	4,314	3,984	
1127 Social Security	43,676	43,510	49,172	45,511	
1128 Workers Comp.	8,245	10,248	11,260	11,236	
1129 Other Benefits	112	36	200	200	
Total	818,175	840,536	974,447	885,867	-9%
<b>Maintenance</b>					
2204 Repairs-Service Agreements/Lights	196	343	500	350	
2209 Bus Wash	91	0	94	105	
2211 Maintenance/Vehicles & Equip.	854	315	399	344	
Total	1,141	658	993	799	-20%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	2,796	3,819	6,500	6,500	
2402 Postage	3,142	4,398	4,000	4,000	
2403 Technical Supplies	660	11	1,500	1,500	
2407 Office Supplies	7,476	10,346	10,000	10,000	
2409 Dues & Subscriptions	27,441	31,369	32,500	32,500	
2412 Motor Fuel	1,422	1,640	1,400	2,000	
Total	42,937	51,583	55,900	56,500	1%
<b>Utilities</b>					
3301 Utilities/OMU	5,885	5,303	4,966	6,800	
3302 Utilities/Non City	12,384	10,413	12,000	10,800	
3303 Communications	5,757	5,723	6,500	6,920	
Total	24,026	21,439	23,466	24,520	4%
<b>Other</b>					
4501 Advertising	1,939	2,485	1,700	2,000	
4502 Travel	8,803	8,993	18,250	18,250	
4504 Insurance	1,119	1,201	1,400	1,400	
4506 Profess/Technical	39,769	34,649	45,250	45,500	
4509 Training	7,462	1,975	8,550	8,550	
Total	59,092	49,303	75,150	75,700	1%

2008-2009 Budget

DEPARTMENT: 21 Administration

PROGRAM:

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital</b>						
5607	Replacement	\$ 3,903	\$ 2,297	\$ 3,338	\$ 3,472	
	Total	3,903	2,297	3,338	3,472	4%
	Department Total	\$ 949,274	\$ 965,816	\$ 1,133,294	\$ 1,046,858	-8%

**Major Expenditure Variances**

Personnel Services: Decrease due to consolidation efforts resulting in one less position.  
 Services and Supplies: Decrease in Maintenance/Repairs - fluctuates yearly according to demand.  
 Capital: No capital is requested.

**Revenue Analysis**

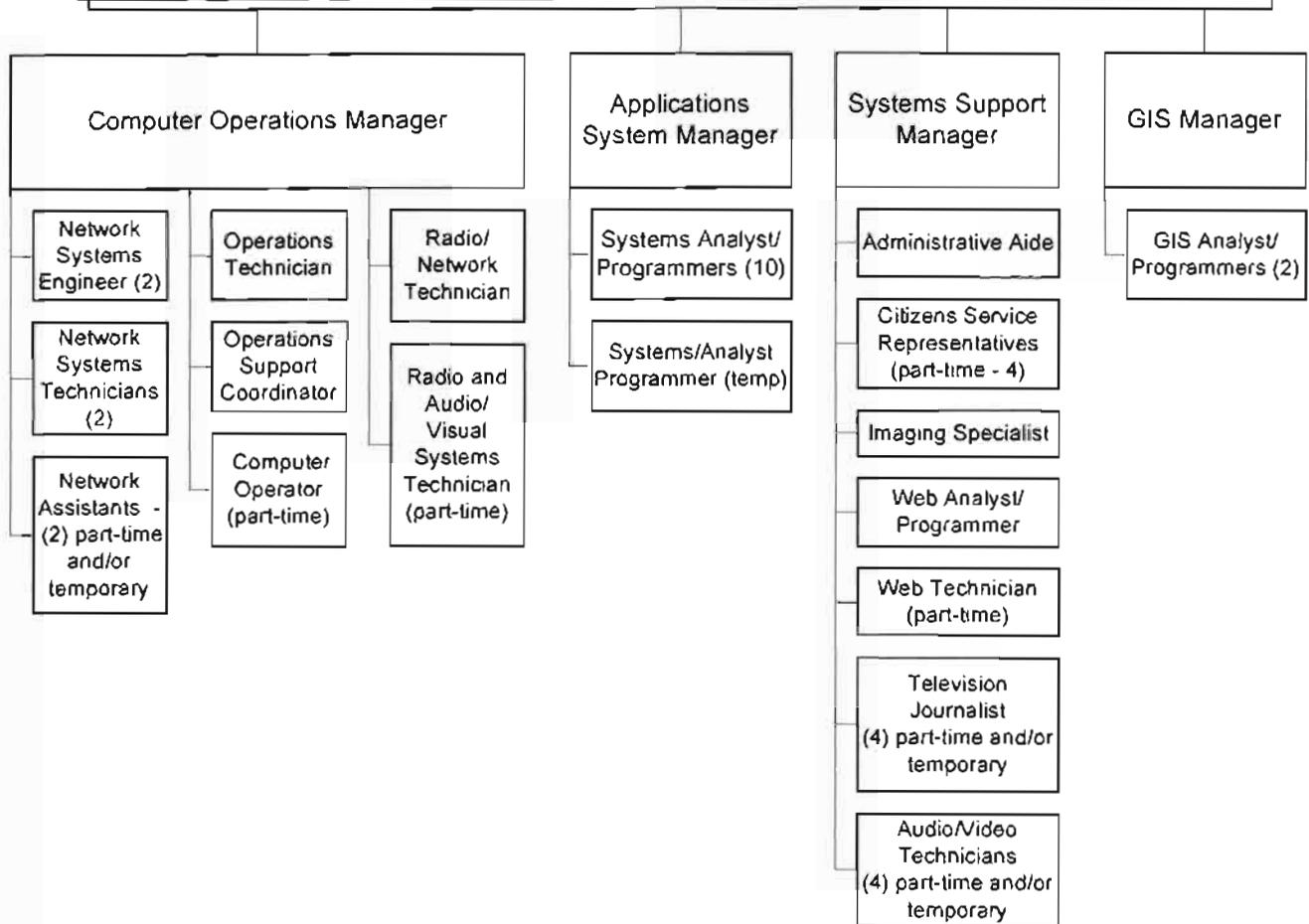
No revenue is generated by this program.





# INFORMATION SERVICES ORGANIZATION CHART

## INFORMATION SERVICES DIRECTOR



### MISSION STATEMENT

Information Services provides comprehensive computer services that include defining informational needs and translating those need requirements into computer programs, administering networked systems hardware and software, and computer room operations. Information Services also provides a help desk service, together with application support and a wide range of training programs, a citizens action line, a geographic information system, and imaging of records and documents.

## 2008-2009 Budget

DEPARTMENT: 31 Information Services  
PROGRAM: Information Services

FUND: General

### Program Description

This program provides computer services that include defining informational needs and translating requirements into computer programs, administering networked systems hardware and software, providing applications support, including training and a help desk, computer room operations, a citizens' action line, geographic information system (GIS), and imaging of records and documents. This program also provides fee-based service for the Owensboro Metropolitan Planning Commission, Owensboro Municipal Utilities, and Regional Water Resource Agency.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Help desk requests completed	985	990	1,000	954
Programming projects completed	60	50	40	30
Number of sites/users supported	27/620	28/625	29/650	29/684
Internet Home Page accesses	69,694	71,000	132,000	135,000
Citizen Service Representative calls received	24,079	25,000	24,000	24,000
GIS Layers (added to database)	20	15	10	10
Features entered in GIS	300,000	200,000	100,000	100,000
Attributes entered in GIS	1,500,000	1,000,000	1,000,000	500,000

### 2007-2008 Accomplishments

1. Replaced the SAN (Storage Access Network) ensuring reliability of the network system and increased data storage for the networking community increasing user productivity.
2. Upgraded the AS400 computer system which provides additional data storage and reduces interactive wait time, which increases user productivity. Installed a secondary system to provide high, available capability in the unlikely event the main processing system failed.
3. Enhanced City Internet Property Tax Web site to improve ease of use by Owensboro when looking up or paying tax bills.
4. Installed a Virtual Private Network (VPN) which allows access to the city's network in a secure manner which reduces the risk of outside intruders gaining access to proprietary information.
5. Created the data required and programmed the 911 emergency dispatching system to reflect changes to the ESN boundaries to provide more efficient response times to residents.
6. Created the data required and programmed the 911 emergency dispatching system to reflect changes to the ESN boundaries to provide more efficient response times to residents.

### 2008-2009 Objectives

1. Specify, acquire, and quality review new aerial photography to provide better and current information for emergency services, planning, maintenance and other decisions.
2. Begin updating the buildings data layer in order to provide better and current information for emergency services, planning, maintenance and other decisions.
3. Search for, purchase, and implement a reliable forms design software product that will interface with the Laserfiche imaging software and to convert all existing Reform and Ondemand reports and forms to improve archival and retrieval efficiency.
4. Implement a Graphical User Interface (GUI) development tool to replace City green screens in order to modernize applications and the development environment. This will improve user productivity, reduce application training costs, enhance application/platform image, and add modern features.
5. Continue development of SEQUEL query applications to display iSeries data including the evaluation and implementation of presenting the data in multiple layers and exporting the data to Excel to be used as a data management tool.

### Personnel Allotment

This program is staffed by: (1) Director of Information Services, (1) Computer Operations Manager, (2) Network Systems Engineers, (2) Network Systems Technicians, (2) Part-time and/or temporary Network Assistants, (1) Operations Technician, (1) Operations Support Coordinator, (1) Part-time Computer Operator, (1) Radio/Network Technician, (1) Part-time Radio and Audio/Visual System Technician, (1) Applications Systems Manager, (10) Systems Analyst/Programmer, (1) Temporary Systems Analyst/Programmer, (1) Systems Support Manager, (1) Administrative Aide, (4) Part-time Citizens' Service Representative, (1) Imaging Specialist, (1) Web Analyst/Programmer, (1) Part-time Web Technician, (4) Part-time and/or temporary Television Journalists, (4) Part-time and/or temporary Audio/Video Technicians, (1) Geographic Information Systems Manager, and (2) GIS Analyst/Programmers.

2008-2009 Budget

DEPARTMENT: 31 Information Services

PROGRAM: Division Totals

Fund: General

		3101	3102	3103	3105	
		Applications	Support	Operations	Radio	Total
<b>Personnel Services</b>						
1101	Salaries	\$ 806,524	\$ 161,163	\$ 405,038	\$ 53,490	\$ 1,426,215
1102	Salaries - Part-Time	0	169,000	37,800	26,000	232,800
1105	Overtime	0	1,000	1,000	500	2,500
1121	Employees Retirement	125,658	25,265	63,261	8,412	222,596
1123	Unemployment Expense	2,421	990	1,328	238	4,977
1125	Hospital Insurance	75,432	29,424	38,412	0	143,268
1126	Life Insurance	4,965	1,001	2,520	334	8,820
1127	Social Security	61,398	21,181	33,955	6,119	122,653
1128	Workers Comp.	1,343	268	660	90	2,361
1129	Other Benefits	215	195	200	50	660
	Total	1,077,956	409,487	584,174	95,233	2,166,850
<b>Maintenance</b>						
2201	Maintenance/Buildings and Grounds	0	0	0	6,725	6,725
2202	Maintenance/Grounds	0	0	0	2,598	2,598
2203	Maintenance/Furniture & Fixtures	100	100	100	0	300
2204	Maintenance/Repairs to Equipment	0	16,950	5,650	43,950	66,550
2206	Maintenance/Repairs Computers	30,000	1,100	89,170	0	120,270
2211	Maintenance/Vehicles/Equipment	0	0	1,648	0	1,648
	Total	30,100	18,150	96,568	53,273	198,091
<b>Supplies</b>						
2401	Non-Capitalized Equipment	0	12,200	58,425	38,850	109,475
2402	Postage	120	70	100	60	350
2403	Technical Supplies	500	8,400	25,175	0	34,075
2405	Cleaning Supplies	10	210	600	300	1,120
2407	Office Supplies	500	3,200	6,810	250	10,760
2409	Dues & Subscriptions	1,050	1,295	420	180	2,945
2412	Motor Fuel	0	0	900	0	900
	Total	2,180	25,375	92,430	39,640	159,625
<b>Utilities</b>						
3301	Utilities/OMU	5,900	4,180	4,860	1,165	16,105
3302	Utilities/Non City	7,000	3,090	4,850	1,610	16,550
3303	Communications	3,520	4,100	18,420	1,610	27,650
	Total	16,420	11,370	28,130	4,385	60,305
<b>Other</b>						
4502	Travel	5,230	500	11,800	6,700	24,230
4503	Rents & Storage	210	1,260	10,210	210	11,890
4504	Insurance	0	0	7,200	1,000	8,200
4506	Profess/Technical	11,775	16,345	114,830	38,600	181,550
4508	Safety Costs	25	25	25	10	85
4509	Training Cost	26,300	13,900	23,200	10,800	74,200
	Total	43,540	32,030	167,265	57,320	300,155

2008-2009 Budget

DEPARTMENT: 31 Information Services

PROGRAM: Division Totals

Fund: General

		3101	3102	3103	3105	
		Applications	Support	Operations	Radio	Total
<b>Capital</b>						
5605	Equipment	\$ 0	\$ 18,500	\$ 31,000	\$ 91,500	\$ 141,000
5607	Replacement	0	0	11,072	0	11,072
	Total	0	18,500	42,072	91,500	152,072
	Department Total	\$ 1,170,196	\$ 514,912	\$ 1,010,639	\$ 341,351	\$ 3,037,098

Department: 31 Information Services

Program: 3101 Applications

Fund: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personal Services</b>					
1101 Salaries	\$ 712,265	\$ 736,125	\$ 780,534	\$ 806,524	
1102 Salaries - Part-time	(165)	1,620	0	0	
1121 Employees Retirement	76,318	94,617	126,211	125,658	
1123 Unemployment Expense	2,153	2,232	2,341	2,421	
1125 Hospital Insurance	77,652	71,059	78,144	75,432	
1126 Life Insurance	4,155	4,292	4,854	4,965	
1127 Social Security	49,541	51,505	59,277	61,398	
1128 Worker's Comp	1,502	1,197	1,334	1,343	
1129 Other Employee Benefits	366	383	215	215	
Total	923,787	963,030	1,052,910	1,077,956	2%
<b>Maintenance</b>					
2203 Maintenance/Repair Furniture & Fixtures	0	0	0	100	
2206 Maintenance/Repair Computers	9,867	9,995	28,973	30,000	
2211 Maintenance/Vehicles & Equipment	9,690	1,631	0	0	
Total	19,557	11,626	28,973	30,100	4%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	346	0	4,891	0	
2402 Postage	117	140	50	120	
2403 Technical Supplies	220	17	500	500	
2405 Cleaning Supplies	0	0	0	10	
2407 Office Supplies	1,387	1,508	500	500	
2409 Dues & Subscriptions	720	495	890	1,050	
2412 Motor Fuel	752	763	0	0	
Total	3,542	2,923	6,831	2,180	-68%
<b>Utilities</b>					
3301 Utilities/OMU	10,696	13,352	2,920	5,900	
3302 Utilities/Non-OMU	20,542	15,769	4,745	7,000	
3303 Communications	3,347	5,938	3,585	3,520	
Total	34,585	35,059	11,250	16,420	46%
<b>Other</b>					
4502 Travel	9,562	11,452	7,780	5,230	
4503 Rents & Storages	9,114	9,839	210	210	
4504 Insurance	6,605	7,495	0	0	
4506 Professional/Technical	1,552	5,354	11,217	11,775	
4508 Safety Costs	12	6	25	25	
4509 Training	13,184	13,239	20,130	26,300	
Total	40,029	47,385	39,362	43,540	11%

Department: 31 Information Services

Program: 3101 Applications

Fund: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital</b>						
5607	Replacement	\$ 10,583	\$ 10,465	\$ 0	\$ 0	
	Total	10,583	10,465	0	0	
	Total	\$ 1,032,083	\$ 1,070,488	\$ 1,139,326	\$ 1,170,196	3%

**Expenditure Analysis**

Personnel Services: No change.

Services and Supplies: 100% decrease in non-capitalized equipment because none is scheduled this fiscal year; utility increase due to electric, water and natural gas increases. \$2,550 decrease in travel; \$6,170 increase in training.

Capital: No capital is requested.

**Revenue Analysis**

Approximately \$550,000 will be received from OMU and RWRA for data processing services

2008-2009 Budget

Department: 31 Information Services

Program: 3102 Support Services

Fund: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personal Services</b>						
1101	Salaries	\$ 105,332	\$ 131,715	\$ 155,844	\$ 161,163	
1102	Salaries - Part-time	128,447	133,093	169,044	169,000	
1105	Overtime	71	20	2,000	1,000	
1121	Employees Retirement	24,376	29,604	25,523	25,265	
1123	Unemployment Expense	704	800	974	990	
1125	Hospital Insurance	25,380	25,248	26,952	29,424	
1126	Life Insurance	653	788	970	1,001	
1127	Social Security	16,671	19,002	24,977	21,181	
1128	Worker's Comp	229	183	487	268	
1129	Other Employee Benefits	0	0	195	195	
	<b>Total</b>	<b>301,863</b>	<b>340,453</b>	<b>406,966</b>	<b>409,487</b>	<b>1%</b>
<b>Maintenance</b>						
2203	Maintenance/Furniture & Fixtures	0	0	100	100	
2204	Maintenance/Repairs	4,376	8,721	16,455	16,950	
2206	Maintenance/Repair Computers	13,475	2,966	6,237	1,100	
	<b>Totals</b>	<b>17,851</b>	<b>11,687</b>	<b>22,792</b>	<b>18,150</b>	<b>-20%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	10,512	28,514	30,255	12,200	
2402	Postage	129	12	50	70	
2403	Technical Supplies	1,364	2,977	8,700	8,400	
2405	Cleaning Supplies	0	0	210	210	
2407	Office Supplies	497	256	3,200	3,200	
2409	Dues & Subscriptions	300	361	1,175	1,295	
	<b>Totals</b>	<b>12,802</b>	<b>32,120</b>	<b>43,590</b>	<b>25,375</b>	<b>-42%</b>
<b>Utilities</b>						
3301	Utilities/OMU	0	0	2,805	4,180	
3302	Utilities/Non-OMU	0	0	4,555	3,090	
3303	Communications	2,892	3,021	3,550	4,100	
	<b>Totals</b>	<b>2,892</b>	<b>3,021</b>	<b>10,910</b>	<b>11,370</b>	<b>4%</b>
<b>Other</b>						
4502	Travel	3,131	392	1,500	500	
4503	Rents & Storages	0	630	1,050	1,260	
4506	Professional/Technical	6,616	59,677	43,881	16,345	
4508	Safety Costs	0	0	25	25	
4509	Training (image)	2,772	66	7,350	13,900	
	<b>Totals</b>	<b>12,519</b>	<b>60,765</b>	<b>53,806</b>	<b>32,030</b>	<b>-40%</b>

2008-2009 Budget

Department: 31 Information Services

Program: 3102 Support Services

Fund: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital</b>						
5603	Buildings	\$ 0	\$ 89,658	\$ 18,465	\$ 0	
5605	Equipment	27,309	0	0	18,500	
	Totals	27,309	89,658	18,465	18,500	
	Total	\$ 375,236	\$ 537,704	\$ 556,529	\$ 514,912	-7%

**Expenditure Analysis**

Personnel Services: No change.

Services and Supplies: Maintenance decrease is result of purchasing imaging equipment. \$18,055 decrease in non-capitalized equipment. Utilities increase due to rise in electric, water, natural gas and communication costs. \$27,536 decrease in Professional/Technical Services. \$6,550 increase in training.

Capital: \$8,000 is requested for Leightronix playback unit and \$10,500 for a Sony HD VSRs.

**Revenue Analysis**

Approximately \$50,000 will be received from OMU and RWRA for data processing services.

2008-2009 Budget

Department: 31 Information Services

Program: 3103 Operations

Fund: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personal Services</b>						
1101	Salaries	\$ 379,587	\$ 368,711	\$ 383,595	\$ 405,038	
1102	Salaries - Part-time	48,033	37,986	37,579	37,800	
1105	Overtime	404	1,123	1,000	1,000	
1121	Employees Retirement	43,078	51,577	62,189	63,261	
1123	Unemployment Expense	1,289	1,230	1,264	1,328	
1125	Hospital Insurance	39,714	41,235	44,616	38,412	
1126	Life Insurance	2,250	2,154	2,381	2,520	
1127	Social Security	30,476	28,948	32,296	33,955	
1128	Worker's Comp	832	663	701	660	
1129	Other Employee Benefits	0	0	185	200	
	<b>Total</b>	<b>545,663</b>	<b>533,627</b>	<b>565,806</b>	<b>584,174</b>	<b>3%</b>
<b>Maintenance</b>						
2203	Maintenance/Furniture & Fixtures	0	0	0	100	
2204	Maintenance/Repairs	1,066	843	2,825	5,650	
2206	Maintenance/Repair Computers	57,117	47,519	97,700	89,170	
2211	Maintenance/Vehicles & Equipment	0	0	1,648	1,648	
	<b>Totals</b>	<b>58,183</b>	<b>48,362</b>	<b>102,173</b>	<b>96,568</b>	<b>-5%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	56,692	26,740	25,362	58,425	
2402	Postage	313	55	400	100	
2403	Technical Supplies	28,754	23,667	26,225	25,175	
2405	Cleaning Supplies	0	0	285	600	
2407	Office Supplies	4,371	1,591	4,075	6,810	
2409	Dues & Subscriptions	119	18	185	420	
2412	Motor Fuel	0	0	750	900	
	<b>Totals</b>	<b>90,249</b>	<b>52,071</b>	<b>57,282</b>	<b>92,430</b>	<b>61%</b>
<b>Utilities</b>						
3301	Utilities/OMU	0	0	4,380	4,860	
3302	Utilities/Non-OMU	0	0	7,120	4,850	
3303	Communications	14,698	17,057	17,850	18,420	
	<b>Totals</b>	<b>14,698</b>	<b>17,057</b>	<b>29,350</b>	<b>28,130</b>	<b>-4%</b>
<b>Other</b>						
4502	Travel	4,160	3,283	7,600	11,800	
4503	Rents & Storages	0	158	12,810	10,210	
4504	Insurance	0	0	6,500	7,200	
4506	Professional/Technical	59,690	73,470	127,014	114,830	
4508	Safety Costs	0	0	25	25	
4509	Training	18,275	14,936	18,750	23,200	
	<b>Totals</b>	<b>82,125</b>	<b>91,847</b>	<b>172,699</b>	<b>167,265</b>	<b>-3%</b>

2008-2009 Budget

Department: 31 Information Services

Program: 3103 Operations

Fund: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital:</b>						
5605	Equipment	\$ 0	\$ 29,846	\$ 36,000	\$ 31,000	
5607	Replacement	0	0	12,027	11,072	
	Totals	0	29,846	48,027	42,072	-12%
	Total	\$ 790,918	\$ 772,810	\$ 975,337	\$ 1,010,639	4%

**Expenditure Analysis**

Personnel Services: No change.

Services and Supplies: \$2,825 increase in Maintenance/Repair; \$8,530 decrease in Maintenance/Computers. \$33,063 increase in non-capitalized equipment for storage, memory, servers, racks, and printers. \$2,735 increase for toner cartridges; \$480 increase in electric and water. \$2,270 decrease in gas costs due to reallocation of floor space; \$750 increase in communications. \$9,100 increase in travel for employee paid mileage and \$2,600 decrease in rents and storage. \$700 insurance increase. \$12,184 decrease in Professional/Technical services. \$4,450 training increase.

Capital: \$8,000 backup system expansion, \$16,000 backbone switch and \$7,000 burster replacement.

**Revenue Analysis**

Approximately \$300,000 will be received from OMU for data processing services.

2008-2009 Budget

Department: 31 Information Services

Program: formerly 3104 General Fund; moved to Fund 21 GIS

Fund: General

	<u>General Fund</u>		<u>Amended</u>		<u>Percent</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	
	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>Change</u>
<u>Personal Services</u>					
	moved to Fund 21 - GIS				
1101 Salaries	\$ 162,681	\$ 169,637	\$ 0	\$ 0	
1102 Salaries - Part-Time and Temporary	2,016	0	0	0	
1121 Employees Retirement	17,963	22,608	0	0	
1123 Unemployment Expense	497	513	0	0	
1125 Hospital Insurance	22,476	23,202	0	0	
1126 Life Insurance	980	1,017	0	0	
1127 Social Security	11,394	11,708	0	0	
1128 Worker's Comp	343	273	0	0	
1129 Other Employee Benefits	0	75	0	0	
Total	218,350	229,033	0	0	0%
<u>Supplies</u>					
2401 Non-Capitalized Equipment	501	0	0	0	
2402 Postage	11	4	0	0	
2403 Technical Supplies	523	402	0	0	
2405 Cleaning Supplies	0	0	0	0	
2407 Office Supplies	444	219	0	0	
Totals	1,479	700	0	0	0%
<u>Utilities</u>					
3301 Utilities/OMU	1,000	1,250	0	0	
3302 Utilities/Non-OMU	750	2,135	0	0	
3303 Communications	766	1,024	0	0	
Totals	2,516	4,409	0	0	0%
<u>Other</u>					
4502 Travel	74	606	0	0	
4503 Rents & Storages	0	228	0	0	
4506 Professional/Technical	13,519	17,231	0	0	
4508 Safety Costs	0	0	0	0	
4509 Training	9,777	6,537	0	0	
Totals	23,370	24,602	0	0	0%
<b>TOTALS</b>	<b>\$ 245,715</b>	<b>\$ 258,744</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>

GIS Budget moved to Fund 21 in 2007-2008.

## 2008-2009 Budget

Department: 31 Information Services

Program: 3105 Radio Communications

Fund: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personal Services</b>					
1101 Salaries	\$ 19,177	\$ 48,813	\$ 51,894	\$ 53,490	
1102 Salaries - Part-time	6,139	21,516	26,000	26,000	
1105 Overtime	0	632	500	500	
1121 Employees Retirement	2,124	11,746	8,391	8,412	
1123 Unemployment Expense	76	213	234	238	
1126 Life Insurance	95	294	321	334	
1127 Social Security	1,875	5,160	5,997	6,119	
1128 Worker's Comp	0	0	131	90	
1129 Other Employee Benefits	0	0	30	50	
Totals	29,486	88,374	93,498	95,233	2%
<b>Maintenance</b>					
2201 Maintenance/Buildings	4,188	2,828	4,004	6,725	
2202 Maintenance/Grounds	878	1,712	2,125	2,598	
2204 Maintenance/Repairs	7,793	(14,589)	102,861	43,950	
Totals	12,859	(10,049)	108,990	53,273	-51%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	7,366	5,069	44,550	38,850	
2402 Postage	90	51	50	60	
2403 Technical Supplies	1,376	683	0	0	
2405 Cleaning Supplies	0	0	300	300	
2407 Office Supplies	3	3,008	250	250	
2409 Dues & Subscriptions	62	0	180	180	
Totals	8,897	8,811	45,330	39,640	-13%
<b>Utilities</b>					
3301 Utilities/OMU	836	991	1,165	1,165	
3302 Utilities/Non-OMU	0	0	1,610	1,610	
3303 Communications	352	1,065	1,610	1,610	
Totals	1,188	2,056	4,385	4,385	0%
<b>Other</b>					
4502 Travel	369	3,885	4,900	6,700	
4503 Rents & Storages	0	158	210	210	
4504 Insurance	0	0	1,000	1,000	
4506 Professional/Technical	(10,767)	1,005	4,150	38,600	
4508 Safety Costs	0	0	10	10	
4509 Training	5,406	5,936	2,600	10,800	
Totals	(4,992)	10,984	12,870	57,320	345%

2008-2009 Budget

Department: 31 Information Services

Program: 3105 Radio Communications

Fund: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Capital</b>					
5605 Equipment	\$ 0	\$ 21,681	\$ 74,000	\$ 91,500	
Totals	0	21,681	74,000	91,500	24%
Totals	\$ 47,438	\$ 121,857	\$ 339,073	\$ 341,351	1%

**Expenditure Analysis**

Personnel Services: No change.

Services and Supplies: Buildings and Grounds maintenance accounts increase; \$58,731 decrease in Maintenance/ Repairs; \$5,700 decrease in non-capitalized equipment; increase employee paid mileage and training on 800 MHz radio system; \$35,000 for 800 MHz radio software maintenance.

Capital: \$67,000 Communications Systems Director (CSD) replacement, \$17,000 site sentry module for radio system, \$20,000 cross band unit, \$17,000 4.9 GHz mesh networks equipment, \$7,500 site sentry alarm control panel.

**Revenue Analysis**

No revenue is derived from this program.

Department: 31 Information Services

Program: GIS

Fund 21: GIS

		General Fund		Amended		Percent Change
		Actual	Actual	Budget	Budget	
		2005-2006	2006-2007	2007-2008	2008-2009	
<b>REVENUES</b>						
2005-2006 and 2006-2007 originally in General Fund 01 Revenue - Account 8180						
8180	GIS revenue	\$ 0	\$ 0	\$ 274,000	\$ 263,000	
8111	Transfer from General Fund	0	0	90,886	87,733	
		<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 364,886</u>	<u>\$ 350,733</u>	<u>-4%</u>
<b>EXPENDITURES</b>						
2005-2006 and 2006-2007 originally in General Fund Account 8180 - see IS Division 3104						
<b>Personal Services</b>						
1101	Salaries	\$ 0	\$ 0	\$ 176,757	\$ 182,557	
1121	Employee's Retirement	0	0	25,581	28,442	
1123	Unemployment Expense	0	0	557	547	
1125	Hospital Insurance	0	0	23,928	25,848	
1126	Life Insurance	0	0	1,105	1,139	
1127	Social Security	0	0	14,214	13,966	
1128	Worker's Comp	0	0	309	304	
1129	Other Employee Benefits	0	0	75	75	
Total		<u>0</u>	<u>0</u>	<u>242,526</u>	<u>252,878</u>	<u>4%</u>
<b>Maintenance</b>						
2203	Maintenance/Furniture & Fixtures	0	0	200	100	
2204	Maintenance/Repairs	0	0	350	350	
2206	Maintenance/Repair Computers	0	0	200	200	
Total		<u>0</u>	<u>0</u>	<u>750</u>	<u>650</u>	<u>-13%</u>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	0	0	8,500	600	
2402	Postage	0	0	50	25	
2403	Technical Supplies	0	0	700	700	
2405	Cleaning Supplies	0	0	10	10	
2407	Office Supplies	0	0	400	150	
2409	Dues & Subscriptions	0	0	150	0	
2412	Motor Fuel	0	0	100	100	
Total		<u>0</u>	<u>0</u>	<u>9,910</u>	<u>1,585</u>	<u>-84%</u>
<b>Utilities</b>						
3301	Utilities/OMU	0	0	1,535	2,305	
3302	Utilities/Non-OMU	0	0	2,495	1,100	
3303	Communications	0	0	1,200	1,270	
Total		<u>0</u>	<u>0</u>	<u>5,230</u>	<u>4,675</u>	<u>-11%</u>
<b>Other</b>						
4502	Travel	0	0	300	0	
4503	Rents & Storages	0	0	210	630	
4506	Professional/Technical	0	0	35,450	27,300	
4508	Safety Costs	0	0	10	15	
4509	Training	0	0	13,000	13,000	
Total		<u>0</u>	<u>0</u>	<u>48,970</u>	<u>40,945</u>	<u>-16%</u>

2008-2009 Budget

Department: 31 Information Services

Program: GIS

Fund 21: GIS

	General Fund		Amended		Percent Change
	Actual	Actual	Budget	Budget	
	2005-2006	2006-2007	2007-2008	2008-2009	
<b>Capital:</b>					
5605 Equipment	\$ 0	\$ 0	\$ 57,500	\$ 50,000	
Total	0	0	57,500	50,000	
Total	\$ 0	\$ 0	\$ 364,886	\$ 350,733	-4%

**Expenditure Analysis**

Personnel Services: No change

Services & Supplies: \$100 decrease maintenance; \$8,325 decrease supplies. Utilities increase for electric, water and communication costs; natural gas decrease based on square footage. Parking space increase. \$8,100 decrease in Professional/Technical.

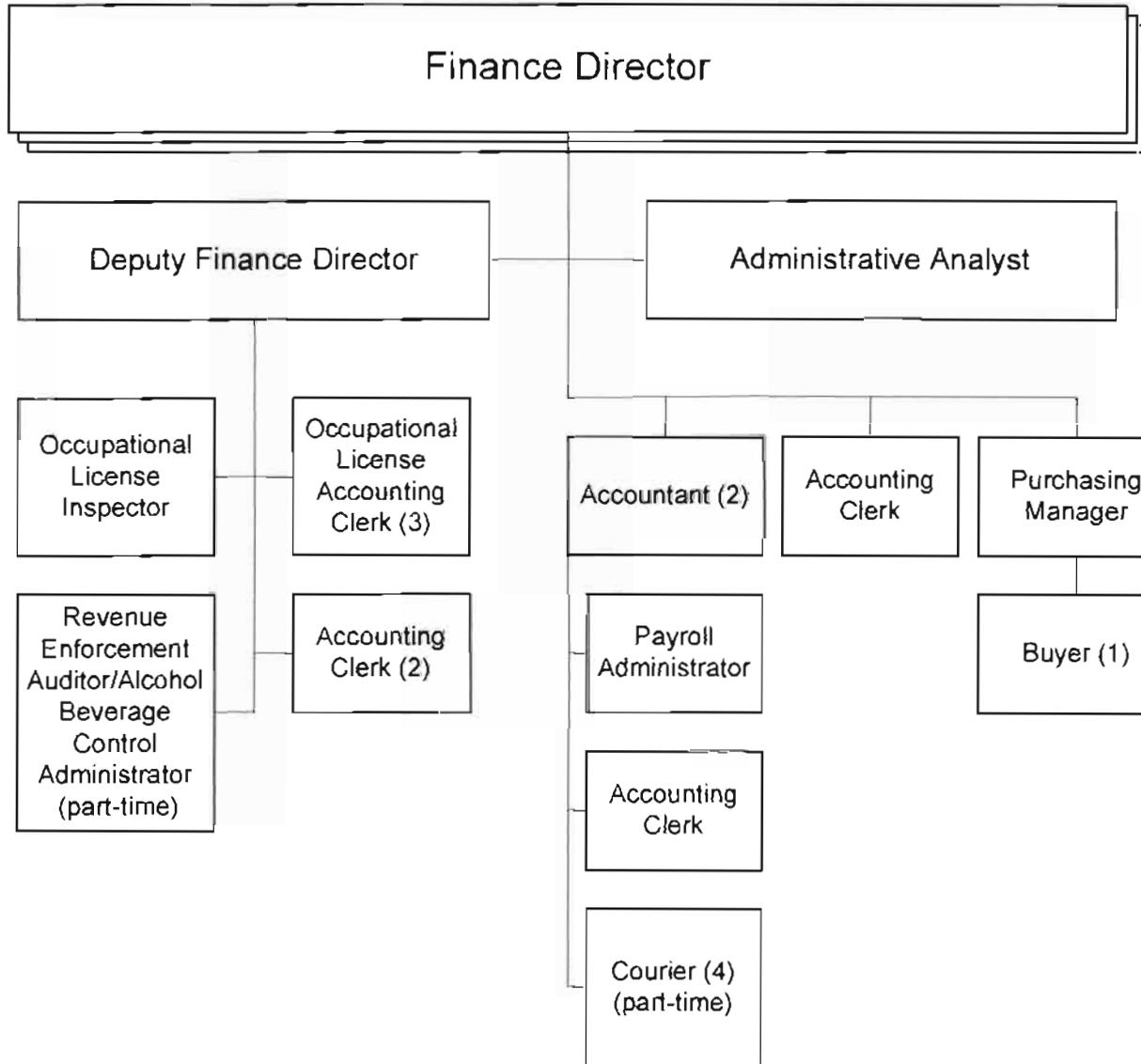
Capital Outlay: \$50,000 installment - approximately \$120,000 to update aerial photography.

**Revenue Analysis**

Approximately \$263,000 generated revenue from OMU, RWRA and Daviess County for GIS Consortium participation.



# FINANCE DEPARTMENT ORGANIZATION CHART



## MISSION STATEMENT

The Finance Department is dedicated to providing accurate, credible and timely financial information and service to the taxpayers and for our fellow employees. Financial activities include purchasing, accounting, financial planning and reporting, payroll, revenue collection, audit, investments, and budget preparation. Finance also collects net profit and occupational license fee revenue for the Daviess County Fiscal Court.

## 2008-2009 Budget

DEPARTMENT: 34 Finance  
PROGRAMS: Finance and Purchasing

FUND: General

### Program Description

This program provides the overall management, organization, planning, and administration of the Finance Department. Program responsibilities include: centralized accounting, financial planning and reporting, payroll, revenue collection, audit, investments, centralized procurement, and budget preparation.

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Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Property tax collection percent	98.5	99.0	99.0	99.0
Total occupational accounts (City and County)	2,269	8,055	8,458	8,881
Budget amendments	39	40	35	40
Sealed bids and RFPs completed	40	51	50	45
Number of purchase orders	645	630	600	600

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### 2007-2008 Accomplishments

1. Met 2006-2007 goals of receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 27th year, the GFOA Budget Presentation Award for the 8th year, and the National Institute of Governmental Purchasing Certificate of Excellence in Achievement Award for having a fully certified procurement staff.
  2. Met 2006-2007 goal of preparing a balanced budget for 2008-2009 in accordance with the GFOA budget preparation criteria.
  3. Met 2006-2007 goal of updating General Procedures Manual to improve departmental knowledge of procedural rules and save time by reducing incorrect or redundant submittals.
  4. Increased non-compliant business license collections by 2.5% (or by \$199,553).
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### 2008-2009 Objectives

1. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting, the Distinguished Budget Presentation Award, and maintain National Certification of Purchasing personnel.
  2. Improve collection of delinquent occupational license fee employees' withholdings by exercising state legislated authority to file liens against non-compliant employers.
  3. Refine existing collection process for delinquent taxes and other outstanding fees and liabilities, which will provide for more timely and efficient resolution.
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### Personnel Allotment

This program is staffed by: (1) Director of Finance, (1) Deputy Finance Director, (1) Administrative Analyst, (1) Purchasing Manager, (2) Accountants, (1) Buyer, (1) Occupational License Inspector, (3) Occupational License Accounting Clerks, (4) Accounting Clerks, (1) Payroll Administrator, (1) part-time Revenue Enforcement Officer/Alcohol Beverage Control Administrator, (4) part-time Couriers.

2008-2009 Budget

DEPARTMENT: 34 Finance  
 PROGRAM: Finance/Purchasing

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
<b>Personnel Services</b>						
1101	Salaries	\$ 603,063	\$ 639,226	\$ 724,698	\$ 713,783	
1102	Salaries - Part-time	44,782	31,624	49,500	52,000	
1105	Overtime	577	379	3,000	3,000	
1121	Employees Retirement	66,217	83,367	117,668	111,673	
1123	Unemployment Expense	1,955	2,024	2,323	2,298	
1124	Clothing	153	178	0	0	
1125	Hospital Insurance	85,448	87,272	101,736	91,068	
1126	Life Insurance	3,258	3,807	4,512	4,449	
1127	Social Security	45,573	46,853	59,248	58,658	
1128	Workers' Compensation	1,284	1,083	1,327	1,246	
1129	Other Benefits	774	703	1,800	1,500	
	<b>Total</b>	<b>853,084</b>	<b>896,516</b>	<b>1,065,812</b>	<b>1,039,675</b>	<b>-2%</b>
<b>Maintenance</b>						
2204	Repairs-Service Agreements/Lights	176	280	1,000	600	
2211	Maintenance/Vehicles & Equipment	1,664	809	584	584	
	<b>Total</b>	<b>1,840</b>	<b>1,089</b>	<b>1,584</b>	<b>1,184</b>	<b>-25%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	11,645	15,447	25,800	20,000	
2402	Postage	33,446	35,955	44,000	45,000	
2403	Technical Supplies	2,206	17,689	42,000	42,000	
2405	Cleaning Supplies	3,894	3,280	3,900	3,900	
2407	Office Supplies	4,916	6,228	13,000	12,000	
2409	Dues & Subscriptions	2,752	2,775	3,600	4,000	
2412	Motor Fuel	529	341	505	475	
	<b>Total</b>	<b>59,388</b>	<b>81,715</b>	<b>132,805</b>	<b>127,375</b>	<b>-4%</b>
<b>Utilities</b>						
3301	Utilities/OMU	6,745	6,144	6,180	8,494	
3302	Utilities/Non-City	14,195	11,936	14,850	14,850	
3303	Communications	6,460	6,749	9,100	8,900	
	<b>Total</b>	<b>27,400</b>	<b>24,829</b>	<b>30,130</b>	<b>32,244</b>	<b>7%</b>
<b>Other</b>						
4501	Advertising	10,314	10,942	16,000	16,000	
4502	Travel	1,200	303	0	0	
4503	Rents & Storage	210	210	210	210	
4504	Insurance	585	579	642	642	
4506	Professional/Technical	79,352	82,173	85,000	85,000	
4508	Safety Costs	9	1	150	100	
4509	Training Costs	19,924	17,685	13,000	17,300	
4513	Bad Debt Expense	26,008	(2,291)	28,000	28,000	
4516	Commission on Tax Collection	28,309	28,987	32,760	32,760	
	<b>Total</b>	<b>165,911</b>	<b>138,589</b>	<b>175,762</b>	<b>180,012</b>	<b>2%</b>

2008-2009 Budget

DEPARTMENT: 34 Finance  
 PROGRAM: Finance/Purchasing

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital</b>						
5607	Replacement	\$ 1,845	\$ 1,649	\$ 1,667	\$ 866	
	Total	1,845	1,649	1,667	866	-48%
	<b>Department Total</b>	<b>\$ 1,109,468</b>	<b>\$ 1,144,387</b>	<b>\$ 1,407,760</b>	<b>\$ 1,381,356</b>	<b>-2%</b>

**Expenditure Analysis**

- Personnel Services: Salaries and benefits decreased due to prior year retirement; overtime increased with combination of duties of part-time Revenue Enforcement Officer/Alcohol Beverage Control Administrator.
- Services & Supplies: Both maintenance costs decreased by a total of 25%. Training costs increased due to additional training.
- Capital: No capital items requested. Replacement figure decreased 48% (fluctuates yearly).

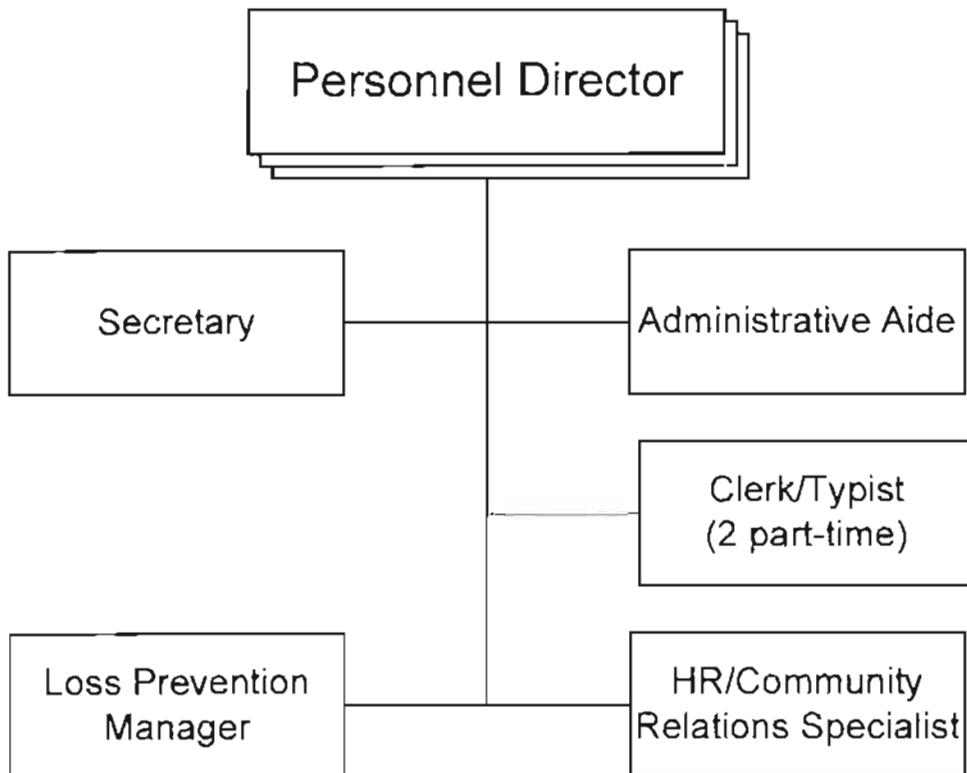
**Revenue Analysis**

Sale of surplus property generates approximately \$10,000 for General Fund and over \$150,000 for the Fleet and Facilities Replacement Fund. The City will be reimbursed an estimated \$150,000 from RWRA for accounting, payroll, and purchasing services. The City will receive approximately \$88,000 from the Daviess County Fiscal Court for collection of net profit and occupational license fees.





# PERSONNEL DEPARTMENT ORGANIZATION CHART



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## MISSION STATEMENT

The Personnel Department is dedicated to recruitment of qualified and suitable applicants for employment by the City of Owensboro, the hiring, training, development, and retention of City personnel, and for implementation, provision, administration and on-going evaluation of comprehensive human resource programs for City employees. Personnel Department activities also include civil service administration, employee and community relations, compensation and benefit administration, loss prevention and risk management, and wellness programs.

2008-2009 Budget

DEPARTMENT: 36 Personnel  
 PROGRAM: Personnel

FUND: General

**Program Description**

This program provides personnel activities: civil service administration, employee recruitment, training, employee and community relations, employee development, salary/benefit administration, loss prevention/management, and wellness programs.

Performance Indicators (in calendar years)	Actual 2006	Actual 2007	Projected 2008	Estimated 2009
Sensitivity Training program (several sessions each) – now every other year	1	0	1	0
Leadership Programs (may be more than one session each)	N/A	7	5	2
Number of health and safety programs (several sessions each)	20	20	20	20
Work-Related Employee Injuries	72	58	72	60
Vehicle Incidents (not all "wrecks," and not all City fault)	95	98	95	95
Incidents (No claims filed or not a City issue)	82	97	72	70
Citizen Claims	36	53	30	30
City Property Damage	20	34	13	10

RECRUITMENT AND MINORITY RECRUITMENT STATISTICS (in calendar years)	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Projected 2008
Number of full-time recruitments (includes promotions)	73	41	47	57	52	43
Number of full-time minority recruitments (new employees)	1	0	0	1	0	1
Number of full-time minority internal job placements from recruitment processes (e.g., promotions)	1	1	0	2	0	2
Number of full-time minority job offers (new and internal)	2	2	2	5	0	3
Number of full-time minority job offers made (but fell through due to individual declining offer or failing post-offer requirements) - (would have been new employees)	0	1	2	2	0	0
Number of full-time minority job offers that were successful	2	1	0	3	0	3
Number of part-time recruitments	12	14	9	9	20	20
Number of part-time minority recruitments	1	1	0	0	3	3
Number of part-time minority job offers	1	1	0	0	6	6
Number of part-time minority job offers made (but fell through due to individual declining offer or failing post-offer requirements)	0	0	0	0	3	3
Number of part-time minority job offers that were successful	1	1	0	0	3	3
Number of temporary recruitments	132	110	98	90	102	90
Number of temporary minority recruitments	14	7	4	7	12	7
Number of temporary minority job offers	25	10	4	11	16	11
Number of temporary minority job offers made (but fell through due to individual declining offer or failing post-offer requirements)	11	3	0	4	4	4
Number of temporary minority job offers that were successful	14	7	4	7	12	7

**2007-2008 Accomplishments**

1. Completed annual pay survey on management level positions.
2. Completed Level I of Leadership Program. Implemented Level II through Kentucky Community and Technical College System (KCTCS).
3. Restructured police and fire recruitment processes.
4. Implemented new insurance carrier with projected \$300,000 to \$541,000 savings.
5. Revised Loss Control Manual and constructed department specific safety policies.
6. Continued good faith effort to recruit minorities (e.g., HR/CR Specialist recruited on site in various cities; special advertising; Spanish translated ads; modified ads to alleviate testing requirement concerns; continued work on revising video).

**2008-2009 Objectives**

1. Implement new recruitment police/fire process(es).
2. Work on implementation phase of City's reorganization plan.
3. Complete revision to recruitment video and conduct workshop to encourage minority recruitment (e.g., Neblett Center).

**Personnel Allotment**

This program is staffed by: (1) Personnel Director, (1) Loss Prevention Manager (and Occupational Health Nurse), (1) Human Resources/Community Relations Specialist, (1) Administrative Aide, (1) Secretary and (2 part-time) Clerk/Typist.

2008-2009 Budget

DEPARTMENT: 36 Personnel  
 PROGRAM: Personnel

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 268,573	\$ 280,395	\$ 291,660	\$ 277,391	
1102 Salaries - Part-time	0	0	15,561	25,926	
1105 Overtime	546	4,174	2,000	3,000	
1121 Employees Retirement	29,359	37,428	47,486	44,153	
1123 Unemployment Expense	812	859	874	911	
1125 Hospital Insurance	23,400	23,400	26,100	18,924	
1126 Life Insurance	1,596	1,662	1,816	1,720	
1127 Social Security	18,639	19,737	22,465	23,662	
1128 Workers' Compensation	518	452	483	502	
1129 Other Benefits	115	131	0	0	
Total	343,558	368,238	408,445	396,189	-3%
<b>Maintenance</b>					
2203 Maintenance/Furniture-Fixtures	0	0	100	100	
2204 Repairs	0	0	200	204	
2211 Maintenance/Vehicles & Equipment	461	900	588	588	
Total	461	900	888	892	0%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	2,359	3,759	4,500	4,500	
2402 Postage	2,846	4,250	6,000	6,000	
2403 Technical Supplies	6,131	41	3,500	4,000	
2407 Office Supplies	10,781	17,977	17,025	17,245	
2409 Dues & Subscriptions	4,096	3,406	4,259	4,965	
2412 Motor Fuel	583	489	600	630	
Total	26,796	29,922	35,884	37,340	4%
<b>Utilities</b>					
3301 Utilities/OMU	2,719	2,169	2,280	2,800	
3302 Utilities/Non-City	5,721	4,811	6,000	6,000	
3303 Communications	2,400	2,527	3,300	3,300	
Total	10,840	9,507	11,580	12,100	4%
<b>Other</b>					
4502 Travel	82	3,709	6,500	0	
4503 Rents and Storage	210	210	210	210	
4504 Insurance	509	503	560	560	
4506 Professional/Technical	35,093	28,589	33,065	34,300	
4508 Safety Costs	664	10,693	32,296	8,630	
4509 Training Costs	240	1,093	10,000	28,273	
4525 Tuition Reimbursement	36,029	13,124	36,597	36,000	
4526 Special Employee Activity	3,339	17,600	18,000	20,000	
4535 Employee Recognition	8,150	8,460	7,000	11,000	
4544 Employee Recruitment	63,153	90,611	135,100	149,265	
4545 Community Relations	2,151	925	1,600	1,525	
Total	149,620	175,517	280,928	289,763	3%

2008-2009 Budget

DEPARTMENT: 36 Personnel  
 PROGRAM: Personnel

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital</b>						
5607	Replacement	\$ 1,813	\$ 1,295	\$ 1,308	\$ 952	
	Total	1,813	1,295	1,308	952	-27%
	<b>Department Total</b>	<b>\$ 533,088</b>	<b>\$ 585,379</b>	<b>\$ 739,033</b>	<b>\$ 737,236</b>	<b>0%</b>

**Expenditure Analysis**

Personnel Services: Decrease in salaries - replacing 1 full-time clerk-typist with 2 part-time clerk typists.  
 Services & Supplies: Training costs increased by 183% due to the KCTCS Leadership Program; safety costs decreased mainly because of reduction in pandemic supplies request by 42%.  
 Employment recognition and employee recruitment figures increased.  
 Capital: Replacement figure decreased by 27%; fluctuates yearly.

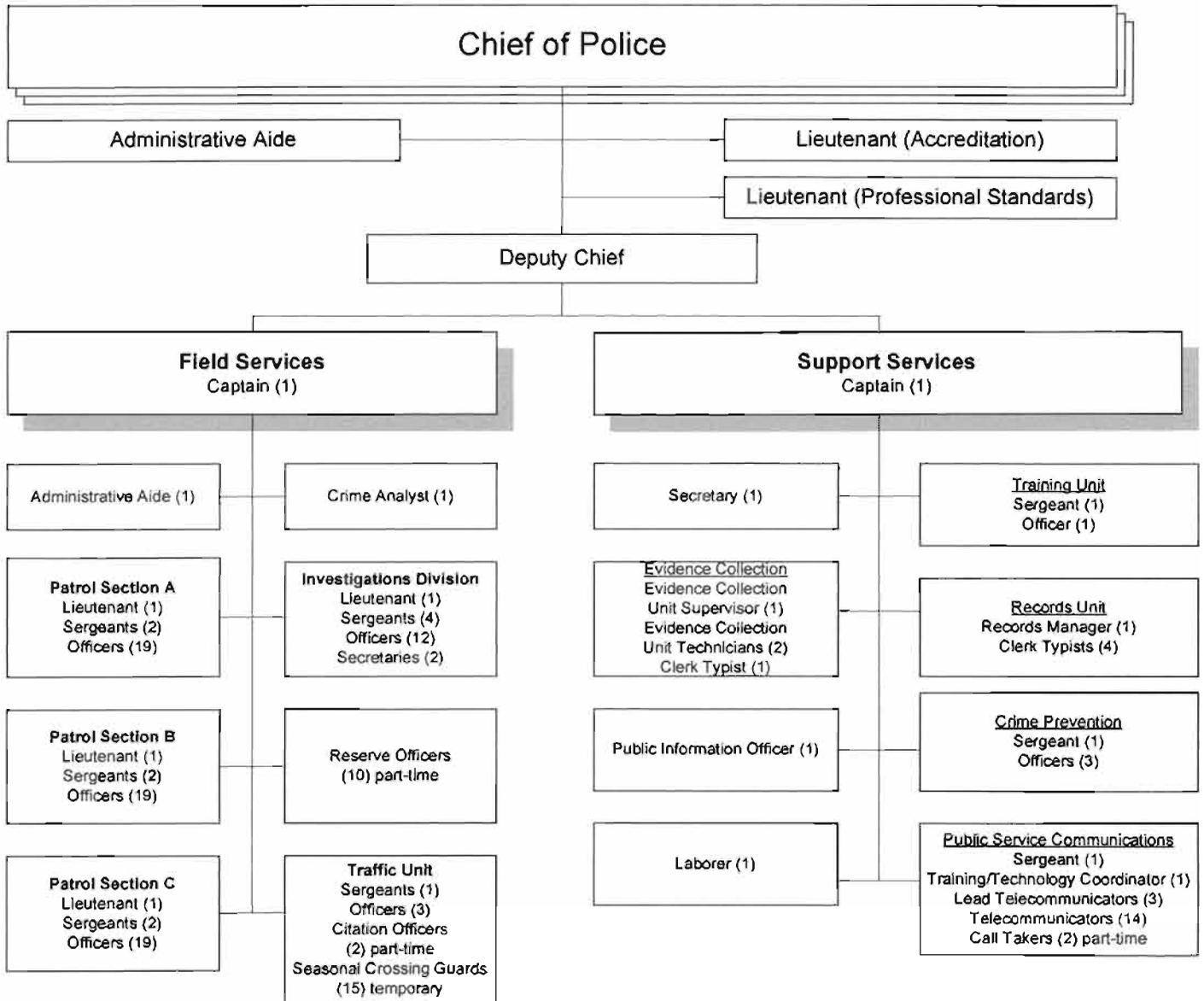
**Revenue Analysis**

No revenue is generated by this program.





# POLICE DEPARTMENT ORGANIZATION CHART



## MISSION STATEMENT

The Owensboro Police Department is committed to the protection of lives and property by working with our community and providing professional and responsible police services. Services include: patrol, investigation, planning and research, records, crime prevention, a DARE program, K-9's, bicycle patrol, vehicle maintenance, adult crossing guards, evidence collection and property storage. Public Safety Communications provides receipt and dispatch of incoming radio communications to the Police and Fire Departments, handles 911 calls, and receives non-emergency calls, determining the kind and degree of action needed and relaying the call to the appropriate party.

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: All Divisions

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personnel Services</b>						
1101	Salaries	\$ 5,198,757	\$ 5,178,622	\$ 5,603,101	\$ 5,589,330	
1102	Salaries - Part-Time	90,360	80,369	100,730	352,985	
1103	Temporary Help - Outside	18,817	8,939	3,500	0	
1105	Overtime	545,533	588,313	582,560	333,959	
1106	Retirement Contingency	0	0	93,563	109,797	
1121	Employees Retirement	1,297,493	1,462,066	1,891,498	1,626,843	
1123	Unemployment Expense	17,639	17,667	16,902	17,408	
1124	Clothing	75,586	74,738	93,000	84,150	
1125	Hospital Insurance	787,647	712,538	823,740	807,192	
1126	Life Insurance	30,318	30,199	34,485	33,891	
1127	Social Security	133,120	132,523	151,949	178,174	
1128	Workers Comp.	91,922	104,766	104,606	105,364	
1129	Other Benefits	952	1,098	2,825	2,850	
	<b>Total</b>	<b>8,288,144</b>	<b>8,391,838</b>	<b>9,502,459</b>	<b>9,241,943</b>	<b>-3%</b>
<b>Maintenance</b>						
2201	Maintenance/Buildings	83,032	104,899	96,824	105,755	
2202	Maintenance/Grounds	10,397	11,546	14,257	13,742	
2204	Maintenance/Repairs	39,864	54,443	81,329	67,099	
2211	Maintenance/Vehicles/Equipment	201,753	217,422	219,589	230,695	
	<b>Total</b>	<b>335,046</b>	<b>388,310</b>	<b>411,999</b>	<b>417,291</b>	<b>1%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	57,948	31,218	63,221	49,655	
2402	Postage	3,802	2,920	5,356	4,006	
2403	Technical Supplies	48,064	55,835	116,731	100,579	
2405	Cleaning Supplies	6,479	6,861	11,174	11,170	
2407	Office Supplies	35,735	40,217	74,872	67,838	
2409	Dues & Subscriptions	1,593	1,901	6,269	6,215	
2412	Motor Fuel	210,979	223,512	233,684	269,700	
	<b>Total</b>	<b>364,600</b>	<b>362,464</b>	<b>511,307</b>	<b>509,163</b>	<b>0%</b>
<b>Utilities</b>						
3301	Utilities/OMU	25,440	22,533	24,200	24,200	
3302	Utilities/Non City	928	892	2,200	2,200	
3303	Communications	147,724	151,072	160,165	199,561	
	<b>Total</b>	<b>174,092</b>	<b>174,497</b>	<b>186,565</b>	<b>225,961</b>	<b>21%</b>
<b>Other</b>						
4501	Advertising	0	0	500	500	
4502	Travel	16,268	16,196	21,386	18,986	
4504	Insurance	130,154	143,145	151,734	160,838	
4506	Profess/Technical	11,424	16,613	27,190	21,490	
4508	Safety Costs	2,479	3,196	8,350	6,900	
4509	Training Cost	42,837	43,335	19,491	55,361	
	<b>Total</b>	<b>203,162</b>	<b>222,485</b>	<b>228,651</b>	<b>264,075</b>	<b>15%</b>
<b>Capital</b>						
5605	Equipment	0	11,487	69,300	32,000	
5607	Replacement	220,213	201,048	205,545	208,836	
	<b>Total</b>	<b>220,213</b>	<b>212,535</b>	<b>274,845</b>	<b>240,836</b>	<b>-12%</b>
	<b>Department Total</b>	<b>\$ 9,585,257</b>	<b>\$ 9,752,129</b>	<b>\$ 11,115,826</b>	<b>\$ 10,899,269</b>	<b>-2%</b>

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: Division Totals

FUND: General

Description	4103					Total
	4101 Patrol	4102 Investigation	Support Services	4104 Administration	4106 Dispatch	
<b>Personnel Services</b>						
1101 Salaries	\$ 3,078,786	\$ 817,438	\$ 672,126	\$ 308,791	\$ 712,189	\$ 5,589,330
1102 Salaries - Part-Time	332,155	0	0	0	20,830	352,985
1105 Overtime	190,759	51,500	40,000	10,500	41,200	333,959
1106 Retirement Contingency	54,656	39,758	15,383	0	0	109,797
1121 Employees Retirement	968,754	259,218	184,017	95,125	119,729	1,626,843
1123 Unemployment Expense	9,922	2,452	2,018	926	2,090	17,408
1124 Clothing	48,200	11,150	20,550	2,800	1,450	84,150
1125 Hospital Insurance	462,504	110,388	110,268	26,640	97,392	807,192
1126 Life Insurance	18,530	5,066	4,178	1,925	4,192	33,891
1127 Social Security	72,569	19,686	25,286	7,281	53,352	178,174
1128 Workers Comp.	67,910	17,805	11,188	6,373	2,088	105,364
1129 Other Benefits	500	400	800	550	600	2,850
Total	5,305,245	1,334,861	1,085,814	460,911	1,055,112	9,241,943
<b>Maintenance</b>						
2201 Maintenance/Buildings	0	0	0	105,755	0	105,755
2202 Maintenance/Grounds	0	0	0	13,742	0	13,742
2204 Maintenance/Repairs	11,600	3,118	14,551	6,690	31,140	67,099
2211 Maintenance/Vehicles/Equipment	0	0	0	230,695	0	230,695
Total	11,600	3,118	14,551	356,882	31,140	417,291
<b>Supplies</b>						
2401 Non-Capitalized Equipment	26,880	8,400	10,875	500	3,000	49,655
2402 Postage	550	150	2,500	656	150	4,006
2403 Technical Supplies	10,065	2,900	58,834	25,780	3,000	100,579
2405 Cleaning Supplies	0	0	770	10,400	0	11,170
2407 Office Supplies	22,040	5,110	20,873	11,530	8,285	67,838
2409 Dues & Subscriptions	0	0	0	6,215	0	6,215
2412 Motor Fuel	0	0	0	269,700	0	269,700
Total	59,535	16,560	93,852	324,781	14,435	509,163
<b>Utilities</b>						
3301 Utilities/OMU	0	0	0	24,200	0	24,200
3302 Utilities/Non City	0	0	0	2,200	0	2,200
3303 Communications	12,124	20,562	8,200	7,540	151,135	199,561
Total	12,124	20,562	8,200	33,940	151,135	225,961
<b>Other</b>						
4501 Advertising	0	0	0	500	0	500
4502 Travel	3,100	3,000	6,686	5,200	1,000	18,986
4504 Insurance	0	0	0	160,838	0	160,838
4506 Profess/Technical	10,415	1,575	3,550	5,950	0	21,490
4508 Safety Costs	4,000	100	1,525	1,200	75	6,900
4509 Training Cost	15,600	10,036	20,125	6,740	2,860	55,361
Total	33,115	14,711	31,886	180,428	3,935	264,075
<b>Capital</b>						
5605 Equipment	0	0	0	0	32,000	32,000
5607 Replacement	0	0	0	208,836	0	208,836
Total	0	0	0	208,836	32,000	240,836
Department Total	\$ 5,421,619	\$ 1,389,812	\$ 1,234,303	\$ 1,565,778	\$ 1,287,757	\$ 10,899,269

## 2008-2009 Budget

DEPARTMENT: 41 Police  
PROGRAM: 4101 Patrol Division

FUND: General

### Program Description

The Patrol Division provides continual 24-hour police service throughout the City of Owensboro. Our mission is to reduce the fear of crime while providing prompt, courteous, and equitable service to all persons who visit, reside, or work in our community.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Emergency response time (minutes)	2.48	3.17	3.23	3.42
Accidents investigated	2,896	2,962	3,021	3,059
DUI arrests	720	714	728	597
Moving violation citations/courtesy notices issued	23,655	20,600	21,012	14,244
Service escorts	411	472	481	614

### 2007-2008 Accomplishments

1. Implemented Reserve Police Officer Program and new Police Training Officer Program.
2. Delivered professional first responder services and targeted high crime areas to meet community needs.
3. Continued implementation of take-home fleet.
4. Maintained strong relations with the Neighborhood Alliance groups.
5. Continued the implementation and training for the Mobile Data Terminal (MDT) program.
6. Participated in the Governor's Highway Safety Program.

**SHOP WITH A COP**  
(volunteering with the Fraternal Order of Police).



### 2008-2009 Objectives

1. Deliver professional first-responder services and target high crime areas to meet community needs.
2. Continue to refine the Police Training Officer Program.
3. Participate in the Governor's Highway Safety Program.
4. Continue to implement the take-home fleet.
5. Continue and maintain strong relationships with the Neighborhood Alliance groups.
6. Continue implementation and training for the MDT program.
7. Incorporate defensive driving training.
8. Provide quality and efficient services to the community.
9. Seek out and acquire grants for Accident Reconstruction Equipment and Software.
10. Continue Leadership Development for all officers.

### Personnel Allotment

This program is staffed by: (1) Captain, (3) Lieutenants, (7) Sergeants, (60) Police Officers, (10) Reserve Police Officers, (1) Administrative Aide, (15) Temporary School Crossing Guards, and (2) Part-time Citation Officers, (1) Crime Analyst

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: 4101 Patrol Division

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personnel Services</b>						
1101	Salaries	\$ 2,846,682	\$ 2,820,237	\$ 3,084,612	\$ 3,078,786	
1102	Salaries - Part-Time	80,686	69,605	79,900	332,155	
1105	Overtime	336,504	344,600	424,360	190,759	
1106	Retirement Contingency	0	0	0	54,656	
1121	Employees Retirement	794,977	880,048	1,167,508	968,754	
1123	Unemployment Expense	9,860	9,819	9,380	9,922	
1124	Clothing	44,811	47,010	51,200	48,200	
1125	Hospital Insurance	413,880	393,810	460,464	462,504	
1126	Life Insurance	16,599	16,535	18,982	18,530	
1127	Social Security	46,708	46,910	57,012	72,569	
1128	Workers Comp.	59,883	67,116	68,736	67,910	
1129	Other Benefits	147	141	500	500	
	<b>Total</b>	<b>4,650,737</b>	<b>4,695,831</b>	<b>5,422,654</b>	<b>5,305,245</b>	<b>-2%</b>
<b>Maintenance</b>						
2204	Maintenance/Repairs to Equipment	8,932	22,866	22,640	11,600	
	<b>Total</b>	<b>8,932</b>	<b>22,866</b>	<b>22,640</b>	<b>11,600</b>	<b>-49%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	21,511	11,720	30,224	26,880	
2402	Postage	337	353	550	550	
2403	Technical Supplies	6,780	11,424	12,641	10,065	
2407	Office Supplies	5,190	6,469	24,441	22,040	
	<b>Total</b>	<b>33,818</b>	<b>29,966</b>	<b>67,856</b>	<b>59,535</b>	<b>-12%</b>
<b>Utilities</b>						
3303	Communications	7,897	9,155	11,548	12,124	
	<b>Total</b>	<b>7,897</b>	<b>9,155</b>	<b>11,548</b>	<b>12,124</b>	<b>5%</b>
<b>Other</b>						
4502	Travel	1,144	2,072	3,100	3,100	
4506	Profess/Technical	7,264	8,436	10,415	10,415	
4508	Safety Costs	970	1,159	4,650	4,000	
4509	Training Cost	10,321	12,483	1,600	15,600	
	<b>Total</b>	<b>19,699</b>	<b>24,150</b>	<b>19,765</b>	<b>33,115</b>	<b>68%</b>
	<b>Department Total</b>	<b>\$ 4,721,083</b>	<b>\$ 4,781,968</b>	<b>\$ 5,544,463</b>	<b>\$ 5,421,619</b>	<b>-2%</b>

**Expenditure Analysis**

Personnel Services: Decrease of 2%. There are 3 retirement contingencies. Part-time salaries increased \$258,000 for budgeting 10 reserve officers to reduce overtime expenditures. This increase significantly reduced patrol projected overtime expenses by \$233,241. The employees' retirement account decreased 17%

Services and Supplies: There is a 49% decrease in Account 2204 Maintenance/Repairs to Equipment because \$8,300 was budgeted for batteries in prior year and none are budgeted this year. There is a significant training cost increase because these funds were paid for by the Drug Fund last year.

Capital: No capital is requested.

**Revenue Analysis**

No revenue is generated by this program.

## 2008-2009 Budget

DEPARTMENT: 41 Police  
PROGRAM: 4102 Investigation Division

FUND: General

### Program Description

This program provides for investigation of crimes against persons and property, fraud, narcotics, and juvenile offenses in order to arrest and convict suspects and recover stolen property. Close liaison is maintained with the courts and prosecuting officials.

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Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
These are all new indicators being tracked beginning 2007-2008. Prior year actual figures are not available.				
General Investigations	new indicator	new indicator	1,017	1,030
Juvenile	new indicator	new indicator	237	245
Street Crimes Unit	new indicator	new indicator	267	275
Fraud	new indicator	new indicator	190	200

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### 2007-2008 Accomplishments

1. Began quality investigative background investigations for new employees to ensure hiring quality employees and minimize excess training cost.
  2. Started computer replacement plan with DVD burners for enhanced court preparation.
  3. Enhanced working relationships with Social Services and Multi-disciplinary Task Force Teams while working child sex abuse and physical abuse investigations to minimize negative affects on children during investigations and increased quality of services provided to the individual child.
  4. Two detectives attended the John E. Reid Interview and Interrogations School.
  5. A detective attended Southern Police Institute Sex Crimes Investigation School.
- 

### 2008-2009 Objectives

1. Enhance working relationships with Neighborhood Alliance Groups by assigning detectives to each individual group.
  2. Develop program that includes public presentations geared to educate the public of the dangers to children with online internet activities.
  3. Build stronger working relationship with the Child Advocacy Center located in Henderson and reference child sex investigations exploring the possibilities of having a satellite office located in Owensboro.
  4. Have two detectives attend the John E. Reid Interview and Interrogation School.
  5. Have two detectives attend Southern Police Institute Sex Crimes Investigation School.
- 

### Personnel Allotment

This program is staffed by: (1) Lieutenant, (4) Sergeants, (12) Police Officers, and (2) Secretaries.

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: 4102 Investigation Division

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personnel Services</b>						
1101	Salaries	\$ 780,650	\$ 810,974	\$ 877,864	\$ 817,438	
1105	Overtime	79,131	72,150	51,500	51,500	
1106	Retirement Contingency	0	0	18,732	39,758	
1121	Employees Retirement	203,843	232,234	292,326	259,218	
1123	Unemployment Expense	2,582	2,651	2,528	2,452	
1124	Clothing	13,337	13,716	13,500	11,150	
1125	Hospital Insurance	128,987	130,649	143,112	110,388	
1126	Life Insurance	4,613	4,663	5,255	5,066	
1127	Social Security	13,648	13,527	15,923	19,686	
1128	Workers Comp.	14,406	17,576	17,267	17,805	
1129	Other Benefits	258	328	500	400	
	Total	1,241,455	1,298,468	1,438,507	1,334,861	-7%
<b>Maintenance</b>						
2204	Maintenance/Repairs to Equipment	1,023	1,324	3,098	3,118	
	Total	1,023	1,324	3,098	3,118	1%
<b>Supplies</b>						
2401	Non-Capitalized Equipment	3,383	4,869	8,820	8,400	
2402	Postage	52	97	150	150	
2403	Technical Supplies	2,962	3,535	4,500	2,900	
2407	Office Supplies	4,126	4,935	5,110	5,110	
	Total	10,523	13,436	18,580	16,560	-11%
<b>Utilities</b>						
3303	Communications	16,958	18,490	20,562	20,562	
	Total	16,958	18,490	20,562	20,562	0%
<b>Other</b>						
4502	Travel	2,926	2,858	4,000	3,000	
4506	Profess/Technical	950	775	1,575	1,575	
4508	Safety Costs	21	34	100	100	
4509	Training Cost	10,028	9,053	10,133	10,036	
	Total	13,925	12,720	15,808	14,711	-7%
	Department Total	\$ 1,283,884	\$ 1,344,438	\$ 1,496,555	\$ 1,389,812	-7%

**Expenditure Analysis**

Personnel Services: 2 retirement contingencies budgeted; reduction of 1 Street Crimes Unit position; 11% decrease in employees' retirement cost. 23% decrease in employee hospitalization cost.

Services and Supplies: 36% decrease in Technical Supplies because adequate stock of supplies was purchased in 2007-08. Decrease in non-capitalized equipment due to purchasing delay of 2 mobile radios; offset by purchase of 4 Dell computers to replace those out of warranty.

Capital: No change.

**Revenue Analysis**

No revenue is generated by this program.

**2008-2009 Budget**

**DEPARTMENT:** 41 Police  
**PROGRAM:** 4103 Support Services Division

**FUND:** General

**Program Description**

This program provides evidence and property processing and management; public records; facility and fleet vehicle cleanliness; computer software application design and implementation; public counter service; and directs department training programs while complying with the Peace Officers Professional Standards Act. Support Services provides crime prevention programs, Drug Abuse Resistance Education (DARE), and directs the crime analysis, video unit, and recruiting programs.



**DARE CAR**

**Performance Indicators**

	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
DARE courses/students	589/2,662	622/2,779	534/2,975	550/3,000
Prevention public presentations	100	120	136	140
Neighborhood Watch participants	50	60	129	200
Reports copied for the public	10,943	11,052	12,890	13,000
Cases involving property custody	3,818	3,900	3,150	3,500
Fingerprint cards processed - civilian	575	575	460	450

**2007-2008 Accomplishments**

1. Obtained \$526,577 Homeland Security Grant to further the Mobile Data Terminal Project and grant monies for Governors Highway Safety Projects, bulletproof vests, service pistols and ammunition.
2. Began scanning accident reports into a computer system for future potential use with on-line reports.
3. Hired and began training 4 new Records Unit Clerks, 11 new full-time Police Officers, and 4 new Telecommunicators.
4. Revamped the Daviess Street storage facility for better efficiency.
5. Revitalized and increased participation of the Neighborhood Watch Program.
6. Solved over 100 crimes through Crime Stoppers tips.



**POLICE AWARENESS DAY**



**Camp KOPS**

**2008-2009 Objectives**

1. Continue to work for grant funding to enhance OPD services provided.
2. Transition Evidence Collection Unit staff to a civilian unit so sworn officers can serve in the Field Services Division. Streamline full-time Crime Analysis Unit tasks to part-time, to be more responsive to the Field Services Division.
3. Continue to increase awareness/participation of Neighborhood Watch Program.
4. Begin participation in the KY Law Enforcement Council Career Development Program.
5. Coordinate Command Staff, Range Instructors and OPD Personnel to develop an Open Range schedule to increase Firearms Range accessibility to our officers.
6. Obtain equipment/implement annual departmental police driving courses to help alleviate personal injury and property damage.



**Personnel Allotment**

This program is staffed by: (1) Captain, (2) Sergeants, (4) Police Officers, (1) Records Manager, (1) Secretary, (5) Clerk/Typists, (1) Evidence Collection Unit Supervisor, (2) Evidence Collection Unit Technicians, (1) Public Information Officer, and (1) Laborer.

2008-2009 Budget

DEPARTMENT: 41 Police

PROGRAM: 4103 Support Services Division

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
<b>Personnel Services</b>						
1101	Salaries	\$ 629,542	\$ 672,289	\$ 697,032	\$ 672,126	
1103	Temporary Outside Help	18,817	8,939	3,500	0	
1105	Overtime	59,148	44,503	55,000	40,000	
1106	Retirement Contingency	0	0	1,652	15,383	
1121	Employees Retirement	146,796	169,939	210,932	184,017	
1123	Unemployment Expense	2,124	2,152	2,101	2,018	
1124	Clothing	14,269	10,547	24,850	20,550	
1125	Hospital Insurance	114,863	91,838	105,744	110,268	
1126	Life Insurance	3,611	3,897	4,361	4,178	
1127	Social Security	20,417	21,224	24,976	25,286	
1128	Workers Comp.	10,804	11,829	10,420	11,188	
1129	Other Benefits	191	367	800	800	
	<b>Total</b>	<b>1,020,582</b>	<b>1,037,524</b>	<b>1,141,368</b>	<b>1,085,814</b>	<b>-5%</b>
<b>Maintenance</b>						
2204	Maintenance/Repairs to Equipment	5,811	2,778	16,816	14,551	
	<b>Total</b>	<b>5,811</b>	<b>2,778</b>	<b>16,816</b>	<b>14,551</b>	<b>-13%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	17,264	9,934	10,800	10,875	
2402	Postage	2,901	2,034	3,850	2,500	
2403	Technical Supplies	22,365	19,604	51,300	58,834	
2405	Cleaning Supplies	177	258	774	770	
2407	Office Supplies	13,809	17,226	25,873	20,873	
	<b>Total</b>	<b>56,516</b>	<b>49,056</b>	<b>92,597</b>	<b>93,852</b>	<b>1%</b>
<b>Utilities</b>						
3303	Communications	8,693	9,427	8,320	8,200	
	<b>Total</b>	<b>8,693</b>	<b>9,427</b>	<b>8,320</b>	<b>8,200</b>	<b>-1%</b>
<b>Other</b>						
4502	Travel	6,330	5,813	7,086	6,686	
4506	Professional/Technical	2,867	5,004	5,450	3,550	
4508	Safety Costs	1,168	1,030	2,325	1,525	
4509	Training Cost	18,693	18,858	648	20,125	
	<b>Total</b>	<b>29,058</b>	<b>30,705</b>	<b>15,509</b>	<b>31,886</b>	<b>106%</b>
	<b>Department Total</b>	<b>\$ 1,120,660</b>	<b>\$ 1,129,490</b>	<b>\$ 1,274,610</b>	<b>\$ 1,234,303</b>	<b>-3%</b>

## 2008-2009 Budget

DEPARTMENT: 41 Police

PROGRAM: 4103 Support Services Division

FUND: General

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### Expenditure Analysis

Personnel Services: One retirement contingency budgeted. Decreases in employees' retirement and overtime.

Services and Supplies: Maintenance/Repairs account decreased because Crime Analysis Unit was moved to patrol; GIS software upgrade costs are no longer in this budget. Blood drying cabinets are needed to maintain the integrity of evidence and preserve the evidence chain of command. These cabinets will prevent cross-contamination of evidence collected. Technical supplies have almost doubled because of the rising cost of ammunition, attributed directly to the Iraq war. Office supplies were purchased in 2007-2008 to build stock of frequently used items. Training costs increased 8% because Crime Prevention Unit officers are board members of National Crime Prevention Institute and are expected to attend the conference held every other year. DARE officers (2) have asked to attend DARE International Training that allows officers to engage in 100+ informative and interactive workshops. Information gained will allow officers to share this knowledge with children served in the community. The School Resource Officer asked to attend the June 9, 2009 Kentucky Safe Schools and Communities Conference.

Capital: No capital is requested.

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### Revenue Analysis

Approximately \$35,000 is generated annually by copy fees to offset the cost of printing reports for the general public.

**2008-2009 Budget**

**DEPARTMENT:** 41 Police  
**PROGRAMS:** 4104 Police Administration

**FUND:** General

**Program Description**

This program provides for the planning, direction, and control of the Police Department, the professional standards and internal investigation functions, and assures that the standards of the accreditation program are observed. The newly-certified regional bomb squad (Hazardous Device Unit) operates under the Administration Division of the Police Department. Other divisions within the department are as follows: the Patrol Division, which provides patrol and traffic enforcement services, including the Crossing Guard Program; the Support Services Division, which provides training, police/community relations, DARE, and crime prevention, records, and property and evidence storage; the Investigation Division (CID), which provides investigative services for the Police Department; and the Public Safety Communications Division, which provides dispatch and other forms of communication services.

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	<u>Actual</u> <u>2005-2006</u>	<u>Actual</u> <u>2006-2007</u>	<u>Projected</u> <u>2007-2008</u>	<u>Estimated</u> <u>2008-2009</u>
<b>Performance Indicators</b>				
Senior command staff meetings	18	20	22	24
Community meetings (Crime Stoppers, Alumni, Advisory)	24	22	24	24
Internal Investigations	44	46	40	40

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**2007-2008 Accomplishments**

1. Initiated computer link with Kentucky State Police to allow OPD to begin using the Kentucky Open Portal System Recordkeeping computer program.
  2. Integrated the department's computer systems to enable officers to use the state's E-Crash and E-Citation computer programs.
  3. Identified property and came to a partnership agreement regarding future plans on development of the Western KY Regional Training Facility.
  4. Hired 6 retired police officers to serve as part-time Reserve Patrol Officers; these officers will work 100 hours per month as Front Desk Officers or help in reducing overtime created by absences or vacations.
  5. Established new Secondary Employment policy/program in which OPD provides uniformed police officers for various businesses and schools who request security for their establishments or for school events.
- 

**2008-2009 Objectives**

1. Develop and build a multifunctional Public Safety Operations and Training Center.
  2. Change the Evidence Collection Unit staffing to a civilianized unit, enabling sworn officers to serve the community in the Field Services Division.
  3. Increase and enhance external and internal constituency engagement while maintaining a connection with Neighborhood Alliance Groups.
  4. Begin participation in the Career Development Program through the Kentucky Law Enforcement Council.
  5. Complete a departmental Staffing and Allocation Study.
  6. Decrease departmental overtime expenditures by 40%.
  7. Continue the MDT project by adding 23 additional MDT's to complete the project.
- 

**Personnel Allotment**

This program is staffed by: (1) Police Chief, (1) Deputy Chief, (2) Lieutenants and (1) Administrative Aide.

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: 4104 Administration

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 288,968	\$ 296,872	\$ 310,932	\$ 308,791	
1105 Overtime	13,216	13,356	10,500	10,500	
1106 Retirement Contingency	0	0	56,654	0	
1121 Employees Retirement	69,477	80,297	103,309	95,125	
1123 Unemployment Expense	910	936	933	926	
1124 Clothing	2,512	2,695	2,800	2,800	
1125 Hospital Insurance	24,302	23,238	24,048	26,640	
1126 Life Insurance	1,660	1,686	1,935	1,925	
1127 Social Security	4,364	4,437	5,150	7,281	
1128 Workers Comp.	4,579	6,131	6,134	6,373	
1129 Other Benefits	114	95	425	550	
Total	410,102	429,743	522,820	460,911	-12%
<b>Maintenance</b>					
2201 Maintenance/Buildings	83,032	104,899	96,824	105,755	
2202 Maintenance/Grounds	10,397	11,546	14,257	13,742	
2204 Maintenance/Repairs Equipment	1,272	2,377	6,635	6,690	
2211 Maintenance Vehicles/Equipment	201,753	217,422	219,589	230,695	
Total	296,454	336,244	337,305	356,882	6%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	2,917	1,477	7,000	500	
2402 Postage	497	390	656	656	
2403 Technical Supplies	15,206	20,277	42,190	25,780	
2405 Cleaning Supplies	6,302	6,603	10,400	10,400	
2407 Office Supplies	8,652	7,765	10,605	11,530	
2409 Dues & Subscriptions	1,593	1,901	6,269	6,215	
2412 Motor Fuel	210,979	223,512	233,684	269,700	
Total	246,146	261,925	310,804	324,781	4%
<b>Utilities</b>					
3301 Utilities/OMU	25,440	22,533	24,200	24,200	
3302 Utilities/Non City	928	892	2,200	2,200	
3303 Communications	3,757	5,991	7,540	7,540	
Total	30,125	29,416	33,940	33,940	0%
<b>Other</b>					
4501 Advertising	0	0	500	500	
4502 Travel	5,828	5,112	5,200	5,200	
4504 Insurance	130,154	143,145	151,734	160,838	
4506 Profess/Technical	343	2,398	9,750	5,950	
4508 Safety Costs	314	973	1,200	1,200	
4509 Training Cost	3,610	2,564	3,540	6,740	
Total	140,249	154,192	171,924	180,428	5%

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: 4104 Administration

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Capital</b>					
5605 Equipment	\$ 0	\$ 6,420	\$ 0	\$ 0	
5607 Replacement	220,213	201,048	205,545	208,836	
Total	220,213	207,468	205,545	208,836	2%
Department Total	\$ 1,343,289	\$ 1,418,988	\$ 1,582,338	\$ 1,565,778	-1%

**Expenditure Analysis**

Personnel Services: Decreased due to 2007-2008 retirement; none budgeted in 2008-2009.

Service & Supplies: Maintenance/Repairs to Equipment increased for 10 fleet vehicle registration fees and addition of a \$395 service agreement for a folder/insert machine and copier service agreement for Chief's Office. Non-capitalized equipment decreased \$6,500 because all computers are within warranty guidelines; the only item budgeted for is a \$500 office chair. Technical supplies decreased because there are 14 sets of body armor replacements budgeted versus 37 the prior year. Office supplies increased \$925 because of Chief's new copier. Currently copier is approximately 6 years old and service calls have become more frequent. Professional technical services decreased 39% because \$5,000 was budgeted last year for an accreditation that is only scheduled every 5 years. \$1,000 has been budgeted for new OPD Composite. It was last done 4 years ago and there are many personnel changes, including a new Chief and Deputy Chief. 90% training increase is \$479 for an Entersect for Law software program that allows investigators to track and locate subjects, replacing Accurint software which increased to \$1,100 per month; \$2,000 requested for in-service training with 2 ranked officers attending a 5-month Criminal Justice Executive Development (CJED) program. This increases costs for the training program, plus per diem, travel expenses, and fuel costs. Specialized Training includes \$1,200 tuition for Leadership Owensboro (1 officer).

Capital: No capital is requested. Replacement increases with purchases of new fleet vehicles.

**Revenue Analysis**

No revenue is generated by this program.

## 2008-2009 Budget

DEPARTMENT: 41 Police  
PROGRAM: 4106 Dispatch

FUND: General

### Program Description

This program provides 24-hour a day, 365 days a year response to emergency and non-emergency calls. In 2001 the Public Safety Communications (PSC) Unit was assigned to the patrol division. Public Safety Communications provides emergency and non-emergency communications to the Owensboro Police and Fire Departments and the ambulance service. Dispatch remains under the supervision of Patrol, but is budgeted in this separate document.

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Performance Indicators	Actual	Actual	Projected	Estimated
	2005-2006	2006-2007	2007-2008	2008-2009
Calls handled:	232,015	208,819	210,000	220,000
CAD entries:	86,518	76,495	86,000	88,000
911 calls received (including cell):	32,070	31,007	32,000	35,000
LINK and NCIC transactions:	627,470	507,787	475,000	450,000
Local Warrants:				
files maintained	4,852	4,484	5,000	5,700
warrants entered	4,475	3,883	4,200	5,000
warrants processed to serve	3,155	2,764	3,000	3,500

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### 2007-2008 Accomplishments

1. Moved the CAD server into the PSC equipment room.
  2. Completed annual training available on-line through the Department of Criminal Justice Training.
  3. Worked with Ohio Valley Interoperable Communications on completion of MDT hardware and software issues.
  4. Updated the CAD software, replace all CAD hardware (8 computers, 28 -19" monitors)
- 

### 2008-2009 Objectives

1. Continue to hire and train new personnel to complete a full complement of Telecommunicators.
  2. Train new Lead Telecommunicators.
  3. Continue to work and share technology with the Daviess County Sheriff's Office Dispatch.
  4. Install and implement a new phone system.
- 

### Personnel Allotment

This program is staffed by: (1) Sergeant, (3) Lead Telecommunicators, (1) Training Technology Coordinator, (14) Telecommunicators, and (2) part-time Call Takers.

2008-2009 Budget

DEPARTMENT: 41 Police  
 PROGRAM: 4106 Dispatch

FUND: General

PSC continues to be supervised by Division 4101 - Patrol.  
 However, to better monitor costs of this activity, PSC costs are shown separately as Division 4106.

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 652,915	\$ 578,250	\$ 632,661	\$ 712,189	
1102 Salaries - Part-Time and Temp	9,674	10,764	20,830	20,830	
1105 Overtime	57,534	113,704	41,200	41,200	
1106 Retirement Contingency	0	0	16,525	0	
1121 Employees Retirement	82,400	99,548	117,423	119,729	
1123 Unemployment Expense	2,163	2,109	1,960	2,090	
1124 Clothing	657	770	650	1,450	
1125 Hospital Insurance	105,615	73,003	90,372	97,392	
1126 Life Insurance	3,835	3,418	3,952	4,192	
1127 Social Security	47,983	46,425	48,888	53,352	
1128 Workers Comp.	2,250	2,114	2,049	2,088	
1129 Other Benefits	242	167	600	600	
Total	965,268	930,272	977,110	1,055,112	8%
<b>Maintenance</b>					
2204 Maintenance/Repairs to Equipment	22,826	25,098	32,140	31,140	
Total	22,826	25,098	32,140	31,140	-3%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	12,873	3,218	6,377	3,000	
2402 Postage	15	46	150	150	
2403 Technical Supplies	751	995	6,100	3,000	
2407 Office Supplies	3,958	3,822	8,843	8,285	
Total	17,597	8,081	21,470	14,435	-33%
<b>Utilities</b>					
3303 Communications	110,419	108,009	112,195	151,135	
Total	110,419	108,009	112,195	151,135	35%
<b>Other</b>					
4502 Travel	40	341	2,000	1,000	
4508 Safety Costs	6	0	75	75	
4509 Training Cost	185	377	3,570	2,860	
Total	231	718	5,645	3,935	-30%
<b>Capital</b>					
5605 Equipment	0	5,067	69,300	32,000	
Total	0	5,067	69,300	32,000	100%
Department Total	\$ 1,116,341	\$ 1,077,245	\$ 1,217,860	\$ 1,287,757	6%

2008-2009 Budget

DEPARTMENT: 41 Police  
PROGRAM: 4106 Dispatch

FUND: General

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Expenditure Analysis

Personnel Services: 13% salary increase; 123% clothing increase for 4 new telecommunicator uniforms.

Services and Supplies: 51% decrease in technical supplies due to computer/software purchases in 2007-2008; no new computer programs or supplies are anticipated. Communications increased because of requested 911 phone system upgrade. The current system is outdated and AT&T has problems with replacement parts. This requested upgrade will increase the 911 equipment lease.

Capital: 911 phone system upgrade requires purchase of new equipment and increase in 911 equipment lease of approximately \$3,576 per month.

Revenue Analysis

Approximately \$440,000 is generated annually by 911 user fees to offset the cost of 911 service.

2008-2009 Budget

DEPARTMENT: Police

PROGRAM: Property Recovery Fund

FUND 29: Property

Program Description

This program provides for the acquisition of specialized equipment and services financed from the sale of unclaimed property or evidence.

		Actual	Actual	Amended	Budget
		2005-2006	2006-2007	Budget	Budget
				2007-2008	2008-2009
<b>Revenue</b>					
6401	Interest on Investments	\$ 433	\$ 905	\$ 600	\$ 575
8152	Sale of Capital Assets	1,031	2,229	500	500
8206	Restitution, Etc.	1,299	1,079	1,200	1,325
<b>Total Revenue</b>		<b>\$ 2,763</b>	<b>\$ 4,213</b>	<b>\$ 2,300</b>	<b>\$ 2,400</b>
<b>Expenditures</b>					
4502	Non-Capitalized Equipment	\$ 0	\$ 2,098	\$ 0	\$ 0
5603	Buildings	5,000	0	0	0
<b>Total Expenditures</b>		<b>\$ 5,000</b>	<b>\$ 2,098</b>	<b>\$ 0</b>	<b>\$ 0</b>

2008-2009 Budget

08-11-08

DEPARTMENT: Police  
PROGRAM: Drug Funds

FUND 33: Drug  
FUND 35: Federal Drug

Program Description

This program provides for the acquisition of specialized equipment or services financed from assets seizure efforts.

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
<b>Revenue - Drug Fund 33</b>				
6401 Interest on Investments	\$ 3,357	\$ 10,737	\$ 5,000	\$ 5,500
8152 Sale of Capital Assets	19,176	9,203	3,000	3,000
8206 Restitution, Etc.	80,871	109,210	55,000	58,000
Total Revenue	<u>\$ 103,404</u>	<u>\$ 129,150</u>	<u>\$ 63,000</u>	<u>\$ 66,500</u>

Expenditures - Drug Fund 33

1101 Salaries	\$ 0	\$ 284	\$ 0	\$ 0
1105 Overtime	0	79	2,000	3,000
1121 Employees Retirement	0	102	0	0
1123 Unemployment Expense	0	1	0	0
1124 Clothing	275	63	0	0
1125 Health Insurance	0	18	0	0
1124 Clothing	0	5	0	0
2204 Maintenance/Repairs	919	3,306	6,530	7,130
2401 Non-Capitalized Equipment	6,803	24,362	9,215	0
2402 Postage	0	237	250	100
2403 Technical Supplies	10,537	31,362	30,197	24,800
2405 Cleaning Supplies	0	406	250	250
2409 Dues and Subscriptions	150	90	340	475
2412 Motor Fuel	38	0	0	0
3303 Communications	1,056	1,056	300	0
4502 Travel	0	534	2,000	1,000
4506 Professional/Technical Services	3,802	7,119	5,608	4,408
4507 Miscellaneous Expense	28,086	28,444	25,000	25,000
4508 Safety Costs	0	177	625	200
4509 Training Cost	17,607	4,384	39,559	9,965
5605 Capital Equipment	0	0	14,000	0
5830 Transfer to Grant Funds	0	3,547	25,000	25,000
Total Expenditures	<u>\$ 69,273</u>	<u>\$ 105,576</u>	<u>\$ 160,874</u>	<u>\$ 101,328</u>

Revenue - Federal Drug Fund 35

6401 Interest on Investments	\$ 1,249	\$ 1,805	\$ 1,320	\$ 1,320
8152 Sale of Capital Assets	0	979	0	0
8206 Restitution, Etc.	215	43,237	0	0
Total Revenue	<u>\$ 1,464</u>	<u>\$ 46,021</u>	<u>\$ 1,320</u>	<u>\$ 1,320</u>

2008-2009 Budget

DEPARTMENT: Police  
 PROGRAM: Drug Funds

FUND 33: Drug  
 FUND 35: Federal Drug

Expenditures - Federal Drug Fund 35

2204	Maintenance/Repairs	\$	1,800	\$	0	\$	0	\$	0
2401	Non-Capitalized Equipment		3,000		30,000		0		0
4509	Training Cost		0		2,500		0		0
5605	Equipment		13,076		0		0		0
	Total Expenditures	\$	17,876	\$	32,500	\$	0	\$	0

Fund 33 Explanations:

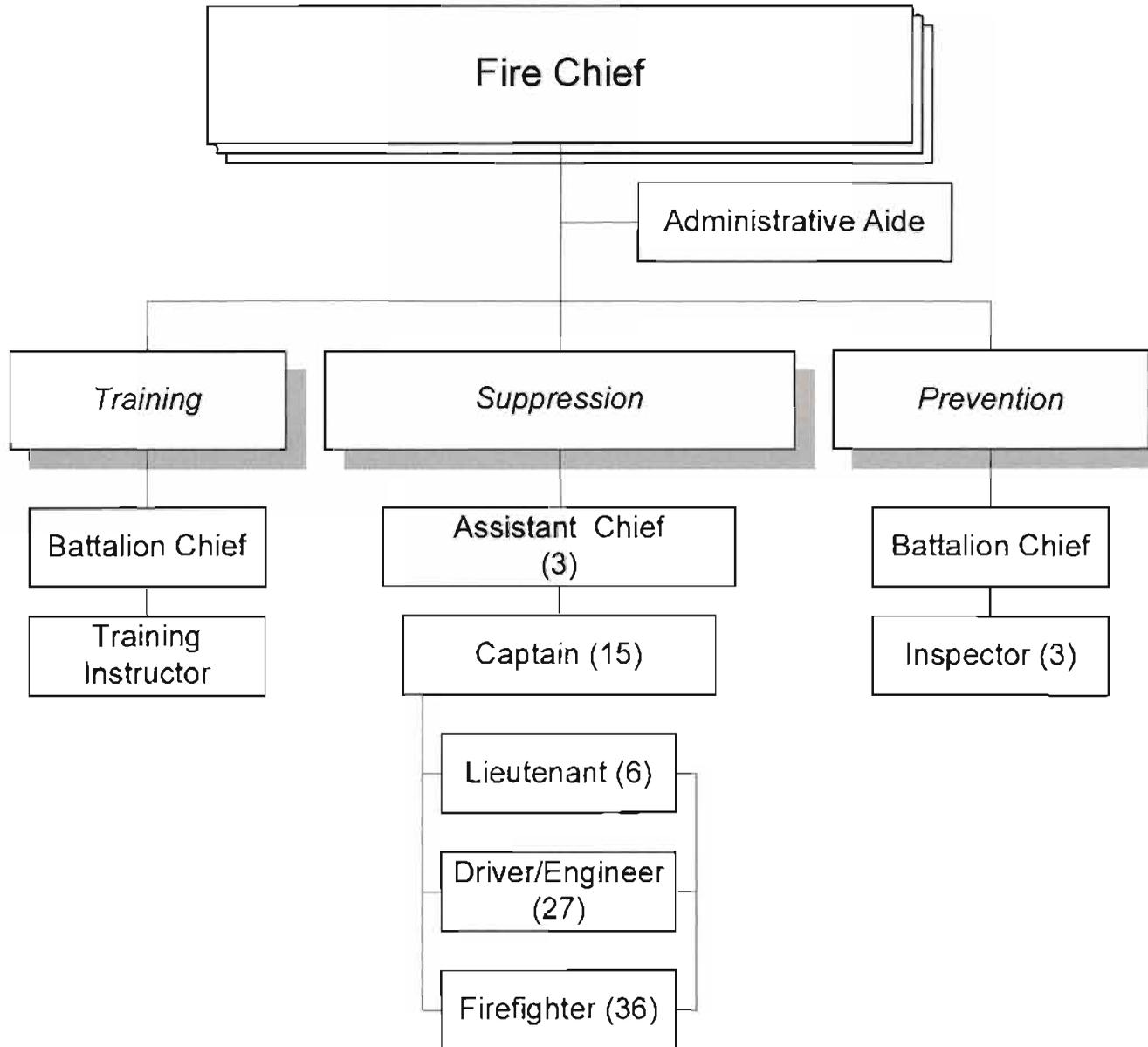
Personnel Services: No change.

Services and Supplies: Maintenance increase to maintain current 15 Street Crime Unit vehicles and to register/transfer projected vehicles to be seized in new budget year. Non-capitalized equipment decreased because it was purchased during 2007-2008 fiscal year. No non-capitalized anticipated for next fiscal budget year; no purchases anticipated in 2008-2009. Postage decreased because freight was misbudgeted here that should have been budgeted in purchase costs in non-capitalized equipment. Technical Supplies decreased because supplies purchased at a price break in 2007-2008 increased the current supply on hand. Dues and Subscriptions increased \$300 for team members due to the Emergency Response Team joining the Kentucky Tactical Officers Association. Communications decreased \$300 because the Bomb Technician no longer needs a cell phone; the phone was issued for new assignment. Professional & Technical supplies decreased because one K9-dog was retired and the new figure is upkeep and care for 1 dog. Safety Costs decrease due to early purchase of Draeger Adaptor needed for Bomb Unit in 2007-2008 instead of 2008-2009. Training decreased because funds should be available in general fund budget for specialized training.

Capital: No capital is requested.



# FIRE DEPARTMENT ORGANIZATION CHART



## MISSION STATEMENT

The Fire Department is dedicated to providing a range of programs designed to protect the lives and property of the Owensboro community through fire prevention, fire suppression, public fire education, and special services.

## 2008-2009 Budget

DEPARTMENT: 42 Fire  
PROGRAM: Fire

FUND: General

### Program Description

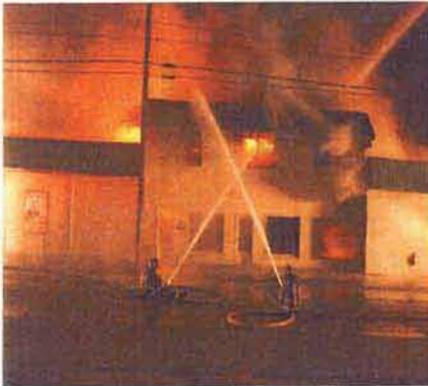
This department provides emergency response for fire suppression, rescues, medical emergencies, and hazardous materials incidents, fire prevention programs, including business inspection and public presentations, and training programs for firefighters to insure a safe environment for those who live, visit, work or invest in Owensboro.

### Performance Indicators

	Actual 2005-2006	Actual 2006-2007	Actual 2007-2008	Estimated 2008-2009
Response time (minutes)	3.82	3.91	3.88	3.87
Total calls for service	1,575	1,700	2,012	1,762
Structure fires	95	90	52	79
False alarms	350	340	348	346
Hazardous Incidents	133	145	139	139
Medical Assistance	368	500	815	561
Inspections	3,601	2,978	3,102	3,227

### 2007-2008 Accomplishments

1. Made department compliant with American Heart Association updated guidelines regarding field administration.
2. Implemented new emergency medical protocols which include addition of several weapons of mass destruction (WMD) responses, triage, and assisted administration of patient medications.
3. Purchased new Fire House Records Management Software and are training personnel on use of this program.
4. Began revision and expansion of department standard operation guidelines (SOG) with focus on accountability, communication and firefighter safety.



### 2008-2009 Objectives

1. Review operational audit and implement internal recommendations.
2. All officers to complete Fire Officer Leadership Training through KCTCS.
3. Increased WMD and Hazardous Materials (HazMat) training within the department.

### Personnel Allotment

This program is staffed by: (1) Fire Chief, (1) Administrative Aide, (3) Assistant Fire Chiefs, (2) Battalion Chiefs, (15) Captains, (6) Lieutenants, (3) Inspectors, (1) Training Instructor, (27) Drivers/Engineers, and (36) Firefighters.

2008-2009 Budget

DEPARTMENT: 42 Fire  
 PROGRAM: Fire

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personnel Services</b>						
1101	Salaries	\$ 3,083,449	\$ 2,967,442	\$ 3,054,731	\$ 3,040,338	
1105	Overtime	1,404,193	1,412,957	1,467,583	1,521,537	
1106	Retirement Contingency	0	0	0	48,603	
1121	Employees Retirement	1,056,519	1,172,332	1,509,332	1,427,559	
1123	Unemployment Expense	13,475	13,155	13,049	13,227	
1124	Clothing	48,726	58,278	53,800	52,600	
1125	Hospital Insurance	656,323	619,714	681,612	634,944	
1126	Life Insurance	23,594	23,815	27,081	27,463	
1127	Social Security	46,117	50,106	58,830	70,834	
1128	Workers Comp.	123,693	105,412	108,725	111,709	
1129	Other Benefits	3,018	4,037	5,950	5,650	
	<b>Total</b>	<b>6,459,107</b>	<b>6,427,248</b>	<b>6,980,693</b>	<b>6,954,464</b>	<b>0%</b>
<b>Maintenance</b>						
2201	Maintenance/Buildings	84,836	79,518	80,754	101,841	
2202	Maintenance/Grounds	13,056	13,906	13,909	16,007	
2203	Maintenance/Furniture	0	150	400	400	
2204	Maintenance/Repair of Equipment	4,937	5,535	12,080	10,500	
2211	Maintenance/Vehicles/Equipment	95,760	97,775	98,772	118,582	
	<b>Total</b>	<b>198,589</b>	<b>196,884</b>	<b>205,915</b>	<b>247,330</b>	<b>20%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	36,882	28,511	32,000	29,550	
2402	Postage	477	183	800	825	
2403	Technical Supplies	21,512	27,347	49,012	24,300	
2405	Cleaning Supplies	11,588	13,366	12,000	13,575	
2407	Office Supplies	6,881	10,024	9,000	11,670	
2408	Small Tools	316	321	400	400	
2409	Dues & Subscriptions	3,567	3,720	4,741	4,636	
2412	Motor Fuel	27,958	30,968	28,000	39,562	
	<b>Total</b>	<b>109,181</b>	<b>114,440</b>	<b>135,953</b>	<b>124,518</b>	<b>-8%</b>
<b>Utilities</b>						
3301	Utilities/OMU	16,221	15,167	14,200	20,175	
3302	Utilities/Non City	18,958	16,585	17,530	18,880	
3303	Communications	8,668	7,977	11,760	11,650	
3304	Utilities/Fire Hydrants	70,192	71,025	67,500	67,500	
	<b>Total</b>	<b>114,039</b>	<b>110,754</b>	<b>110,990</b>	<b>118,205</b>	<b>7%</b>
<b>Other</b>						
4502	Travel	14,552	2,580	5,900	5,500	
4504	Insurance	29,222	29,176	35,050	37,150	
4506	Profess/Technical	21,400	30,467	19,944	31,184	
4508	Safety Costs	11,725	10,996	18,633	17,550	
4509	Training Costs	14,893	22,776	24,875	23,275	
	<b>Total</b>	<b>91,792</b>	<b>95,995</b>	<b>104,402</b>	<b>114,659</b>	<b>10%</b>

2008-2009 Budget

DEPARTMENT: 42 Fire

PROGRAM: Fire

FUND: General

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Capital</b>						
5605	Equipment	\$ 26,127	\$ 89,826	\$ 49,460	\$ 47,600	
5607	Replacement	219,561	238,511	248,075	276,090	
	<b>Total</b>	<b>245,688</b>	<b>328,337</b>	<b>297,535</b>	<b>323,690</b>	<b>9%</b>
	<b>Department Total</b>	<b>\$ 7,218,396</b>	<b>\$ 7,273,658</b>	<b>\$ 7,835,488</b>	<b>\$ 7,882,866</b>	<b>1%</b>

Expenditure Analysis

Personnel Services: Uniforms for 94 personnel (\$37,600) and four new recruits (\$2,400), leather firefighting boots (\$2,600) and new bunker coats (\$10,000). Unscheduled overtime for department (\$109,000 general unscheduled overtime, \$15,000 HazMat team, \$2,500 fire investigator overtime), 4 retirement contingencies. \$24,000 for leadership training overtime.

Services and Supplies: \$6,900 new hose to replace worn out hose (1-3/4" and 5") (Acct 2401); \$2,900 audio/visual (tapes, DVDs, CDs and books for prevention and training departments); \$6,000 for Fire Prevention Week and Public Safety Education materials; \$67,500 hydrant rental to OMU (2,250 hydrants x \$2.50 x 12 months). HazMat Physicals for 1/2 the dept. \$512 per physical and \$2,000 for additional tests ordered by doctors.

Capital: \$4,000 for mobile inspection module and \$9,000 for 3 Dell tablets to use with new records management software; \$10,000 thermal imaging camera and batteries; \$4,000 one 30-minute air pack and \$2,000 for 2 spare bottles; \$18,600 - portable radios to give to everyone their own radio (and accessories) (1st of 3-year program).

Revenue Analysis

No revenue is generated by this program.





# PUBLIC WORKS DEPARTMENT

Operations Manager

*Internal Service Funds*

Facilities Maintenance

City Garage

*Enterprise Funds*

Transit

Sanitation

*General Fund and  
Stormwater  
Maintenance*

Community  
Development

Engineering

Street

Stormwater

## MISSION STATEMENT

The Public Works Department provides resources to:

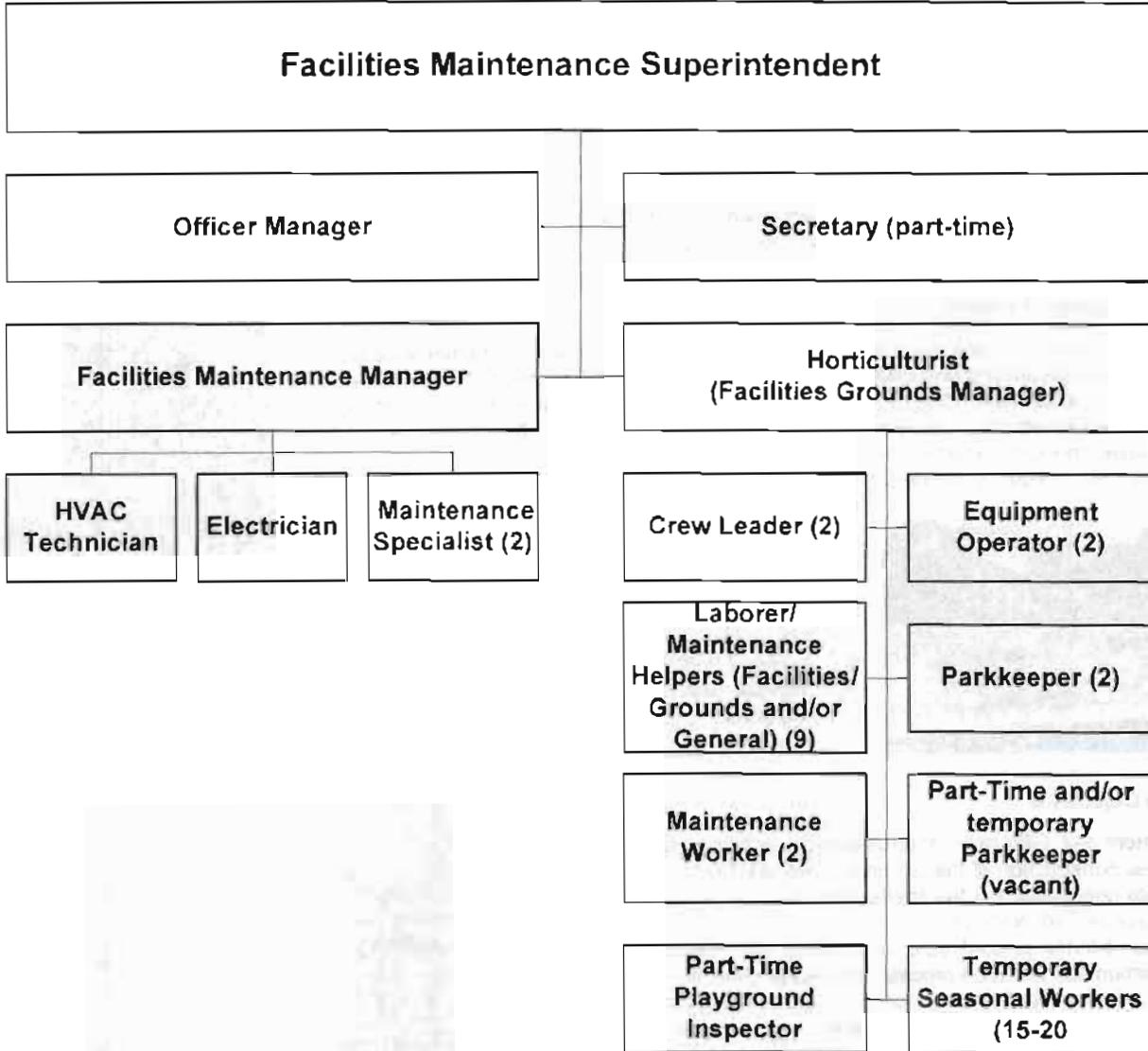
operate and maintain City public use facilities  
maintain City vehicles and radio communications equipment

operate an efficient, affordable public transit system  
collect and dispose of residential and commercial refuse in a safe, timely, efficient and coordinated manner, with quality and responsive service to the entire community

stabilize and unite neighborhoods to enhance, beautify and elevate the City's quality of life  
provide a safe, efficient and reliable roadway network  
provide properly operating storm drainage system

Together these departments provide a safe, healthy environment for the citizens of Owensboro.

# FACILITIES MAINTENANCE DEPARTMENT ORGANIZATION CHART



## MISSION STATEMENT

Facilities Maintenance is dedicated to providing cost-efficient maintenance, repairs and design of City facilities so that they are safe, functional and attractive for the public and for City employees.

**2008-2009 Budget**

**DEPARTMENT:** Public Works  
**PROGRAM:** 35 Facilities and Grounds Maintenance

**FUND:** 12 Facilities Maintenance

**Program Description**

This department provides cost efficient maintenance and design of City facilities to keep them safe, functional and attractive for the public and for City employees. All facility maintenance and repair is conducted in an efficient, cost-effective manner by conducting routine inspections and by designing low-maintenance buildings, parks, recreational areas, and beautification plots. When feasible, facilities are consolidated and buildings or properties eliminated that are no longer essential to City operations or where proper maintenance is unfunded. Facilities Maintenance uses full-time employees of divisions, plus part-time and temporary seasonal personnel, as well as contractors, for the most cost-effective operation possible.

**Performance Indicators**

	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Square feet of buildings maintained per employee	138,645	139,100	138,775	138,775
Work orders completed	4,816	5,799	6,088	5572
Athletic facilities maintained	73	73	73	72
Acres maintained per employee	35.5	35.1	36.1	38.3
Square feet of flower beds planted and maintained (per employee)	1,960	1,100	1,187	1,437
Square feet of landscape areas maintained (per employee)	18,000	17,120	18,513	22,878

**2007-2008 Accomplishments**

1. Worked areas to find new ways to increase efficiency /effectiveness of maintenance tasks.
2. Oversaw design/bidding and beginning of construction on the Greenbelt (Airpark Phase).
3. Continued service as co-director of the American Public Works Association accreditation process and assist other departments with their portion of the accreditation process.
4. Supervised fence replacement at Western Little League.
5. Assisted with construction oversight of the new Boat Ramp at English Park.



6. Assisted with construction oversight of Germantown Park.



7. Replaced 6 parks signs with new park signs and procured 6 Welcome to Owensboro signs – PRIDE assisted with location selection.
8. Continued to improve the turf maintenance plan; and assessed the results of the new turf equipment at sports facilities.
9. Assisted PRIDE with design foresight and planning for future median projects.
10. Assisted with design/oversight on Phase 2 construction of Chautauqua Park trail lights.
11. Continued to improve accuracy and efficiency of maintenance tracking software to improve accountability of time spent at location.

**2008-2009 Objectives**

1. Implement new GBA maintenance tracking software program.
2. Oversee construction of the Greenbelt (Airpark Phase).
3. Oversee construction of the shelter and restroom at Legion Park, and the Chautauqua Park restroom.
4. Continue service as co-director of the American Public Works Association accreditation process and assist other departments with their portion of the accreditation process.
5. Supervise fence replacement at Eastern Little League.
6. Assist construction oversight of Riverfront Project at Smothers Park.
7. Replace 6 parks signs with low maintenance plastic signs; oversee construction of 6 new Welcome to Owensboro signs.
8. Continue to improve the turf maintenance plan and improve turf conditions at all sports facilities.
9. Oversee all median projects and assist PRIDE future median projects.
10. Assist with design and oversee construction of Chautauqua Park trail lights, Phase 3.



**Personnel Allotment**

This program is staffed by: (1) Facilities Maintenance Superintendent, (1) Facilities Maintenance Manager, (1) Horticulturist (Facilities Grounds Manager), (2) Maintenance Specialists, (2) Equipment Operators, (1) HVAC Technician, (9) Laborers/Maintenance Helpers (Facilities/Grounds and/or General), (1) Electrician, (2) Park keepers, (1) Part-Time and/or temporary Park Keeper, (1) Office Manager, (1) Part-time Secretary, (2) Crew Leaders, (1) Part-time Playground Inspector, (2) Maintenance Workers, (15-20) temporary seasonal workers.

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 35 Facilities and Grounds Maintenance

FUND 12: Facilities Maintenance

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 759,400	\$ 797,417	\$ 840,463	\$ 871,764	
1102 Salaries - Part-Time	23,567	16,543	21,136	21,631	
1103 Temporary Employment	244,171	270,551	318,116	325,651	
1105 Overtime	55,959	63,911	67,299	63,853	
1106 Retirement Contingency	0	0	5,917	5,834	
1121 Employees Retirement	89,570	115,026	145,865	145,768	
1123 Unemployment Expense	2,526	2,638	2,586	2,681	
1124 Clothing	8,021	8,217	8,450	8,450	
1125 Hospital Insurance	151,025	147,945	156,600	155,772	
1126 Life Insurance	4,551	4,779	5,227	5,414	
1127 Social Security	58,327	60,925	70,586	73,227	
1128 Workers Comp.	18,849	23,443	22,546	19,597	
1129 Other Benefits	587	541	850	850	
Total	1,416,553	1,511,936	1,665,641	1,700,492	2%
<b>Maintenance</b>					
2204 Maintenance/Repairs	180,194	255,402	309,454	206,801	
2205 Radio	893	63	3,000	3,000	
2206 Computer/Repair	0	92	1,122	1,122	
2207 Maintenance	10,161	9,629	7,980	7,316	
2209 Maintenance/Wash	4,162	4,752	4,305	4,797	
2211 Maintenance/Vehicles	119,552	98,614	99,620	99,620	
2225 Maintenance/Tree Trimming	21,900	15,910	52,900	40,000	
2226 Maintenance/Tree Parks	18,000	10,845	15,000	15,000	
Total	354,862	395,307	493,381	377,656	-23%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	10,963	6,528	13,381	12,300	
2402 Postage	153	206	525	530	
2403 Technical Supplies	45,919	45,441	49,847	52,705	
2404 Agricultural Supplies	94,316	63,067	86,515	78,630	
2405 Cleaning Supplies	3,363	4,909	4,500	3,700	
2407 Office Supplies	2,717	2,005	4,273	4,272	
2408 Small Tools	4,711	4,726	5,000	5,800	
2409 Dues & Subscriptions	5,565	4,733	5,347	3,210	
2412 Motor Fuel	60,693	59,971	86,516	90,805	
2414 Beautification - Grants	3,693	2,356	3,000	0	
Total	232,093	193,942	258,904	251,952	-3%
<b>Utilities</b>					
3301 Utilities/OMU	4,244	4,208	4,080	5,440	
3302 Utilities/Non-City	11,290	10,147	9,914	10,410	
3303 Communications	4,538	4,663	5,286	5,286	
Total	20,072	19,018	19,280	21,136	10%

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 35 Facilities and Grounds Maintenance

FUND 12: Facilities Maintenance

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Other</b>					
4502 Travel	\$ 213	\$ 1,418	\$ 1,631	\$ 1,100	
4503 Rents & Storage	3,807	5,960	7,540	8,200	
4504 Insurance	19,250	16,397	25,776	27,322	
4505 Contractual Services	227,449	224,503	255,112	320,340	
4506 Professional/Technical	4,911	0	0	0	
4508 Safety Costs	5,351	6,541	7,688	9,038	
4509 Training Cost	5,465	2,332	7,920	10,250	
4510 Tipping Fees	10,339	6,577	6,300	6,300	
Total	276,785	263,728	311,967	382,550	23%
<b>Capital</b>					
5602 Land Improvements	16,377	25,314	18,900	10,825	
5603 Buildings	171,864	181,518	200,206	413,542	
5604 Equipment	0	0	0	29,500	
5607 Replacement	103,983	96,757	102,757	96,174	
5651 Depreciation	1,711	2,450	0	0	
Total	293,935	306,039	321,863	550,041	71%
Totals	\$ 2,594,300	\$ 2,689,970	\$ 3,071,036	\$ 3,283,827	7%

**Expenditure Analysis**

Personnel Services: Salary and temporary employment increases.

Services & Supplies: Maintenance costs fluctuate from year to year.

Capital: 71% increase in Buildings.

**Revenue Analysis**

This is an internal service fund. Revenues are generated by charging each department for services performed.

2008-2009 Budget

Facilities and Grounds Maintenance - Division Totals

Description	3501 Facilities Maintenance	3502 Grounds Maintenance	Total All Maintenance
<b>Personnel</b>			
1101 Salaries	\$ 271,441	\$ 600,323	\$ 871,764
1102 Salaries - Part-Time	6,825	14,806	21,631
1103 Temporary Employment	0	325,651	325,651
1105 Overtime	3,972	59,881	63,853
1106 Retirement Contingency	0	5,834	5,834
1121 Employees Retirement	42,910	102,858	145,768
1123 Unemployment Expense	835	1,846	2,681
1124 Clothing	1,925	6,525	8,450
1125 Hospital Insurance	40,370	115,402	155,772
1126 Life Insurance	1,692	3,722	5,414
1127 Social Security	21,591	51,636	73,227
1128 Workers Comp.	4,820	14,777	19,597
1129 Other Benefits	400	450	850
Total	396,781	1,303,711	1,700,492
<b>Maintenance</b>			
2204 Maintenance/Repair	143,496	63,305	206,801
2205 Radio	650	2,350	3,000
2206 Computer/Repairs	510	612	1,122
2207 Maintenance	3,658	3,658	7,316
2209 Maintenance/Wash	1,199	3,598	4,797
2211 Maint/Vehicles & Equip.	6,952	92,668	99,620
2225 Maint/Tree Trimming	0	40,000	40,000
2226 Maint/Tree - Parks	0	15,000	15,000
Total	156,465	221,191	377,656
<b>Supplies</b>			
2401 Non-Capitalized Equip.	6,300	6,000	12,300
2402 Postage	265	265	530
2403 Technical Supplies	0	52,705	52,705
2404 Agricultural Supplies	0	78,630	78,630
2405 Cleaning Supplies	0	3,700	3,700
2407 Office Supplies	2,136	2,136	4,272
2408 Small Tools	3,800	2,000	5,800
2409 Dues & Subscriptions	2,600	610	3,210
2412 Motor Fuel	15,180	75,625	90,805
Total	30,281	221,671	251,952
<b>Utilities</b>			
3301 Utilities/OMU	2,720	2,720	5,440
3302 Utilities/Non City	5,205	5,205	10,410
3303 Communications	3,005	2,281	5,286
Total	10,930	10,206	21,136

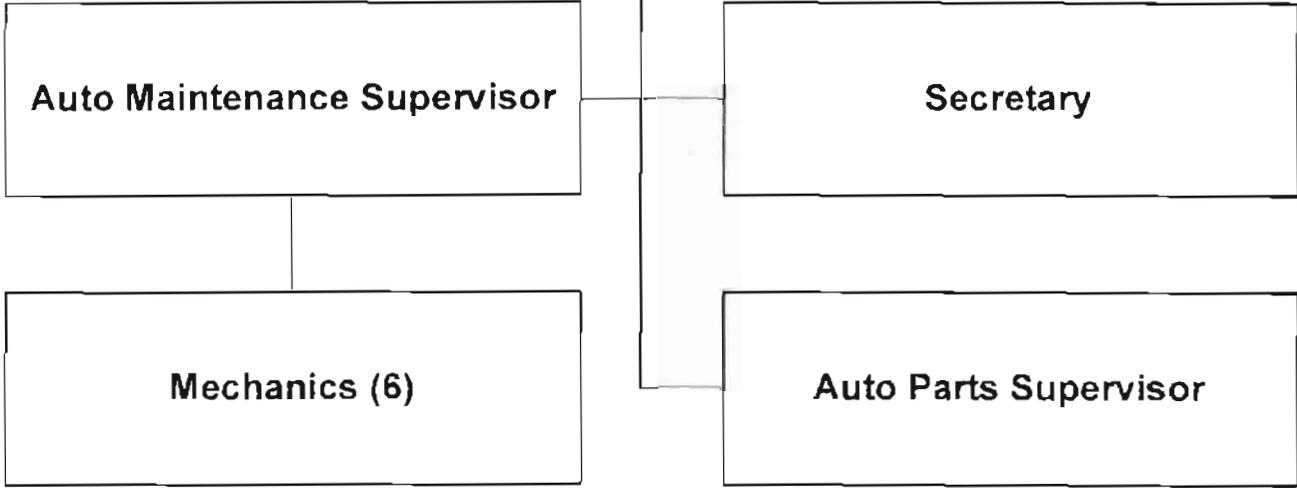
2008-2009 Budget

Facilities and Grounds Maintenance - Division Totals

Description	3501 Facilities Maintenance	3502 Grounds Maintenance	Total All Maintenance
<b>Other</b>			
4502 Travel	\$ 200	\$ 900	\$ 1,100
4503 Rents & Storage	200	8,000	8,200
4504 Insurance	11,592	15,730	27,322
4505 Contractual Services	202,672	117,668	320,340
4506 Professional/Technical	0	0	0
4508 Safety Costs	2,000	7,038	9,038
4509 Training Cost	4,700	5,550	10,250
4510 Tipping Fees	1,100	5,200	6,300
Total	222,464	160,086	382,550
<b>Capital</b>			
5602 Land Improvements	0	10,825	10,825
5603 Buildings	413,542	0	413,542
5604 Equipment	11,000	18,500	29,500
5607 Replacement	14,802	81,372	96,174
Total	439,344	110,697	550,041
Total	\$ 1,256,265	\$ 2,027,562	\$ 3,283,827

# CITY GARAGE ORGANIZATION CHART

## Garage Superintendent



### MISSION STATEMENT

The City Garage provides fleet management for the City and maintenance of vehicles, and field equipment. The department provides vehicle and equipment maintenance for RWRA. The City Garage administers the fleet replacement program and determines vehicle and equipment life cycles.

2008-2009 Budget

DEPARTMENT: Public Works  
PROGRAM: 54 Garage

FUND: 27 Garage

**Program Description**

This program provides fleet management for the City and maintenance of all vehicles, field equipment, etc. In addition, this program provides vehicle and equipment maintenance for RWRA.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Completed repair orders	616	700	650	636
Direct services	1,650	1,700	2,000	1,900
Units maintained	590	610	650	658
New units placed in service	67	57	63	31

**2007-2008 Accomplishments**

1. Replaced remainder of service bay garage doors to reduce heating cost and improve lighting in the work area.
2. Placed last of the new pumpers into service, making the oldest front line pumper a 1999 year model. All front line pumpers have air conditioning for quick cool down during warm weather fire fighting.
3. Started Transit Garage and City Garage maintenance technician sharing.
4. Purchased hybrid passenger car to explore benefits associated with using alternate fuel and hybrid vehicles for fleet use.
5. Police patrol take-home vehicle change-over to black-and-white color scheme is progressing.

**2008-2009 Objectives**

1. Fine tune the details of Transit Garage and City Garage maintenance technician sharing.
2. Continue to explore benefits associated with using alternate fuel vehicles and hybrid vehicles for fleet use.
3. Continue Police patrol vehicle change-over to a black-and-white color scheme and take home vehicles.
4. Act as consultant for Sanitation, Transit, and RWRA to expand our customer base to reduce overall City expenses.

**Personnel Allotment**

This program is staffed by: (1) Garage Superintendent, (1) Secretary, (1) Auto Maintenance Supervisor, (1) Auto Parts Supervisor and (6) Mechanics.

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 54 Garage

FUND: 27 Garage Service

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 378,382	\$ 397,678	\$ 374,586	\$ 412,187	
1102 Salaries-Part-time/Temp	666	0	0	0	
1105 Overtime	1,418	881	4,000	3,000	
1106 Retirement Contingency	0	0	16,577	17,263	
1121 Employees Retirement	40,737	49,735	60,731	64,840	
1123 Unemployment Expense	1,144	1,200	1,124	1,236	
1124 Clothing	2,787	3,466	3,150	3,150	
1125 Hospital Insurance	57,740	55,293	53,782	60,120	
1126 Life Insurance	2,197	2,243	2,342	2,574	
1127 Social Security	26,619	28,118	28,734	31,838	
1128 Workers Comp.	5,506	5,232	5,999	5,303	
1129 Other Benefits	238	275	250	250	
Total	517,434	544,121	551,275	601,761	9%
<b>Maintenance</b>					
2201 Maintenance/Buildings	19,071	38,362	32,170	55,378	
2202 Maintenance/Grounds	1,635	1,228	1,317	2,117	
2203 Maintenance/Furniture	6	0	200	200	
2204 Maintenance/Repairs Equipment	1,252	92	3,600	3,600	
2208 Maintenance/Garage	158	89	2,200	2,200	
2209 Maintenance/Vehicle Wash	590	449	407	454	
Total	22,712	40,220	39,894	63,949	60%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	7,897	4,707	8,000	4,000	
2402 Postage	1	3	20	20	
2403 Technical Supplies	1,511	2,380	3,500	3,500	
2405 Cleaning Supplies	11,463	11,183	13,500	13,500	
2406 Parts & Supplies	423,299	461,173	501,346	526,413	
2407 Office Supplies	1,838	1,779	1,600	2,000	
2408 Small Tools	2,740	2,713	2,800	2,800	
2409 Dues & Subscriptions	2,537	3,031	7,300	7,700	
2412 Motor Fuel	2,810	2,467	3,010	3,010	
Total	454,096	489,436	541,076	562,943	4%
<b>Utilities</b>					
3301 Utilities/OMU	2,785	2,514	2,500	3,024	
3302 Utilities/Non City	8,029	6,644	6,000	3,200	
3303 Communications	2,110	1,615	2,000	2,000	
Total	12,924	10,773	10,500	8,224	-22%

2008-2009 Budget

DEPARTMENT: Public Works  
 PROGRAM: 54 Garage

FUND: 27 Garage Service

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Other</b>					
4502 Travel	\$ 0	\$ 198	\$ 1,000	\$ 2,000	
4504 Insurance	3,130	3,047	6,336	6,716	
4506 Professional/Technical Service	355	309	500	500	
4508 Safety Costs	611	885	1,000	1,000	
4509 Training	1,000	0	1,500	1,500	
Total	5,096	4,439	10,336	11,716	13%
<b>Capital</b>					
5607 Replacement	17,749	14,669	13,352	12,838	
5651 Depreciation	4,865	6,516	0	0	
Total	22,614	21,185	13,352	12,838	-4%
Department Total	1,034,876	1,110,174	1,166,433	1,261,431	8%
5877 Transfer to General Fund	45,000	0	50,000	50,000	
Total Transfers	45,000	0	50,000	50,000	0%
Department Total	\$ 1,079,876	\$ 1,110,174	\$ 1,216,433	\$ 1,311,431	8%

**Major Expenditure Variances**

Personnel Services: Increase employee split formerly 80% Transit, 20% Garage, now paid 100% Garage.  
 Services & Supplies: Maintenance costs for siding and insulation replacement; normal price increases on parts. Repair and replacement of siding and Insulation on east and west sides of building. Install 200 amp 3-phase 40 circuit electrical panel.  
 Capital: No capital is requested.

**Revenue Analysis**

Expenses for this internal service fund are allocated by department; approximately \$43,483 will be charged to outside agencies such as RWRA, OMU and the Airport.

2008-2009 Budget

GARAGE SERVICE FUND 27

		Actual 2005-2006	Actual 2006-2007	Budget 2007-2008	Proposed 2008-2009
<b>Revenue Summary</b>					
7015	Charges for Service	\$ 1,098,712	\$ 1,266,434	\$ 1,166,433	\$ 1,261,431
8152	Sale of Capital Assets	113	0	0	0
	Totals	<u>\$ 1,098,825</u>	<u>\$ 1,266,434</u>	<u>\$ 1,166,433</u>	<u>\$ 1,261,431</u>

2008-2009 Budget

DEPARTMENT: Maintenance

PROGRAM: Fleet and Facilities Replacement

FUND 45: Replacement

Program Description

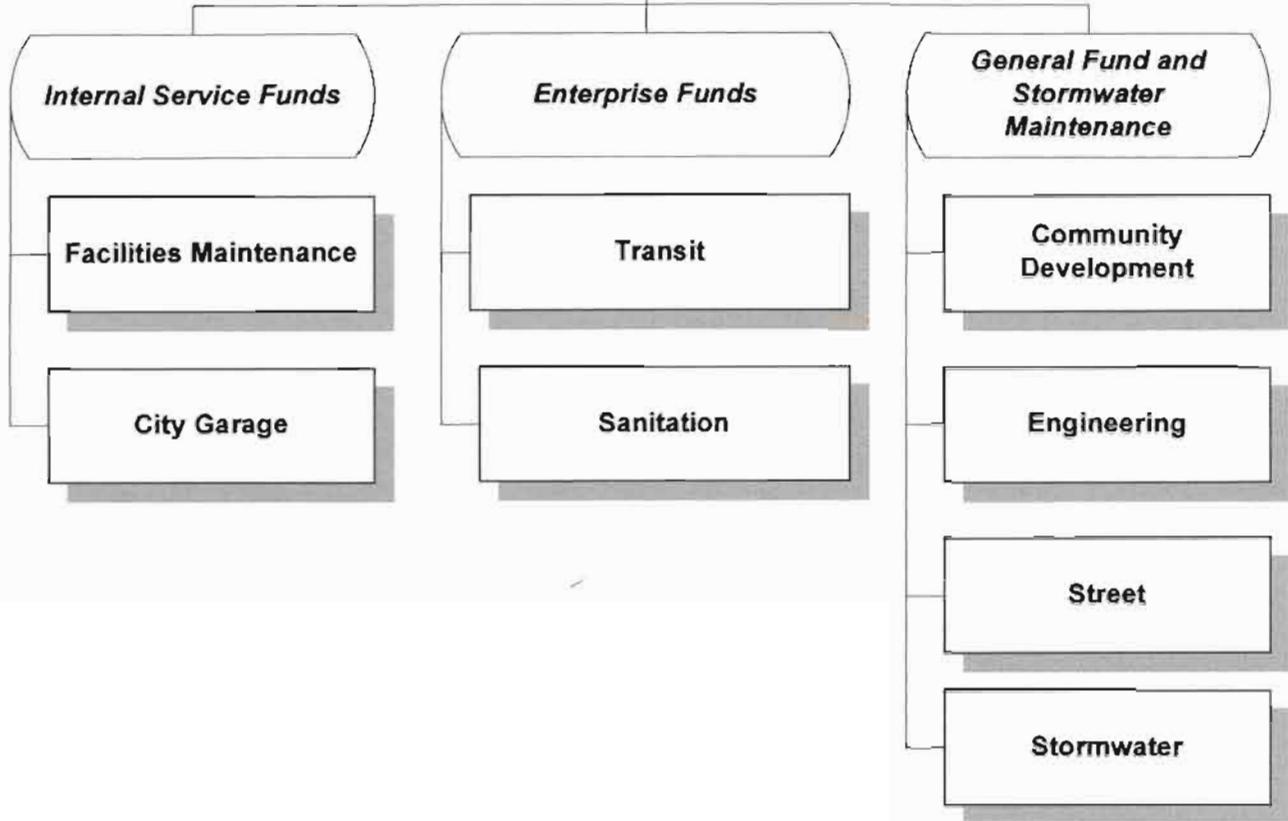
This program provides for future replacement of vehicles, equipment, and building appurtenances. The program was approved by the City Commission in 1997-98.

		Audit	Audit	Amended	Budget
		2005-2006	2006-2007	Budget	2008-2009
				2007-2008	
<b>Revenue</b>					
6401	Interest on Investments	\$ 28,858	\$ 77,439	\$ 0	\$ 0
8011	Replacement	1,141,611	1,120,158	1,205,646	1,258,951
8152	Sale of Capital Assets	141,092	72,637	75,700	150,650
<b>Total</b>		<b>\$ 1,311,561</b>	<b>\$ 1,270,234</b>	<b>\$ 1,281,346</b>	<b>\$ 1,409,601</b>
<b>Expenditures:</b>					
5602	Land Improvements	\$ 116,172	\$ 322,572	\$ 282,537	\$ 230,092
5603	Buildings	109,659	26,526	336,017	105,177
5604	Vehicles	85,462	3,913	561,921	740,225
5651	Depreciation	595,083	522,443	0	0
<b>Total</b>		<b>906,376</b>	<b>875,454</b>	<b>1,180,475</b>	<b>1,075,494</b>
5877	Transfer to General Fund	240,000	214,000	165,000	0
<b>Total</b>		<b>\$ 1,146,376</b>	<b>\$ 1,089,454</b>	<b>\$ 1,345,475</b>	<b>\$ 1,075,494</b>



# PUBLIC WORKS DEPARTMENT

Operations Manager



## MISSION STATEMENT

The Public Works Department provides resources to:

- operate and maintain City public use facilities
- maintain City vehicles and radio communications equipment

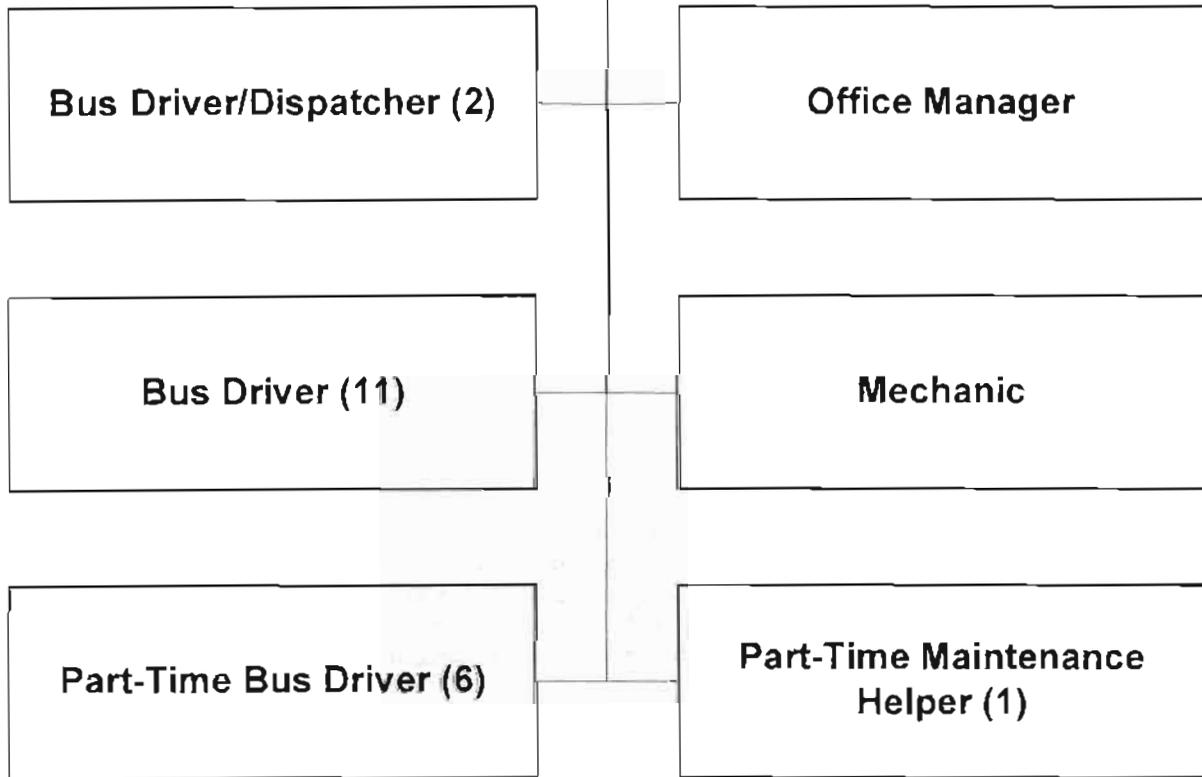
- operate an efficient, affordable public transit system
- collect and dispose of residential and commercial refuse in a safe, timely, efficient and coordinated manner, with quality and responsive service to the entire community

- stabilize and unite neighborhoods to enhance, beautify and elevate the City's quality of life
- provide a safe, efficient and reliable roadway network
- provide properly operating storm drainage system

Together these departments provide a safe, healthy environment for the citizens of Owensboro.

# TRANSIT ORGANIZATION CHART

**Transit Manager**



## MISSION STATEMENT

Transit is dedicated to providing safe, efficient and reliable public transportation for the citizens of Owensboro.

## 2008-2009 Budget

DEPARTMENT: Public Works  
PROGRAM: 75 Transit

FUND 18: Transit

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### Program Description

This program provides public transportation to the Owensboro community. Buses traverse six routes 6:00 a.m. to 7:00 p.m. Monday through Friday and 8:00 a.m. to 4:00 p.m. on Saturday. April through December the trolley operates 9:00 a.m. to 5:00 p.m. Tuesday through Saturday and 1:00 p.m. to 5:00 p.m. on Sunday. Buses and the trolley are available for incidental charter service when not in revenue service.

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Performance Indicators	Actual	Actual	Projected	Estimated
	2005-2006	2006-2007	2007-2008	2008-2009
Total ridership	325,263	324,183	326,781	330,048
Number of bus riders	298,130	295,553	296,501	299,466
Number of trolley riders	10,871	11,324	11,824	11,942
Number of paratransit riders	16,262	17,306	18,456	18,640
Average cost per rider trip	3.15	3.45	3.72	3.72
General fund subsidy percentage	34%	36%	36%	37%

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### 2007-2008 Accomplishments

1. Secured funding and erected three additional bus shelters.
  2. Developed more user-friendly transit route maps.
  3. Developed a Summer Youth Ridership program.
  4. Secured Job Access Reverse Computer (JARC) and New Freedom Grant Funds to purchase an additional transit bus.
  5. Secured JARC and New Freedom Grant Funds to produce a "How to Ride the Bus" video.
  6. Completed an alternate bus route map for rain events.
- 

### 2008-2009 Objectives

1. Secure Federal Funding to purchase two low-floor transit buses to replace aging rolling stock.
  2. Reallocate assets to expand transit routes in the southwest section of the City to accommodate passenger access to the Industrial Airpark, Boys & Girls Club, and Daymar College.
  3. Erect an on-site fueling system to save money on fuel purchases and ensure fuel supplies in emergencies.
  4. Produce a "How to Ride the Bus" video for public training to stimulate additional ridership.
- 

### Personnel Allotment

This program is staffed by (1) Transit Manager, (1) Office Manager, (2) Bus Driver Dispatchers, (11) Full-time Bus Drivers, (6) Part-time Bus Drivers, (1) Mechanic, and (1) Part-time Maintenance Helper.

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 75 Transit

FUND 18: Transit

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personnel Services</b>						
1101	Salaries	\$ 450,793	\$ 419,625	\$ 489,017	\$ 504,513	
1102	Part-Time	68,932	54,374	92,658	96,958	
1105	Overtime	11,715	25,268	9,000	9,500	
1106	Retirement Contingency	0	0	0	4,385	
1121	Employees Retirement	53,673	60,565	80,530	80,082	
1123	Unemployment Expense	1,604	1,514	1,746	1,804	
1124	Clothing	3,342	3,884	7,350	7,350	
1125	Hospital Insurance	76,225	73,314	99,950	112,080	
1126	Life Insurance	2,640	2,550	3,048	3,138	
1127	Social Security	37,481	35,214	45,184	46,739	
1128	Workers Comp.	15,887	16,566	16,749	17,127	
1129	Other Benefits	501	192	900	900	
	<b>Total</b>	<b>722,793</b>	<b>693,066</b>	<b>846,132</b>	<b>884,576</b>	<b>5%</b>
<b>Maintenance</b>						
2201	Maintenance/Buildings	26,850	26,483	32,123	40,537	
2202	Maintenance/Grounds	52,969	6,840	19,173	13,882	
2203	Maintenance/Furniture	0	0	1,000	1,000	
2204	Maintenance/Repairs	84,626	171,780	126,489	152,000	
2205	Maintenance/Repairs - Radio	0	1,300	1,300	1,300	
2209	Bus Wash	1,482	1,709	2,200	2,200	
2211	Maintenance/Vehicles/Equipment	19,250	85,615	0	0	
	<b>Total</b>	<b>185,177</b>	<b>293,727</b>	<b>182,285</b>	<b>210,919</b>	<b>16%</b>
<b>Supplies</b>						
2401	Non-Capitalized Equipment	8,104	2,634	4,500	4,500	
2402	Postage	180	379	660	600	
2403	Technical Supplies	1,383	1,887	5,100	5,202	
2405	Cleaning Supplies	844	793	2,040	2,081	
2407	Office Supplies	4,032	3,945	3,978	4,058	
2408	Small Tools	0	0	2,000	2,000	
2409	Dues & Subscriptions	2,252	2,947	3,147	3,147	
2412	Motor Fuel	116,051	116,605	122,309	153,077	
	<b>Total</b>	<b>132,846</b>	<b>129,190</b>	<b>143,734</b>	<b>174,665</b>	<b>22%</b>
<b>Utilities</b>						
3301	Utilities/OMU	8,463	7,604	7,644	7,644	
3302	Utilities/Non City	9,012	7,409	7,752	7,752	
3303	Communications	3,129	2,367	2,036	2,036	
	<b>Total</b>	<b>20,604</b>	<b>17,380</b>	<b>17,432</b>	<b>17,432</b>	<b>0%</b>
<b>Other</b>						
4501	Advertising	2,559	841	9,223	9,223	
4502	Travel	959	1,253	1,750	1,750	
4504	Insurance	19,004	18,001	19,082	20,227	
4506	Profess/Technical	26,379	18,000	27,600	27,600	
4508	Safety Costs	1,726	2,085	2,700	2,700	
4509	Training Costs	3,759	6,533	7,500	7,500	
4511	Transportation Costs	79,288	90,000	90,000	90,000	
4512	Indirect Costs	45,000	48,000	48,000	52,000	
	<b>Total</b>	<b>178,674</b>	<b>184,713</b>	<b>205,855</b>	<b>211,000</b>	<b>2%</b>

2008-2009 Budget

DEPARTMENT: Public Works  
 PROGRAM: 75 Transit

FUND 18: Transit

		Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Capital</b>						
5602	Land Improvements	\$ 0	\$ 0	\$ 0	\$ 0	
5603	Buildings	0	0	47,200	0	
5604	Vehicles	0	0	0	640,000	
5605	Equipment	0	36,044	0	58,000	
5607	Replacement	19,088	19,088	20,597	21,423	
5651	Depreciation	99,859	104,875	0	0	
	<b>Total</b>	<b>118,947</b>	<b>160,007</b>	<b>67,797</b>	<b>719,423</b>	<b>961%</b>
	<b>Department Total</b>	<b>\$ 1,359,041</b>	<b>\$ 1,478,083</b>	<b>\$ 1,463,235</b>	<b>\$ 2,218,015</b>	<b>52%</b>

**Expenditure Analysis**

Personnel Services: Added one bus driver.  
 Services and Supplies: Major budgetary increases due to higher maintenance costs and fuel.  
 Capital: \$58,000 to erect on-site fueling system; \$640,000 to purchase 2 29' low-floor buses.

**Revenue Analysis**

Major increase in revenues is due to larger Federal and State Grants to cover capital projects.

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 75 Transit

FUND 18: Transit

		Actual	Actual	Amended	Budget
		2005-2006	2006-2007	Budget	Budget
				2007-2008	2008-2009
<b>Revenue Summary</b>					
7003	Transit Revenue	\$ 61,975	\$ 61,724	\$ 68,000	\$ 60,000
7004	Transit/Gas Tax Refund	3,256	7,179	4,500	6,200
7005	Transit Revenue -Charter	10,130	10,760	8,000	6,100
7010	Transit Revenue -Tokens	37,605	33,303	31,000	33,500
7033	Transit Revenue - Advertising	17,250	9,725	15,000	10,500
8103	Transit-Federal Grant	649,076	785,112	778,095	1,369,240
8104	Transit-State Grant	0	35,823	29,480	109,627
8201	Miscellaneous Revenue	21,461	23,589	21,000	21,000
	Total	800,753	967,215	955,075	1,616,167
8111	Transfer from General Fund	450,010	492,260	508,160	601,848
	Total Revenue	\$ 1,250,763	\$ 1,459,475	\$ 1,463,235	\$ 2,218,015



# SANITATION DEPARTMENT ORGANIZATION CHART

**Sanitation/Street Superintendent**

**Sanitation/Street Office Manager**

**Clerk Typist - Part-Time**

**Sanitation Manager**

*Administration*

**Sanitation Inspector**

**Collector (Building Maintenance)**

**Driver (Cart Maintenance)**

**Sanitation Crew Leader**

*Toter*

**Driver (13)**

**Collector (2)**

*Dumpster*

**Driver (4)**

*Yard Waste*

**Driver (6)**

**Collector (2)**

**18 Temporary  
Leaf Rakers**

*Recycling*

**Collector  
Part-Time**

## MISSION STATEMENT

The Sanitation Department is dedicated to providing efficient and timely refuse pickup and disposal to all residential and commercial customers. The Department is also dedicated to recycling, providing recycling bins, household bulky item service, yard waste, leaf and limb collection, and educating the public about the benefits of recycling.

**2008-2009 Budget**

**DEPARTMENT:** Public Works  
**PROGRAM:** 55 Sanitation

**FUND 02: Sanitation**

**Program Description**

This program provides refuse pickup and disposal to all residential and commercial customers, recycling at the Sportscenter, household bulky item service, yard waste, and leaf and limb collection.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Residential/Commercial customers (carts)	21,504	21,628	21,700	21,750
Commercial customers (dumpsters)	3292	3380	3400	3,450
Residential refuse (1,000 tons) (carts)	23.9	24.3	25	24
Yard Waste (1,000 tons)	4.0	4.3	5.0	3.0
Commercial refuse (1,000 tons) (dumpsters)	19.1	19.2	20	19.5
Employees per 1,000 residential customers (carts)	.63	.624	.645	.643
Employees per 1,000 commercial customers (dumpsters)	1.52	1.47	1.47	1.54
Employees per 1,000 yard waste customers	.57	.56	.43	.42
Tons Recycled per Year from the Recycling Center	353	317	300	325

**2007-2008 Accomplishments**

1. Reviewed and reduced optimum number of temporary employees needed for leaf collection from 18 to 14.
2. Reviewed the commercial rate structure for call-in and compactor service and determined a rate adjustment is warranted.
3. Lessened environmental impact of daily operations through purchase of 3 new diesel powered refuse trucks built to comply with EPA '07 emission standards.
4. Continued to pursue state funding for landfill remediation.
5. Conducted comprehensive cleanup operations after October tornado struck within the city limits.
6. Continued sharing employees and equipment between the Sanitation, Street and Storm Water Departments to save on personnel and equipment costs.
7. Conducted numerous public outreach programs. including: 4-Neighborhood Cleanups, "Friday after 5" equipment demo, "Trail of Treats", 52 "Owensboro Updates", 2 "Focus" interviews, pre-school visit and "Recycling in Owensboro" briefing.
8. Advised the Mayor and staff of Madisonville on methods of reducing sanitation costs.



**2008-2009 Objectives**

1. Consider purchase of more compact/efficient replacement for Rear Loader style of refuse truck currently in use for potential savings in fuel and tire costs, increased maneuverability and increased personnel safety.
2. Continue to monitor emerging technology for affordable and efficient alternatives to current equipment and operations.
3. Continue to pursue state funding for landfill remediation.
4. Continue cooperative efforts with Daviess County Solid Waste Management to investigate practicable improvement of area recycling programs.
5. Continue ongoing comparison of current rate structure and operating costs to determine the most appropriate timing for implementation of selective rate increases for certain commercial and residential special services.

**Personnel Allotment**

This program is staffed by: (.5) Sanitation/Street Superintendent, (1) Sanitation Manager, (1) Sanitation Inspector, (.8) Office Manager, (1) Part-time Clerk Typist, (1) Crew Leader, (24) Truck Drivers, (5) Collectors, (1) Part-time Collector and (18) Leaf Rakers (temporary).

2008-2009 Budget

DEPARTMENT: Public Works  
 PROGRAM: 55 Sanitation

FUND 02: Sanitation

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 841,657	\$ 818,030	\$ 1,008,510	\$ 927,045	
1102 Salaries - Part-Time	58,056	46,767	91,481	108,821	
1103 Outside Employment	18,036	43,337	29,940	14,940	
1105 Overtime	22,782	31,291	80,820	80,820	
1106 Retirement Contingency	0	0	13,241	12,026	
1121 Employees Retirement	99,449	110,781	176,143	157,029	
1123 Unemployment Expense	2,809	2,711	3,329	3,106	
1124 Clothing	9,747	9,500	12,000	12,000	
1125 Hospital Insurance	129,001	121,667	187,906	135,012	
1126 Life Insurance	5,069	4,657	6,288	5,759	
1127 Social Security	65,521	63,250	89,047	85,424	
1128 Workers Comp.	69,579	60,710	56,361	56,345	
1129 Other Benefits	1,428	1,749	2,201	2,245	
Total	1,323,134	1,314,450	1,757,267	1,600,572	-9%
<b>Maintenance</b>					
2201 Maintenance/Buildings	10,399	11,344	11,447	15,171	
2202 Maintenance/Grounds	4,081	4,377	4,678	3,238	
2204 Maintenance/Repairs - Equipment	493	1,345	4,646	4,861	
2209 Maintenance/Wash	10,435	11,784	10,676	11,899	
2211 Maintenance/Vehicles & Equipment	486,779	552,437	558,158	586,468	
2212 Maintenance/Dumpsters	2,300	1,690	5,000	5,000	
Total	514,487	582,977	594,605	626,637	5%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	59,215	51,715	6,242	178,101	
2402 Postage	3,618	4,026	10,515	10,515	
2403 Technical Supplies	3,202	3,765	5,876	5,994	
2405 Cleaning Supplies	1,769	2,307	3,377	3,444	
2407 Office Supplies	1,763	1,278	1,976	2,016	
2408 Small Tools	278	1,174	4,039	4,120	
2409 Dues & Subscriptions	484	395	914	932	
2412 Motor Fuel	175,705	175,466	220,628	250,000	
2413 Dumpsters	10,754	23,542	29,000	29,000	
Total	256,788	263,668	282,567	484,122	71%
<b>Utilities</b>					
3301 Utilities/OMU	3,391	3,111	3,902	3,980	
3302 Utilities/Non City	1,680	1,334	2,244	2,289	
3303 Communications	4,871	4,379	6,000	6,000	
Total	9,942	8,824	12,146	12,269	1%

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 55 Sanitation

FUND 02: Sanitation

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Other</b>					
4501 Advertising	\$ 6,308	\$ 8,301	\$ 13,000	\$ 13,100	
4502 Travel	334	449	600	600	
4504 Insurance	27,255	27,279	31,813	33,722	
4505 Contractual Services	3,000	3,000	29,750	19,750	
4506 Profess/Technical	9,029	11,428	20,052	24,740	
4508 Safety Costs	9,261	10,036	12,799	13,050	
4509 Training Cost	2,771	2,434	1,500	5,000	
4510 Tipping Fees	1,229,687	1,245,097	1,497,217	1,497,217	
4512 Indirect Costs - City	250,000	300,000	300,000	300,000	
4527 Landfill Closure Cost	8,396	21,347	132,500	154,500	
4531 Toter Refund	0	0	50	50	
4550 OMU Billing	66,616	66,712	75,059	76,500	
<b>Total</b>	<b>1,612,657</b>	<b>1,696,083</b>	<b>2,114,340</b>	<b>2,138,229</b>	<b>1%</b>
<b>Capital</b>					
5602 Land Improvements	0	0	0	40,000	
5604 Vehicles	0	0	1,027,352	540,945	
5605 Equipment	0	0	132,000	0	
5607 Replacement	9,284	9,284	9,969	11,838	
5651 Depreciation	247,435	230,417	0	0	
<b>Total</b>	<b>256,719</b>	<b>239,701</b>	<b>1,169,321</b>	<b>592,783</b>	<b>-49%</b>
<b>Department Total</b>	<b>\$ 3,973,727</b>	<b>\$ 4,105,703</b>	<b>\$ 5,930,246</b>	<b>\$ 5,454,612</b>	<b>-8%</b>

**Expenditure Analysis**

Personnel Services: Budgeted decrease.

Services & Supplies: Non-capitalized equipment increased because toters were moved from capital equipment.

Capital: 5605 - Equipment decreased because toters were moved to non-capitalized equipment.

**Revenue Analysis**

Sanitation fees, estimated at \$5,554,900 are charged to offset the cost of this program.

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 55 Sanitation

FUND 02: Sanitation

	5501	5502	5503	5505	5504	5506	Total
	Administration	Toters	Dumpsters	Recycling	Landfill	Leaf/Waste Collection	
<b>Personnel Services</b>							
1101 Salaries	\$ 215,780	\$ 415,213	\$ 104,611	\$ 0	\$ 5,285	\$ 186,156	\$ 927,045
1102 Salaries - Part-Time	14,835	3,393	2,880	9,953	0	77,760	108,821
1103 Outside Employment	0	0	0	0	0	14,940	14,940
1105 Overtime	500	40,000	14,000	2,000	0	24,320	80,820
1106 Retirement Contingency	0	12,026	0	0	0	0	12,026
1121 Employees Retirement	33,697	70,925	18,480	312	823	32,792	157,029
1123 Unemployment Expense	693	1,254	322	30	16	791	3,106
1124 Clothing	1,850	5,950	1,400	0	0	2,800	12,000
1125 Hospital Insurance	28,092	61,668	13,512	0	656	31,084	135,012
1126 Life Insurance	1,340	2,577	655	0	32	1,155	5,759
1127 Social Security	17,680	35,082	9,294	914	404	22,050	85,424
1128 Workers Comp.	9,356	18,577	6,136	633	310	21,333	56,345
1129 Other Benefits	2,245	0	0	0	0	0	2,245
Total	326,068	666,665	171,290	13,842	7,526	415,181	1,600,572
<b>Maintenance</b>							
2201 Maintenance/Buildings	15,171	0	0	0	0	0	15,171
2202 Maintenance/Grounds	3,238	0	0	0	0	0	3,238
2204 Maintenance/Repairs - Equip.	4,861	0	0	0	0	0	4,861
2209 Maintenance/Wash	157	7,450	3,559	0	0	733	11,899
2211 Maint/Vehicles & Equip.	1,123	291,598	161,670	0	0	132,077	586,468
2212 Maintenance/Dumpsters	0	0	5,000	0	0	0	5,000
Total	24,550	299,048	170,229	0	0	132,810	626,637
<b>Supplies</b>							
2401 Non-Capitalized Equipment	6,050	171,051	0	1,000	0	0	178,101
2402 Postage	515	5,000	0	0	0	5,000	10,515
2403 Technical Supplies	775	2,696	776	0	0	1,747	5,994
2405 Cleaning Supplies	1,188	1,000	562	50	0	644	3,444
2407 Office Supplies	2,016	0	0	0	0	0	2,016
2408 Small Tools	1,501	320	320	110	0	1,869	4,120
2409 Dues & Subscriptions	932	0	0	0	0	0	932
2412 Motor Fuel	2,934	104,366	53,960	0	0	88,740	250,000
2413 Dumpsters-Lease	0	0	29,000	0	0	0	29,000
Total	15,911	284,433	84,618	1,160	0	98,000	484,122
<b>Utilities</b>							
3301 Utilities/OMU	3,980	0	0	0	0	0	3,980
3302 Utilities/Non City	2,289	0	0	0	0	0	2,289
3303 Communications	5,280	240	0	240	0	240	6,000
Total	11,549	240	0	240	0	240	12,269

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 55 Sanitation

FUND 02: Sanitation

	5501 Administration	5502 Toters	5503 Dumpsters	5505 Recycling	5504 Landfill	5506 Leaf/Waste Collection	Total
<b>Other</b>							
4501 Advertising	\$ 2,800	\$ 8,600	\$ 0	\$ 1,100	\$ 0	\$ 800	\$ 13,100
4502 Travel	600	0	0	0	0	0	600
4504 Insurance	3,575	15,226	3,864	0	0	11,057	33,722
4505 Contractual Services	4,750	0	0	0	0	15,000	19,750
4506 Profess/Technical	14,740	0	0	0	10,000	0	24,740
4508 Safety Costs	5,527	2,768	1,107	277	0	3,371	13,050
4509 Training Costs	5,000	0	0	0	0	0	5,000
4510 Tipping fees	0	783,901	559,761	0	0	153,555	1,497,217
4512 Indirect Costs - City	300,000	0	0	0	0	0	300,000
4527 Landfill Closure Cost	0	0	0	0	154,500	0	154,500
4531 Toter Refund	0	50	0	0	0	0	50
4550 OMU Billing Charges	76,500	0	0	0	0	0	76,500
<b>Total</b>	<b>413,292</b>	<b>810,545</b>	<b>564,732</b>	<b>1,377</b>	<b>184,500</b>	<b>183,783</b>	<b>2,138,229</b>
<b>Capital</b>							
5602 Land Improvements	0	0	0	40,000	0	0	40,000
5604 Vehicles	31,000	155,500	212,035	0	0	142,410	540,945
5607 Replacement	11,838	0	0	0	0	0	11,838
<b>Total</b>	<b>42,838</b>	<b>155,500</b>	<b>212,035</b>	<b>40,000</b>	<b>0</b>	<b>142,410</b>	<b>592,783</b>
<b>Department Total</b>	<b>\$ 834,208</b>	<b>\$ 2,216,431</b>	<b>\$ 1,202,904</b>	<b>\$ 56,619</b>	<b>\$ 172,026</b>	<b>\$ 972,424</b>	<b>\$ 5,454,612</b>

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 55 Sanitation

FUND 02: Sanitation

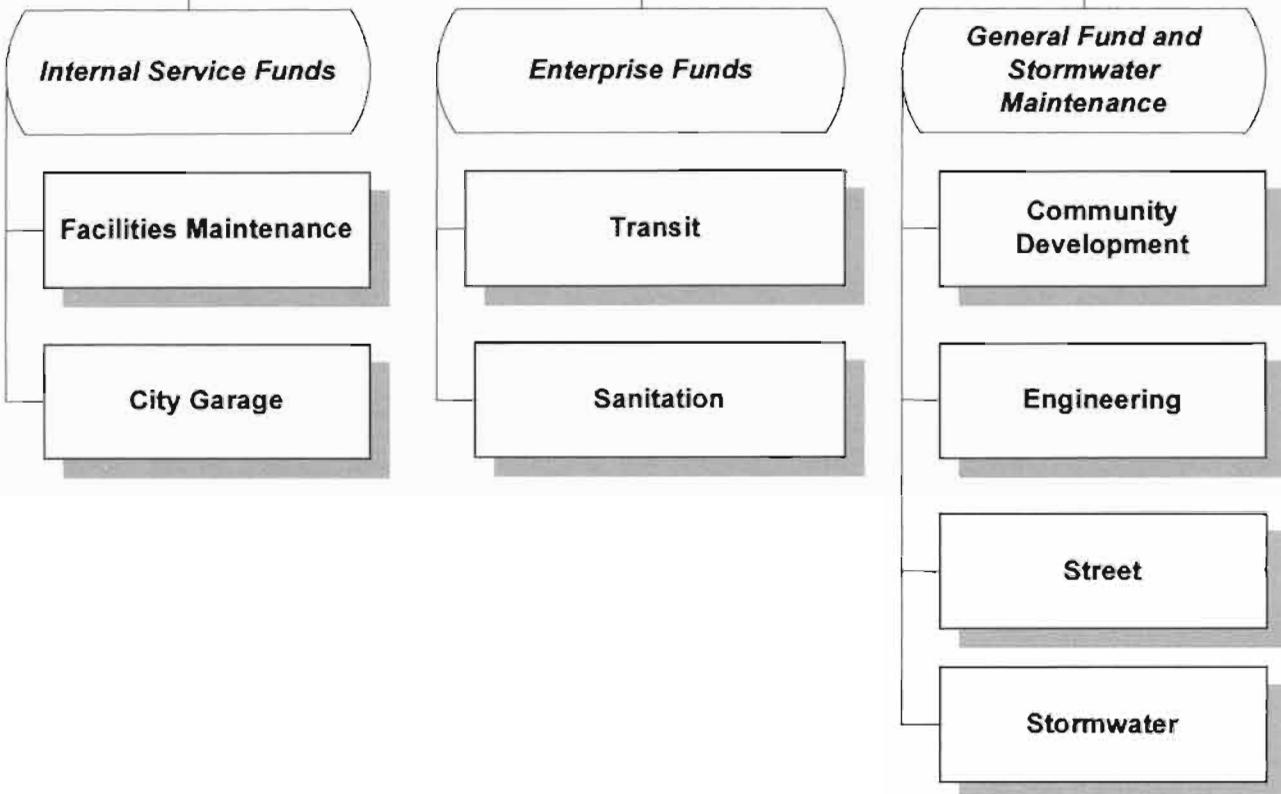
	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
<b>Revenue Summary</b>				
6401 Investment Earnings	\$ 166,231	\$ 410,982	\$ 264,000	\$ 360,000
7001 Collection Charges - Residential	3,178,335	3,215,329	3,204,000	3,204,000
7002 Collection Charges - Commercial	1,791,398	1,822,817	1,800,000	1,800,000
7009 Special Loads	11,642	11,108	10,000	10,000
7016 Toter Revenue	1,091	1,184	500	900
7025 Collection - Grass Stickers	1,780	1,042	1,200	800
7027 Trash Bag Revenues	413	359	500	400
7029 Recycling Revenue	10,026	11,205	9,600	16,800
8152 Sale of Capital Assets	142,099	115,905	60,000	155,000
8201 Miscellaneous Revenue	5,904	8,206	5,500	7,000
8222 Litter Abatement Funding	29,563	28,806	0	0
7002 Collection-Dumpsters	21	0	0	0
<b>Fund Totals</b>	<b>\$ 5,338,503</b>	<b>\$ 5,626,943</b>	<b>\$ 5,355,300</b>	<b>\$ 5,554,900</b>





# PUBLIC WORKS DEPARTMENT

Operations Manager



## MISSION STATEMENT

The Public Works Department provides resources to:

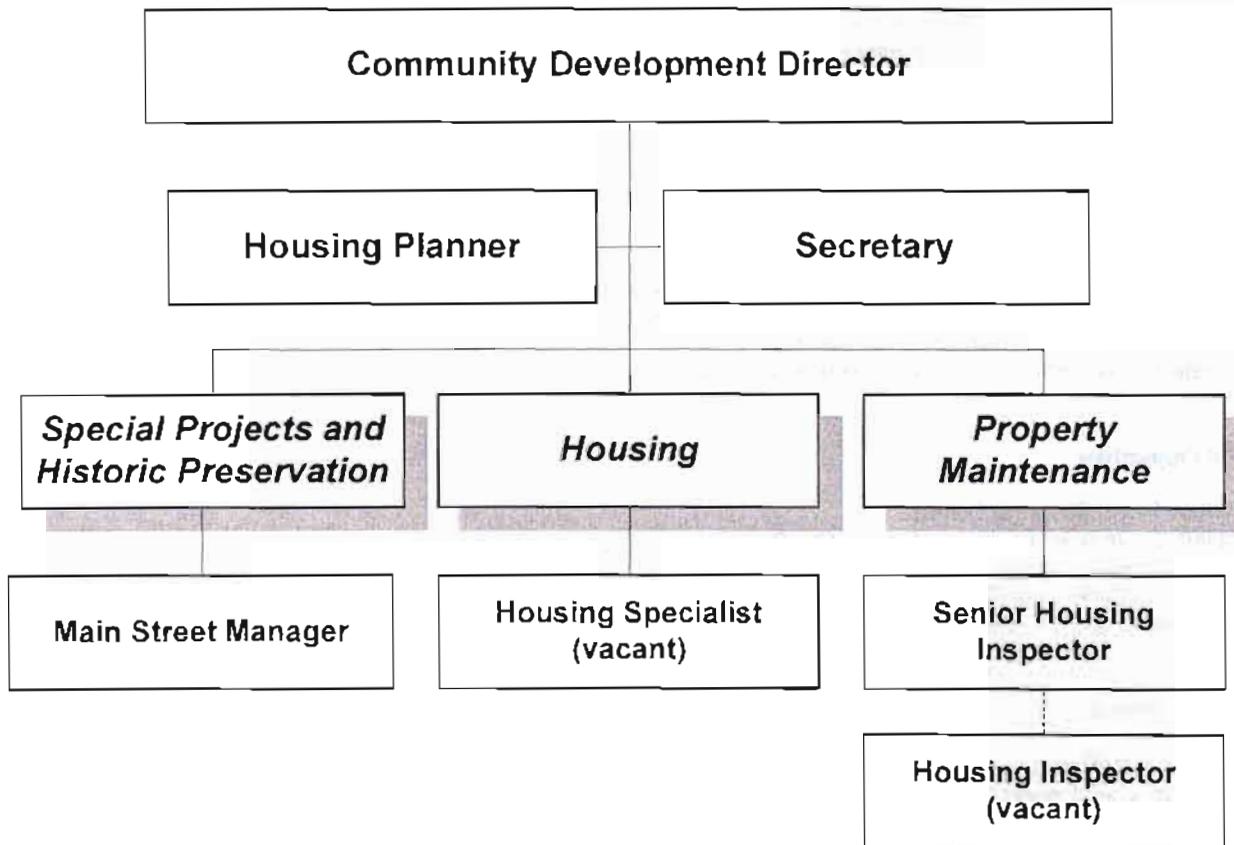
- operate and maintain City public use facilities
- maintain City vehicles and radio communications equipment

- operate an efficient, affordable public transit system
- collect and dispose of residential and commercial refuse in a safe, timely, efficient and coordinated manner, with quality and responsive service to the entire community

- stabilize and unite neighborhoods to enhance, beautify and elevate the City's quality of life
- provide a safe, efficient and reliable roadway network
- provide properly operating storm drainage system

Together these departments provide a safe, healthy environment for the citizens of Owensboro.

# COMMUNITY DEVELOPMENT DEPARTMENT ORGANIZATION CHART



## MISSION STATEMENT

The Community Development Department mission is to stabilize and unite neighborhoods to enhance and elevate the City's quality of life by maintaining and providing affordable housing and infrastructure improvements, and by increasing neighborhood assets, educating residents, and establishing a strong, attractive community. These goals will be achieved through the following services: Community Development, Downtown Revitalization, Property Maintenance Inspection and City Beautification.

## 2008-2009 Budget

DEPARTMENT: 37 Community Development  
PROGRAM: 3701 Community Development

FUND: General

### Program Description

This program provides for the Community Development efforts within the City of Owensboro.

### Performance Indicators

	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Housing Units Renovated or Constructed	15	18	15	16
Public and Private Funds Expended For Housing	\$1,432,900	\$1,655,274	\$1,500,000	\$1,600,000
Street Improvement Projects Completed	1	1	1	1
Sidewalk Improvement Projects Completed	1	1	0	0
Other Community Development Projects Completed	2	2	1	1
Federal and State Prevailing Wage Compliance Projects	5	2	2	1

### 2007-2008 Accomplishments

1. Completed 15 single-family homes.
2. Secured property for Bluff Avenue Extension Project Phase III.
3. Completed Construction of Bluff Avenue Extension Project Phase I from East 20<sup>th</sup> to East 19<sup>th</sup> Street.
4. Completed Downtown Inventory and Analysis.
5. Completed construction of the Old Germantown District Park.

### 2008-2009 Objectives

1. Construct 16 single-family homes.
2. Complete the residential element of the Old Germantown District Park Plan.
3. Reconstruct retaining walls within the 600 block of Bolivar Street.
4. Complete 1 HOME CHDO Project.
5. Design a HOT SPOT commercial incentive program.

### Personnel Allotment

This program is staffed by: (1) Community Development Director, (1) Housing Planner, (1) Main Street Manager (position will only be funded for ½ of year due to retirement) and (1) Housing Specialist (vacant).

## 2008-2009 Budget

DEPARTMENT: 37 Community Development  
PROGRAM: 3702 Property Maintenance FUND: General

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### Program Description

This program provides for inspection and enforcement efforts dealing with structures, junk and tall grass within the City.

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Performance Indicators (listed by calendar year)	Actual 2006	Actual 2007	Projecter 2008	Estimated 2009
Total Inspections	3,931	4,115	3,500	3,500
Notices Sent Out To Owners	1,292	1,522	1,400	1,400
Completed Cases	1,191	1,264	975	1,000
Demo Permits issued	94	72	62	60
Door Hangers Issued	556	499	650	700
Financial Impact (estimated)	\$3,381,585	\$3,088,014	\$3,200,000	\$3,100,000

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### 2007-2008 Accomplishments

1. Increased amount of time the inspector is available to talk directly to the public to resolve issues.
  2. Increased overall compliance.
- 

### 2008-2009 Objectives

1. Continue to demolish dilapidated structures within the community.
  2. Significantly improve the general cleanliness and appearance of the City.
  3. Work with Neighborhood groups to target areas for focused enforcement efforts.
- 

### Personnel Allotment

This program is staffed by: (1) Senior Housing Inspector, (1) Housing Inspector (vacant) and (1) Secretary.

## 2008-2009 Budget

DEPARTMENT: 37 Community Development

PROGRAM: 3701 Community Development

PROGRAM: 3702 Property Maintenance

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 225,684	\$ 238,120	\$ 250,079	\$ 230,168	
1106 Retirement Contingency	0	0	0	14,513	
1121 Employees Retirement	24,770	31,463	40,438	35,859	
1123 Unemployment Expense	683	720	751	690	
1124 Clothing	88	100	250	300	
1125 Hospital Insurance	22,476	22,476	23,928	23,064	
1126 Life Insurance	1,347	1,415	1,551	1,429	
1127 Social Security	15,711	16,719	19,130	17,608	
1128 Workers Comp.	2,859	3,291	3,572	3,672	
Total	293,618	314,304	339,699	327,303	-4%
<b>Maintenance</b>					
2201 Maintenance/Buildings	8,965	8,483	10,270	11,102	
2202 Maintenance/Grounds	6,047	4,231	3,742	3,608	
2209 Maintenance/Wash	228	216	196	218	
2211 Maintenance/Vehicles & Equipment	2,891	2,193	2,390	1,535	
Total	18,131	15,123	16,598	16,463	-1%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	2,059	2,709	4,000	3,900	
2402 Postage	1,327	1,004	2,350	2,350	
2405 Cleaning Supplies	53	0	50	50	
2407 Office Supplies	2,754	2,813	3,000	3,000	
2409 Dues & Subscriptions	1,222	787	2,400	2,400	
2412 Motor Fuel	2,012	2,073	1,600	2,625	
Total	9,427	9,386	13,400	14,325	7%
<b>Utilities</b>					
3301 Utilities/OMU	554	1,033	1,100	1,200	
3302 Utilities/Non City	2,024	1,666	3,500	2,800	
3303 Communications	2,649	3,046	2,650	2,650	
Total	5,227	5,745	7,250	6,650	-8%
<b>Other</b>					
4501 Advertising	1,021	1,089	1,100	1,100	
4502 Travel	261	200	850	850	
4503 Rents and Storage	600	300	600	600	
4504 Insurance	2,224	1,893	4,262	5,837	
4506 Profess/Technical	3,251	7,094	12,123	13,500	
4509 Training Cost	1,180	1,374	5,800	5,050	
4519 Demolition Fund	15,113	628	40,000	40,000	
4520 Mowing Fund	10,014	9,146	16,000	16,000	
4530 Fix-up/Clean-up Assistance Fund	947	186	10,000	7,500	
Total	34,611	21,910	90,735	90,437	0%

2008-2009 Budget

DEPARTMENT: 37 Community Development  
 PROGRAM: 3701 Community Development  
 PROGRAM: 3702 Property Maintenance

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Capital</b>					
5607 Capital Replacement	\$ 5,985	\$ 3,298	\$ 3,334	\$ 4,418	
Total	5,985	3,298	3,334	4,418	33%
Department Total	\$ 366,999	\$ 369,766	\$ 471,016	\$ 459,596	-2%

Expenditure Analysis

Personnel Services: Decrease 1 full-time position effective December 2008; this position will not be replaced.

Services & Supplies: Increase of 7% in motor fuel. Continued funding of \$7,500 to assist low income elderly and disabled persons to resolve property maintenance violations. This would allow us to assist a needy person in resolving violations when they otherwise would not be able to. These funds could be used to pay for materials that volunteers would install (example: volunteers paint house and property maintenance funds pay for paint and brushes). The property maintenance fund would use a portion of fines and fees to generate the \$7,500.

Capital: Capital replacement increased by 33%; this figure fluctuates yearly.

Revenue Analysis

Program 3701 receives \$158,084 in administrative grants from CDBG and HOME Funds (\$15,954) less than last year. Program 3702 is estimated to receive \$139,900 (\$36,400 65% of abatement cost received, \$97,500 fines and citations, and \$6,000 for demolition permits).

2008-2009 Budget

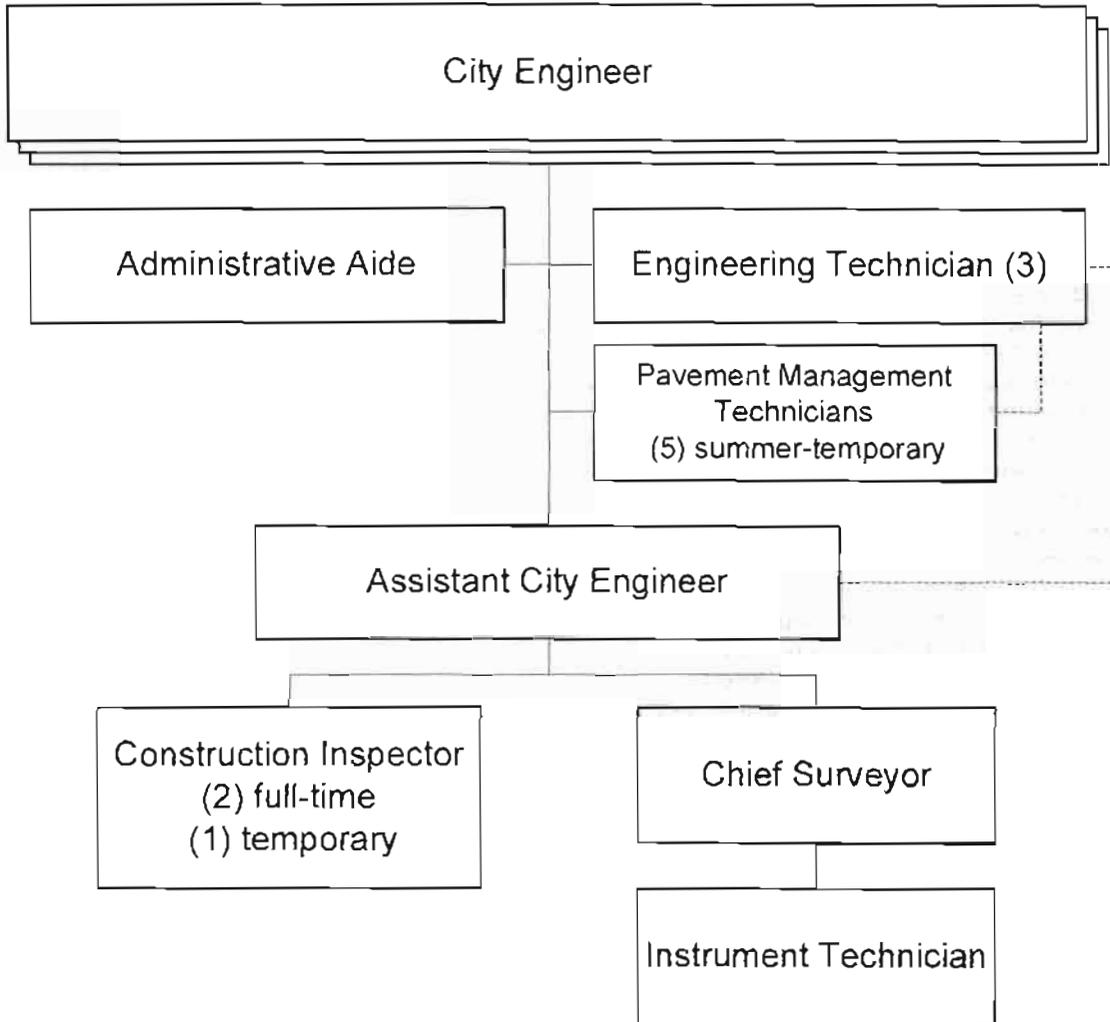
DEPARTMENT: 37 Community Development

PROGRAM: Division Totals

Fund: General

		3701 Community Development	3702 Property Maintenance	Total
<b>Personnel Services</b>				
1101	Salaries	\$ 156,816	\$ 73,352	\$ 230,168
1106	Retirement Contingency	14,513	0	14,513
1121	Employees Retirement	24,431	11,428	35,859
1123	Division Totals	470	220	690
1124	Clothing	100	200	300
1125	Hospital Insurance	19,814	3,250	23,064
1126	Life Insurance	972	457	1,429
1127	Social Security	11,997	5,811	17,608
1128	Workers Comp.	2,433	1,239	3,672
	Total	231,546	95,757	327,303
<b>Maintenance</b>				
2201	Maintenance/Buildings	11,102	0	11,102
2202	Maintenance/Grounds	3,608	0	3,608
2209	Maintenance/Wash	0	218	218
2211	Maint/Vehicles & Equip.	0	1,535	1,535
	Total	14,710	1,753	16,463
<b>Supplies</b>				
2401	Non-Capitalized Equipment	3,400	500	3,900
2402	Postage	550	1,800	2,350
2405	Cleaning Supplies	50	0	50
2407	Office Supplies	1,500	1,500	3,000
2409	Dues & Subscriptions	2,300	100	2,400
2412	Motor Fuel	0	2,625	2,625
	Total	7,800	6,525	14,325
<b>Utilities</b>				
3301	Utilities/OMU	600	600	1,200
3302	Utilities/Non City	1,350	1,450	2,800
3303	Communications	1,900	750	2,650
	Total	3,850	2,800	6,650
<b>Other</b>				
4501	Advertising	850	250	1,100
4502	Travel	700	150	850
4503	Rents and Storage	0	600	600
4504	Insurance	1,320	4,517	5,837
4506	Profess/Technical	4,000	9,500	13,500
4509	Training Costs	4,250	800	5,050
4519	Demolition Fund	0	40,000	40,000
4520	Mowing Fund	0	16,000	16,000
4530	Trash Fund	0	7,500	7,500
	Total	11,120	79,317	90,437
<b>Capital</b>				
5607	Replacement	952	3,466	4,418
	Total	952	3,466	4,418
	Department Total	\$ 269,978	\$ 189,618	\$ 459,596

# ENGINEERING DEPARTMENT ORGANIZATION CHART



## MISSION STATEMENT

The Engineering Department is dedicated to providing the citizens of Owensboro with a safe, efficient and reliable roadway, a properly operating storm drainage system, and a safe and healthy environment. These goals are achieved by implementing the most up-to-date design and maintenance methods and procedures, by specifying state-of-the-art engineering materials and equipment, and by assuring compliance with the Comprehensive Plan, Public Improvement Specifications and Federal and State regulations.

## 2008-2009 Budget

DEPARTMENT: 51 Engineering  
PROGRAM: Engineering

FUND: General

### Program Description

This program provides for land development design and construction, traffic, and storm drainage engineering programs. Subdivision and public improvement plans are reviewed for approval; a capital projects program is administered; and traffic improvements are administered and constructed.

### Performance Indicators

	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Projects designed	5	7	12	10
Subdivision plans reviewed (residential)	8	7	2	3
Development plans reviewed (commercial)	30	36	45	50
Permits issued	140	50	78	75
Site plans reviewed (commercial)	130	47	43	45
Plats reviewed (commercial and residential)	134	67	69	65
Inquiries and requests addressed	3,025	2,751	3,000	3,000
Right-of-way closures processed	6	1	3	5
Annexations processed	7	9	10	10

### 2007-2008 Accomplishments

1. Completed Greenbelt along West Fifth Street Road.
2. Administered the Second Municipal Aid Grant (\$700,000) from the Kentucky Transportation Cabinet (KTC) for paving.
3. Administer the Kentucky Infrastructure Authority (KIA) loans.
4. Started construction on Goetz Ditch, Phase 3; started construction on Harsh Ditch, Phase 1C.
5. Started design on the remaining Goetz Ditch and Harsh Ditch phases; design and constructed Goetz Ditch Bridge.
6. Started the Schem Ditch, Devins Ditch and Harsh Main Ditch Projects.
7. Complete the Germantown Park Project.
8. Designed and constructed Phase 1 of the Bluff Avenue Project.
9. Completed construction of the English Park Scenic Overlook and Boat Ramp Project.
10. Completed design of the Riverwall.
11. Reviewed design of Smothers Park amenities.
12. Oversaw Regional Water Resource Agency storm crews.
13. Oversaw the final year of Phase II Stormwater Permit.
14. Completed the Twin Lakes Pipe Lining Project.
15. Designed and constructed the OMU Outfall Project.
16. Started Erosion Control Program.
17. Completed the Frederica Street project, ending \$130,000 under budget.
18. Started the private contractor storm crew.
19. Finished the Dugan Best Neighborhood sidewalk program.

### 2008-2009 Objectives

1. Complete right-of-way acquisition along Southtown Boulevard.
2. Complete final stage of the Dugan Best Sidewalk Program; start the Midtown East Sidewalk Project
3. Complete the Engineering Department website.
4. Administer all four Municipal Aid Grants from KTC for paving and concrete streets; administer the KIA loans.
5. Oversee construction on Goetz Ditch, Phase 3 and on Harsh Ditch, Phase 1C.
6. Begin construction on the Schem Ditch, Devins Ditch and Harsh Main Ditch Projects.
7. Complete the Germantown Park Project.
8. Design and construct Phase 3 of the Bluff Avenue Project.
9. Begin construction of the Riverwall.
10. Complete the design of Smothers Park amenities.
11. Stormwater: oversee RWRA storm crews; oversee final year of Phase II Stormwater Permit; pass the three stormwater ordinances required by Kentucky Department of Water.
12. Start implementing the erosion control program
13. Complete the improvements required in the Bob Wimsatt Developments.

### Personnel Allotment

This program is staffed by: (1) City Engineer, (1) Assistant City Engineer, (1) Administrative Aide, (3) Engineering Technicians, (1) Chief Surveyor, (1) Instrument Technician, (2) Construction Inspectors, (1) temporary Inspector; (5) temporary Pavement Management Technicians.

2008-2009 Budget

DEPARTMENT: 51 Engineering  
 PROGRAM: Engineering

Fund: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 393,960	\$ 428,565	\$ 449,048	\$ 506,985	
1102 Salaries - Part-Time	15,624	9,799	69,580	69,580	
1105 Overtime	13,974	14,308	18,000	20,000	
1106 Retirement Contingency	0	0	0	16,823	
1121 Employees Retirement	44,718	58,338	75,522	81,791	
1123 Unemployment Expense	1,282	1,370	1,409	1,730	
1124 Clothing	1,825	1,396	2,050	2,300	
1125 Hospital Insurance	62,721	66,516	70,368	80,928	
1126 Life Insurance	2,322	2,536	2,795	3,165	
1127 Social Security	30,002	32,006	37,323	45,484	
1128 Workers Comp.	13,827	14,825	15,487	15,131	
1129 Other Benefits	15	44	200	200	
Total	580,270	629,703	741,782	844,117	14%
<b>Maintenance</b>					
2204 Maintenance/Repair	241	249	4,585	3,025	
2209 Maintenance/Wash	378	432	391	436	
2211 Maintenance/Vehicles & Equipment	9,948	9,261	7,931	7,982	
2215 Maintenance/Resurfacing	22,481	3,404	210,093	300,000	
Total	33,048	13,346	223,000	311,443	40%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	2,940	4,604	9,000	6,600	
2402 Postage	385	259	1,468	2,000	
2403 Technical Supplies	7,154	6,696	4,200	7,300	
2407 Office Supplies	4,412	3,889	6,350	6,350	
2409 Dues & Subscriptions	749	1,250	2,427	2,851	
2412 Motor Fuel	9,685	10,872	10,000	13,500	
Total	25,325	27,570	33,445	38,601	15%
<b>Utilities</b>					
3301 Utilities/OMU	3,682	3,841	3,500	3,850	
3302 Utilities/Non City	7,749	6,516	7,500	7,875	
3303 Communications	2,972	3,948	5,000	5,000	
Total	14,403	14,305	16,000	16,725	5%
<b>Other</b>					
4501 Advertising	0	148	0	0	
4503 Rents & Storage	788	420	420	735	
4504 Insurance	3,211	3,002	4,800	5,100	
4506 Profess/Technical	4,327	2,179	13,684	8,750	
4508 Safety Costs	193	212	350	950	
4509 Training	6,394	5,554	12,000	9,250	
Total	14,913	11,515	31,254	24,785	-21%

2008-2009 Budget

DEPARTMENT: 51 Engineering  
 PROGRAM: Engineering

Fund: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Capital</b>					
5605 Equipment	\$ 15,057	\$ 0	\$ 0	0	
5607 Replacement	11,622	11,649	11,774	11,445	
Total	26,679	11,649	11,774	11,445	-3%
Department Total	\$ 694,638	\$ 708,088	\$ 1,057,255	\$ 1,247,116	18%

**Expenditure Analysis**

- Personnel Services: Salary increase due to overlap in hiring of Engineering Technician and retirement of current Engineering Technician; increase of \$2,000 in overtime due to additional stormwater work generated; \$16,823 retirement contingency.
- Services & Supplies: Request \$89,907 increase in 2215 (paving) for completion of Kentucky bond note. Next year's budget will be back on \$500,000 regular schedule per year, as the Kentucky bonds will be completely expended. Training increase due to new Kentucky state law requiring continuing education.
- Capital: No capital is requested.

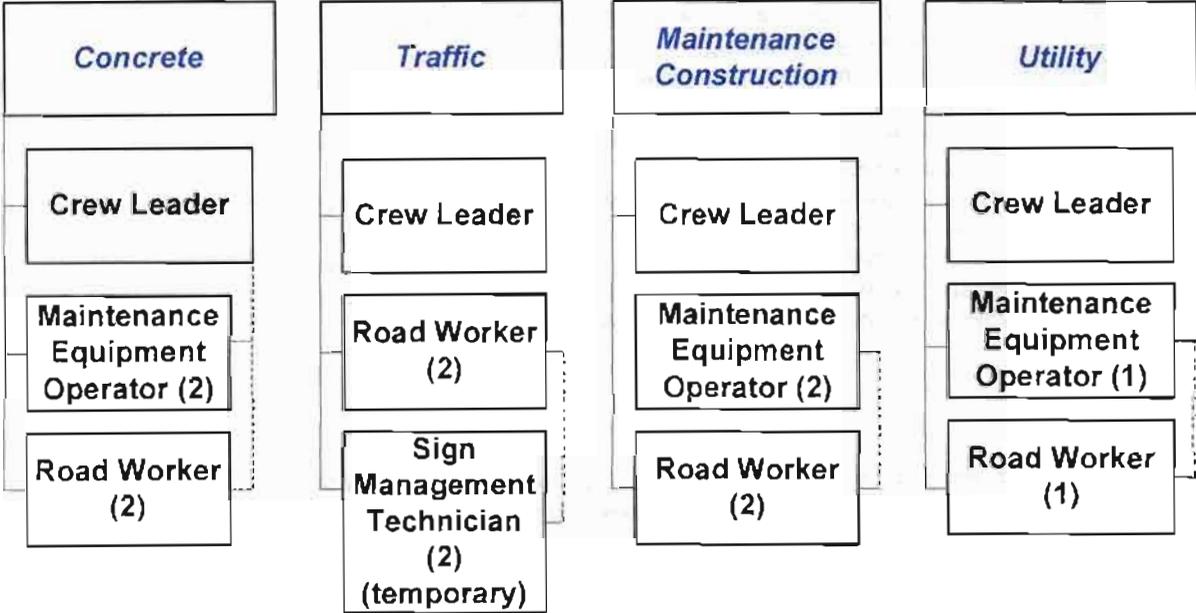
# STREET DEPARTMENT ORGANIZATION CHART

Sanitation/Street Superintendent

Sanitation/Street Office Manager

Clerk Typist - Part-Time

Street Manager



## MISSION STATEMENT

The Street Department is dedicated to providing regular and emergency street maintenance, including repairs for streets, sidewalks, striping and pavement markings, signing, snow removal, and contract street sweeping and street construction projects.

## 2008-2009 Budget

DEPARTMENT: Public Works  
PROGRAM: 53 Street Division

FUND: General

### Program Description

This program provides regular and emergency street maintenance, including repairs for streets, sidewalks, striping, pavement markings, signing, snow removal, and contract street sweeping.

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Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Street miles maintained	227	233	235	235
Number of asphalt repairs	788	833	1,200	1,000
Miles of striping	40	44	41	35
Signs-installations/repairs	250/350	1,390/1,400	1,000/1,200	1,000/1,600

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### 2007-2008 Accomplishments

1. Completed West 5<sup>th</sup> Street Road Greenbelt and grade/concrete work from Carter Road west to Fisher Park.
  2. Completed Bluff Avenue extension from East 20<sup>th</sup> Street through East 19<sup>th</sup> Street/ Railroad Street intersections.
  3. Completed Germantown Park perimeter concrete work.
  4. Installed Owensboro Transit System bus shelter pads and Kendall Perkins parking lot for Facility Maintenance.
  5. Installed "test area" for sign reflectivity monitoring.
  6. Initiated computer/GPS based sign inventory maintenance program to bring the City up to Manual Uniform Traffic Control Devices (MUTCD) standards.
  7. Maintained qualifications of Street Department personnel qualified to operate backhoe, wheel loader and chippers in support of emergency preparedness operations.
  8. Established a Street painting program, incorporating Engineering Department recommendations.
  9. Purchased/put into operation a 2<sup>nd</sup> brine applicator unit adding a storage tank into winter pretreatment operations.
  10. Conducted annual snow plow operator training to include drivers from Facility Maintenance and Sanitation.
  11. Placed into motion a disaster action plan in response to October 18, 2007 tornado and conducted a follow-up event to allow for plan critique and evaluation regarding execution of operations.
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### 2008-2009 Objectives

1. Incorporate and embrace Strategic Vision reorganization plan into Street Department operations.
  2. Initiate computer software system incorporating daily crew activity reports, scheduling, preventative maintenance, work orders, and material inventory into the department's operations - Going Green impact.
  3. Conduct annual snow equipment operator training cross training.
  4. Cross train additional employees in sign shop operations to ensure continuity of trained personnel.
  5. Create a Utility Crew Division within the Street Department to promote efficiency, effectiveness and flexibility; a mechanism allowing for utilization and cross training of personnel between various departments.
  6. Maintain Street Department training; to support emergency operations, cross train personnel from Facility Maintenance and Sanitation on backhoe/ wheel loader/chippers/knuckle-boom.
  7. Review disaster preparedness by participating in a table-top disaster exercise.
- 

### Personnel Allotment

This program is staffed by (.5) Street/ Sanitation Superintendent, (1) Street Manager, (.2) Office Manager, (4) Crew Leaders, (5) Maintenance/Equipment Operators, (7) Road Workers, (2 temp) Sign Maintenance Technicians.

## 2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 53 Street

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 582,585	\$ 553,448	\$ 593,383	\$ 597,133	
1103 Outside Employment Services	3,136	11,156	17,500	17,500	
1105 Overtime	6,380	9,414	23,000	23,000	
1106 Retirement Contingency	0	0	16,286	11,171	
1121 Employees Retirement	61,850	74,545	99,668	96,613	
1123 Unemployment Expense	1,773	1,692	1,781	1,790	
1124 Clothing	5,785	6,232	6,850	6,500	
1125 Hospital Insurance	115,169	102,125	119,582	128,844	
1126 Life Insurance	3,431	3,602	3,701	3,702	
1127 Social Security	40,968	39,092	47,150	47,440	
1128 Workers Comp.	29,727	29,681	27,438	28,339	
1129 Other Benefits	734	830	849	1,000	
Total	851,538	831,817	957,188	963,032	1%
<b>Maintenance</b>					
2201 Maintenance/Buildings	16,709	16,705	20,108	24,354	
2202 Maintenance/Grounds	5,441	5,318	5,681	3,868	
2204 Maintenance/Repairs	1,709	1,689	1,342	1,370	
2209 Maintenance/Wash	1,610	1,840	1,667	1,858	
2211 Maintenance/Vehicles & Equipment	89,403	104,612	105,869	106,450	
2217 Maintenance/Concrete Streets	25,000	6,769	193,231	59,750	
2223 Maintenance/Streets	86,271	68,112	138,089	176,500	
Total	226,143	205,045	465,987	374,150	-20%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	14,317	6,105	23,867	17,630	
2402 Postage	14	55	55	55	
2403 Technical Supplies	64,024	81,243	92,047	111,424	
2405 Cleaning Supplies	476	832	849	866	
2407 Office Supplies	1,081	1,153	1,185	1,209	
2408 Small Tools	139	1,033	1,074	1,190	
2409 Dues & Subscriptions	185	252	425	425	
2412 Motor Fuel	33,192	26,660	35,800	40,075	
Total	113,428	117,333	155,302	172,874	11%
<b>Utilities</b>					
3301 Utilities/OMU	6,078	6,092	6,800	8,900	
3302 Utilities/Non City	6,247	5,697	6,304	6,100	
3303 Communications	1,624	1,779	4,500	2,600	
Total	13,949	13,568	17,604	17,600	0%

2008-2009 Budget

DEPARTMENT: Public Works  
 PROGRAM: 53 Street

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Other</b>					
4502 Travel	\$ 84	\$ 0	\$ 764	\$ 1,000	
4503 Rents and Storage	4,075	0	0	4,000	
4504 Insurance	13,374	12,722	15,029	15,930	
4505 Contractual Services	166,562	197,063	190,335	207,052	
4506 Profess/Technical	498	452	1,381	2,067	
4508 Safety Costs	4,317	5,270	5,740	6,380	
4509 Training Cost	2,250	2,114	1,072	4,940	
4510 Tipping Fees	4,415	3,694	7,300	5,000	
Total	195,575	221,315	221,621	246,369	11%
<b>Capital</b>					
5605 Equipment	5,415	46,498	22,197	20,825	
5607 Replacement	137,525	121,528	127,843	125,626	
Total	142,940	168,026	150,040	146,451	-2%
Department Total	\$ 1,543,573	\$ 1,557,104	\$ 1,967,742	\$ 1,920,476	-2%

**Expenditure Analysis**

Personnel Services: No change.

Services & Supplies: \$4,000 request for equipment rental; \$13,750 for additional 250 tons of salt; \$55,658 maintenance/construction and prepaving work.

Capital: \$10,865 for retro-reflectivity signs monitor; \$9,960 for maintenance software program.

**Revenue Analysis**

No revenue is generated by this program.

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 53 Street

FUND: General

	5301	5302	5303	5304	5505	Total
	Administration	Concrete	Traffic	Maintenance/ Construction	Utilities	Combined Divisions
<b>Personnel Services</b>						
1101 Salaries	\$ 89,100	\$ 152,943	\$ 94,095	\$ 176,484	84,511	\$ 597,133
1103 Outside Employment Services	500	0	17,000	0	0	17,500
1105 Overtime	1,175	6,445	3,775	7,735	3,870	23,000
1106 Retirement Contingency	0	0	0	11,171	0	11,171
1121 Employees Retirement	14,064	25,234	15,247	28,901	13,167	96,613
1123 Unemployment Expense	267	459	282	529	253	1,790
1124 Clothing	350	1,850	1,050	2,200	1,050	6,500
1125 Hospital Insurance	14,340	32,808	17,940	42,240	21,516	128,844
1126 Life Insurance	555	948	583	1,092	524	3,702
1127 Social Security	6,906	12,391	7,487	14,192	6,464	47,440
1128 Workers Comp.	2,948	8,608	5,514	11,269	0	28,339
1129 Other Benefits	1,000	0	0	0	0	1,000
Total	131,205	241,686	162,973	295,813	131,355	963,032
<b>Maintenance</b>						
2201 Maintenance/Buildings	24,354	0	0	0	0	24,354
2202 Maintenance/Grounds	3,868	0	0	0	0	3,868
2204 Maintenance/Repairs	1,370	0	0	0	0	1,370
2209 Maintenance/Wash	236	628	366	628	0	1,858
2211 Maintenance/Vehicles/Equipment	939	41,525	20,858	43,128	0	106,450
2217 Maintenance/Concrete Streets	0	57,250	0	0	2,500	59,750
2223 Maintenance/Streets	30,000	10,000	1,500	130,000	5,000	176,500
Total	60,767	109,403	22,724	173,756	7,500	374,150
<b>Supplies</b>						
2401 Non-Capitalized Equipment	10,635	2,961	2,718	1,316	0	17,630
2402 Postage	55	0	0	0	0	55
2403 Technical Supplies	46,385	6,781	50,223	7,035	1,000	111,424
2405 Cleaning Supplies	866	0	0	0	0	866
2407 Office Supplies	1,209	0	0	0	0	1,209
2408 Small Tools	250	275	340	325	0	1,190
2409 Dues & Subscriptions	425	0	0	0	0	425
2412 Motor Fuel	3,000	13,030	10,019	11,026	3,000	40,075
Total	62,825	23,047	63,300	19,702	4,000	172,874
<b>Utilities</b>						
3301 Utilities/OMU	8,900	0	0	0	0	8,900
3302 Utilities/Non City	6,100	0	0	0	0	6,100
3303 Communications	650	650	650	650	0	2,600
Total	15,650	650	650	650	0	17,600

2008-2009 Budget

DEPARTMENT: Public Works

PROGRAM: 53 Street

FUND: General

	5301	5302	5303	5304	5505	Total
	Administration	Concrete	Traffic	Maintenance/ Construction	Utilities	Comblned Divisions
<b>Other</b>						
4502 Travel	\$ 1,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,000
4503 Rental	4,000	0	0	0	0	4,000
4504 Insurance	15,930	0	0	0	0	15,930
4505 Contractual Services	207,052	0	0	0	0	207,052
4506 Profess/Technical	2,067	0	0	0	0	2,067
4508 Safety Costs	6,380	0	0	0	0	6,380
4509 Training Cost	4,940	0	0	0	0	4,940
4510 Tipping Fees	5,000	0	0	0	0	5,000
Total	246,369	0	0	0	0	246,369
<b>Capital</b>						
5605 Equipment	9,960	0	10,865	0	0	20,825
5607 Replacement	24,548	36,559	21,911	42,608	0	125,626
Total	34,508	36,559	32,776	42,608	0	146,451
Department Total	\$ 551,324	\$ 411,345	\$ 282,423	\$ 532,529	\$ 142,855	\$ 1,920,476

**STORMWATER MAINTENANCE  
YOUR COMMUNITY VISION FUND 7-56  
ORGANIZATION CHART**

**Sanitation/Street Superintendent**

**Street Manager  
Oversees**

**Crew Leader**

**Stormwater Laborer/  
Maintenance Helper (2)**

**Stormwater Laborer  
(2) temporary**

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**MISSION STATEMENT**

Stormwater Maintenance is funded under Capital Projects and is a part of Your Community Vision. Stormwater Maintenance is dedicated to providing regular storm water system maintenance and ditch work. Stormwater Maintenance also performs work on the Regional Water Resource Agency pipe work.

## 2008-2009 Budget

DEPARTMENT: 56 Stormwater Maintenance  
PROGRAM: Capital Projects

FUND 7: Your Community Vision

### Program Description

This program provides for regular storm water system maintenance. This includes work done on the pipe network by Regional Water Resource Agency (RWRA) as well as work done on ditches by the City Storm Water Maintenance Crew.

### Performance Indicators

	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Miles of ditches inspected, cleaned and/or cut	35	35	37	37
Miles of paved ditches mucked	10	10	10	10.25
Number of ditches repaved/regraded	4	5	5	5
Number of detention basins repaired	1	1	1	3
Number of detention basins constructed	0	1	1	1
Number of sectors cleaned - RWRA	40	40	40	40
Number of inlets reconstructed/repared - RWRA	57	60	60	60
Number of call-out cleanings - RWRA	40	40	40	40
Number of sinkholes repaired - RWRA	24	30	30	30

### 2007-2008 Accomplishments

1. Compiled a "flood prone area" listing by Quadrants for pre-storm monitoring and inspection.
2. Qualified new employee on loader, chipper and back-hoe for emergency clearing operations.
3. Assisted Street Department in tornado recovery operations and with brine and snow clearing operations.
4. Conducted Johnson grass spraying operations in conjunction with annual cutting cycle.

### 2008-2009 Objectives

1. Cross-train employees on various types of equipment used in cutting operations: slope mower/ mini-excavator/ and skid steer with mower attachments.
2. Continue Johnson grass eradication efforts.
3. Initiate spraying program to assist in sapling control related to ditch blockage.
4. Continue education related to maintaining applicators license for all employees.

### Personnel Allotment

This program is staffed by: (1) Crew Leader, (2) Stormwater Laborer/Maintenance Helpers and (2) temporary Laborer.

2008-2009 Budget

DEPARTMENT: Your Community Vision  
 PROGRAM: 56 Stormwater Maintenance

FUND 7: Your Community Vision

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 64,086	\$ 66,464	\$ 76,968	\$ 81,591	
1103 Outside Employment Services	3,612	5,760	10,802	18,048	
1105 Overtime	1,133	1,106	2,800	2,800	
1121 Employees Retirement	7,161	8,908	12,899	13,147	
1123 Unemployment Expense	196	203	231	245	
1124 Clothing	1,608	1,518	1,150	1,050	
1125 Hospital Insurance	11,866	11,054	13,152	20,916	
1126 Life Insurance	385	440	481	509	
1127 Social Security	4,504	4,726	6,102	6,456	
1128 Workers Comp.	4,584	4,430	4,273	4,380	
1129 Other Benefits	46	38	104	200	
Total	99,181	104,647	128,962	149,342	16%
<b>Maintenance</b>					
2204 Maintenance/Repair	571	1,596	2,805	2,900	
2209 Maintenance/Wash	174	181	164	183	
2211 Maintenance/Vehicles & Equipment	6,547	20,937	23,132	25,639	
Total	7,292	22,714	26,101	28,722	10%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	1,095	908	2,000	2,085	
2403 Technical Supplies	0	773	780	850	
2407 Office Supplies and Forms	1	41	51	55	
2412 Motor Fuel	6,745	7,397	6,596	11,025	
Total	7,841	9,119	9,427	14,015	49%
<b>Utilities</b>					
3303 Communications	168	220	300	300	
Total	168	220	300	300	0%
<b>Other</b>					
4504 Insurance	1,490	1,058	3,370	3,370	
4506 Professional/Technical Costs	143	305	321	190	
4508 Safety Costs	469	455	1,100	1,422	
4510 Tipping Fees	8,487	7,574	17,800	17,500	
Total	10,589	9,392	22,591	22,482	0%
<b>Capital</b>					
5605 Equipment	43,847	0	0	0	
5607 Replacement	13,178	15,421	21,615	22,118	
Total	57,025	15,421	21,615	22,118	2%
Department Total	\$ 182,096	\$ 161,513	\$ 208,996	\$ 236,979	13%

2008-2009 Budget

DEPARTMENT: Your Community Vision

PROGRAM: 56 Stormwater Maintenance

FUND 7: Your Community Vision

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**Expenditure Analysis**

Personnel Services: No change.

Services & Supplies: Motor fuel costs have increased.

Capital Outlay: Maintenance and equipment costs fluctuate yearly and are up only 2% this year.

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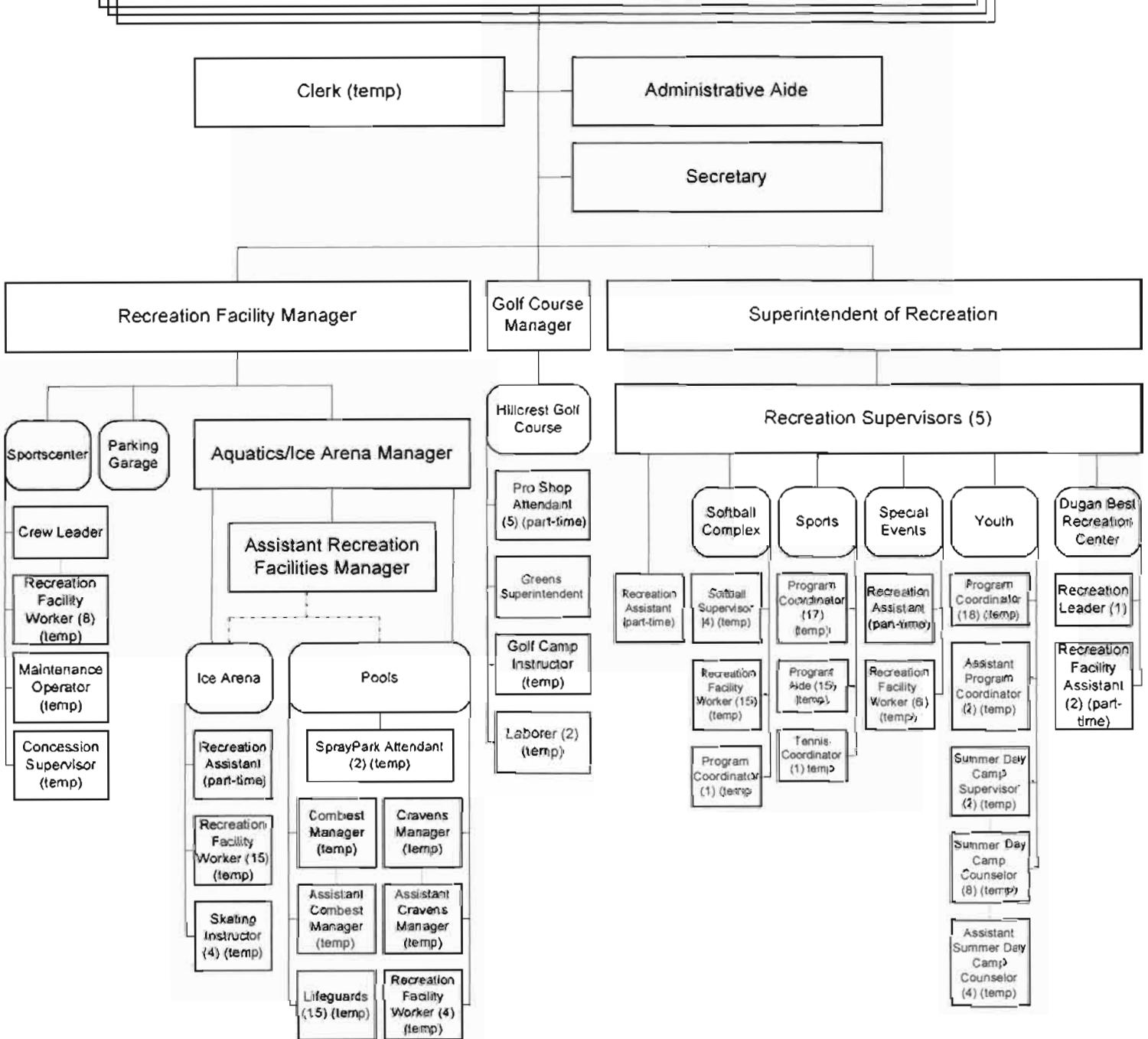
**Revenue Analysis**

No revenue is generated by this program; it is funded by Your Community Vision.



# PARKS AND RECREATION

## PARKS AND RECREATION DIRECTOR



### Mission Statement

The Parks and Recreation Department is committed to improving the quality of life for all Owensboro residents by providing a wide variety of leisure activities, special events, facilities and services that encourage health, fitness, relaxation, enjoyment, and learning, as well as providing opportunities for community involvement and appreciation and care of the natural environment and the provision of open space and parks.

## 2008-2009 Budget

DEPARTMENT: Parks & Recreation  
PROGRAM: Parks & Recreation Administration

FUND: General

### Program Description

This program provides the overall administration and management of the Parks and Recreation Department. Services include: management of recreational facilities and programs, special event planning, the Owensboro Youth Council, and administration of the respective enterprise funds associated with the Sportscenter, Ice Arena, Parking Garage, Hillcrest Golf Course, Pools, Youth Programs, Special Events, Softball Complex, and Dugan Best Recreation Center.

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Performance Indicators	Actual	Actual	Projected	Estimated
	2005-2006	2006-2007	2007-2008	2008-2009
Number of participants	91,071	104,548	109,440	118,203
Number of recreation programs	323	361	350	370
Amount of sponsorship support	\$98,283	\$91,000	\$94,000	\$104,000

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### 2007-2008 Accomplishments

1. Provided Owensboro Youth Council with three training opportunities in leadership and team building.
  2. Facilitated staff training in analyzing program development and operating more efficiently.
  3. Developed an Annual Report as part of the National Recreation and Parks Association's accreditation process.
  4. Worked with architects to plan an efficient, well designed ice arena.
  5. Implemented an event to market and showcase our summer programs.
  6. Redesigned a new department brochure and activity guide.
  7. Added a computerized light system to one of the structures at Holiday in the Park.
- 

### 2008-2009 Objectives

1. Work with Information Services to redesign the department and teen websites to make them more customer friendly.
  2. Update the Combined Parks and Recreation Master Plan with the Daviess County Parks and Recreation Department.
  3. Partner with Moneta to develop an Arts Festival downtown.
  4. Develop Children's Activity Books that focus on Pool Safety, Exercise, Bike Safety, Environment, Playground Safety, and the Benefits of Parks and Recreation.
  5. Work with a local artist to create a sculpture to display the recipients of the Youth Hall of Fame.
  6. Provide staff training in revenue strategies for cost recovery, marketing, and branding.
  7. Partner with Daymar College to provide instructors for classes at Dugan Best Recreation Center.
  8. Develop a program that will assist in establishing life-long customers.
- 

### Personnel Allotment

This program is staffed by: (1) Director of Parks & Recreation, (1) Superintendent of Recreation, (1) Administrative Aide, (4.33) Recreation Supervisor, (.2) Aquatics/Ice Arena Manager, (1) Secretary, (1) temporary Clerk, (1.5) part-time Recreation Assistant, (2) part-time Recreation Facility Assistant, (1) Recreation Leader, (2) temporary SprayPark Attendant, (6) temporary Recreation Facility Worker.

2008-2009 Budget

DEPARTMENT: Parks & Recreation

PROGRAM: 7002 Parks & Recreation Administration

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Personnel Services</b>					
1101 Salaries	\$ 382,475	\$ 342,174	\$ 397,167	\$ 414,446	
1102 Salaries Part-Time	27,515	21,973	46,593	48,433	
1103 Salaries -Temporary	15,405	18,436	1,690	0	
1105 Overtime	2,449	1,985	2,000	2,000	
1121 Employees Retirement	43,295	46,772	64,546	64,884	
1123 Unemployment Expense	1,241	1,102	1,335	1,388	
1124 Clothing	1,354	355	360	360	
1125 Hospital Insurance	74,724	63,845	81,576	73,993	
1126 Life Insurance	2,234	2,000	2,467	2,586	
1127 Social Security	28,922	25,613	34,229	35,564	
1128 Workers Compensation	5,697	9,695	10,209	9,341	
1129 Other Benefits	6	25	100	100	
Total	585,317	533,975	642,272	653,095	2%
<b>Maintenance</b>					
2201 Maintenance/Buildings	235,331	262,199	268,297	273,180	
2202 Maintenance/Grounds	922,378	1,044,630	1,150,529	1,231,365	
2203 Maintenance/Furn.& Fixtures	0	341	850	875	
2204 Repairs	4,017	2,410	4,700	3,700	
2209 Bus Wash	91	52	0	0	
2211 Maintenance/Vehicles & Equipment	1,780	178	1,176	1,007	
Total	1,163,597	1,309,810	1,425,552	1,510,127	6%
<b>Supplies</b>					
2401 Non-Capitalized Equipment	23,853	20,122	9,304	6,660	
2402 Postage	1,835	1,297	2,750	2,000	
2403 Technical Supplies	12,848	19,208	16,480	16,170	
2405 Cleaning Supplies	755	609	1,000	750	
2407 Office Supplies	6,424	6,267	6,500	6,500	
2409 Dues & Subscriptions	656	862	1,440	715	
2410 Concession Supplies	0	2,290	3,000	2,640	
2412 Motor Fuel	335	0	0	0	
Total	46,706	50,655	40,474	35,435	-12%
<b>Utilities</b>					
3301 Utilities/OMU	66,517	66,622	70,300	75,275	
3302 Utilities/Non City	33,172	27,599	35,500	44,327	
3303 Communications	5,763	6,079	6,442	5,627	
Total	105,452	100,300	112,242	125,229	12%
<b>Other</b>					
4501 Advertising	41,653	39,325	45,730	50,270	
4502 Travel	3,313	2,630	4,250	3,570	
4504 Insurance	13,138	15,221	17,088	17,739	
4506 Profess/Technical	13,174	10,375.00	24,712	30,911	
4508 Safety Costs	342	633	480	568	
4509 Training Cost	1,830	20	4,955	4,045	
4557 Teen Programs	23,514	18,718	13,000	16,000	
Total	96,964	86,922	110,215	123,103	12%

2008-2009 Budget

DEPARTMENT: Parks & Recreation

PROGRAM: 7002 Parks & Recreation Administration

FUND: General

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Capital</b>					
5607 Replacement	\$ 201,058	\$ 215,162	\$ 241,148	\$ 281,822	
Total	201,058	215,162	241,148	281,822	17%
	<u>\$ 2,199,094</u>	<u>\$ 2,296,824</u>	<u>\$ 2,571,903</u>	<u>\$ 2,728,811</u>	<u>6%</u>

Expenditure Analysis

Personnel Services: Added one assistant recreation facility manager; hospitalization decreased.

Services & Supplies: Non-capitalized equipment needs, which fluctuate yearly, have decreased. Teen programs increased because of Youth Summit costs.

Capital Outlay: Replacement costs, which vary from year to year, have increased slightly.

Revenue Analysis

General Fund Dugan Best - \$8,910; other revenue derived from recreational activities is accounted for in the Recreation Fund in separate Enterprise Funds.

## 2008-2009 Budget

DEPARTMENT: Parks/Recreation  
PROGRAM: Recreation Facilities

FUND: Recreation Facilities and Parking Garage

### Program Description

This program provides the staffing and services offered at the following facilities: Hillcrest Golf Course, Sportscenter, Ice Arena, Pools, Softball Complex, and the Parking Garage.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Hillcrest Golf Course – Number of golf rounds	30,634	30,179	31,000	32,500
Hillcrest Golf Course – Season Passes Sold	279	262	250	235
Pools – Public Sessions and Group Participants	14,239	12,780	13,299	14,629
Pools – Lesson participants	309	321	324	340
Ice arena – Lesson participants	323	278	300	400
Ice Arena – Public Sessions and Group Participants	9,752	9,149	9,986	10,950
Sportscenter – Sporting events	47	48	48	48
Softball Complex – Number of League Teams	90	89	90	90
Softball Complex – Number of Tournaments	19	21	23	23
T-Ball League – Participants	341	393	400	410

### 2007-2008 Accomplishments

1. Ice Arena offered their first in-house Ice Skating Competition, which will allow the City to host Invitational Ice Skating Competitions in our new rink.
2. Analyzed the schedule for the new rink to maximize ice time for public and private use.
3. Increased T-Ball participants by 15%, 341 to 393.
4. Partnered with Brescia College and hosted a successful Girl's Fast Pitch Softball Clinic involving 34 participants.
5. Participation in the Junior Golf Tournament at Hillcrest Golf Course increased by 50%, 41 to 60 participants.



### 2008-2009 Objectives

1. Plan Grand Opening for the new Ice Arena.
2. Offer a machine pitch baseball league in the fall for ages 6 – 9 at the Softball Complex.
3. Offer a Women's Softball Tournament to promote local interest and increase participation in leagues.
4. Develop an advertising plan for the new Ice Arena to bring in additional revenue.
5. Implement a 15 minute tee time at Hillcrest Golf Course.
6. Evaluate and update the Lifeguard Training Program.
7. Implement promotionals to increase public swim participants by 10%, 13,299 to 14,629.
8. Partner with Kentucky Wesleyan College on game promotions to increase participation.

### Personnel Allotment

This program is staffed by: (.67) Recreation Supervisor, (4) temporary Softball Complex Softball Supervisor, (38) temporary Recreation Facility Workers (1) Recreation Facility Manager, (1) temporary Maintenance Operator, (1) temporary Concessions Supervisor, (1) Crew Leader (1) Golf Course Manager, (1) Greens Superintendent, (.5) Aquatics/Ice Arena Manager, (5) part-time Pro-Shop Attendant, (4) temporary Skating Instructor, (1) temporary Combest Manager, (1) temporary Assistant Combest Manager, (1) temporary Cravens Manager, (1) temporary Assistant Cravens Manager, (15) temporary Lifeguards, (1) part-time Recreation Assistant, (1) temporary Golf Instructor, (2) temporary Hillcrest laborer, and (1) temporary Program Coordinator.

2008-2009 Budget

DEPARTMENT: 70 Parks & Recreation FUND 15: Recreation Facilities  
 PROGRAM: Facilities and Parking Garage FUND 24: Parking Garage

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
				2007-2008		
<b>Personnel Services</b>						
1101	Salaries	\$ 188,826	\$ 166,383	\$ 229,288	\$ 216,653	
1102	Salaries Part-Time	156,397	121,994	151,230	178,390	
1103	Temporary Help-Outside	54,176	58,828	68,232	54,000	
1105	Overtime	2,876	2,150	2,400	3,900	
1121	Employees Retirement	19,101	23,014	23,607	34,362	
1123	Unemployment Expense	839	338	338	1,176	
1124	Clothing	3,539	3,000	3,265	3,840	
1125	Hospital Insurance	26,850	24,295	25,410	34,559	
1126	Life Insurance	1,160	1,007	1,104	1,350	
1127	Social Security	25,103	23,053	25,846	30,295	
1128	Workers Comp.	12,507	3,969	6,130	6,253	
1129	Other Benefits	21	24	20	20	
	Total	491,395	428,055	536,870	564,798	5%
<b>Maintenance</b>						
2201	Maintenance/Buildings	135,888	195,377	230,537	248,737	
2202	Maintenance/Grounds	110,247	116,391	121,841	129,851	
2204	Maintenance/Repairs	6,010	6,319	8,850	7,755	
2206	Parts and Supplies	0	1,679	0	0	
2211	Maintenance/Vehicles & Equip.	18,309	18,687	24,580	31,589	
	Total	270,454	338,453	385,808	417,932	8%
<b>Supplies</b>						
2401	Non-Capitalized Equipment	13,355	8,782	13,383	7,800	
2402	Postage	658	696	740	895	
2403	Technical Supplies	19,967	22,239	34,847	29,755	
2404	Agricultural Supplies	6,910	8,493	10,000	10,400	
2405	Cleaning Supplies	9,752	7,873	10,750	9,815	
2407	Office Supplies	1,505	1,176	1,850	1,810	
2408	Small Tools	496	345	550	560	
2409	Dues & Subscriptions	900	1,125	1,220	1,235	
2410	Concession Supplies	90,143	96,116	87,280	93,500	
2411	Parks Concessions	7,964	8,803	7,260	7,260	
2412	Motor Fuel	6,496	6,980	8,630	10,600	
	Total	158,146	162,628	176,510	173,630	-2%
<b>Utilities</b>						
3301	Utilities/OMU	52,244	62,256	64,290	81,797	
3302	Utilities/Non City	32,348	36,799	44,032	31,350	
3303	Communications	4,723	4,963	5,093	6,439	
	Total	89,315	104,018	113,415	119,586	5%

2008-2009 Budget

DEPARTMENT:		70 Parks & Recreation		FUND 15:		Recreation Facilities	
PROGRAM:		Facilities and Parking Garage		FUND 24:		Parking Garage	
				Amended			
		Actual	Actual	Budget	Budget	Percent	
		2005-2006	2006-2007	2007-2008	2008-2009	Change	
<b>Other</b>							
4501	Advertising	\$ 10,943	\$ 10,550	\$ 13,410	\$ 12,570		
4502	Travel	1,116	955	2,250	0		
4503	Rents and Storages	750	856	960	1,118		
4504	Insurance	25,559	25,260	28,546	25,600		
4505	Contractual Services	33,823	49,266	50,700	37,890		
4506	Profess/Technical	35,378	18,084	24,522	25,587		
4508	Safety Costs	796	590	1,046	996		
4509	Training Cost	120	96	400	475		
	Total	108,485	105,657	121,834	104,236	-14%	
<b>Capital</b>							
5605	Equipment	17,862	17,862	18,500	20,000		
5607	Replacement	100,214	109,971	108,270	127,397		
5651	Depreciation	24,668	23,190	0	0		
	Total	142,744	151,023	126,770	147,397	16%	
5903	Transfer to Debt Service	16,443	22,247	24,068	25,340	5%	
		<u>\$ 1,275,944</u>	<u>\$ 1,312,081</u>	<u>\$ 1,485,275</u>	<u>\$ 1,552,919</u>	<u>5%</u>	

**Expenditure Analysis**

Personnel Services: Personnel split decreased salaries slightly.

Services & Supplies: Maintenance costs, which fluctuate yearly, decreased.

Capital Outlay: \$20,000 is budgeted for the golf carts lease program. Replacement charge increased significantly.

**Revenue Analysis**

\$259,342 is anticipated from the Hillcrest Golf Course. \$179,202 is anticipated from the Ice Arena and pools are expected to generate approximately \$73,863. The Sportscenter is anticipated to generate revenues of \$164,200. English Park was moved to General Fund. \$197,939 is anticipated from the Fisher Softball Complex. The Parking Garage is expected to bring in approximately \$55,100.

## 2008-2009 Budget

**DEPARTMENT:** Parks/Recreation  
**PROGRAM:** Recreation Programs and Activities

**FUND:** Recreation Programs

### Program Description

This program provides recreation programs and activities to include: Camps, Youth and Pre-school Programs, Summer Day Camp, Special Events such as Daddy/Daughter Date Night, Corporate Challenge, July 4<sup>th</sup> Celebration, and Ghosts and Goblins in the Park, a variety of youth and adult fitness, and sports programs including soccer, volleyball, basketball, softball, and baseball.

Performance Indicators	Actual 2005-2006	Actual 2006-2007	Projected 2007-2008	Estimated 2008-2009
Teen Participants	1,181	1,345	1,300	2,000
Youth Camp Participants	250	247	340	380
Summer Day Camp Participants	130	152	160	160
Special Event Participants	13,179	12,599	17,174	18,000
Adult Sports Programs	11	11	11	15
Adult Sports Participants	1,546	1,674	1,841	1,886
Youth Sports Programs	21	25	25	29
Youth Sports Participants	2,072	2,180	2,282	2,641

### 2007-2008 Accomplishments

1. Staff attended the required American Camping Association Standard Training Course and are proceeding to complete accreditation requirements.
2. Researched feasibility of conducting a Christmas and Spring Break Camp by conducting a survey of parents of Summer Day Camp participants.
3. Ghosts and Goblin participation increased 132%, from 1,846 to 4,297.
4. Increased Trail of Treats booths by 45%, from 22 to 32.
5. Awarded the USTA Kentucky Senior State Tennis Championship for 2008 and 2009.
6. Increased number of Corporate Challenge companies by 5, 17 to 22.

### 2008-2009 Objectives

1. Develop a Corporate Challenge 10<sup>th</sup> Anniversary Advisory Committee made up of representatives from the companies that will determine how to celebrate this momentous year.
2. Expand Ghost and Goblins to include a greater range of age groups and increase participation by 5%.
3. Determine design and site for displaying the names of the Youth Hall of Fame recipients.
4. Increase Tennis Lesson participation by 15%, 130 – 150.
5. Implement new programs during Holiday in the Park
6. Increase youth camps participation by 15%, from 380 to 437 participants.
7. Increase sports camps participation by 20% by developing new camps.
8. Acquire the American Camping Association certification for our Summer Day Camp.



Summer Day Camp

### Personnel Allotment

This program is staffed by: (1) part-time Recreation Assistant, (6) temporary Recreation Facility Worker, (2) temporary Summer Day Camp Supervisor, (8) temporary Summer Day Camp Counselor, (4) temporary Ass't. Summer Day Camp Counselor, (36) temporary Program Coordinator, (15) temporary Program Aide, (2) temporary Asst. Program Coordinator, and (1) temporary Tennis Coordinator.

2008-2009 Budget

DEPARTMENT: 70 Parks & Recreation

PROGRAM: Programs and Activities

FUND 15: Recreation Programs

		Actual	Actual	Amended	Budget	Percent
		2005-2006	2006-2007	Budget	2008-2009	Change
<b>Personnel Services</b>						
1101	Salaries	\$ 509	\$ 397	\$ 0	\$ 0	
1102	Salaries Part-Time	32,307	30,628	53,019	64,485	
1103	Salaries Temporary Help	0	1,061	2,600	0	
1105	Overtime	281	107	0	350	
1121	Employees Retirement	240	145	0	0	
1123	Unemployment Expense	79	6,727	159	194	
1124	Clothing	272	149	168	485	
1125	Hospital Insurance	110	76	0	0	
1127	Social Security	2,470	2,345	4,055	4,932	
1128	Workers Comp.	2,684	900	1,665	1,790	
	<b>Total</b>	<b>38,952</b>	<b>42,535</b>	<b>61,666</b>	<b>72,236</b>	<b>17%</b>
<b>Maintenance</b>						
2201	Maintenance/Buildings	1,688	1,833	6,084	6,844	
2202	Maintenance/Grounds	1,548	0	3,884	4,003	
	<b>Total</b>	<b>3,236</b>	<b>1,833</b>	<b>9,968</b>	<b>10,847</b>	<b>9%</b>
<b>Supplies</b>						
2401	Non-capitalized Equipment	2,059	2,709	4,000	3,900	
2402	Postage	1,327	1,004	2,350	2,350	
2403	Technical Supplies	53	0	50	50	
2407	Office Supplies	2,754	2,813	3,000	3,000	
2409	Dues & Subscriptions	1,222	787	2,400	2,400	
2410	Concession Supplies	2,012	2,073	1,600	2,625	
	<b>Total</b>	<b>9,427</b>	<b>9,386</b>	<b>13,400</b>	<b>14,325</b>	<b>7%</b>
<b>Other</b>						
4501	Advertising	2,230	4,960	9,370	9,255	
4502	Travel	0	126	0	0	
4503	Rents & Storages	6,685	9,239	12,080	10,000	
4506	Professional/Technical	18,971	37,580	47,271	44,775	
4508	Safety Costs	195	14	620	720	
	<b>Total</b>	<b>28,081</b>	<b>51,919</b>	<b>69,341</b>	<b>64,750</b>	<b>-7%</b>
		<b>\$ 79,696</b>	<b>\$ 105,673</b>	<b>\$ 154,375</b>	<b>\$ 162,158</b>	<b>5%</b>

**Expenditure Analysis**

Personnel Services: Part-time salaries have increased due to increase in minimum wage.

Services & Supplies: No change.

Capital: No capital is requested.

**Revenue Analysis**

Total revenue of \$202,969 is generated as follows: Youth - \$95,723; Special Events - \$48,383; Sports - \$58,863.

2008-2009 Budget

DEPARTMENT: Parks  
PROGRAM: 70 Parks

EXPENDITURES	7002	7004	7005	7005	7005	7008	7010	7011	7013	7014	5801	Totals
	Administration	Hillcrest	Ice Arena	Pools	Softball Complex	Sportscenter	Youth	Special Events	Sports	Parking Garage		
<b>Personnel Services</b>												
1101 Salaries	\$ 414,446	\$ 79,095	\$ 23,457	\$ 0	\$ 26,034	\$ 61,110	\$ 0	\$ 0	\$ 0	\$ 0	\$ 26,957	\$ 631,099
1102 Salaries Part-Time	48,433	29,193	56,898	54,169	38,130	0	47,030	1,560	15,895	0	0	291,308
1103 Salaries - Outside Help	0	8,000	0	0	0	46,000	0	0	0	0	0	54,000
1105 Overtime	2,000	500	0	0	400	3,000	0	350	0	0	0	6,250
1121 Employees Retirement	64,884	12,401	3,655	0	4,118	9,988	0	0	0	0	4,200	99,246
1123 Unemployment Expense	1,388	325	232	163	192	183	141	5	48	81	0	2,758
1124 Clothing	360	1,610	600	830	300	500	340	0	145	0	0	4,685
1125 Hospital Insurance	73,993	16,104	4,872	0	6,431	5,364	0	0	0	0	1,788	108,552
1126 Life Insurance	2,586	493	146	0	162	381	0	0	0	0	168	3,936
1127 Social Security	35,564	8,322	5,922	4,144	4,940	4,905	3,597	119	1,216	2,062	0	70,791
1128 Workers Compensation	9,341	616	1,814	1,566	1,022	1,191	1,194	77	519	44	0	17,384
1129 Other Benefits	100	0	20	0	0	0	0	0	0	0	0	120
<b>Total</b>	<b>653,095</b>	<b>156,659</b>	<b>97,616</b>	<b>60,872</b>	<b>81,729</b>	<b>132,622</b>	<b>52,302</b>	<b>2,111</b>	<b>17,823</b>	<b>35,300</b>	<b>0</b>	<b>1,290,129</b>
<b>Maintenance</b>												
2201 Maintenance/Buildings	273,180	22,750	19,600	32,206	13,843	85,389	0	6,844	0	74,949	0	528,761
2202 Maintenance/Grounds	1,231,365	10,106	3,953	8,841	99,616	2,742	0	4,003	0	4,593	0	1,365,219
2203 Maintenance/Furniture	875	0	0	1,300	0	0	0	0	0	0	0	2,175
2204 Repairs	3,700	500	2,555	0	400	2,800	0	0	0	1,500	0	11,455
2211 Main/Vehicles & Equip.	1,007	20,033	11,556	0	0	0	0	0	0	0	0	32,596
<b>Total</b>	<b>1,510,127</b>	<b>53,389</b>	<b>37,664</b>	<b>42,347</b>	<b>113,859</b>	<b>90,931</b>	<b>0</b>	<b>10,847</b>	<b>0</b>	<b>81,042</b>	<b>0</b>	<b>1,940,206</b>
<b>Supplies</b>												
2401 Non-Capitalized Equip.	6,660	300	2,000	0	500	5,000	0	0	0	0	0	14,460
2402 Postage	2,000	300	200	165	180	50	360	256	200	0	0	3,711
2403 Technical Supplies	16,170	2,080	4,400	10,150	11,225	1,600	14,798	19,593	19,004	300	0	99,320
2404 Agricultural Supplies	0	10,400	0	0	0	0	0	0	0	0	0	10,400
2405 Cleaning Supplies	750	715	2,000	1,000	1,900	4,200	0	0	0	0	0	10,565
2407 Office Supplies	6,500	760	250	50	150	550	0	20	0	50	0	8,330
2408 Small Tools	0	310	50	0	0	200	0	0	0	0	0	560
2409 Dues & Subscriptions	715	0	785	0	0	450	687	0	0	0	0	2,637
2410 Concession Supplies	2,640	13,000	14,000	11,000	39,000	16,500	0	200	0	0	0	96,340
2411 Parks Concessions	0	6,000	0	0	1,260	0	0	0	0	0	0	7,260
2412 Motor Fuel	0	10,600	0	0	0	0	0	0	0	0	0	10,600
<b>Total</b>	<b>35,435</b>	<b>44,465</b>	<b>23,685</b>	<b>22,365</b>	<b>54,215</b>	<b>28,550</b>	<b>15,845</b>	<b>20,069</b>	<b>19,204</b>	<b>350</b>	<b>0</b>	<b>264,183</b>

2008-2009 Budget

DEPARTMENT: Parks  
 PROGRAM: 70 Parks

EXPENDITURES	7002 Administration	7004 Hillcrest	7005 Ice Arena	7006 Pools	7008 Softball Complex	7010 Sportscenter	7011 Youth	7013 Special Events	7014 Sports	5801 Parking Garage	Totals
<b>Utilities</b>											
3301 Utilities/OMU	\$ 75,275	\$ 1,326	\$ 12,700	\$ 6,720	\$ 13,251	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 7,800	\$ 157,072
3302 Utilities/Non City	44,327	9,450	1,900	0	0	20,000	0	0	0	0	75,677
3303 Communications	5,627	1,450	1,400	685	854	1,350	0	0	0	700	12,066
<b>Total</b>	<b>125,229</b>	<b>12,226</b>	<b>16,000</b>	<b>7,405</b>	<b>14,105</b>	<b>61,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,500</b>	<b>244,815</b>
<b>Other</b>											
4501 Advertising	50,270	500	10,150.00	500	220	1,200	3,430	1,520	4,305	0	72,095
4502 Travel	3,570	0	0	0	0	0	0	0	0	0	3,570
4503 Rents and Storage	0	780	0	0	338	0	4,000	6,000	0	0	11,118
4504 Insurance	17,739	1,838	560	2,142	770	13,133	0	0	0	7,157	43,339
4505 Contractual Services	0	0	0	0	32,590	5,300	0	0	0	0	37,890
4506 Profess/Technical	30,911	0	480	1,274	23,833	0	19,628	7,836	17,311	0	101,273
4508 Safety Costs	568	200	100	150	196	350	500	0	220	0	2,284
4509 Training Cost	4,045	250	0	225	0	0	0	0	0	0	4,520
4557 Teen Center	16,000	0	0	0	0	0	0	0	0	0	16,000
<b>Total</b>	<b>123,103</b>	<b>3,568</b>	<b>11,290</b>	<b>4,291</b>	<b>57,947</b>	<b>19,983</b>	<b>27,558</b>	<b>15,356</b>	<b>21,836</b>	<b>7,157</b>	<b>292,089</b>
<b>Capital</b>											
5605 Equipment	0	20,000	0	0	0	0	0	0	0	0	20,000
5607 Replacement	281,822	20,728	12,142	9,504	22,259	62,227	0	0	0	537	409,219
5903 Transfer to Debt Service	0	25,340	0	0	0	0	0	0	0	0	25,340
<b>Total</b>	<b>281,822</b>	<b>66,068</b>	<b>12,142</b>	<b>9,504</b>	<b>22,259</b>	<b>62,227</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>537</b>	<b>454,559</b>
<b>Expenditure Totals</b>	<b>\$ 2,728,811</b>	<b>\$ 336,375</b>	<b>\$ 198,397</b>	<b>\$ 146,784</b>	<b>\$ 344,114</b>	<b>\$ 395,663</b>	<b>\$ 95,705</b>	<b>\$ 48,383</b>	<b>\$ 58,863</b>	<b>\$ 132,886</b>	<b>\$ 4,485,981</b>
<b>REVENUES</b>	<b>\$ 0</b>	<b>\$ 259,342</b>	<b>\$ 179,202</b>	<b>\$ 73,863</b>	<b>\$ 197,939</b>	<b>\$ 164,200</b>	<b>\$ 95,723</b>	<b>\$ 48,383</b>	<b>\$ 58,863</b>	<b>\$ 55,100</b>	<b>\$ 1,132,615</b>
<b>GAIN/(LOSS)</b>	<b>\$ (2,728,811)</b>	<b>\$ (77,033)</b>	<b>\$ (19,195)</b>	<b>\$ (72,921)</b>	<b>\$ (146,175)</b>	<b>\$ (231,463)</b>	<b>\$ 18</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (77,786)</b>	<b>\$ (3,353,366)</b>

## RECREATION FUND 15 SUMMARY

	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Change From Prior Year	%
<b>Hillcrest-04</b>						
Revenue	\$ 257,121	\$ 232,700	\$ 259,175	\$ 259,342	\$ 167	0%
Expense	303,249	317,936	330,327	336,375	6,048	2%
Excess (Loss)	\$ (46,128)	\$ (85,236)	\$ (71,152)	\$ (77,033)	\$ (5,881)	-8%
<b>Ice Rink-05</b>						
Revenue	\$ 138,026	\$ 156,411	\$ 153,660	\$ 179,202	\$ 25,542	17%
Expense	164,655	175,972	189,127	198,397	9,270	5%
Excess (Loss)	\$ (26,629)	\$ (19,561)	\$ (35,467)	\$ (19,195)	\$ 16,272	46%
<b>Pools-06</b>						
Revenue	\$ 65,413	\$ 69,992	\$ 68,425	\$ 73,863	\$ 5,438	8%
Expense	131,218	139,357	147,988	146,784	(1,204)	-1%
Excess (Loss)	\$ (65,805)	\$ (69,365)	\$ (79,563)	\$ (72,921)	\$ 6,642	8%
<b>English Park-07</b>						
Revenue	\$ 9,061	\$ 5,175	\$ 4,420	\$ moved to GF	\$ (4,420)	-100%
Expense	41,815	40,990	43,782	moved to GF	(43,782)	-100%
Excess (Loss)	\$ (32,754)	\$ (35,815)	\$ (39,362)	\$ 0	\$ 39,362	100%
<b>Softball Complex-08</b>						
Revenue	\$ 177,949	\$ 170,754	\$ 187,631	\$ 197,939	\$ 10,308	5%
Expense	280,374	320,105	337,950	344,114	6,164	2%
Excess (Loss)	\$ (102,425)	\$ (149,351)	\$ (150,319)	\$ (146,175)	\$ 4,144	3%
<b>Sportscenter-10</b>						
Revenue	\$ 252,144	\$ 216,189	\$ 160,400	\$ 164,200	\$ 3,800	2%
Expense	352,737	325,315	342,855	395,663	52,808	15%
Excess (Loss)	\$ (100,593)	\$ (109,126)	\$ (182,455)	\$ (231,463)	\$ (49,008)	-27%
<b>Youth-11</b>						
Revenue	\$ 52,895	\$ 69,544	\$ 67,865	\$ 95,723	\$ 27,858	41%
Expense	38,412	51,218	67,865	95,705	27,840	41%
Excess (Loss)	\$ 14,483	\$ 18,326	\$ 0	\$ 18	\$ 18	0%
<b>Special Events-13</b>						
Revenue	\$ 52,324	\$ 45,514	\$ 65,085	\$ 48,383	\$ (16,702)	-26%
Expense	50,589	45,301	65,085	48,383	(16,702)	-26%
Excess (Loss)	\$ 1,735	\$ 213	\$ 0	\$ 0	\$ 0	0%
<b>Sports-14</b>						
Revenue	\$ 33,021	\$ 28,135	\$ 49,914	\$ 58,863	\$ 8,949	18%
Expense	29,370	25,189	49,914	58,863	8,949	18%
Excess (Loss)	\$ 3,651	\$ 2,946	\$ 0	\$ 0	\$ 0	0%
<b>Total</b>						
Revenue	\$ 1,037,954	\$ 994,414	\$ 1,016,575	\$ 1,077,515	\$ 60,940	6%
Expense	1,392,419	1,441,383	1,574,893	1,624,284	49,391	3%
Excess (Loss)	\$ (354,465)	\$ (446,969)	\$ (558,318)	\$ (546,769)	\$ 11,549	2%
General Fund Transfer	\$ 440,712	\$ 541,082	\$ 558,318	\$ 546,769	\$ (11,549)	2%

2008-2009 Budget

DEPARTMENT: Parks

PROGRAM: Sponsors and Scholarships

FUND: 44

Program Description

This program, through individual sponsorships and awards, provides opportunities that allow everyone in the Owensboro community to participate in the recreational program.

Account Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
<b>Revenue</b>				
7301 Scholarships	\$ 3,540	\$ 3,693	\$ 5,000	\$ 5,000
7302 Sponsors	13,758	2,300	0	0
<b>Total</b>	<b>\$ 17,298</b>	<b>\$ 5,993</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Expenditures:</b>				
4553 Scholarships	\$ 2,350	\$ 1,244	\$ 5,000	\$ 5,000
4554 Sponsorship	8,125	19,950	15,000	30,000
<b>Total</b>	<b>\$ 10,475</b>	<b>\$ 21,194</b>	<b>\$ 20,000</b>	<b>\$ 35,000</b>





## 2008-2009 Budget

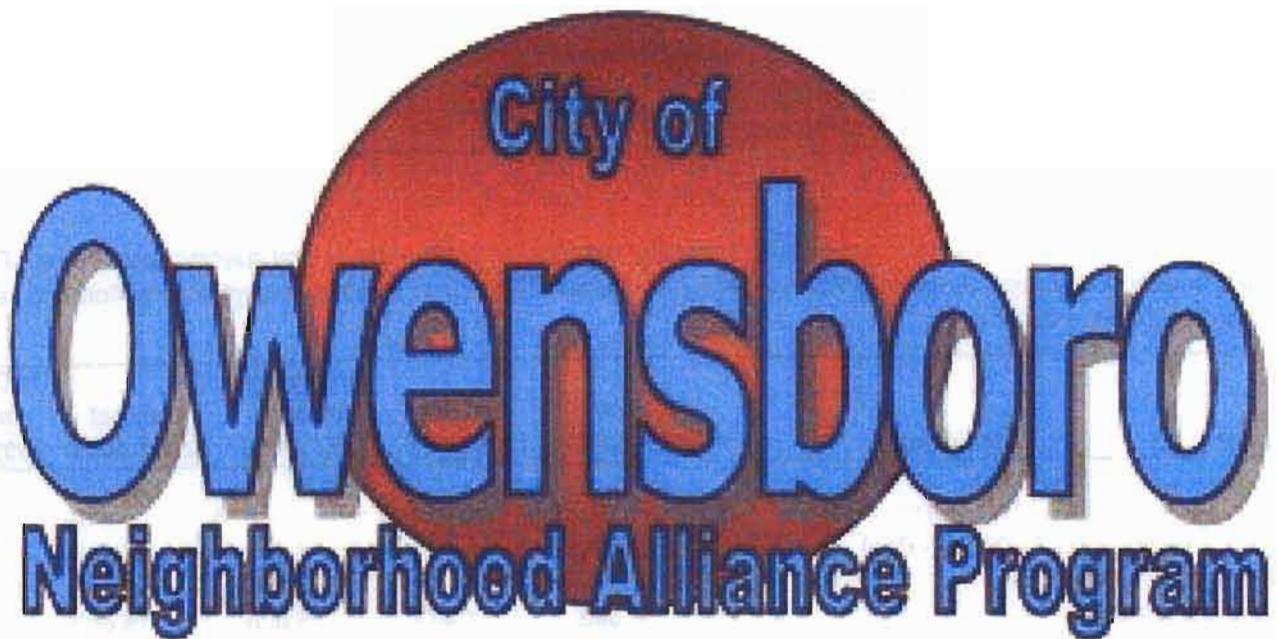
DEPARTMENT: Non-Departmental  
 PROGRAM: 1501 General Government

FUND: General

## Program Description

This program provides for the cost of general fund services that are not attributable to any specific department. Fund transfers needed to balance other funds subsidized by the General Fund, e.g. Parking Garage, Recreation, etc., are also included in this program.

Account	Description	Actual 2005-2006	Actual 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	% Change from 2007-2008
2209	Maintenance - Bus Wash - Pool	\$ 363	\$ 519	\$ 376	\$ 419	
2211	Maintenance/Vehicles - Pool	5,429	3,634	4,103	5,217	
2412	Fuel - Pool	5,011	4,883	5,000	6,000	
4501	Advertising	4,393	4,471	15,000	15,000	
4503	Rents & Storage	840	840	1,000	1,000	
5607	Replacement	39,475	35,848	37,487	35,498	
5802	Liability Insurance	215,056	234,885	286,518	286,518	
5804	Contingencies/Mayor	40,795	46,644	50,000	50,000	
5805	Advisory Boards	0	0	1,000	1,000	
5806	Street Lighting	1,006,648	999,145	1,080,000	1,200,000	
5809	Dry Dock	3,360	3,360	3,360	3,360	
5810	Illegal Dumping	177	0	5,000	5,000	
5814	Public Events	542	2,216	5,000	5,000	
5815	Pension - Hospital Insurance	186,404	169,787	182,099	182,099	
5817	Mosquito Spraying	0	9,500	11,000	11,000	
5818	Bird Control	25,453	34,525	30,000	30,000	
5824	Maint. Bldgs/Grounds	732,091	691,548	748,545	835,265	
5825	Unallocated Utilities	5,045	5,633	7,500	9,000	
5827	Fridays After Five	8,000	8,000	8,000	8,000	
5837	Downtown Master Plan	0	1,813	20,187	0	
5855	Professional/Technical	25,550	68,832	148,486	160,000	
5858	Cable Contract	65,000	60,417	65,000	65,000	
5870	Contingencies - Budget	0	0	(950,000)	(945,500)	
5874	Miscellaneous Expenses	8,004	25,286	41,710	25,000	
5879	Neighborhood Advisory Boards	8,731	7,975	42,072	25,000	
5880	Fire department operational audit	0	0	50,000	0	
5883	Strategic Plan	0	0	20,000	10,000	
5887	Owensboro Public School Contribution	0	0	0	20,000	
	Subtotal	2,386,367	2,419,761	1,918,443	2,048,876	7%
Transfers:						
5867	Transfer to Transit	450,010	492,260	508,160	601,848	
5869	Transfer - Parking Garage	20,511	16,028	24,599	77,786	
5873	Transfer - Recreation Fund	440,712	541,082	558,318	546,769	
5878	Transfer - Capital Projects	375,000	146,525	560,000	30,000	
5884	Transfer - GIS	0	0	90,886	87,733	
	Subtotal	1,286,233	1,195,895	1,741,963	1,344,136	-23%
	Grand Total	\$ 3,672,600	\$ 3,615,656	\$ 3,660,406	\$ 3,393,012	-7%

The logo features a large red circle in the background. The words "City of" are written in blue, sans-serif font at the top of the circle. Below the circle, the word "Owensboro" is written in a large, blue, bubbly font with a drop shadow. Underneath "Owensboro", the words "Neighborhood Alliance Program" are written in a smaller, blue, sans-serif font with a drop shadow.

City of  
**Owensboro**  
Neighborhood Alliance Program

Working Together for a New Tomorrow

*Winner of the Kentucky League of Cities Enterprise Cities Award*

**Apollo Area**

**Audubon-Bon Harbor Area**

**Dogwood Azalea**

**Dugan Best**

**Hillcrest**

**Midtown East**

**Northwest**

**Old Owensboro**

**Seven Hills**

**Shifley-York**

**Southeast**

**Wesleyan-Shawnee**

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances

FUND: General

### Program Description

This program provides for the development and growth of Neighborhood Alliances. The alliances represent citizens in their area and serve as a vital link between the neighborhoods and City government. The alliances work to combat problems while building on the positives in the City's neighborhoods.

The proposed funding for this program is \$25,000 including \$11,000 for alliance operating funds and \$5,000 for a grant program to fund capital projects. The remaining \$9,000 goes to other expenses, including \$4,000 to produce and distribute a monthly newsletter and marketing promotions and \$2,500 for the annual alliance picnic.

### Performance Indicators

	Actual 2005-2006	Actual 2006-2007	Estimated 2007-2008	Projected 2008-2009
Neighborhood groups	12	12	12	12
Community activities	40	40	40	45
Partnerships	15	15	15	20

### 2007-2008 Accomplishments

1. Attended the Regional Neighborhood Network Conference in Louisville, Kentucky.
2. Hosted annual Neighborhood Alliance Picnic and recognition program, attracting approximately 200.
3. Produced a monthly newsletter reaching approximately 800 people, and implemented an online notification program.
4. Increased participation with Owensboro Police Department (OPD) and the Citizens Advisory Board on community policing efforts to combat crime.
5. The Old Owensboro Neighborhood Alliance worked on the Old Germantown Redevelopment project, including developing park space.
6. Worked with the AmericaSpeaks initiative and the City of Owensboro's Strategic Planning process to include community input across all levels of citizen involvement.
7. Developed a partnership with Western Kentucky PRIDE to implement beautification projects throughout the City of Owensboro.
8. Hosted a public political forum for candidates for the current election year.
9. Partnered with Learning Community and signed contract to further educational opportunities in the organization.
10. Filed non-profit status with the state and federal governments to allow the program to apply for grant opportunities.

### 2008-2009 Objectives

1. Work with City officials to create additional opportunities for citizen input on community issues.
2. Participate in the Learning Community Initiative.
3. Host annual Neighborhood Alliance Picnic and recognition program.
4. Produce quarterly newsletter.
5. Work with local learning partners to implement and expand training opportunities for neighborhood alliance members.
6. Work with City to address drainage issues and host meetings about major projects.
7. Increase marketing and public relations for the program to increase membership and citizen awareness.
8. Continue to serve on the OPD Citizens Advisory Board and work with OPD to address neighborhood issues.
9. Continue to participate in Community Emergency Response Team training.
10. Attend the Regional Neighborhood Network Conference to learn about regional neighborhood organizations.
11. Develop a welcoming program for new neighbors, distributing information packets about the alliances, city services and other organizations of interest.

### Personnel Allotment

This program is staffed by the Assistant to the City Manager/Community Coordinator.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – APOLLO FUND: General

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### Program Description

The Apollo Area Alliance works to improve the neighborhoods around Apollo High School.

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### 2007-2008 Accomplishments

1. Hosted Pride Day, an annual neighborhood cleanup.
  2. Worked with OPD to address issues of concern.
  3. Continue to maintain flower garden at Apollo High School.
  4. Participated with the Street Department in the annual Owensboro Christmas Parade.
- 

### 2007-2008 Objectives

1. Participate in OPD Citizens Advisory Board.
  2. Start food collection at local grocery stores for animals at the Owensboro Humane Society and Animal Shelter.
  3. Become involved in "The Learning Community"
  4. Share ideas with engineers for safety issues on Southtown Boulevard.
  5. Solve the Owensboro Transportation bus stop issue and increase pedestrian safety.
  6. Begin the Annual Pride Day in mid April.
  7. Set up food sales for fundraisers at the May Twin Lakes Yard Sale and the September Town and Country Yard Sale in September.
  8. Join with the Boys and Girls Club to have a fun day in the spring, possibly around Spring Break.
  9. Have a Christmas Dinner for the Alliance Board in December.
- 

### Long-term Objectives

1. Look into a traffic light at the Martin Luther King, Jr. Loop and Southtown intersection.
2. Become more active in the design process of Southtown Boulevard expansions.
3. Work with the City on continued development of Waymond Morris Park.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – AUDUBON-BON HARBOR FUND: General

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### Program Description

The Audubon-Bon Harbor Area Alliances works to improve neighborhoods including Audubon Acres, Bon Harbor Estates, and others between Ewing Road and the west City limits and between the river and Fourth Street.

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### 2007-2008 Accomplishments

1. Worked with City to address paving and drainage issues in Doe Ridge and Turtle Creek.
  2. Promoted awareness of the alliance through signage and other means.
  3. Participated in OPD Advisory Board.
  4. Held a joint Gala Day celebration with the Dugan Best Neighborhood Alliance.
- 

### 2008-2009 Objectives

1. Work to increase participation in the neighborhood alliance by placing yard signs in the different alliance neighborhoods and distributing informational packets in the neighborhoods.
  2. Host social events and/or meeting in neighborhoods to encourage participation, including an event at Thompson Berry Park each summer.
  3. Encourage the Botanical Garden and the Humane Society to let the Alliance help with some of their projects with us being able to hand out information packets about the Alliances during these events.
  4. Work with the City Engineer and Sign Department to install more safety signs on Medley Road near the Turtle Creek, and Doe Ridge subdivisions.
  5. Participate in the OPD Citizens Advisory Board.
- 

### Long-term Objectives

1. Encourage the State to add a pedestrian crosswalk and bus shelter at Carter Road and Second Street at the entrance of Thompson Berry Park.
2. Work with the City and PRIDE to install a new "Welcome to Owensboro" sign on U.S. 60 West near the current city limits, similar to the sign that was installed at the foot of the Ohio River bridge downtown.
3. Work with the City to make improvements at Thompson Berry Park. Possibilities include additional playground equipment for special needs children, a basketball court and a walking path.
4. Work with the City to monitor new developments including Turtle Creek, Doe Ridge and any other new development to insure compliance with local state and federal regulations.
5. Work with the City to modify City's policies regarding new subdivisions to include safeguards to ensure improvements such as paving, drainage work, erosion control with filter fabric, dust control, etc., are done in a timely matter.
6. Work with the City and private developers to establish a Greenbelt spur between Bon Harbor Estates and Turtle Creek/Doe Ridge. The spur could eventually connect to Ben Hawes Park.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – DOGWOOD AZALEA FUND: General

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### Program Description

The Dogwood Azalea Neighborhood Alliance works to improve the neighborhoods near the Dogwood Azalea Trail, between Booth Avenue and 12<sup>th</sup> Street, and between Frederica and Lewis Lane/Roosevelt Road.

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### 2007-2008 Accomplishments

1. Hosted a Spring Meet and Greet event along the Dogwood Azalea Trail.
  2. Worked with OPD to address neighborhood traffic and safety issues.
  3. Monitored issues regarding the Owensboro High School expansion.
  4. Increased awareness of the alliance with yard signs and other means.
  5. Participated in OPD Advisory Board.
- 

### 2008-2009 Objectives

1. Host a Spring Meet and Greet event along the Dogwood Azalea Trail.
  2. Work with OPD to establish and participate in Neighborhood Watch groups.
  3. Work with PRIDE, OMU and the City to encourage planting of dogwoods along Parrish Avenue.
  4. Work with the City and Planning and Zoning to develop design regulations to protect the integrity of the neighborhood.
  5. Develop a system for welcoming new neighbors – businesses and residents - to the neighborhood.
  6. Monitor Owensboro High School Expansion.
  7. Monitor plans for construction of the new ice arena at the Sportscenter location.
  8. Participate in OPD Advisory Board.
- 

### Long-term Objectives

1. Encourage curbside recycling program.
2. Encourage City to bury all utility lines.
3. Develop fundraising plan for a spraypark at Moreland Park.
4. Encourage additional bus shelters in the area.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – DUGAN BEST FUND: General

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### Program Description

The Dugan Best Neighborhood Alliance works to improve the Dugan Best Community Center and Park, and the surrounding neighborhood.

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### 2007-2008 Accomplishments

1. Hosted neighborhood cleanup.
  2. Hosted neighborhood Gala Day with the Audubon-Bon Harbor Area Alliance.
  3. Worked with OPD to address issues of concern.
  4. Participated in OPD Advisory Board.
- 

### 2008-2009 Objectives

1. Host neighborhood cleanup.
  2. Host neighborhood Gala Day.
  3. Get approval for the Dugan Best Center to double as a Safe House.
  4. Involve local business in the neighborhood alliance.
  5. Work to increase participation by reaching out to the community with informational materials.
  6. Participate in OPD Advisory Board.
- 

### Long-term Objectives

1. Work to pass a dog/cat ordinance for loose animals.
2. Work with City to address drainage issues, particularly Carter Road and 10<sup>th</sup> Street which become impassable during a hard rain.
3. Add benches to Dugan Best Park.
4. Monitor intersection of Crabtree Avenue and 5<sup>th</sup> Street to determine if traffic warrants reinstallation of the traffic light; if so, work to have the light reinstalled.
5. Continue the Good Neighbor Award Program.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – HILLCREST FUND: General

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### Program Description

The Hillcrest Area Alliance works to improve neighborhoods in the southeastern portion of the City, including Brookhill, Landsdowne, Spring Bank and Copper Creek.

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### 2007-2008 Accomplishments

1. Worked with the State to focus on concerns related to semi-trucks parking on Natcher Parkway near neighborhoods.
- 

### 2008-2009 Objectives

1. Work to increase participation in the alliance.
  2. Participate in OPD Citizens Advisory Board.
- 

### Long-term Objectives

1. Work with City to develop safe routes to connect neighborhoods to the Greenbelt.
2. Study the future of traffic on Kentucky 54 and the impact on the neighborhood.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – MIDTOWN EAST FUND: General

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### Program Description

The Midtown East Neighborhood Alliance works to improve neighborhoods in the Buena Vista area and north of Legion Park.

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### 2007-2008 Accomplishments

1. Worked with OPD to address neighborhood concerns.
  2. Promoted awareness of the alliance through signage and other means.
  3. Participated in OPD Advisory Board.
  4. Worked with police and property owners to resolve issues related to some rental properties.
- 

### 2008-2009 Objectives

1. Host a neighborhood social event.
  2. Continue to monitor City efforts to address stormwater problems and create public awareness of City projects to address these concerns.
  3. Participate in OPD Advisory Board.
  4. Increase participation through partnerships with potential homeowners from Habitat for Humanity.
- 

### Long-term Objectives

1. Work with City to address drainage problems.
2. Highlight the neighborhood with decorative street markers.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government

PROGRAM: 5879 Neighborhood Alliances – NORTHWEST

FUND: General

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### Program Description

The Northwest Side Neighborhood Alliance Board works to improve neighborhoods between 12th Street and the Ohio River, between Frederica Street and Crabtree Avenue, north of 3<sup>rd</sup> Street, bounded on the west by Dublin Lane.

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### 2007-2008 Accomplishments

1. Worked with OPD to address numerous concerns, including illegal activity at Kendall Perkins Park.
  2. Participated in OPD Citizens Advisory Group.
  3. Developed a partnership with potential homeowners from Habitat for Humanity to encourage community involvement.
- 

### 2008-2009 Objectives

1. Participate in activities involved with riverfront development.
  2. Continue working with OPD on crime prevention efforts.
  3. Participate in OPD Citizens Advisory Board.
- 

### Long-term Objectives

1. Work with City on riverfront development.
2. Provide input on possible downtown arena.
3. Provide input on possible baseball arena.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – OLD OWENSBORO FUND: General

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### Program Description

The Old Owensboro Neighborhood Alliance represents neighborhoods from downtown to the east City limits.

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### 2007-2008 Accomplishments

1. Worked with Community Development to continue redevelopment in Germantown.
  2. Worked with OPD to address issues of concern.
  3. Worked with City on plans for a park in Germantown.
  4. Participated in OPD Advisory Board.
  5. Partnered with PRIDE for a neighborhood cleanup.
  6. Participated in downtown development organizational meetings.
- 

### 2008-2009 Objectives

1. Become involved in The Learning Community.
  2. Continue working with Germantown redevelopment.
  3. Continue to work with City on Germantown Park.
  4. Establish sub-committees to help achieve goals more efficiently.
  5. Work to initiate walking tours in the neighborhood.
  6. Identify the greatest need for bus shelters and seek funds to erect two new shelters.
  7. Encourage enforcement of the litter control program.
  8. Raise the necessary funds to apply for a grant for banners.
  9. Continue working with OPD to combat problems.
  10. Continue participating on the riverfront planning committee
  11. Host a neighborhood walking tour.
  12. Host a neighborhood cleanup.
  13. Participate in OPD Citizens Advisory Board.
- 

### Long-term Objectives

1. Continue to work to increase the awareness and give an identity to the Old Owensboro Neighborhood Alliance through signage, decorative lighting and benches.
2. Work with City on riverfront redevelopment.
3. Monitor the paving of streets and replacing of side walks and curbs as necessary.
4. Seek more green spaces and improve the neighborhood with landscaping projects.
5. Encourage business to locate downtown.
6. Encourage new home building in the Old Owensboro Neighborhood Alliance.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – SEVEN HILLS FUND: General

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### Program Description

The Seven Hills Neighborhood Alliance represents Trinity Hills, Rolling Hills, Heartland, and other nearby neighborhoods.

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### 2007-2008 Accomplishments

1. Increased awareness of the alliance by using signage and other means.
  2. Worked with OPD and the street department to address traffic concerns.
  3. Participated in OPD Advisory Board.
- 

### 2008-2009 Objectives

1. Encourage more attendance at monthly meetings by encouraging issues forums and inviting residents to join a tour with the City Commission.
  2. Distributing brochures to local businesses and using local media to promote awareness of the organization.
  3. Use welcome letters to encourage folks to attend future meetings.
  4. Clean up the neighborhood.
  5. Display signs for a longer period of time before meetings in the Heartland and North Seven Hills areas.
  6. Report traffic concerns to responsible agencies.
  7. Encourage neighborhood improvements.
  8. Establish a neighborhood watch program in the Munday Court and Epworth Lane area.
  9. Distribute flyers concerning "Neighborhood Pride."
- 

### Long-term Objectives

1. Development of a front entry sign for Trinity Drive.
2. Work with Heartland Association to communicate concerns over the shopping center development in the neighborhood.
3. Address traffic concerns, including adding a turn lane in front of Trinity Drive and a stoplight at the Greenbelt.
4. Recruit new leaders during the next year.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – SHIFLEY-YORK FUND: General

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### Program Description

The Shifley-York Neighborhood Alliance works to improve neighborhoods that include Thoroughbred Acres, Fieldcrest, and others near Shifley and York Parks.

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### 2007-2008 Accomplishments

1. Hosted neighborhood Pride Day.
  2. Increased awareness of alliance through signage and other means.
  3. Developed plans for improvements at York Park and worked with the City to install a new gazebo.
  4. Worked with OPD to address traffic and other neighborhood concerns.
  5. Participated in OPD Advisory Board.
- 

### 2008-2009 Objectives

1. Work with the Owensboro Public School System to maintain Shifley Park.
  2. Work to increase membership.
  3. Participate in OPD Advisory Board.
  4. Hold a Neighborhood Pride Day in May.
  5. Hold a major fundraiser for 2008-2009.
  6. Add signage or a bench to the Greenbelt to increase awareness of the neighborhood.
- 

### Long-term Objectives

1. Work with City to make improvements to York Park.
2. Monitor dangerous intersection at Parrish Avenue and Crabtree Avenue/Bosley Road.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – SOUTHEAST FUND: General

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### Program Description

The Southeast Neighborhood Alliance works to improve the neighborhoods south of Byers Avenue.

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### 2007-2008 Accomplishments

1. Increased awareness of alliance through signage and other means.
  2. Worked with OPD to address traffic issues.
  3. Participated in OPD Citizens Advisory Board.
- 

### 2008-2009 Objectives

1. Improve the livability and appearance of the neighborhood through small projects.
  2. Work with the police department to eliminate violent and non-violent crimes in the neighborhood.
  3. Continue to monitor condemned property in the neighborhood.
  4. Work with the City Engineer and Police Department to monitor traffic concerns.
  5. Sponsor a blood drive.
  6. Support other neighborhood alliance groups.
  7. Continue working with OPD on crime prevention efforts.
  8. Participate in OPD Citizens Advisory Board.
- 

### Long-term Objectives

1. Continue to monitor City progress in addressing stormwater projects that impact this neighborhood, including the projects funded through the capital improvement program.
2. Continue to monitor plans for the Recovery Kentucky initiative.
3. Lead effort to build a neighborhood alliance Habitat Home.

## 2008-2009 Budget

DEPARTMENT: 1501 General Government  
PROGRAM: 5879 Neighborhood Alliances – WESLEYAN-SHAWNEE FUND: General

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### Program Description

The Wesleyan-Shawnee Neighborhood Alliance works to improve neighborhoods west of Frederica Street in the Scherm Road area near Wesleyan College and Shawnee Park.

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### 2007-2008 Accomplishments

1. Hosted a neighborhood cleanup.
  2. Participated in OPD Advisory Board.
- 

### 2008-2009 Objectives

1. Increase attendance through advertising in a highly visible area and neighbor to neighbor.
  2. Increase involvement by appointing committees to monitor and report the status of each goal at each meeting.
  3. Organize a neighborhood cleanup focusing on helping the elderly and disabled.
  4. Investigate and implement ways to dispose of waste materials and obsolete equipment not accepted by regular trash collection.
  5. Work with the City to address drainage issues, particularly the Scherm Road ditch.
  6. Work with the City to address repairs of concrete streets in a timelier manner. Marycrest, Kent, Monticello and Standish are examples.
  7. Organize a neighborhood social event.
- 

### Long-term Objectives

1. Work with City to build sidewalk on north side of Scherm Road between South Griffith and Christie place.
2. Work with City to address sidewalk repairs and street improvements in the area.
3. Continue to explore ways and means to install banners identifying the neighborhood.
4. Help monitor water runoff and clogged inlets in the neighborhood.
5. Seek ways to conserve water and address drainage issues by individual efforts.
6. Promote being friendly and concerned neighbors – our safety and well being depends on each other.

2008-2009 Budget

DEPARTMENT: Non-Departmental

PROGRAM: Capital Projects

FUND: Community Development

Program Description

This program provides for capital projects and programs using Community Development Block Grant (CDBG) and Federal HOME grant funds.

Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	% Percent from 2007-2008
<b>Revenues</b>					
6061 Community Development Program:					
6451 Rental on City Property	\$ 20,715	\$ 22,590	\$ 20,000	\$ 20,000	
8152 Sale of Capital Assets	9,575		0	0	
8201 Miscellaneous Revenue	36,228	2,200	0	0	
8211 Prior Year CDBG Grant	450,994	874,565	486,304	0	
8212 Current Year CDBG Grant	0	54,326	536,468	521,088	
	<u>517,512</u>	<u>953,681</u>	<u>1,042,772</u>	<u>541,088</u>	
6062-6083 HOME Rehab Grants:					
8106 HOME Grants	0	0	337,451	330,844	
8107 HOME Grant - Prior Year	348,074	317,623	659,442	0	
8114 HOME Grants - KY Housing	315,000	95,000	10,000	10,000	
8201 Miscellaneous Revenue	0	107,874	0	0	
	<u>663,074</u>	<u>520,497</u>	<u>1,006,893</u>	<u>340,844</u>	
Total Revenues	<u>\$ 1,180,586</u>	<u>\$ 1,474,178</u>	<u>\$ 2,049,665</u>	<u>\$ 881,932</u>	<u>-57%</u>
<b>Expenditures - Fund 03</b>					
6061 Community Development Program:					
5701 Hot Spot Incentive Program	\$ 0	\$ 0	\$ 0	\$ 96,000	
5702 Old Germantown District Redevelopment	212,970	309,941	590,460	0	
5703 Hot Spot Direct Admin Project Cost	0	0	0	6,000	
5706 CD Administration	124,569	112,126	111,293	104,000	
5707 Home Improvement Administration	52,000	24,000	5,000	7,000	
5708 Old Germantown District Direct Admin Cost	30,000	18,000	11,000	0	
5709 Daviess Street Improvement	35,664	0	0	0	
5710 Bluff Avenue Extension (19th-20th) Phase I	0	153,094	243,753	0	
5711 Bluff Avenue Extension (18th-20th) Phase III	0	0	0	238,000	
5712 Home Improvement L/M	62,103	208,471	68,267	82,088	
5713 Allen Street Sidewalk Project	0	103,300	0	0	
5714 Neblett Center Fitness Equipment	0	19,749	0	0	
5715 Bluff Avenue Extension Phase I Admin	0	5,000	13,000	8,000	
5724 East 2nd Street Sidewalk Improvement	206	0	0	0	
	<u>517,512</u>	<u>953,681</u>	<u>1,042,773</u>	<u>541,088</u>	
6062 HOME Rehab Grants:					
4522 HOME Homebuyer/Homeowner Program	263,572	288,176	877,362	248,134	
4523 HOME Administration	36,202	34,047	33,745	33,084	
4528 CHDO Set-Aside	48,300	103,274	85,786	49,626	
4555 KHC Homebuyer Program	315,000	95,000	10,000	10,000	
	<u>663,074</u>	<u>520,497</u>	<u>1,006,893</u>	<u>340,844</u>	
Total Expenditures	<u>\$ 1,180,586</u>	<u>\$ 1,474,178</u>	<u>\$ 2,049,666</u>	<u>\$ 881,932</u>	<u>-57%</u>

2008-2009 Budget

DEPARTMENT: Non-Departmental  
 PROGRAM: 7202 Economic Development

FUND 40: Economic Development

Program Description

This program provides incentives for companies to locate in Owensboro. Funding is shared by the City, Greater Owensboro Economic Development Corporation, Daviess County, and the Commonwealth of KY. Incentives are in the form of job incentives or off-site improvements.

Account	Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Revenue</b>						
6001	Realized Property Tax Revenue	\$ 227,012	\$ 167,416	\$ 210,000	\$ 163,000	-22%
6101	1% Occupational License	195,435	143,982	210,000	300,000	43%
6102	1% Net Profit License	47,915	51,483	25,000	25,000	0%
6401	Interest on Investments	4,470		0	0	0%
8201	Miscellaneous Revenue	0	7,800	0	0	0%
8203	Franchise - Atmos Energy	0	0	250,000	250,000	0%
8252	Dana Corp-License Fees	124,897	130,048	125,000	125,000	0%
8254	W.I.D.C.-License Fees	53,571	61,127	52,000	65,000	25%
8257	Owensboro Manuf.-License Fees	16,399	21,464	5,000	15,000	200%
8258	Unifirst - License Fees	159	827	0	90,000	100%
8259	Large Scale Biology-License Fees	4,817	35	0	0	0%
8260	Toyotetsu	237,879	290,964	188,000	200,000	6%
		<b>\$ 912,554</b>	<b>\$ 875,146</b>	<b>\$ 1,065,000</b>	<b>\$ 1,233,000</b>	<b>16%</b>
<b>Expenditures</b>						
5752	Dana Corp - Job Incentives	\$ 0	\$ 0	\$ 120,000	\$ 0	-100%
5764	Heritage Park Annexation	94,936	51,106	79,000	20,000	-75%
5766	Turtle Creek and Doe Ridge	0	0	12,000	0	-100%
5769	Shadewood Terrace North	1,201	0	0	0	0%
5770	Wildcat Shopping Center	16,764	313	1,000	0	-100%
5771	Wildcat Plaza	71,298	2,361	5,000	0	-100%
5772	Bridle Ridge	13,420	0	0	0	0%
5773	Creek Haven	18,039	0	0	0	0%
5774	AirPark Drive	3,000	0	0	0	0%
5777	The Springs Centre	98,051	112,514	120,000	120,000	0%
5778	Arbor Gate	7,076	9,691	10,000	0	-100%
5779	Independence Bank	27,172	34,853	42,000	1,000	-98%
5780	Thorobred Crossing	29,951	17,592	20,000	21,000	5%
5783	Goetz Development	12,261	15,836	16,000	12,000	-25%
5784	Home Depot	75,066	72,130	120,000	85,000	-29%
5785	Jones Development	5,041	9,810	20,000	20,000	0%
5786	Brooks	0	11,655	0	12,000	100%
5787	Plantation Pointe	0	10,043	0	12,000	100%
5788	Mount Moriah	0	1,079	0	15,000	100%
5789	Wal-Mart	0	1,332	0	170,000	100%
5792	Grow the Future Capital	0	0	100,000	100,000	0%
5793	Downtown Development	0	0	0	50,000	100%
5872	Greater Owensboro Economic Development	111,494	165,696	179,696	174,080	-3%
5876	Economic Development	517	0	5,000	5,000	0%
5887	Skills, Inc.	38,027	0	0	0	0%
		<b>623,314</b>	<b>516,011</b>	<b>849,696</b>	<b>817,080</b>	<b>-4%</b>
5877	Transfer to General Fund	200,000	175,000	285,000	250,000	-12%
		<b>\$ 823,314</b>	<b>\$ 691,011</b>	<b>\$ 1,134,696</b>	<b>\$ 1,067,080</b>	<b>-6%</b>

## 2008-2009 Budget

DEPARTMENT: Non-Departmental

PROGRAM: Insurance Fund

FUND 25: Insurance

Account Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	% Change from 2007-2008
<b>Revenue</b>					
6401 Interest	\$ 41,190	\$ 78,963	\$ 35,000	\$ 30,000	
8162 Health - City	2,686,694	2,531,262	2,964,713	2,879,443	
8163 Health - Employee	658,719	629,550	741,178	719,861	
8171 Workers Compensation	400,000	399,945	400,000	400,000	
8172 Unemployment	65,787	64,303	55,000	55,000	
Total Revenues	<u>\$ 3,852,390</u>	<u>\$ 3,704,023</u>	<u>\$ 4,195,891</u>	<u>\$ 4,084,304</u>	<u>-3%</u>
<b>Expenditures</b>					
1123 Unemployment Expense	\$ 23,518	\$ 8,273	\$ 55,000	\$ 55,000	
1125 Health Expense	2,907,258	2,646,586	2,903,991	2,739,333	
1128 Workers Compensation	433,770	264,206	285,000	285,000	
4504 Insurance	487,514	484,928	499,000	529,551	
4506 Professional/Technical	137,728	189,998	187,900	210,420	
4542 Wellness Benefit	183,471	167,684	230,000	235,000	
Total Expenditures	<u>\$ 4,173,259</u>	<u>\$ 3,761,675</u>	<u>\$ 4,160,891</u>	<u>\$ 4,054,304</u>	<u>-3%</u>
Excess/Deficiency	<u>\$ (320,869)</u>	<u>\$ (57,652)</u>	<u>\$ 35,000</u>	<u>\$ 30,000</u>	<u>-14%</u>

2008-2009 Budget

DEPARTMENT: Non-Departmental

PROGRAM: Wellness Fund

FUND 55: Wellness

Program Description

Established as an unreserved fund to account for capital projects related to wellness; fund balance is \$234,000.

Account Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Revenue</b>					
6401 Interest on Investments	\$ 92,610	\$ 129,011	\$ 0	\$ 0	0%
<b>Expenditures</b>					
5622 Nursing Scholarships	\$ 32,500	\$ 32,500	\$ 65,000	\$ 0	-100%
5623 Greenbelt Park	34,052	0	34,143	0	-100%
	66,552	32,500	99,143	0	-100%
5878 Transfer to Capital Projects	0	3,200,000	0	0	0%
	0	3,200,000	0	0	0%
	\$ 66,552	\$ 3,232,500	\$ 99,143	\$ 0	-100%







**MUNICIPAL DEBT DISCUSSION**

The City of Owensboro, Kentucky, issues and incurs debt in order to fund capital improvement projects, purchase major capital equipment facilities, and respond to other special funding needs. Total municipal debt outstanding at June 30, 2007, is \$23,508,966, with maturities extending through the year 2026. The City has a very low amount of general obligation debt, which explains our large legal debt margin. Eight percent (8%) of the General Fund budget is expended for debt service, and thus has little impact on current and future operations.

The City of Owensboro's long-term bonds and other long-term obligations amounted to \$23,704,826 at June 30, 2007. Changes in the City's general long-term debt are as follows:

**Summary of Changes in General Long-Term Debt and Revenue Bonds Payable for the Year Ended June 30, 2007**

	Balance June 30, 2006	Additions	Reductions	Balance June 30, 2007	Due Within One Year
Governmental activities:					
Bonds and notes payable:					
Lease revenue bonds:					
Series 1989	\$ 640,000	\$ 0	\$ (55,000)	\$ 585,000	\$ 60,000
Floating indebtedness bonds:					
Series 2005	242,000	0	(110,000)	132,000	10,000
General obligation bonds:					
Series 1999	425,000	0	(65,000)	360,000	65,000
Series 1999B	430,000	0	(135,000)	295,000	145,000
Series 2001	1,445,000	0	(460,000)	985,000	480,000
Series 2002A	2,850,000	0	(125,000)	2,725,000	130,000
Series 2002B	6,105,000	0	(275,000)	5,830,000	285,000
Series 2003A	2,790,000	0	(215,000)	2,575,000	219,000
Series 2006	4,100,000	0	(140,000)	3,960,000	145,000
Series 2006 Refunding	2,335,000	0	(225,000)	2,110,000	230,000
Notes payable:					
OMIC	36,400	0	(36,400)	0	0
Other	870,000	0	0	870,000	0
	<u>22,268,400</u>	<u>0</u>	<u>(1,841,400)</u>	<u>20,427,000</u>	<u>1,769,000</u>
Less deferred amounts:					
For issuance discounts	(78,308)	0	12,335	(65,973)	0
On refunding:					
Series 2002B	(159,810)	0	31,962	(127,848)	0
Series 2003A	(279,702)	0	27,970	(251,732)	0
Series 2006 Refunding	(128,113)	0	13,140	(114,973)	0
Total bonds and notes payable	<u>21,622,467</u>	<u>0</u>	<u>(1,755,993)</u>	<u>19,866,474</u>	<u>1,769,000</u>
Compensated absences	<u>3,444,487</u>	<u>1,885,306</u>	<u>(1,687,301)</u>	<u>3,642,492</u>	<u>220,404</u>
Total Governmental	<u>\$25,066,954</u>	<u>\$1,885,306</u>	<u>\$ (3,443,294)</u>	<u>\$23,508,966</u>	<u>\$1,989,404</u>
Business-type activities:					
Compensated absences	<u>\$ 222,504</u>	<u>\$ 133,877</u>	<u>\$ (160,521)</u>	<u>\$ 195,860</u>	<u>\$ 13,826</u>

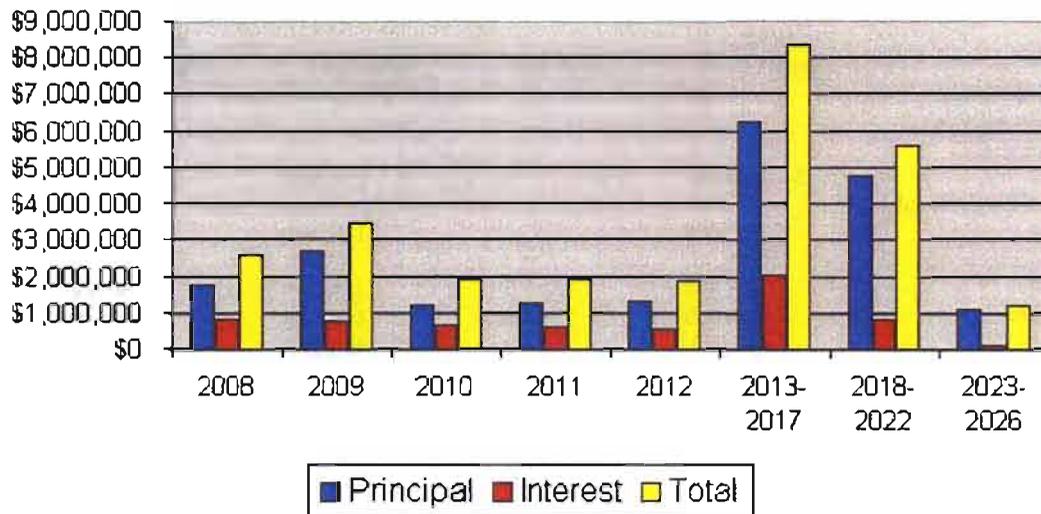
Internal service funds predominantly serve the governmental funds. Accordingly, long-term liabilities for them are included as part of the above totals for governmental activities. For governmental activities, compensated absences are generally liquidated by the general fund.

**Annual Debt Requirements**

The annual requirements to amortize long-term debt (excluding compensated absences obligations of \$3,642,492 which have indefinite maturity) as of June 30, 2007, are as follows:

2008-2009 Budget

Year Ending	Principal	Interest	Total
2008	\$ 1,769,000	\$ 810,110	\$ 2,579,110
2009	2,714,000	743,238	3,457,238
2010	1,229,000	672,497	1,901,497
2011	1,284,000	624,218	1,908,218
2012	1,309,000	573,272	1,882,272
2013-2017	6,282,000	2,056,458	8,338,458
2018-2022	4,760,000	839,455	5,599,455
2023-2026	1,080,000	110,000	1,190,000
	<b>\$20,427,000</b>	<b>\$6,429,248</b>	<b>\$26,856,248</b>



**Types of Municipal Debt**

**Lease Revenue Bonds**

The lease revenue bonds were issued to provide funds for 1) the acquisition of the Airport property and improvements thereto, 2) improvement at Hillcrest Golf course and Southpark, and 3) Symphony building renovations. The Airport bonds are secured by the acquired Airport property and are subject to optional redemption.

**General Obligation Bonds**

The City issues general obligation bonds to provide funds for the acquisition and construction of various public projects in the City. These bonds are direct obligations and pledge the full faith and credit of the government. Certain of the issues are subject to optional redemption prior to maturity.

In prior years, the City defeased certain general obligation and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the City's financial statements. On June 30, 2007, \$6,782,654 of outstanding bonds was considered defeased.

**OMIC Notes**

Variable rate notes are payable to local financial institutions with \$36,400 outstanding, with maturities in fiscal 2007. This represents a decrease from the previous fiscal year of \$51,806. The notes were issued for acquisition of the Audubon Area Community Services building.

2008-2009 Budget

City of Owensboro Notes

Notes are payable to various institutions for acquisition of land at the Airport and purchase of the Area Museum of Science. The debt service for the renovation will be funded by lease payments from the Area Museum. The outstanding debt is \$870,000.

Financial Impact of Municipal Debt on the Operating Budget

All future debt service payments must come from operating funds. As a result, debt service requirements are an important consideration when preparing the annual operating budget. Less than 4% of the General Fund budget is expended for debt service. This currently has no impact on the City's operating budget, and it should have little effect in the future.

Legal Debt Margin Determination

The following table shows the City's legal debt limit pursuant to Section 128 of the Commonwealth of Kentucky Constitution for the year ended June 30, 2007.

Legal Debt Margin Calculation for Fiscal Year 2006-2007

Net assessed value	\$2,619,014,611
Add back: exempt real property	<u>142,207,800</u>
Total assessed value	\$2,761,222,411
Debt limit - 10% of total assessed value <sup>1</sup>	\$ 276,122,241
Amount of debt applicable to debt limit:	
Total general bonded debt	\$ 19,866,474
Less: Revenue Bonds	(585,000)
Notes Payable	(870,000)
Amount set aside for repayment of general obligation bonds	<u>(2,424,240)</u>
Total debt applicable to limitation	<u>\$ 15,987,234</u>
Legal debt margin	<u>\$ 260,135,007</u>

<sup>1</sup>Section 158 of the Commonwealth of Kentucky Constitution states:

"Cities shall not be authorized or permitted to incur indebtedness to an amount, including existing indebtedness, in the aggregate exceeding the following named maximum percentages on the value of the taxable property therein, to be estimated by the assessment next before the last assessment previous to the incurring of the indebtedness. Cities of the first and second class, and of the third class having a population exceeding fifteen hundred, ten per centum."

2008-2009 Budget

PROGRAM: 11 Debt Service FUND: General

		Actual	Audit	Amended	Budget
		2005-2006	2006-2007	Budget	2008-2009
				2007-2008	
Debt 11	Debt Service				
5903	Transfer to Debt Service Fund	\$ 1,198,583	\$ 1,506,950	\$ 2,203,508	\$ 1,483,344
		<u>\$ 1,198,583</u>	<u>\$ 1,506,950</u>	<u>\$ 2,203,508</u>	<u>\$ 1,483,344</u>

Detail:

Airpark	\$ 890,520	\$ 0
Airpark/FAA	177,754	179,420
Area Museum - Acquisition	31,680	0
G.O. Refunding - 01 for 1994	519,400	525,200
Public Works Projects - 99	158,645	159,975
Public Works Projects - 02	255,664	260,464
Morris Park Acquisition	58,350	59,127
Bank Fees	2,000	2,000
PFFP Fund - closed	297,595	297,158
	<u>\$ 2,391,608</u>	<u>\$ 1,483,344</u>

## 2008-2009 Budget

DEPARTMENT: Non-Departmental  
 PROGRAM: Debt Service

Fund - Debt 20

## Program Description

This program provides for annual debt and interest payments toward the City's outstanding debt of approximately \$23 million. Lease payments (operating transfers) from the General Fund and various civic organizations finance this program. The City's legal Constitutional debt limit is in excess of \$239 million. The City's latest bond rating from Moody's Investor Services is A2.

		Actual	Actual	Amended	Budget
		2005-2006	2006-2007	Budget	Budget
				2007-2008	2008-2009
<b>Revenue</b>					
8111	Transfer from General Fund	\$ 1,198,583	\$ 1,506,950	\$ 2,203,508	\$ 1,483,344
8123	Transfer from Community Vision Fund	6,138	0	541,011	1,980,391
8129	Transfer from Recreation Fund	22,247	24,682	25,007	25,340
	<b>Total Transfers</b>	<b>1,226,968</b>	<b>1,531,632</b>	<b>2,769,526</b>	<b>3,489,075</b>
6401	Interest on Investments	5,944	23,432	6,225	0
8112	County FAA Payment	121,885	131,206	129,991	131,200
8118	Transfer from Police & Firefighters Pension Fund	312,339	312,079	311,357	310,759
8119	Transfer from Airpark FAA	19,065	0	0	0
8128	Transfer from RiverPark	539,444	541,000	541,544	541,026
8138	Transfer from Symphony	125,671	119,984	15,625	15,542
	<b>Total Lease Payments</b>	<b>1,124,348</b>	<b>1,127,701</b>	<b>1,004,742</b>	<b>998,527</b>
		<b>\$ 2,351,316</b>	<b>\$ 2,659,333</b>	<b>\$ 3,774,268</b>	<b>\$ 4,487,602</b>
<b>Expenditures</b>					
5901	Area Museum Acquisition	\$ 27,345	\$ 30,669	\$ 31,680	\$ 0
5904	Airpark/FAA	311,122	310,620	307,745	310,620
5907	CERS - Police & Firefighters Retirement Fund	312,339	312,079	311,357	310,759
5908	Hillcrest Pro Shop	22,247	24,682	25,007	25,340
5909	General Obligation Refunding - 01	520,155	517,800	519,400	525,200
5911	Airpark Property	17,711	19,865	890,520	0
5912	Public Works Projects - 02	255,464	255,664	255,664	260,464
5913	Fine Arts Museum	79,153	81,653	0	0
5914	RiverPark Center Bonds	539,444	541,000	541,544	541,026
5915	Police & Firefighters Retirement Fund - closed	0	297,845	297,595	297,158
5920	Public Works Projects - 99	155,391	154,587	158,645	159,975
5921	Bank Fees	0	0	2,000	2,000
5922	Morris Park Acquisition	52,346	58,076	58,350	59,127
5923	Symphony Renovation KLC	125,671	119,984	15,625	15,542
5924	KIA Projects	0	0	461,011	1,234,541
5925	Ice Rink	0	0	80,000	80,000
5926	KIA Projects - Short-Term Debt	0	0	0	212,850
5927	Capital Projects	0	0	0	453,000
	<b>Total Expenditures</b>	<b>\$ 2,418,388</b>	<b>\$ 2,724,524</b>	<b>\$ 3,956,143</b>	<b>\$ 4,487,602</b>







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**CITY OF OWENSBORO  
2008-2009 AGENCIES FUNDED**

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**ARTS**

**Area Museum  
Black Expo  
Dance Theatre  
Fine Art Museum  
RiverPark Center  
Symphony Orchestra  
Theatre Workshop**

**SOCIAL SERVICES**

**United Way and Boulware Center Funding**

**The City and United Way entered into an agreement whereby monies paid to social services agencies previously funded by the City will be paid to United Way. United Way will determine, based upon its strict guidelines and oversight, how it will allocate that City funding to those social service agencies.**

**The Boulware Center was awarded 3-year funding of \$20,000, after which United Way will take over the agency funding.**

**GOVERNMENT**

**Airport  
Elizabeth Munday Center  
Green River Area Development District  
Human Relations Commission  
Owensboro Metropolitan Planning Commission  
Sister Cities**

**New Applications – 1-Time Grants**

**Daniel Pitino Shelter  
Hager Educational Foundation  
Imagination Library  
Institute for New Musicians  
International Bluegrass Museum  
Street Legends  
Western Kentucky Botanical Garden**

2008-2009 Budget

DEPARTMENT: Non-Departmental  
 PROGRAM: Community Services

FUND: General

Program Description

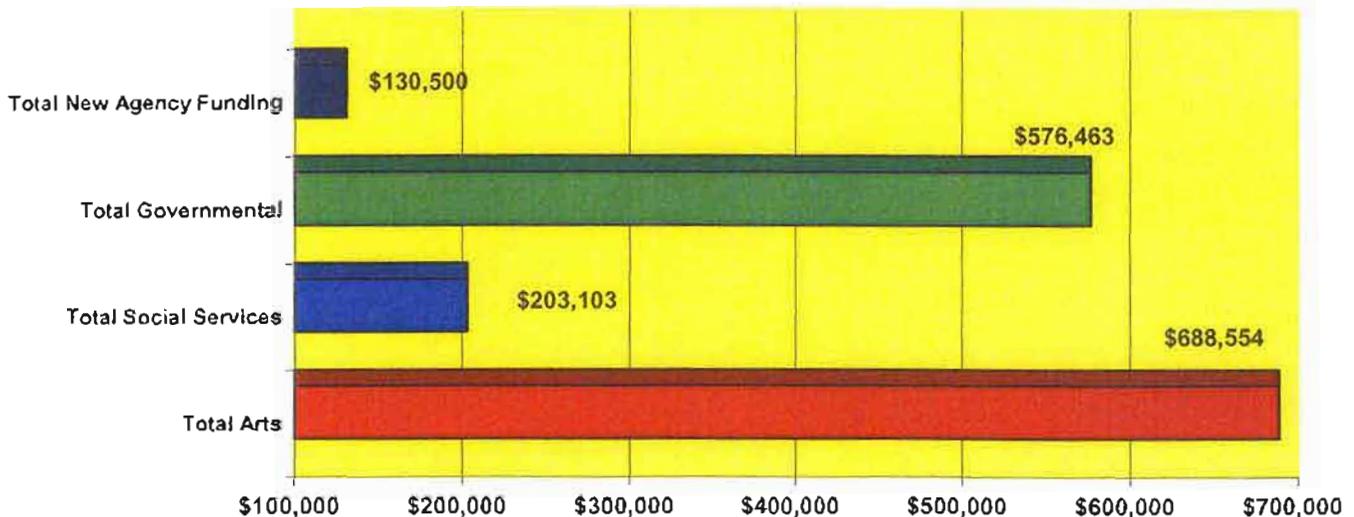
This program provides for agency funding of community service providers, e.g. recreational, cultural arts opportunities, and social services, etc., and government agents who provide municipal services, including the Human Relations Commission, Owensboro Metropolitan Planning Commission, GRADD, etc.

Description	Audit	Audit	Amended	Budget	Change	Change %
	2005-2006	2006-2007	Budget	2008-2009	From Prior Year	
<b>7201 ARTS</b>						
5893 Agency Maintenance	\$ 16,649	\$ 10,731	\$ 11,964	\$ 60,501	\$ 48,537	406%
5846 Area Museum/Operations	148,029	150,989	154,009	157,089	3,080	2%
5835 Black Expo	2,411	2,459	2,508	2,558	50	2%
5864 Dance Theatre	9,610	9,802	9,996	10,196	200	2%
5853 Fine Art Museum/Operations	138,740	141,515	144,345	147,232	2,887	2%
5822 RiverPark Center/Operations	154,916	157,846	160,835	163,884	3,049	2%
5831 Mystery Writers Festival (1-time)	0	0	10,000	0	(10,000)	-100%
5854 Symphony Orchestra	102,587	109,789	111,985	114,224	2,239	2%
5861 Theater Workshop	31,326	31,943	32,225	32,870	645	2%
<b>Total Arts</b>	<b>604,268</b>	<b>615,074</b>	<b>637,867</b>	<b>688,554</b>	<b>50,687</b>	<b>8%</b>
<b>7205 SOCIAL SERVICES</b>						
5819 United Way	0	0	0	183,103	183,103	100%
Boulevard Center	6,931	7,070	7,070	0	(7,070)	-100%
5819 Boulevard Center (1st year of 3)	0	0	0	20,000	20,000	100%
5811 Boys and Girls Club	11,188	11,412	11,640	0	(11,640)	-100%
5813 Junior Achievement (1-time)	0	0	5,000	0	(5,000)	-100%
5829 Free Clinic	8,934	9,000	9,000	0	(9,000)	-100%
5838 Girls, Inc.	13,519	13,705	13,886	0	(13,886)	-100%
5850 Help Office (utilities)	1,648	1,681	1,715	0	(1,715)	-100%
5843 Mary Kendall Home	12,802	13,058	13,319	0	(13,319)	-100%
5807 MISAS	2,400	2,400	0	0	0	0%
5845 Neblett Center	34,878	34,900	35,598	0	(35,598)	-100%
5875 OASIS	17,131	17,474	17,823	0	(17,823)	-100%
5856 Rape Victim Services	4,945	5,044	5,145	0	(5,145)	-100%
5860 Opportunity Center (utilities)	8,228	8,393	8,561	0	(8,561)	-100%
5857 Retired Senior Volunteer	11,688	11,921	12,159	0	(12,159)	-100%
5862 Volunteer Center	14,896	15,194	15,498	0	(15,498)	-100%
5863 West End Day Care	29,466	29,761	30,059	0	(30,059)	-100%
<b>Total Social Services</b>	<b>178,654</b>	<b>181,013</b>	<b>186,473</b>	<b>203,103</b>	<b>16,630</b>	<b>9%</b>

2008-2009 Budget

Description	Audit		Amended Budget		Change	
	2005-2006	2006-2007	2007-2008	2008-2009	From Prior Year	Change %
<b>7203 GOVERNMENT SERVICES</b>						
5849 Airport	\$ 77,235	\$ 78,780	\$ 80,356	\$ 81,963	\$ 1,607	2%
5892 City Festivals	31,292	63,867	68,806	75,048	6,242	9%
5607 City Replacement Plan	7,647	7,180	7,710	8,018	308	4%
5872 Downtown Owensboro	13,240	0	0	0	0	0%
5803 Elizabeth Munday Center	66,926	68,265	77,130	71,023	(6,107)	-8%
5808 GRADD	48,154	49,399	40,520	49,658	9,138	23%
5840 Human Relations	64,730	66,025	67,346	68,693	1,347	2%
5812 OMPC	202,692	210,540	214,750	214,750	0	0%
5832 Sister Cities	4,967	5,066	5,167	5,270	103	2%
5833 Sister Cities - Japanese	0	0	2,000	2,040	40	2%
<b>Total Governmental</b>	<b>516,883</b>	<b>549,122</b>	<b>563,785</b>	<b>576,463</b>	<b>12,678</b>	<b>2%</b>
<b>NEW AGENCY FUNDING</b>						
5820 Daniel Pitino Shelter	1-time	0	0	50,000	50,000	100%
5816 Hager Educational	extended 1-time		4,000	4,000	0	0%
5852 Imagination Library	extended 1-time		15,000	15,000	0	0%
5834 Institute for Young Musicians	1-time	0	0	2,500	2,500	100%
5881 International Bluegrass Museum	1-time	0	0	25,000	25,000	100%
5882 Street Legends	1-time	0	0	9,000	9,000	100%
5848 Western KY Botanical Garden	extended 1-time		25,000	25,000	0	0%
<b>Total New Agency Funding</b>		<b>0</b>	<b>44,000</b>	<b>130,500</b>	<b>86,500</b>	<b>100%</b>
<b>AGENCIES TOTAL</b>	<b>\$ 1,299,805</b>	<b>\$ 1,345,209</b>	<b>\$ 1,432,125</b>	<b>\$ 1,598,620</b>	<b>\$ 166,495</b>	<b>12%</b>

### Total Agency Spending by Category



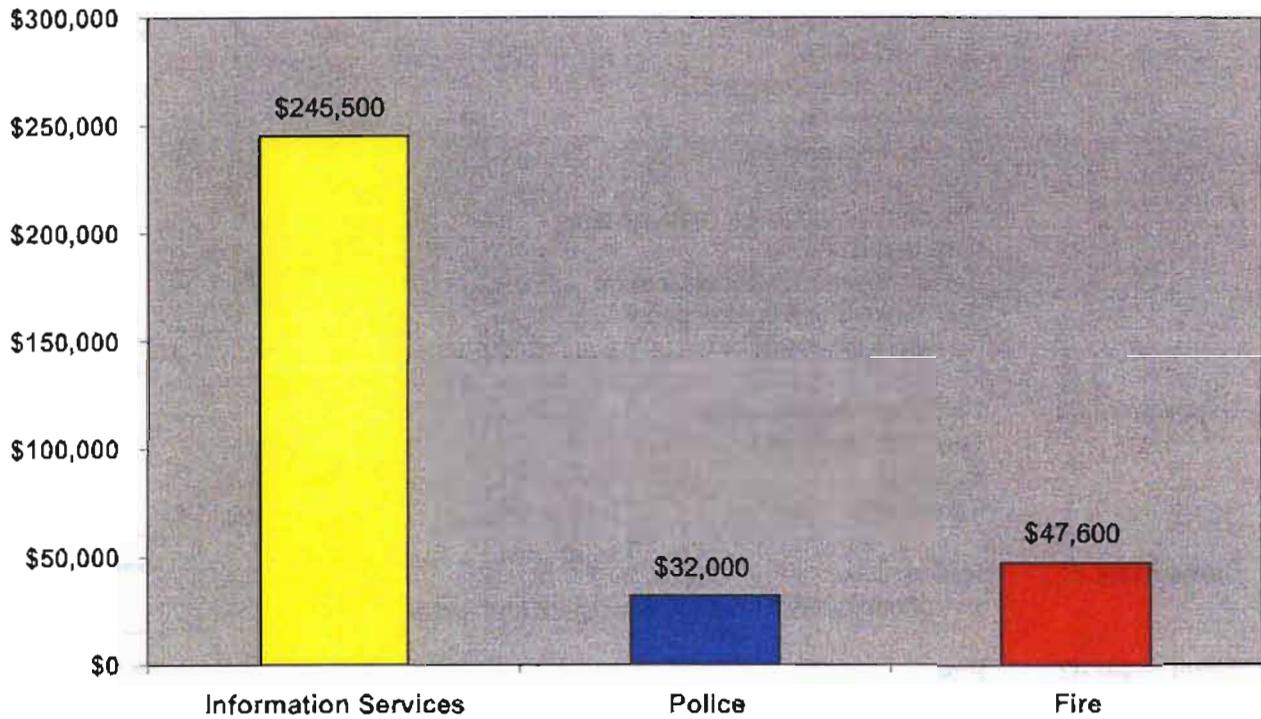


## Departmental Capital Outlay Summary

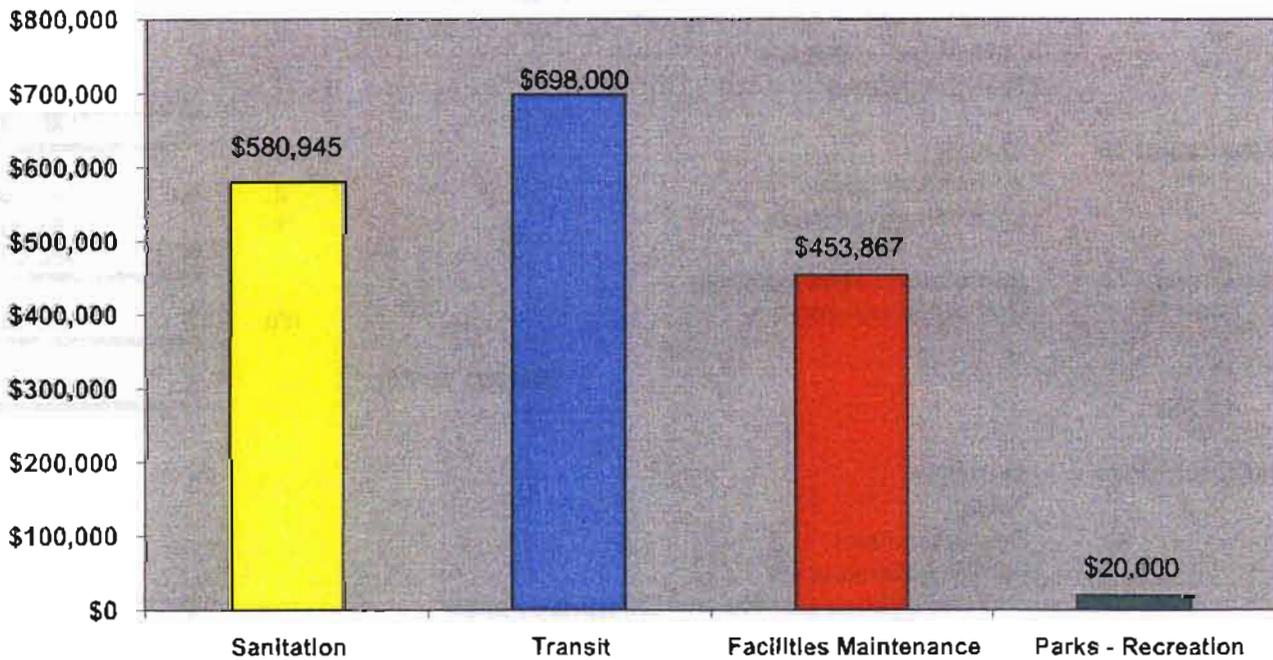
**This summary represents Fund capital outlay.  
It does not include capital to be replaced by the Fleet and Facilities Maintenance Program.**

		Quantity	Amount
Department 31	<b>Information Services</b>		
	Leightronix playback unit	1	\$ 8,000
	Sony HD VSRs	1	10,500
	Back-up system expansion	1	8,000
	Backbone switch	1	16,000
	Burster replacement	1	7,000
	CSC replacement	1	67,000
	Site sentry module for radio system	1	17,000
	Crossband unit	1	20,000
	4.9 Ghzmesh network equipment	1	17,000
	Site sentry alarm control panel	1	75,000
	Total Department 31		<u>\$ 245,500</u>
Department 35	<b>Facilities Maintenance</b>		
	Land Improvements	n/a	\$ 10,825
	Buildings	n/a	413,542
	Equipment	n/a	29,500
			<u>\$ 453,867</u>
Department 41	<b>Police</b>		
	911 phone system upgrade equipment and lease		\$ 32,000
			<u>\$ 32,000</u>
Department 42	<b>Fire</b>		
	Mobile inspection module	1	\$ 4,000
	Dell tablets	3	9,000
	Thermal imaging camera and batteries	1	10,000
	1 30-minutes air pack and 2 spare bottles	n/a	6,000
	Portable radios (1st of 3-year program)	n/a	18,600
			<u>\$ 47,600</u>
Department 55	<b>Sanitation</b>		
	Vehicles - 1 rearloader \$155,500; 1 overhead truck at \$212,035; 2 dump trucks at \$142,410; 1 4-door sport utility truck at \$31,000	5	\$ 540,945
	Recycling Center	1	\$ 40,000
			<u>\$ 580,945</u>
Department 75	<b>Transit</b>		
	29' low-floor buses	2	\$ 640,000
	On-site fueling system	1	58,000
			<u>\$ 698,000</u>
Department 70 Fund 15	<b>Recreation - 7004 Hillcrest Golf cart lease program</b>	n/a	\$ 20,000
			<u>\$ 20,000</u>
	<b>GRAND TOTAL</b>		<u>\$ 2,077,912</u>
<b>LESS:</b>			
All Other Funds	Sanitation		\$ 580,945
	Transit		698,000
	Recreation Fund		20,000
	Facilities Maintenance		453,867
	Total Internal Service and Enterprise Funds		<u>\$ 1,752,812</u>
	General Fund Capital		<u>\$ 325,100</u>

**2008-2009 Capital Outlay - \$325,100  
General Fund Departmental**



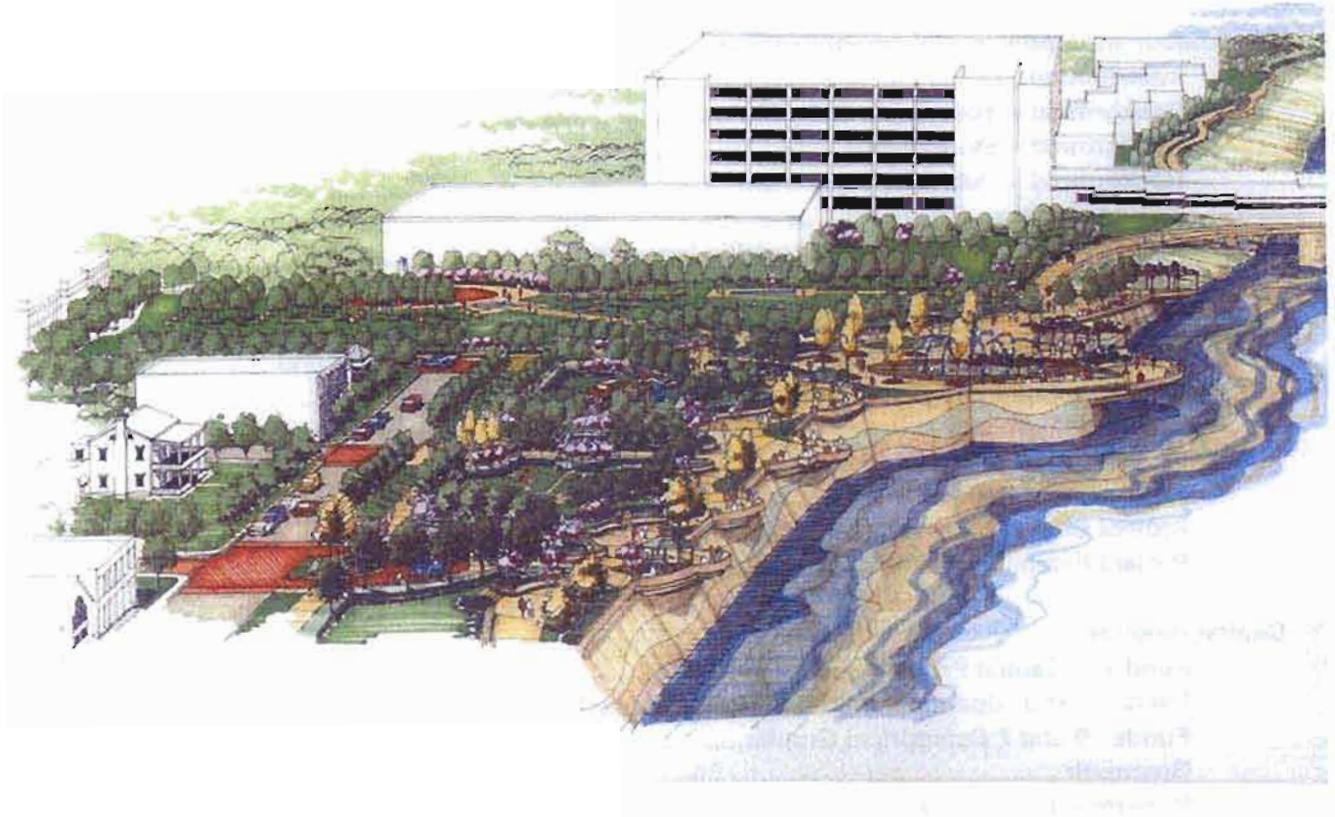
**2008-2009 Capital Outlay - \$1,752,812  
Internal Service Funds and Enterprise Funds**







# CITY OF OWENSBORO



## 2008-2013 CAPITAL IMPROVEMENT PROGRAM

May 20, 2008

Issued by:  
Jim Tony Fulkerson  
Department of Finance



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Letter of Transmittal

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# City of Owensboro Kentucky

P.O. BOX 10003  
OWENSBORO, KENTUCKY 42302-9003

May 20, 2008

Honorable Mayor and Members of the Board of Commissioners:

I am pleased to present to you the recommended 2008-2013 Capital Improvements Program (CIP) for the City of Owensboro. Capital expenditures are monies spent by the City to add or expand property, plant, and equipment assets, with the expectation that they will benefit the City over a long period of time (more than one year). The term "capital expenditures" is also called capital outlay.

The 2008-2009 portion of the CIP budgeted for all capital improvements is \$4,465,910. The .33% increase in occupational and net profit license fees is the source of funding for continuation of stormwater maintenance, street improvements, public safety projects, and recreation projects. This increase is completely dedicated to capital projects and stormwater maintenance through the Your Community Vision program. This CIP reflects your stated desire to continue work on the Stormwater Master Plan, the Parks Master Plan, the police mobile data terminals, and move forward with transportation and sidewalk improvements.

City revenue has been adequate to cover the cost of providing basic governmental services but little more. For the last 30 years we had these other sources of revenue for capital projects: 1970's - revenue sharing; 1980's - state and federal grants; 1990's - Decision 2002. In the 21<sup>st</sup> century, revenue sharing is ancient history. State and federal grants are drying up. The City needed a dedicated source of capital funds to continue to grow and improve the quality of life in our city and remain competitive with other communities.

In fiscal year 2003-2004, the Commission asked citizens to create a permanent source of capital funding called "Your Community Vision". This was accomplished by increasing the Occupational and Net Profit License Fee by .33%, from 1% to 1.33%, generating an approximate additional \$4.0 million annually. This additional revenue provides a long-term source of funds to address capital needs as identified herein and capital projects needed in the future. "Your Community Vision" is fully discussed in the CIP explanation document at the end of this section.

For example, over the past three fiscal years, the Capital Projects Fund has provided for mobile data terminals in our Police, Fire Inspectors and Code Enforcement vehicles to enhance the productivity of our employees while simultaneously reducing cycle times for daily work. A major benefit of field reporting software for police road patrol officers will be to allow them to enter all types of reports in the field. Not only does this reduce cycle time, but it also relieves the cost and potential errors of transcribing hand written reports.

The GPS program encompassed the purchase and installation of the software and hardware for a pilot Automatic Vehicle Locator/Global Positioning System (AVL/GPS). In addition to receiving data from the Dispatch System, the AVL/GPS portion of the program will provide a real-time location of Police and Fire Rescue vehicles within the City. A map of the City with the locations of public safety equipment will be available to supervisors and dispatchers for improved field logistics. An added benefit of this program is the ability to locate the approximate locations of emergency calls made from cellular phones when the 911 service provides the tower coordinates.

The successful implementation of the Fleet and Facilities Maintenance Fund makes it possible for us to make major vehicle purchases and conduct timely maintenance replacements and updates without including those projects in the CIP program. This allows the City to direct attention to projects that formerly took a back seat to yearly department capital expenditures.

Honorable Mayor and Commissioners

May 20, 2008

Page -2-

The City continues to help itself by becoming more efficient while maximizing revenues. Some examples are becoming self insured, better revenue collection methods, aggressive review and reduction of department budgets, and review of personnel as positions become vacant. The City has better equipment City-wide which allowed and continues to allow us to reduce employees through attrition, and an increase in efficiencies has allowed Facilities Maintenance to maintain more property and buildings without increasing employees.

As we continue to define long and short-term capital goals for the City and the means by which the City finances those projects, this document will change. In the meantime, we present to you a Capital Improvement Program that continues to meet the needs of the City of Owensboro.

Sincerely,



William E. Parrish  
City Manager

## INTRODUCTION

The proposed 2008-2013 Capital Improvement Program (CIP) totals \$20,068,550. In 2008-2009, \$4,435,910 is budgeted through Fund 7 Your Community Vision and \$30,000 is budgeted through Fund 19 Capital Projects. To ensure capital projects funding, the City Commission instituted a program entitled "Your Community Vision" dedicated to funding present and future capital projects.

## BACKGROUND – YOUR COMMUNITY VISION

Your Community Vision is a program designed by City staff to create a permanent source of capital funding. Funding for this program is created by a .33% increase in the occupational and net profit taxes that will generate approximately \$4 million annually. Combined with the Annexation and Economic Development funds, this revenue will allow the City to continue to address stormwater and street needs, as well as provide funding for future necessary capital projects.

Your Community Vision continues to address four continuing vital areas, as well as other necessary projects. Those areas are:

- 1) Stormwater maintenance and stormwater capital projects;
- 2) Sidewalk and median programs;
- 3) Public safety, i.e., police take-home fleet, mobile data terminals, Homeland Security, a fire station generator; and
- 4) Transportation.

## STORMWATER

Stormwater and street improvements are a high priority for City staff and the community. This CIP focuses on pressing stormwater needs and addresses stormwater capital projects in order of necessity.

## PUBLIC SAFETY

### Take-Home Fleet.

The community benefits from a police vehicle take-home fleet in two ways. The fleet helps the City recruit and retain qualified law enforcement officers as it competes with other state law enforcement agencies for quality personnel. The take-home fleet also provides high police visibility in our community, a proven crime deterrent.

It is important to our citizens that Police Department officers respond in a timely manner. During past critical emergencies, officers had to first respond to the police facility, be assigned a police vehicle, and be dispatched to a specific location. It took valuable hours for some officers to get where they were needed. Even then the Police Department did not have enough vehicles for officers to respond to our community's needs. In the future, police officers will be asked to take on added responsibilities facing Homeland Security issues. Officers will become members of RED teams, Rapid Emergency Deployment teams, to respond to crisis situations that would involve weapons of mass destruction. RED teams would be assigned Personal Protection Equipment that would stay with that officer, the RED team member, in a take-home vehicle, available for quick response.

**Mobile Data Terminals** are essential to provide the services our community expects and deserves:

- Mobile Data Terminals serve as the foundation for a much needed warrant program for Owensboro and Daviess County.
- The Kentucky State Police are developing a state-wide computer network that allows police officers to stay in their vehicles and forward and receive information from other officers and departments across the state, while not tying up voice communication channels.

- Officers can request and receive local, state and National Computer Information Center information, bypassing the local dispatch centers, saving vital voice communication time.
- Officers can file accident reports, offense reports and traffic citations electronically, using computer programs, rather than time-consuming hard copies.

#### Homeland Security.

This grant and the City matching funds will contribute to the public safety in an emergency. The Police Department will use these funds to update radio system equipment to improve communication in the event of a local, state or national disaster. The grant will allow the City to purchase and install radios for the police cruisers and to purchase portable radios for the officers.

### TRANSPORTATION

Fiscal year 2008-2009 will begin the Scherm Road design phase. The CIP includes \$180,000 for the intersection between Second Street and Hanning Lane in 2009-2010 and \$660,000 for Castlen Street in 2010-2011.

### PARKS, YOUTH ATHLETICS AND RECREATION IMPROVEMENT

The Parks Master Plan reflects the parks and recreation needs of your community. Through this public process, the citizens felt strongly that "Communities are enhanced by its people, parks, and programs that create a sense of place." The Parks Master Plan identified deficiencies in open space throughout our community and calls for five neighborhood parks, one community park, expansion of existing parks where and when opportunities arise, and a 16-acre retention basin that can be used as a practice field for football, soccer, and baseball.

Two major issues that the public identified in the Parks Master Plan were the lack of indoor recreation space and an aging ice arena. To meet this need a recreation complex (the RecPlex) was recommended. This recreation complex could provide a new ice arena, multi-purpose gym for basketball, volleyball, and indoor soccer, a leisure pool, climbing wall, rooms for recreation programs, and a walking track. Debt service payments for the RecPlex begin in 2008-2009.

The major Recreation projects the 2008-2009 CIP addresses are constructing a Legion Park shelter, and work on the Eastern Little League field. The City has become host to several tournaments, including the NSA Men's Class D World Series, the USSA "AA" National Championships, the BPAL Youth Worlds Series, the ASA Girls 14 and Under Fast Pitch National Championship. The girls and boys state high school championship games were held at the Softball Complex in May-June 2005. Owensboro wants to make sure that tournament visitors to our City enjoy a state-of-the-art sports complex.

### RIVERFRONT DEVELOPMENT

The community said through the Riverfront Development Master Plan that it wants to:

- Re-orient downtown toward the Ohio River.
- Provide public and visual access to the Riverfront.
- Provide pedestrian connections between the RiverPark Center and English Park.
- Expand the area between the Executive Inn and the RiverPark Center.
- Increase activity in English Park.
- Prevent riverbank erosion along Smothers Park.

This Community Vision Capital Projects Initiative can provide matching dollars to leverage state, federal and private funding to accomplish these objectives over time. The following picture is a conceptual design rendering of the long-term riverfront development plan.



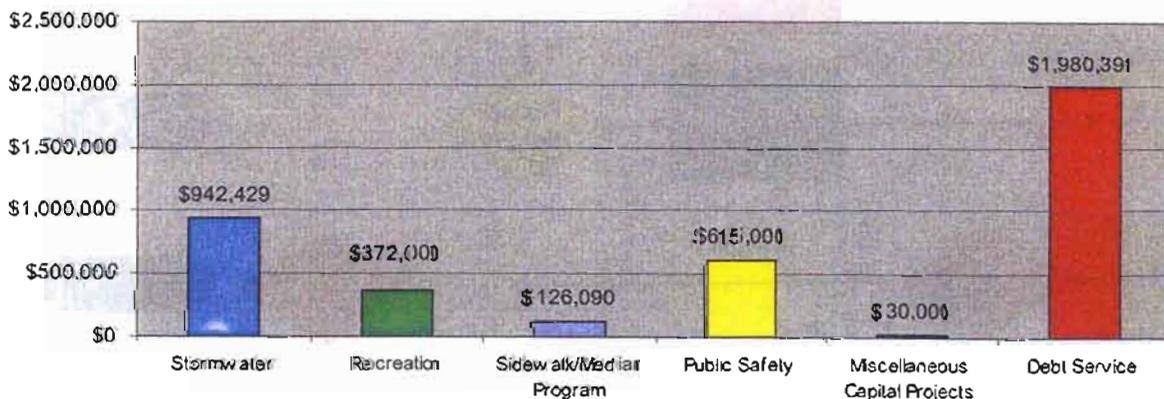
**BACKGROUND – FLEET AND FACILITIES REPLACEMENT PLAN**

Implementation in 1998-99 of an all-City Fleet and Facilities Replacement Plan relieved individual City departments of the need to place vehicular capital items and large maintenance items (such as air conditioning replacement, boiler replacement, window replacement, etc.) in their yearly budgets. It also relieved the City Commission from the need to budget unexpected high-ticket items on an as-needed basis by scheduling those items in advance. Departments are charged yearly an amount that is based on a 20-year projection of replacement and maintenance costs, and those revenues are credited to the Fleet and Facilities Replacement Fund. Under this plan, high maintenance items are projected and planned. Vehicles are replaced on a constantly-evolving schedule, decreasing vehicle maintenance costs and increasing monies received from the sale of those vehicles.

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

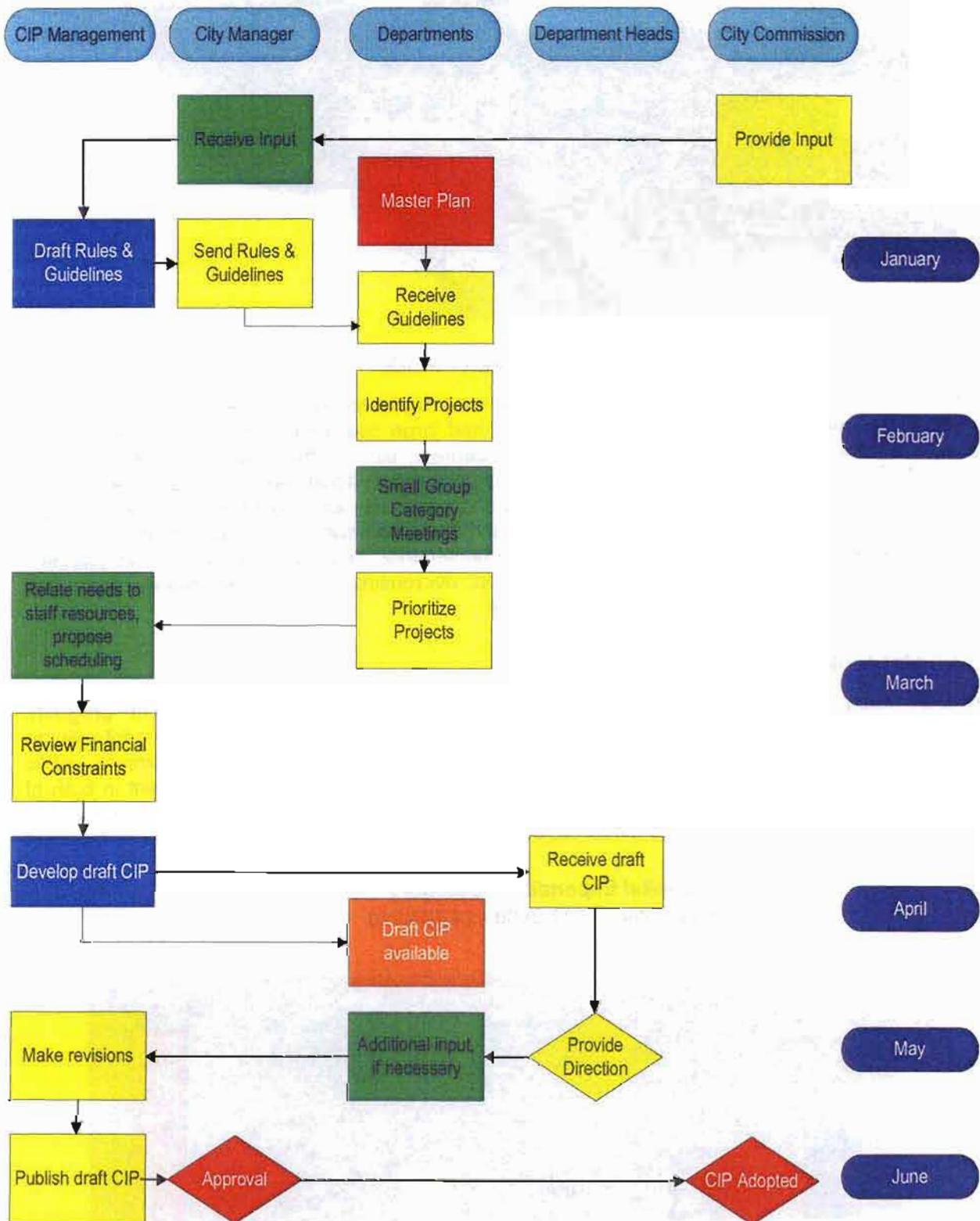
The Your Community Vision Fund is the major source of funding for the current five-year CIP program. The following chart shows the allocation of 2008-2009 CIP revenue by category. This CIP concentrates on areas most important to our citizens and the City Commission – stormwater maintenance, streets, public safety and recreation. The Commission remains committed to maintenance and improvement in both of these areas. With the additional .33% occupational and net profit tax increase as a funding source, the City is able to maintain its commitment to these projects, while judiciously committing to a wider range of capital projects in the near future.

**Capital Expenditure Category  
Fiscal Year 2008-2009 - \$4,465,910**



### GUIDELINES FOR PROJECT SELECTION

This chart illustrates the normal CIP preparation process, designed to achieve maximum department participation and to reflect the capital investment priorities of the community.



**DEFINITIONS**

A CIP is a comprehensive five-year plan of proposed capital improvement projects. Proposed capital improvements or projects are purchases or construction of capital assets. For a project to be considered, it must fall within the following definition of a CIP project:

- ◊ projects or deliverables that are either furnished, designed or constructed;
- ◊ projects that substantially extend the life of existing capital items or infrastructure;
- ◊ studies or analyses that could lead to the design and construction of CIP projects; and
- ◊ have a minimum cost of \$10,000.

Capital improvements include street improvements, park development and acquisition of land, major construction of public facilities, and major repair or renovation projects of City infrastructure facilities.

**PROJECT CATEGORIES**

Capital projects fall within one of four categories. The categories are conducive to small group meetings with project sponsors, and staff members from any department with project involvement, and assist in the development of a CIP. The categories are as follows:

- General Improvements This category provides the most variety of highly visible CIP projects. These include projects related to the Police and Fire Departments, e.g. Police building, Fire Station No. 5, replacement fire pumper, etc., Elizabeth Munday Center. This category includes those projects that are not included in the other four categories.
- Public Safety Improvements This category provides funding for projects related to the public safety arena, in particular, the Police and Fire Departments.
- Street Improvements This category provides for projects related to street improvements. Projects include improvements to the West 5<sup>th</sup> Street Road and Baker Drive. They involve such improvements as construction of roadway, reconstruction, widening, signalization, and right-of-way acquisition.
- Park Improvements This category provides for projects related to the provision of parks and recreation facilities, such as Sportscenter, community center, golf course or park land improvements.
- Stormwater Improvements This category provides for projects related to the improvement of the storm water system. These include a Stormwater Drainage Master Plan, water inlet and pipeline reconstruction, and concentrated and significant efforts to clean and improve pipelines and drainage ditches in the community.

**PRIORITIZATION**

To assist in the review of various projects for funding, typically all CIP projects should be prioritized according to need. This year the priorities were determined by stormwater improvement needs, adherence to the Parks Master Plan, continuation of the Police fleet, Homeland Security, and projects to be constructed to leverage federal and state grant monies. These projects adhere to the following need categories (listed in priority order) that are normally used:

1. Mandatory or Committed Projects

Mandatory projects are those the City is legally required to undertake and include federal or state mandated activities or projects that the City has contracted or partially completed. This can also include projects that have received grants with time restrictions. A funded project that has not yet started does not necessarily mean that the project is "committed", since the project is still subject to review. If this project is no longer necessary, it can be delayed, or deleted and defunded.

2. Health and Safety Projects

Health and safety projects are those infrastructure improvements or capital assets needed for health and/or safety reasons. Examples include stormwater improvements, installation of traffic signals, or modification of park playground equipment to eliminate a hazardous situation.

3. Maintenance of Existing Capital Assets or Systems

These projects are required to maintain the City's investment in infrastructure and capital equipment. This includes projects ranging from street reconstruction to building renovations.

4. Major Service Equipment Replacement

These projects involve replacement of equipment required in the operations of City services. This would include replacement of a fire pumper, dump truck, or swimming pool pumps.

5. Projects which Avoid Future Additional Costs

These are projects that assist the City in reducing or eliminating future operating or capital costs. Examples would include replacing existing high maintenance landscaping with low maintenance plantings, automation of maintenance or data gathering activities, etc.

6. Studies and Analyses

These are projects that allow the City to examine new approaches for improvements to service delivery, cost savings, capital improvement projects and/or ways to enhance the financial stability of the City. Examples include the Stormwater Drainage Master Plan or a Parks Master Plan.

7. Enhance Economic Development

These are projects that will attract new businesses, retain existing businesses, and/or facilitate annexations. Examples include the installation of utilities or street improvements for future development.

8. Improve the Quality of Life

These are projects that allow the City to enhance quality of life in Owensboro, such as landscaping projects, Sportscenter improvements, and remodeling/replacing parks facilities.

Inevitably, some projects will fall under two or more of the above categories. Assigning a point system to these categories allows a "weighted" value system to rank projects. If there are still several projects with the same priority, the "method of paired comparisons" may be used. Each of the projects listed in this document has been assigned a priority according to the above need categories.

## PROJECT COST ESTIMATES

The accuracy of estimated project costs contained in a CIP will vary depending on the degree of detail given to project proposals. Estimates range from educated guesses for funding of conceptually desirable projects to precise design estimates for projects ready to bid. Three categories of estimate levels are used in determining project cost estimates. Detailed descriptions for each of the three estimate levels used are set out below.

### Estimate Level 1 – Conceptual Estimate

This level of estimating is the least accurate and is used when the conceptual idea or plan has been prepared without precise details. Examples of such would be a new police or fire building prior to completion of any plans (and estimates based thereon) and projects where final location is unknown and right-of-way or land costs are involved.

Estimate Level 2 – Detailed Estimate

This level of estimating is based on an approved design plan or conceptual plan which has some level of assurance that the items contained within are complete and acceptable to the City. Examples of this category are most street projects where City staff has prepared estimates based on typical street structural and geometric details using experienced bid prices. Other examples include improvements that have been proposed and identified with estimates in consultant reports.

Estimate Level 3 – Design Estimate

This is the highest level of estimating and is based on a completed set of design drawings and specifications that are ready for bidding. This level could also be called a bid or engineer's estimate.

**PROJECT FINANCING**

The CIP should reflect the priority plan for implementation of capital projects approved by the Commission. A CIP is a comprehensive five-year plan of implementing proposed capital projects which identifies priorities as to need, timing, cost, and method of financing during the next five years. The first year of a five-year CIP is typically adopted as the current year Capital Budget. The five-year plan is updated each year.

Need, timing, and financing are critical elements of a five-year capital improvement program. Needs are established through the process of developing a comprehensive plan that involves professional staff members representing each department and the public benefit. Small group meetings are used to discuss, properly scope out and prioritize projects, fostering teambuilding, improved communications, and coordination between departments. Each project has a designated Project Sponsor. The City Engineer and Finance Director provide overall CIP Project Management and facilitate establishing project priority setting, project scheduling, and project financing. The CIP Project Management Team will develop a monthly CIP project status meeting with all project managers to provide a mechanism for keeping projects on schedule and within budget. This is the point in the process that would normally occur in February-March of a typical year, as shown on the previous flow chart. Once the projects were identified following Your Community Vision, small group category meetings, e.g. street improvements, storm drain improvements, general improvements, and park improvements, were convened to prioritize, schedule and determine funding for the five-year program. These meetings continue to meet as necessary to update priorities, scheduling and funding needs.

The *Summary of Capital Projects* summarizes City's capital projects. The *Capital Projects Funding Summary* highlights the financing available to fund the 2008-2013 CIP. A description of each project follows the *Summary*. The description includes the following information: the estimate level, the project sponsor, the project description, comments, any impacts on the operating budget, major project milestones, the estimated schedule of completion, and project financing. Project costs may be further broken down into categories of expenditures, e.g. design, land costs, cost of improvements.

If necessary, unfunded projects would be identified on a separate sheet entitled *Capital Projects Not Funded at This Time*. A project would be in the unfunded category because (a) precise timing for the project is unknown, and/or (b) project financing has yet to be identified. In addition, the planning staff works with the Community Advisory Committee to develop a more comprehensive five-year plan for utilizing Community Development Block Grant (CDBG) funds in the community. This plan should also result in the identification of additional projects. There are no projects that fit this category for CIP 2008-2013.

2008-2009 Budget

DEPARTMENT: Non-Departmental  
 PROGRAM: Capital Projects

FUND 19: Capital Projects

Program Description

This program provides for financing capital projects.

Account Capital Project Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
<b>Revenue and Transfers:</b>				
8111 Transfer from General Fund	\$ 375,000	\$ 146,525	\$ 587,750	\$ 30,000
8123 Transfer from Your Community Vision	0	0	30,000	0
8136 Transfer from Wellness Fund	0	3,200,000	0	0
Total Transfers	375,000	3,346,525	617,750	30,000
6401 Interest Earnings	(8,480)	93,759	9,475	0
7440 Gifts/Donations	248,868	0	0	0
8102 Grant - State	1,925,211	2,010,860	1,737,344	0
8112 Transfer from Daviess County	0	0	1,162,500	0
8126 FEMA	78,070	180,039	0	0
8152 Sale of Capital Assets	132,140	0	0	0
8202 Franchise CATV	85,000	0	0	0
Total Revenue	2,460,809	2,284,658	2,909,319	0
Total Revenue and Transfers	\$ 2,835,809	\$ 5,631,183	\$ 3,527,069	\$ 30,000
<b>Expenditures:</b>				
9802 Record Retention Project	\$ 0	\$ 12,330	\$ 0	\$ 0
9804 City Connections	0	11,515	288,750	0
9807 Rec/Plex Study	2,900	1,500	10,516	0
9811 Area and Art Museum Project	0	71,525	75,000	0
9814 Concrete Street Rehab	0	0	500,000	0
9818 Street Projects	206,921	591,940	620,697	0
9825 Southtown Boulevard Land	93,809	1,041,741	864,450	0
9831 Waymond Morris Park	23,135	0	0	0
9832 Smith & Werner Building Façade	0	25,713	49,287	0
9833 Ice Rink Construction	0	50,978	4,149,022	0
9845 Symphony Building Renovation	109,562	0	0	0
9847 Area Museum Renovation	20,881	119,709	34,410	0
9848 Cable Access Equipment	0	85,000	6,144	0
9855 Miscellaneous Capital Projects	755	4,344	105,462	30,000
9860 MLK West Loop Construction	1,382,338	0	0	0
9865 South Frederica Street Widening	98,986	308,932	22,459	0
9869 Repair Intersections	235,887	0	0	0
9870 Mall Connector	0	0	20,000	0
9871 Storm Water	0	0	500,000	0
Total	\$ 2,175,174	\$ 2,325,227	\$ 7,246,197	\$ 30,000

2008-2009 Budget

DEPARTMENT: Non-Departmental

PROGRAM: Your Community Vision

FUND 7: Capital Projects

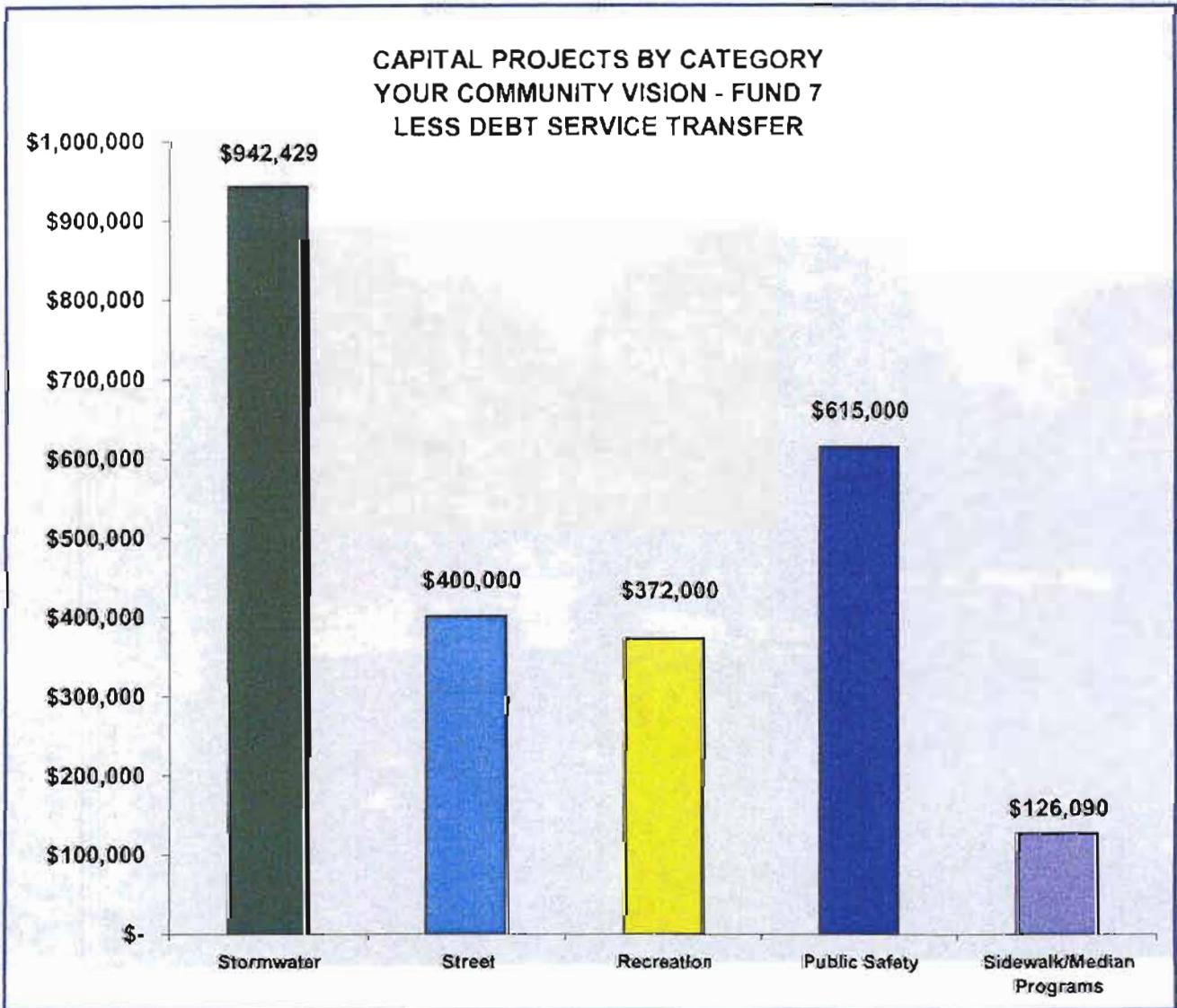
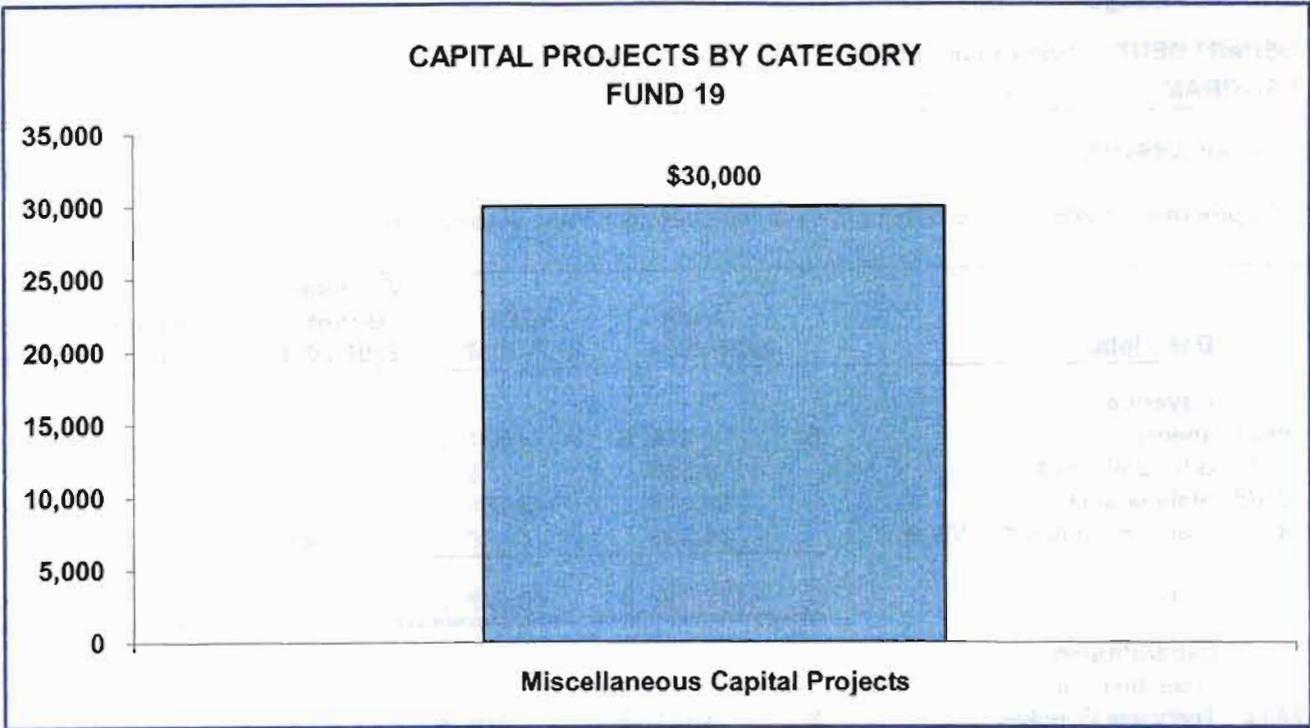
Program Description

This program provides for financing for Your Community Vision capital projects.

Account	Capital Project Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
<b>Revenue</b>					
6101	.33% Occupational License	\$ 3,047,455	\$ 3,218,975	\$ 3,169,353	\$ 3,311,974
6102	.33% Net Profit License	613,796	697,119	632,210	630,000
6084	Penalty and Interest	17,677	29,719	10,000	15,000
6401	Interest on Investments	8,321	43,666	0	0
8101	Federal Grants	142,164	83,664	0	0
8124	Transfer from RWRA Operating Fund	642,430	0	0	0
8160	Issuance of Debt	4,100,000	0	25,273,801	0
<b>Total Revenue and Transfers</b>		<b>\$ 8,571,843</b>	<b>\$ 4,073,143</b>	<b>\$ 29,085,364</b>	<b>\$ 3,956,974</b>
<b>Expenditures:</b>					
5601	Stormwater Maintenance	\$ 182,096	\$ 161,513	\$ 208,996	\$ 236,979
5903	Transfer to Debt Service	0	0	541,011	1,980,391
9601	Design Harsh & Goetz	10,078	36,533	26,820	0
9602	Locust Street Sewer	1,274,438	4,235	0	0
9603	Goetz Ditch Construction	48,975	0	0	0
9604	Harsh Ditch Construction	43,767	0	0	0
9606	Goetz Ditch II Construction	722,220	256,412	0	0
9607	Goetz Ditch III	0	0	3,410,000	0
9608	Stormwater Projects	452,874	153,942	454,244	175,000
9609	Harsh Ditch IB Construction	335,089	1,000	0	0
9610	Harsh Ditch IC	0	0	2,820,000	0
9613	Stormwater Projects RWRA	0	500,000	515,000	530,450
9614	Harsh Ditch Phase II	0	0	9,558,801	0
9615	Devins Ditch Phase I	0	0	1,254,000	0
9616	Scherm Ditch Phase 1	0	0	8,941,000	0
9623	Southern Little League	149,306	1,939	5,912	0
9626	Transfer to Greenbelt - grant match	35,200	0	150,000	0
9629	Kendall-Perkins SprayPark	142,398	0	0	0
9630	Field House Fisher Park	405,155	0	0	0
9631	Chautauqua Park field and restrooms	0	254,394	271,451	0
9632	Transfer to Capital Projects - City Connection	0	0	30,000	0
9634	Legion Park Restroom	0	0	117,000	0
9636	Moreland Park Restrooms	0	0	117,000	0
9637	Legion Park Shelter	0	0	103,000	255,000
9638	Demolish old Ice Arena	0	0	110,500	0
9639	Eastern Little League	0	0	0	117,000

2008-2009 Budget

Account	Capital Project Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
9640	Sidewalk Program	\$ 101,662	\$ 94,480	\$ 123,141	\$ 106,090
9641	Median Program	45,539	0	40,000	20,000
9644	West Fifth Street Road	231,239	432,292	97,831	0
9645	Baker Drive	68,638	0	0	0
9646	South Frederica Widening	0	631,108	268,893	0
9647	Scherm Road Design	0	0	0	400,000
9680	Police Vehicles	239,761	224,519	225,000	0
9681	Police Record System	0	4,350	6,180	0
9683	Police Training Center	0	14,000	439,522	155,000
9684	Fire Rescue Truck	0	201,707	0	0
9685	Fire Station Generator	0	49,686	37,275	30,000
9687	Firefighter Safety Grant	167,208	0	0	0
9688	Fire Grant Thermal Camera	0	141,647	0	0
9689	Police - Mobile Data Terminals	0	0	0	430,000
9801	Cost of Issue and Transfer to PFPF	4,106,138	0	0	0
Total		\$ 8,761,781	\$ 3,163,757	\$ 29,872,577	\$ 4,435,910



2008-2009 Budget

DEPARTMENT: Non-Departmental

PROGRAM: Capital Projects

FUND: Greenbelt

Program Description

This program provides for the development of the Greenbelt Park, utilizing Federal and State grant funding.

Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009	Percent Change
<b>Revenue</b>					
6401 Interest	\$ 576	\$ 3,374	\$ 0	\$ 0	
7440 Gifts/Donations	2,500	0	0	0	
8102 State Grants	84,116	42,254	702,910	0	
8123 Transfer/Community Vision	35,200	0	150,000	0	
<b>Total</b>	<b>\$ 122,392</b>	<b>\$ 45,628</b>	<b>\$ 852,910</b>	<b>\$ 0</b>	<b>-100%</b>
<b>Expenditures:</b>					
Greenbelt Park:					
2403 Technical Supplies	\$ 4,132	\$ 349	\$ 0	\$ 0	
4506 Profess/Technical Services	31,700	17,980	42,570	0	
5601 Land	572	21,544	36,622	0	
5602 Land Improvements	80,964	11	773,718	0	
Transfer to Capital Projects	0	0	0	0	
<b>Total</b>	<b>\$ 117,368</b>	<b>\$ 39,884</b>	<b>\$ 852,910</b>	<b>\$ 0</b>	<b>-100%</b>



2008-2009 Budget

DEPARTMENT: Non-Departmental

PROGRAM: Capital Projects

FUND 11: Riverfront Development

Program Description

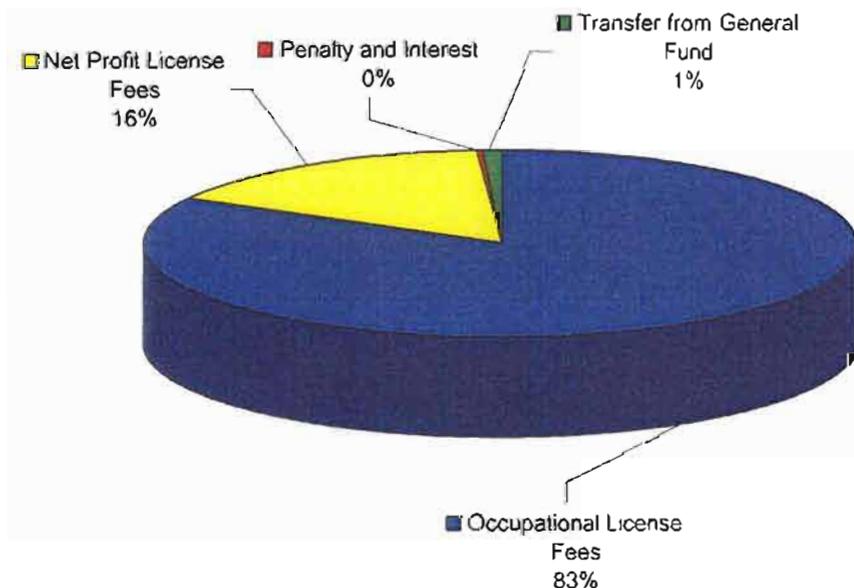
This program provides for funding of riverfront development projects.

Account Description	Audit 2005-2006	Audit 2006-2007	Amended Budget 2007-2008	Budget 2008-2009
<b>Revenue</b>				
8101 Federal Grants	\$ 0	\$ 1,804,383	\$ 31,450,132	\$ 0
8102 State Grants	354,015	0	0	0
<b>Total Riverfront Project Revenues</b>	<b>\$ 354,015</b>	<b>\$ 1,804,383</b>	<b>\$ 31,450,132</b>	<b>\$ 0</b>
<b>Expenditures</b>				
4506 Professional/Technical Service	\$ 89,671	\$ 0	\$ 46,052	\$ 0
5602 Land Improvements	265,151	1,804,383	31,404,080	0
<b>Total Capital Projects Expenditures</b>	<b>\$ 354,822</b>	<b>\$ 1,804,383</b>	<b>\$ 31,450,132</b>	<b>\$ 0</b>

### CAPITAL PROJECTS FUNDING SUMMARY

2006-2007 CARRYOVER FUNDING	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Capital Carryover	\$ 543,065	\$ 64,129	\$ 50,193	\$ (261,743)	\$ 86,321
<b>TOTAL CARRYOVER</b>	<b>\$ 543,065</b>	<b>\$ 64,129</b>	<b>\$ 50,193</b>	<b>\$ (261,743)</b>	<b>\$ 86,321</b>
AVAILABLE FINANCING	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Occupational License Fees	\$ 3,311,974	\$ 3,311,974	\$ 3,311,974	\$ 3,311,974	\$ 3,311,974
Net Profit License Fees	630,000	630,000	630,000	630,000	630,000
Penalty and Interest	15,000	15,000	15,000	15,000	15,000
Transfer from General Fund	30,000	30,000	30,000	30,000	30,000
<b>TOTAL CURRENT YEAR</b>	<b>\$ 3,986,974</b>				
<b>TOTAL AVAILABLE FUNDING</b>	<b>\$ 4,530,039</b>	<b>\$ 4,051,103</b>	<b>\$ 4,037,167</b>	<b>\$ 3,725,231</b>	<b>\$ 4,073,295</b>
Less Debt Service	1,980,391	1,980,391	1,980,391	1,980,391	1,980,391
Less Capital Improvements	2,485,519	2,020,519	2,318,519	1,658,519	1,683,519
<b>Surplus (Deficit)</b>	<b>\$ 64,129</b>	<b>\$ 50,193</b>	<b>\$ (261,743)</b>	<b>\$ 86,321</b>	<b>\$ 409,385</b>

### 2008-2009 Capital Projects Funding by Source



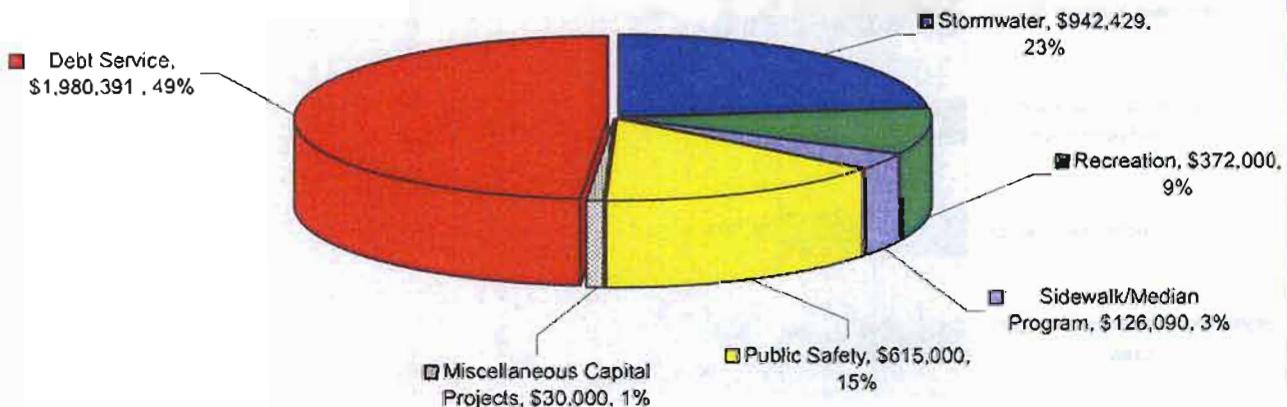
2008-2013 Capital Improvement Program

SUMMARY OF CAPITAL PROJECTS

There was a \$543,065 capital carryover from Fiscal Year 2007-2008

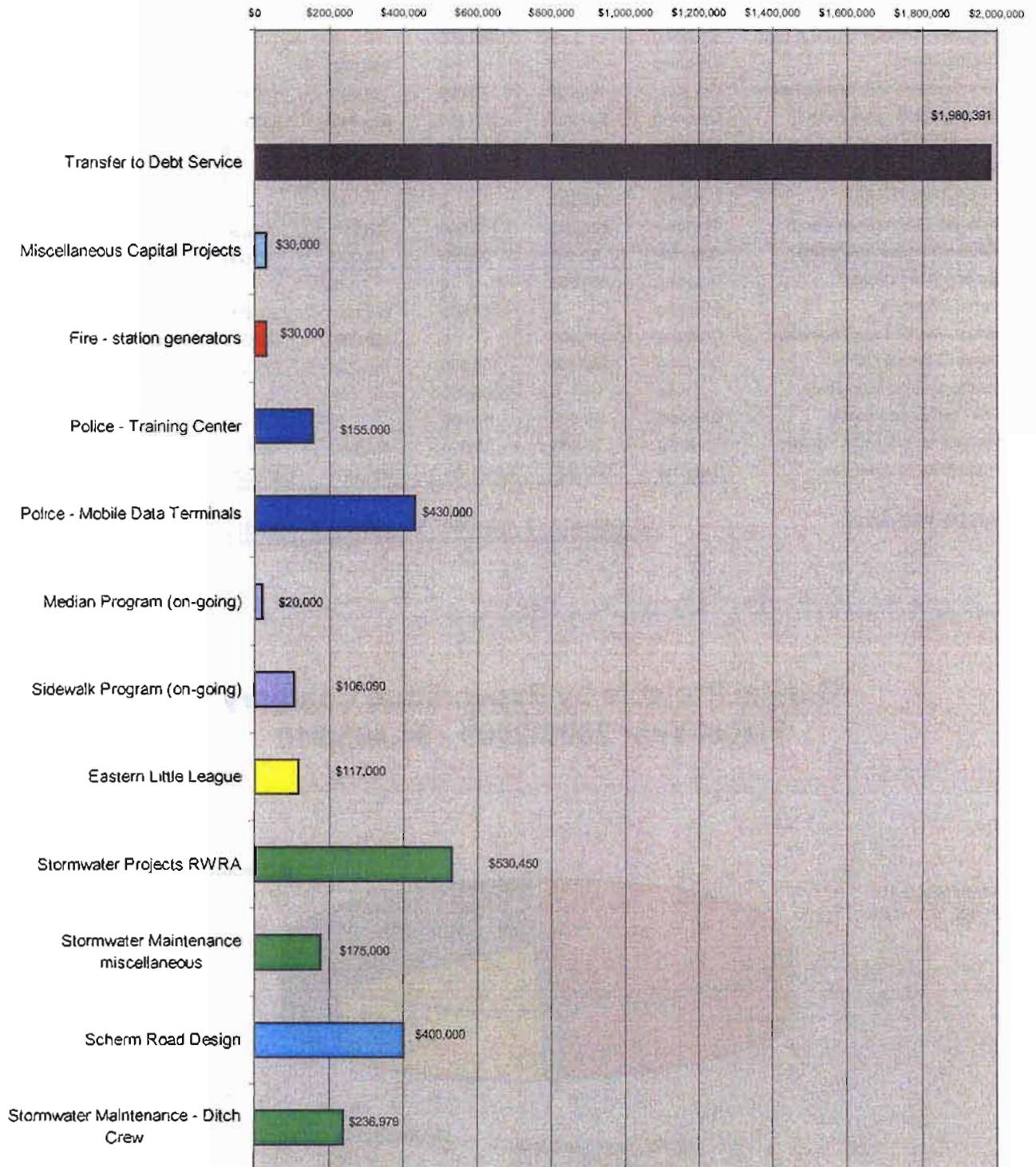
CIP PROJECTS	PRIOR YEARS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	Total
5601 Stormwater Maint. Ditch Crew	On-going	\$ 236,979	\$ 236,979	\$ 236,979	\$ 236,979	\$ 236,979	\$ 1,184,895
9648 Second Street and Hanning Lane	On-going	0	180,000	0	0	0	180,000
9649 Castlen Street	On-going	0	0	660,000	0	0	660,000
9608 Stormwater Maint.miscellaneous	On-going	175,000	175,000	175,000	175,000	175,000	875,000
9613 Stormwater Projects RWRA	On-going	530,450	530,450	530,450	530,450	530,450	2,652,250
9639 Eastern Little League	On-going	117,000	0	0	0	0	117,000
9633 Fisher Park Project	On-going	0	117,000	0	0	0	117,000
9637 Legion Park Shelter	On-going	255,000	0	0	0	0	255,000
9640 Sidewalk Program (on-going)	On-going	106,090	106,090	106,090	106,090	106,090	530,450
9641 Median Program (on-going)	On-going	20,000	20,000	20,000	20,000	20,000	100,000
9647 Scherm Road Design	On-going	400,000	0	0	0	0	400,000
9680 Police - Vehicles	On-going	0	250,000	225,000	225,000	250,000	950,000
9682 Police - Mobile Data Terminals	On-going	430,000	0	180,000	180,000	180,000	970,000
9683 Police - Training Center	On-going	155,000	155,000	155,000	155,000	155,000	775,000
9696 Police - Training firing range	New	0	180,000	0	0	0	180,000
9685 Fire - station generators	On-going	30,000	40,000	0	0	0	70,000
9855 Miscellaneous Capital Projects	On-going	30,000	30,000	30,000	30,000	30,000	150,000
1101 Transfer to Debt Service	On-going	1,980,391	1,980,391	1,980,391	1,980,391	1,980,391	9,901,955
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$ 4,465,910</b>	<b>\$ 4,000,910</b>	<b>\$ 4,298,910</b>	<b>\$ 3,638,910</b>	<b>\$ 3,663,910</b>	<b>\$ 20,068,550</b>

Capital Projects by Expenditure Category  
Fiscal Year 2008-2009 - \$4,465,910



## CAPITAL PROJECTS - INDIVIDUAL ALLOCATIONS

**TOTAL CAPITAL PROJECTS FUNDED 2008-2009 - \$4,465,910**



**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Stormwater	Stormwater Maintenance Ditch Crew	1

**CONTACT:** Joe Schepers, City Engineer

**PRIORITY:** Health and Safety

**DESCRIPTION - LOCATION:**

This project involves continuing maintenance, cleanouts and repairs to the Stormwater System, specifically:

- a) cleaning 75,000 feet of ditch several times a year and spot cleaning an additional 46 miles, and
- b) small projects/storm system repairs, i.e., repair sinkholes, collapsed inlets and pipes, rebuilding headwalls.

**COMMENTS:**

The City contracts with the Regional Water Resource Agency (RWRA) for inspection, repair and replacement of pipelines, as well as inlet maintenance and repair. City forces provide improvements to the open drainage ditch system. The Stormwater Drainage Master Plan (SDMP) should provide further direction and priority for funding major repairs to the system.

**IMPACT ON OPERATING BUDGET:**

Project funding comes from the .33% increase in occupational and net profit license fee taxes dedicated to Your Community Vision for capital projects. This project will not impact the General Fund during this or future years because it will continue to be funded from Your Community Vision. As the system is updated, repaired, and maintained, future maintenance and repair costs are expected to decrease significantly.

Stormwater	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Pipe System Maintenance					
Clean and Pave Open Ditches					
Repair Inlets, as needed					
Repair Pipelines, as needed					
Replace Pipelines, as needed					

Your Community Vision		Prior Years	\$ 8,362,929
2008-2009	\$ 236,979	2008-2009	236,979
2009-2010	236,979	2009-2010	236,979
2010-2011	236,979	2010-2011	236,979
2011-2012	236,979	2011-2012	236,979
2011-2012	236,979	2011-2012	236,979
<b>Total Financing</b>	<b>\$ 1,184,895</b>	<b>Total for Years</b>	<b>\$ 9,547,824</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Stormwater Capital	Stormwater Maintenance – Miscellaneous Projects	1

**CONTACT:** Joe Schepers, City Engineer

**PRIORITY:** Health and Safety

**DESCRIPTION - LOCATION:**

These projects involve making various improvements to the stormwater drainage system and development of a Stormwater Drainage Master Plan for long-range improvements to the system. This is an on-going program, with major improvement planned each year of the project.

**COMMENTS:**

These projects are stormwater projects recommended by the Stormwater Master Plan as completed by Quest Engineers in 1999. The completion of these projects will bring the trunk lines in the City up to a 25-year storm capacity.

**IMPACT ON OPERATING BUDGET:**

The initial funding for this project came from Decision 2002 funding, creating no significant impact on the General Fund budget. Project funding now comes from the .33% increase in the occupational and net profit license taxes dedicated by Your Community Vision to capital projects. This project will impact the General Fund during future fiscal years as ditch cleaning, repairs and maintenance costs will decline.

Stormwater	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Phase V NPDES permit					
Numerous miscellaneous projects on work order list					
KIA Debt Service					

<u>FINANCING</u>		<u>YEARS SCHEDULED</u>	
Your Community Vision		Prior Years	On-going
2008-2009	\$ 1,622,391	2008-2009	\$ 1,622,391
2009-2010	1,622,391	2009-2010	1,622,391
2010-2011	1,622,391	2010-2011	1,622,391
2011-2012	1,622,391	2011-2012	1,622,391
2012-2013	1,622,391	2012-2013	1,622,391
<b>Total Financing</b>	<b>\$ 8,111,955</b>	<b>Total for Years</b>	<b>\$ 8,111,955</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Stormwater Capital	Stormwater Projects – Regional Water Resource Agency	1

**CONTACT:** Joe Schepers, City Engineer

**PRIORITY:** Health and Safety

**DESCRIPTION - LOCATION:**

This project involves making various improvements to the stormwater drainage system and development of a Stormwater Drainage Master Plan for long-range improvements to the system. This is an on-going program, with major improvement planned each year of the project.

**COMMENTS:**

The City contracts with the Regional Water Resource Agency (RWRA) for continuous inspection, repair and replacement of pipelines, as well as inlet maintenance and repair. City forces provide improvements to the open drainage ditch system. The Stormwater Drainage Master Plan (SDMP) provides further direction and priority for funding major repairs to the system.

**IMPACT ON OPERATING BUDGET:**

Project funding comes from the .33% increase in the occupational and net profit license taxes dedicated by Your Community Vision to capital projects. This project will positively impact the General Fund during future fiscal years as ditch cleaning, repairs and maintenance costs will decline.

Stormwater	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Stormwater Projects – RWRA					

FINANCING		YEARS SCHEDULED	
Your Community Vision		Prior Years	\$ 4,864,002
2008-2009	\$ 530,450	2008-2009	530,450
2009-2010	530,450	2009-2010	530,450
2010-2011	530,450	2010-2011	530,450
2011-2012	530,450	2011-2012	530,450
2012-2013	530,450	2012-2013	530,450
<b>Total Financing</b>	<b>\$ 2,652,250</b>	<b>Total for Years</b>	<b>\$ 7,516,252</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety Street Improvements	Median Program	1

**CONTACT:** Lelan Hancock, Facilities Maintenance Superintendent

**PRIORITY:** Health and Safety

**DESCRIPTION - LOCATION:**

This project involves various median repair projects, construction projects and improvements to existing medians throughout the City.

**COMMENTS:**

This is an on-going project that will enhance the appearance of the City and make repairs to existing medians to increase public safety, lower maintenance costs, and improve the overall aesthetics of the city's medians.

**IMPACT ON OPERATING BUDGET:**

The funding for this project comes from the .33% increase in the occupational and net profit license taxes dedicated to capital projects and will not affect the General Fund budget during this or future fiscal years.



<u>ESTIMATED COST</u>		<u>FINANCING</u>		<u>YEARS SCHEDULED</u>	
Median Program annually	\$20,000	Your Community Vision annual commitment	\$ 20,000	Prior Years	\$ 140,001
				2006-2007	20,000
				2007-2008	20,000
				2008-2009	20,000
				2009-2010	20,000
				2010-2011	20,000
<b>Total Cost</b>	<b>\$ 20,000</b>	<b>Total Financing</b>	<b>\$ 20,000</b>	<b>Total for Years</b>	<b>\$ 240,001</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety Street Improvements	Sidewalk Program	1

**CONTACT:** Joe Schepers, City Engineer

**PRIORITY:** Health and Safety

**DESCRIPTION - LOCATION:**

This project involves various sidewalk repair projects, construction projects and improvements to existing sidewalks throughout the City.

**COMMENTS:**

This is an on-going project that will enhance the appearance of the City and make repairs to existing sidewalks to increase public safety.

**IMPACT ON OPERATING BUDGET:**

The funding for this project comes from the .33% increase in the occupational and net profit license taxes dedicated to capital projects and will not affect the General Fund budget during this or future fiscal years.

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Sidewalk Program					

Sidewalk Program annually	\$106,900	Your Community Vision annual commitment	\$ 106,900	Prior Years	Ongoing
				2008-2009	\$ 106,900
				2009-2010	103,000
				2010-2011	103,000
				2011-2012	103,000
				2012-2013	103,000
<b>Total Cost</b>	<b>On-going</b>	<b>Total Financing</b>	<b>\$ 106,900</b>	<b>Total for Years</b>	<b>\$ 518,900</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety	Take Home Fleet Vehicles	1

**CONTACT:** Chief Glenn Skeens

**PRIORITY:** Public Safety

**DESCRIPTION - LOCATION:**

This project involves purchase of additional vehicles for the Police Department fleet.

**COMMENTS:**

This purchase will allow the City to continue implementing the take-home fleet program. This program aids the City in its ongoing efforts to recruit and retain qualified law enforcement officers while competing with other state law enforcement agencies. The take-home fleet will have the benefit of greatly increasing police visibility in the community. It will also benefit the community by offering a rapid response to possible breaches of Homeland Security and in the event of natural disasters.

**IMPACT ON OPERATING BUDGET:**

The additional vehicles needed to complete a take-home fleet were to be purchased over a 6-year period. As capital priorities have changed, the purchase period has been extended. The funding for this project comes from the .33% increase in the occupational and net profit license taxes that is dedicated to capital projects from Your Community Vision. The impact on the General Fund operating budget will be limited to fuel and maintenance costs. The Fleet and Facilities Maintenance Plan identifies future maintenance costs for these vehicles. Even though fuel prices are currently high, both fuel and maintenance costs are expected to be less than 1% of the General Fund Police operating budget.

Police	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Take-Home Fleet	[Bar chart showing funding over years]				

ESTIMATED COST		FINANCING		YEARS SCHEDULED	
Take-Home Fleet	On-going	Your Community Vision		Prior Years	\$ 1,199,589
		2008-2009	\$ 0	2008-2009	0
		2009-2010	250,000	2009-2010	250,000
		2010-2011	225,000	2010-2011	225,000
		2011-2012	225,000	2011-2012	225,000
		2012-2013	250,000	2012-2013	250,000
<b>Total Cost</b>	<b>On-going</b>	<b>Total Financing</b>	<b>\$ 950,000</b>	<b>Total for Years</b>	<b>\$ 2,149,589</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety	Mobile Data Terminals	1

**CONTACT:** Chief Glenn Skeens

**PRIORITY:** Public Safety

**DESCRIPTION - LOCATION:**

This project involves purchase of mobile data terminals for the Police Department fleet.

**COMMENTS:**

This purchase will allow officers in fleet vehicles access to a statewide computer information network and computerized Owensboro and Daviess County warrant program. This program will continue until all fleet vehicles are equipped. Officers can make local, state and national Crime Information Center inquiries while in vehicles, and will be able to complete reports at the scene through computer programs rather than hard copy. Twenty-three MDT's will be purchased in fiscal year 2008-2009.

**IMPACT ON OPERATING BUDGET:**

This is a one-time program spread over several years to equip Police fleet vehicles with mobile data terminals. In the future, fleet vehicles will automatically be equipped with mobile data terminals. The funding for this project comes from the .33% increase in the occupational and net profit license taxes that is dedicated to capital projects. It has no impact on the General Fund operating budget in this or future fiscal years. The efficiencies that will result from this program cannot be measured at this time.

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Mobile Data Terminals					

	FINANCING		YEARS SCHEDULED	
On-going	Your Community Vision		Prior Years	\$ 0
	2008-2009	\$ 430,000	2008-2009	430,000
	2009-2010	0	2009-2010	0
	2010-2011	180,000	2010-2011	180,000
	2011-2012	180,000	2011-2012	180,000
	2012-2013	180,000	2012-2013	180,000
On-going	Total Financing	\$ 970,000	Total for Years	\$ 970,000

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety	Police Training Center	1

**CONTACT:** Chief Glenn Skeens

**PRIORITY:** Public Safety

**DESCRIPTION - LOCATION:**

This project involves design, development and construction of a multi-functional Regional Law Enforcement Training Center in Daviess County, Kentucky, to conduct classroom and practical training exercises that serve to decrease liability and improve law enforcement skill in critical situations. The City of Owensboro landfill property provides excellent land resources on the fringe of Owensboro in a sparsely populated, limited residential growth property.

**COMMENTS:**

This project will depend upon federal and/or state funding in the latter phases. Phase 1 completion required commitment of capital improvement monies from the City. Phase 1 includes, but is not limited to, installation of target systems, weapons ranges, and backstops.

The Owensboro Police Department has created a phasing plan that will enable the training center to become active as quickly as possible and that will facilitate future construction by insuring that the initial infrastructure will accommodate the ultimate design. This project phasing enables the City to develop the site over time as funding resources become available.

**IMPACT ON OPERATING BUDGET:**

Due to project phasing and Your Community Vision funding, completion of Phase 1 will have minimal impact on the operating budget.



<u>ESTIMATED COST</u>		<u>FINANCING</u>		<u>YEARS SCHEDULED</u>	
Police Training Center		Your Community Vision		Prior Years	\$ 738,074
Phase I	\$ 1,513,074	2008-2009	\$ 155,000	2007-2008	155,000
		2009-2010	155,000	2008-2009	155,000
		2010-2011	155,000	2009-2010	155,000
		2011-2012	155,000	2010-2011	155,000
		2012-2013	155,000	2011-2012	155,000
<b>Total Cost</b>	<b>\$ 1,513,074</b>	<b>Total Financing</b>	<b>\$ 775,000</b>	<b>Total for Years</b>	<b>\$ 1,513,074</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety	Fire Generators	1

**CONTACT:** Lelan Hancock, Facilities Maintenance Superintendent

**PRIORITY:** Public Safety

**DESCRIPTION - LOCATION:**

This project involves the purchase of diesel powered backup generators. The generators are being installed at one fire station per year. The fire chief decides in what order stations receive generators.

**COMMENTS:**

This purchase will give each fire station a back-up power source in the event the City suffers a serious emergency (tornado, earthquake, etc.) and the power goes out in all or parts of Owensboro. All fire stations are designated as a "Safe Place" for children in crisis and would serve as shelter for citizens without food or power. The base radios do not work if the power is out; the generators will allow each station to continue communications during a disaster. These generators will also allow each station to operate under normal conditions except that air conditioning will not be available.

**IMPACT ON OPERATING BUDGET:**

The funding for these generators comes from the .33% increase in the occupational and net profit license taxes that is dedicated to capital projects from Your Community Vision. The impact on the General Fund operating budget in this and future years will be negligible.

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Fire Generators					

<u>ESTIMATED COST</u>		<u>FINANCING</u>		<u>YEARS SCHEDULED</u>	
Fire Station generators	\$ 186,961	Your Community Vision		Prior Years	\$ 116,961
		2008-2009	\$ 30,000	2008-2009	30,000
		2009-2010	40,000	2009-2010	40,000
		2010-2011	0	2010-2011	0
		2011-2012	0	2011-2012	0
		2012-2013	0	2012-2013	0
<b>Total Cost</b>	<b>\$ 186,961</b>	<b>Total Financing</b>	<b>\$ 70,000</b>	<b>Total for Years</b>	<b>\$ 186,961</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Park Improvements	Recreation	1

**CONTACT:** Lelan Hancock

**PRIORITY:** Quality of Life

**DESCRIPTION - LOCATION:**

The current fiscal year project includes renovation of the Legion Park shelter and work on the Eastern Little League field. The improvements aid the City in accommodating the numerous tournaments the City hosts each year.

**COMMENTS:**

This project continues work defined by the Parks Master Plan. This plan addressed major recreational issues identified by the public; major issues were lack of recreation space and sports playing fields, and improvement to existing spaces.

**IMPACT ON OPERATING BUDGET:**

Funding for this multi-phase, multi-year project comes from the Your Community Vision. This year's projects will impact the General Fund operating budgets in future fiscal years by decreasing maintenance costs and utilities, slightly decreasing revenues needed from sport tournament fees. Recreation fees are set in part by the cost of maintenance and utilities.

Parks Master Plan Projects	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Eastern Little League					
Legion Park Shelter					
Fisher Park Project					
Ice Arena Debt Service					
RecPlex Debt Service					

ESTIMATED COST		FINANCING		YEARS SCHEDULED	
Different parks projects as set out in this CIP		Your Community Vision		Prior Years	On-going
		2008-2009	\$ 905,000	2008-2009	\$ 905,000
		2009-2010	650,000	2009-2010	650,000
		2010-2011	533,000	2010-2011	533,000
		2011-2012	533,000	2011-2012	533,000
		2012-2013	533,000	2012-2013	533,000
<b>Total Cost</b>	<b>On-going</b>	<b>Total Financing</b>	<b>\$ 3,154,000</b>	<b>Total for Years</b>	<b>\$ 3,154,000</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
General Improvements	Miscellaneous Capital Projects	1

**CONTACT:** Tony Cecil

**PRIORITY:** Health and Safety, Quality of Life

**DESCRIPTION - LOCATION:**

This project includes small capital projects that may occur during the fiscal year.

**COMMENTS:**

This funding will allow the City to conduct small capital projects which are not otherwise funded under the Capital Improvement Program.

**IMPACT ON OPERATING BUDGET:**

This funding affects the General Fund by less than 1%.

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Unexpected capital projects					

<u>ESTIMATED COST</u>		<u>FINANCING</u>		<u>YEARS SCHEDULED</u>	
Miscellaneous capital projects	\$ 30,000	General Fund annual commitment	\$ 30,000	Prior Years	On-going
				2008-2009	\$ 30,000
				2009-2010	30,000
				2010-2011	30,000
				2011-2012	30,000
				2012-2013	30,000
<b>Total Yearly Cost</b>	<b>\$ 30,000</b>	<b>Total Financing</b>	<b>\$ 30,000</b>	<b>Total for Years</b>	<b>\$ 150,000</b>

**2008-2013 CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT	ESTIMATE LEVEL
Public Safety and General Improvements	Transportation	1

**CONTACT:** Joe Schepers, City Engineer

**PRIORITY:** Quality of Life; Health and Safety

**DESCRIPTION - LOCATION:**

Money spent in this category goes to improving and building city streets.

**COMMENTS:**

Scherm Road design is budgeted for 2008-2009.

**IMPACT ON OPERATING BUDGET:**

The matching funding for these projects comes from Your Community Vision. The impact on the General Fund operating budget in 2008-2009 year is zero. The impact on the General Fund operating budget in future fiscal years will be limited to maintenance, projected at less than 1% of the operating budget.

Transportation	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Scherm Road Design					
2 <sup>nd</sup> Street and Hanning Lane Intersection					
Castlen Street					

ESTIMATED COST		FINANCING		YEARS SCHEDULED	
Scherm Road	\$400,000	Your Community Vision		Prior Years	Ongoing
		2008-2009	\$ 400,000	2008-2009	\$ 400,000
		2009-2010	180,000	2009-2010	180,000
		2010-2011	660,000	2010-2011	660,000
		2011-2012	0	2011-2012	0
		2012-2013	0	2012-2013	0
		Total Financing	\$ 1,240,000	Total for Years	\$ 1,240,000

**CAPITAL PROJECTS NOT FUNDED AT THIS TIME**

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<u>Description</u>	<u>Budget</u>
Public Works Building Expansion	\$ 2,000,000
Salt / Dirt Storage Building	172,442
Emergency Light Plant	8,000
City Hall Remodel Phase II	120,000
Brine Building	52,800
City Hall West Window Replacement	62,000
City Hall North Window Replacement	62,000
City Hall East Window Replacement	62,000
City Direct Digital Controls 3rd Floor	16,200
City Direct Digital Controls 2nd Floor	16,200
Art Museum Window Replacement	52,000
Art Museum Boiler Pipe	30,000
Moreland Tennis Court Replacement	500,000
Facilities Maintenance Lift	80,000
Fisher Park Bleachers	57,000
Asphalt Street Program	571,000
Concrete Street Program	500,000
Stormwater Project (2 of 3 year commitment)	500,000
	<hr/>
TOTAL	<u>\$ 4,861,642</u>







GLOSSARY OF BUDGET TERMS

<u>Accomplishment</u>	Programs and activities successfully completed in the prior fiscal year.
<u>Accrual Basis</u>	Transactions and events are recognized as revenues/gains or as expenses/losses when they occur, regardless of the timing of the related cash flows.
<u>Ad Valorem Taxes</u>	General property taxes levied on the assessed valuation of real and personal property.
<u>ADA</u>	American Disabilities Act.
<u>Appropriation</u>	Authorization made by the City Commission that permits officials to incur obligations against and make expenditures of resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
<u>ASA</u>	Amateur Softball Association, <a href="http://www.softball.org">www.softball.org</a> .
<u>Assessed Valuation</u>	The value of real property and improvements, as determined by the County Assessor, against which the property tax levy is assessed.
<u>Bonded Debt</u>	A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as construction or repair of buildings, streets, or purchase high cost machinery and equipment.
<u>Balanced Budget</u>	All estimated sources of revenues, including uses of fund balances, equal all appropriations for the fiscal year. Sometimes a budget for which expenditures are less than income is also considered balanced. An entity has a budget surplus if expenditures are less than revenues.
<u>Budget</u>	A financial operation plan that is an estimate of proposed expenditures for a given period of time and the proposed means of financing them.
<u>Budget Message</u>	The letter of transmittal from the City Manager that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and his views and recommendations.
<u>Budgetary Control</u>	Control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within authorized appropriations limitations and available revenues.
<u>Budgetary Units</u>	Formal cost centers including programs, departments, and funds used for fiscal oversight, compliance, and control.
<u>CAD</u>	Computer aided design.
<u>Capital</u>	Assets of significant value and having a useful life of several years (the term capital assets is also used).
<u>Capital Expenditures</u>	Money spent to add or expand property, plant, and equipment assets, with the expectation that those assets will benefit the City over a long period of time (more than one year); also called capital outlay.
<u>Capital Improvement</u>	Projects which purchase or construct capital assets. Typically, capital improvements include new street improvements, park development, land acquisition, major public facilities construction, and major maintenance/ repair projects such as street resurfacing or public facilities modifications.

## 2008-2009 Budget

### Capital Improvement Program (CIP)

A comprehensive five-year plan of implementing proposed capital projects which identifies priorities as to need, cost, and method of financing. The first year of the CIP is adopted as the current capital budget.

### Capital Outlay

See "Capital Expenditures".

### Capital Projects Funds

Governmental-type fund used to account for current financial resources and expenditures related to acquisition, construction, or repair of capital projects other than those financed by proprietary type (enterprise) funds.

### CDBG

Community Development Block Grant.

### CSD

Communications Systems Director.

### CERS

City Employees Retirement System.

### CHDO

Community Housing Development Organization, [www.kyhousing.org](http://www.kyhousing.org).

### CIP

Capital Improvement Program.

### CJED

Criminal Justice Executive Development, a training program.

### COBRA

Consolidated Omnibus Budget Reconciliation Act passed by Congress in 1986.

### Community Development Block Grant (CDBG)

A federal grant awarded to the City through the United States Department of Housing and Urban Development (HUD), whose objective is to provide decent housing, a suitable living environment and expanding economic opportunities for low to moderate income persons.

### Contingency Reserve

A specific line item appropriation from which to distribute additional funds to decision units for salary increases resulting from employee contract negotiations and to pay for emergencies or unanticipated expenditures that from time to time arise during the course of a fiscal year.

### CPR

Cardiopulmonary resuscitation.

### DARE Program

Drug Abuse Resistance Education, [www.dare.org](http://www.dare.org).

### Decision 2002

In 1997, the City Commission approved a 5-year increase to Occupational License and Net Profit License fees. The decision for the increase received support of City residents after a poll was conducted. The incremental increase in fees was used solely to finance specific Decision 2002 projects. This dedicated revenue source lapsed in 2002.

### Debt Service

Payment of interest and repayment of principal to holders of the City's debt instruments.

### Debt Service Fund

Governmental-type fund used to account for current resources and expenditures associated with meeting annual debt service obligations.

### Department

A major budgetary unit of organization in the City that has been assigned overall management responsibility for an operation or a group of related operations and activities within a functional area. Departments are often comprised of one or more program reporting entities, or divisions, in one or more funds.

## 2008-2009 Budget

<u>Depreciation</u>	A systematic adjustment to book value of a capital asset to recognize the decline in value of an asset due to usage, passage of time, or other similar factors. Depreciation, while required for generally accepted accounting purposes, is not a budgetary type of expenditure since it does not involve commitments for future expenditures of monies.
<u>EDC</u>	Economic Development Corporation, also known as Greater Owensboro Economic Development Corporation, <a href="http://www.owensboro.com/economic/about_detail.asp?page=About+EDC">http://www.owensboro.com/economic/about_detail.asp?page=About+EDC</a> .
<u>EEO</u>	Equal Employment Opportunity.
<u>EMS</u>	Emergency Medical Services.
<u>Enterprise</u>	Used to account for specific services, e.g., sanitation, transit, recreation, funded directly by fees and charges to users.
<u>Equipment Charges</u>	Charges or "rental fees" charged to user departments to defray the cost of maintaining the equipment used and to replace the equipment when it exceeds its useful life.
<u>Equity</u>	The difference between assets and liabilities in a proprietary fund. In a governmental fund, this difference is referred to as "fund balance".
<u>ESN</u>	Emergency Service Number
<u>Expenditure/Expense</u>	Outflow of funds paid or to be paid for acquisition of goods or services.
<u>Expenditure Detail</u>	Line item total for each expenditure/expense account within a department and/or program.
<u>FBI</u>	Federal Bureau of Investigation, <a href="http://www.fbi.org">www.fbi.org</a> .
<u>Fiscal Year</u>	The financial year for the City of Owensboro is July 1 through June 30 of the subsequent year.
<u>FMLA</u>	Family Medical Leave Act.
<u>Franchise Fees</u>	A fee assessed major utility companies for the privilege of using public rights-of-way and property within the City limits, e.g. Kenergy, Atmos Energy, and Adelphia.
<u>FTA</u>	Federal Transit Association, <a href="http://www.fta.dot.gov">www.fta.dot.gov</a> .
<u>Fund</u>	A major budgetary unit with revenues and expenditures segregated for specific activities. General Fund, Sanitation Fund, Transit Fund, Recreation Fund, Sponsors & Scholarships Fund, Community Development Fund, Parking Garage Fund, Debt Service Fund, Riverfront Development Fund, Capital Projects Fund, Greenbelt Fund, and Economic Development Fund are budgeted.
<u>Fund Accounting</u>	The accounts of the City are organized on the basis of funds, departments, and programs (budgetary units) and are used to demonstrate legal compliance and to aid in financial management by segregating financial transactions of various City functions and activities.
<u>Fund Balance</u>	The difference between assets and liabilities accounted for in a governmental unit. The fund balance itself is divided into "reserved" and "unreserved" portions. The "unreserved fund balance" is a measure of a government's net available financial resources.

## 2008-2009 Budget

<u>GANTT chart</u>	A horizontal bar chart frequently used in project management, a Gantt chart provides a graphical illustration of a schedule that helps plan, coordinate and track specific project tasks, using project management applications.
<u>General Fund</u>	Governmental-type fund through which all revenues and expenditures are accounted if not specifically allocated by law or contractual agreement to another specific fund. The General Fund is the main operating fund of the City.
<u>GFOA</u>	See Government Finance Officers Association.
<u>GIS</u>	Geographical Information System.
<u>Government Finance Officers Association (GFOA)</u>	A professional association of state, provincial and local finance officers in the United States and Canada. The GFOA was founded in 1906. For further information, visit the GFOA website at <a href="http://www.gfoa.org">www.gfoa.org</a> .
<u>Governmental Type Fund</u>	Fund having a measurement focus on current financial resources, thereby eliminating the need for revenue and expenditure accruals. The City has four categories of Governmental Type Funds: General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund.
<u>GPS</u>	Global positioning system.
<u>GUI</u>	Graphic User Interface.
<u>HIPAA</u>	Health Insurance Portability and Accountability Act.
<u>HOME Grant</u>	Home Investment Partnerships Program, Department of Housing and Urban Development under authority of the National Affordable Housing Act, Title II, 1990, as amended - formula grant for use for housing rehabilitation, tenant-based rental assistance, assistance to homebuyers, and acquisition and new construction of housing. Funding may be used for necessary and reasonable activities related to the development of non-luxury housing, i.e., site acquisition and/or improvements, demolition and relocation. Only 10% of the jurisdiction's allocation may be used for administrative costs. Funds may not be used for public housing modernization, matching funds for other Federal programs, reserve accounts or operating subsidies for rental housing, annual contributions contracts, or activities under the Low Income Housing Preservation Act, except for priority purchasers.
<u>ICAC</u>	International Crimes Against Children.
<u>Interest</u>	Income resulting from the prudent investment of idle cash.
<u>Interfund Transfers</u>	Amounts transferred from one fund to another.
<u>IRS</u>	Internal Revenue Service <a href="http://www.irs.gov">www.irs.gov</a> .
<u>KCTCS</u>	Kentucky Community Technical and College System. <a href="http://www.ktcts.org">www.ktcts.org</a> .
<u>KHSAA</u>	Kentucky High School Athletic Association, <a href="http://www.khsaa.org">www.khsaa.org</a> .
<u>KIA</u>	Kentucky Infrastructure Authority, <a href="http://www.kia.ky.gov">www.kia.ky.gov</a>
<u>KLC</u>	Kentucky League of Cities, <a href="http://www.klc.org">www.klc.org</a> .
<u>KRS</u>	Kentucky Revised Statutes.
<u>KTC</u>	Kentucky Transportation Cabinet, <a href="http://www.kytc.state.ky.us">www.kytc.state.ky.us</a> .

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<u>Level of Service</u>	A description of the services provided, or activities performed, and the cost and personnel requirements.
<u>Line Item</u>	The description of an object of expenditure, e.g., salaries, supplies, contract services, etc.
<u>MDT</u>	Mobile data terminal.
<u>Modified Accrual Basis</u>	Financial resource increases and decreases are recognized only to the extent they reflect near-term inflows or outflows of cash. Amounts are recognized as revenue when earned only so long as they are collectible within the period or soon enough thereafter to be used to pay liabilities of the current period. Similarly, debt service payments and a number of specific accrued liabilities are recognized as expenditures only when payment is due because it is only at that time that they are normally liquidated with expendable available resources.
<u>MUDTC</u>	Manual on Uniform Traffic Control Devices.
<u>NCIC</u>	National Crime Information Center, <a href="http://www.fas.org/irp/agency/doj/fbi/is/ncic.htm">www.fas.org/irp/agency/doj/fbi/is/ncic.htm</a> .
<u>NFPA</u>	National Fire Protection Association, <a href="http://www.nfpa.org">www.nfpa.org</a> .
<u>NPDES</u>	National Pollution Discharge Elimination System
<u>NSA</u>	National Softball Association, Inc., <a href="http://www.playnsa.com">www.playnsa.com</a> .
<u>Non-Capitalized Equipment</u>	Expenditure for acquisition of equipment for direct services that is not depreciated.
<u>Objective</u>	Program or activity intended to be implemented in the ensuing fiscal year.
<u>OCTC</u>	Owensboro Community Technical College.
<u>OMHS</u>	Owensboro Medical Health System, <a href="http://www.omhs.org">www.omhs.org</a> .
<u>OMU</u>	Owensboro Municipal Utilities is City-owned and provides water and electricity to the community, <a href="http://www.omu.org">www.omu.org</a> .
<u>OPD</u>	Owensboro Police Department.
<u>Operating Budget</u>	The portion of the budget that pertains to basic operations of the various municipal funds, departments, and programs.
<u>OSHA</u>	Occupational Safety and Health Association, <a href="http://www.osha.gov">www.osha.gov</a> .
<u>Personnel Analysis</u>	Changes to personnel allotment from the previous fiscal year. Reorganizations, reclassifications and reallocation of resources are highlighted in this section.
<u>Performance Indicator</u>	Quantitative measures of accomplishments and objectives, sometimes known as workload/performance measures.
<u>Personnel Costs</u>	Costs of wages, salaries, retirement, and other employee benefits for all City employees.
<u>POPS</u>	Persistent organic pollutants.
<u>PRIDE</u>	PRIDE is a grassroots, non-profit organization who seeks to improve the appearance of Owensboro Daviess County through public involvement.

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<u>Property Tax</u>	A tax imposed on real property (land and permanently attached improvements) based upon the assessed value of the property.
<u>Proprietary Type Fund</u>	Fund having a measurement focus on the flow of economic resources and determination of net income including current and non-current financial resources. Since non-current economic resources must be considered, revenue and expenditure accruals are considered. The City budgets for one category of Proprietary Type Fund, which is Enterprise Funds, e.g., Sanitation Fund, Transit Fund, and Recreation Fund.
<u>Recreation Fees</u>	Charges for services provided to participants of Parks and Recreation Department classes, activities, and recreational sports.
<u>RED</u>	Rapid Emergency Deployment.
<u>Regional Water Resource Agency (RWRA)</u>	City-county sewer agency, <a href="http://www.rwra.org">www.rwra.org</a> .
<u>Reserves</u>	A savings account maintained for restricted use, e.g., self-insurance programs or capital improvement projects, or for unrestricted use to protect the City from emergencies or unanticipated expenditures.
<u>Revenue</u>	Amounts the City receives and/or earns as income, including but not limited to items such as taxes, user fees, franchise fees, licenses, issuance of debt, rents, grants, fines, and interest earnings.
<u>Revenue Analysis</u>	Departmental revenue sources are described. Revenue increases, decreases and strategies are highlighted in this section.
<u>RWRA</u>	See Regional Water Resource Agency.
<u>SAN</u>	Storage Access Network.
<u>Services &amp; Supplies</u>	Category of line items that describe non-salary and non-capital outlay expenditures.
<u>SOP</u>	Standard operating procedure.
<u>Special Revenue Fund</u>	Governmental-type fund used to account for proceeds from specific revenue sources (other than from trusts or capital improvement projects), the expenditures of which are legally restricted for specific purposes, e.g. Community Development (CDBG) Fund.
<u>Subvention</u>	Revenues collected by the State or other government entity which are allocated to the City on a formula basis.
<u>SWOT Analysis</u>	Strengths, Weaknesses, Opportunities and Threats analysis for neighborhood groups.
<u>User Fees</u>	Receipt of a fee for providing a direct and specifically identifiable service to a particular customer, e.g. building permit fee.
<u>USSSA</u>	United States Specialty Sports Association, <a href="http://www.USSSA.com">www.USSSA.com</a> .
<u>USTA</u>	United States Tennis Association, <a href="http://www.USTA.com">www.USTA.com</a> .
<u>W.I.D.C.</u>	West Irving Diecast.
<u>WMD</u>	Weapons of mass destruction.
<u>Your Community Vision</u>	In Fiscal Year 2002-2003, the City Commission approved an increase to the Occupational License and Net Profit License fees. The incremental increase in fees is set aside solely to finance specific Your Community Vision capital projects and cannot be used for operating expenses.

