**CITY OF OWENSBORO AND DAVIESS COUNTY FISCAL COURT**

# APPLICATION FOR EXTENSION OF TIME

## TO FILE NET PROFIT LICENSE FEE RETURN

| **NAME:** | **ACCOUNT NUMBER OR FEDERAL ID NUMBER:** |
|---|---|
| **ADDRESS:** | **Has your organization currently requested an extension of time to file with the Internal Revenue Service?**<br>YES ☐ NO ☑ |

An automatic 6 month extension of time is hereby requested to file the Net Profit License Fee Return of the organization named above for the taxable year beginning _____ and ending _____. (Extension cannot be granted for more than 6 months.)

**State in detail the reason the extension of time to file is needed:**

_____

_____

$ _____ **CITY OF OWENSBORO**

$ _____ **DAVIESS COUNTY**

## (IMPORTANT: READ INSTRUCTIONS REGARDING PAYMENTS BELOW.)

Under penalties of perjury, I declare that I am authorized to make this application for the above named organization, and that to the best of my knowledge and belief the statements made herein are true, correct and complete.

_____

Signature and phone number  Title  Date

**INSTRUCTIONS:**

**PAYMENTS**: Any payment made with the extension request must specifically identify the amount being paid on behalf of each jurisdiction. If the payment breakdown is not specified the Occupational Tax Administrator will determine allocation to the account. Overpayment of license fee to the City of Owensboro will not be allowed to offset any underpayment of license fee to Daviess County. Overpayment of license fee to Daviess County will not be allowed to offset any underpayment of license fee to the City of Owensboro.

**DUE DATE**: The Occupational Tax Administrator has the authority to extend the time for filing the net profit license fee return, provided the extension request is made on or before the required due date of the return.

**INTEREST**: If the Occupational Tax Administrator grants an extension of time for filing a return, any balance unpaid when payment is due, without regard to extension granted, shall bear interest at the rate of one (1) percent per calendar month or fraction of month.

**UNTIMELY REQUEST**: An extension will be granted for a request received after the original due date of the return; however, penalties will be assessed from the due date of the return to the date the extension request is received.

**LENGTH OF EXTENSION**: No single extension of time for filing a net profit license fee return shall be granted for more than six (6) months from the original due date.

**MAIL TO:** OCCUPATIONAL TAX ADMINISTRATOR
PO BOX 10008
OWENSBORO KY 42302-9008

PHONE NUMBER (270) 687-5600
FAX NUMBER (270) 687-8526